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### eGMS - Grants Application

Prevention Initiative RFP ➤

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Overview

Program: Prevention Initiative (PI) - 0-3

Purpose: To provide funds for early childhood and family education programs and services that will help young children enter

school ready to learn. This application provides funding for birth to 3-year-olds served in the Prevention Initiative

DCFS-Licensed Child Care Center or DCFS-Licensed Family Child Care Program.

**Program Type:** State Competitive Program

**CSFA Number:** 586-18-0520

**CSFA Title:** State Programs - Early Childhood Block Grant: Prevention Initiative - 0-3

2025-3705-01 PI

**Funding Opportunity Number and** 

Name:

**Eligible Applicants:** 

Currently funded and new Early Childhood Block Grant (ECBG) Prevention Initiative 0-3 programs from Regional Offices of Education (ROEs); public school districts; university laboratory schools approved by the Illinois State Board of Education (ISBE); charter schools; area vocational centers; and public or private not-for-profit or for-profit entities with experience in providing educational, health, social, and/or child development services to young children and their families are eligible to submit a proposal for the PI program for birth to 3-year-olds.

The number of programs awarded will be determined by the number of applications received and the amount of funds available to award to programs. ISBE reserves the right to determine the number of slots awarded based on community needs. As a result, applicants may not be awarded for the full number of slots requested. ECBG programs that were funded in Fiscal Year (FY) 2019, FY 2020, FY 2023, and FY 2024 are not to complete this application to maintain current funding unless the entity wishes to apply for additional slots to expand their program under this application.

Entities that are barred from receiving state or federal funds as a result of being on the Stop Payment list are ineligible to apply for funds under this Notice of Funding Opportunity (NOFO)/Request for Proposal (RFP).

Non-school district applicants must be operating at the time grant funds are awarded. If the Prevention Initiative 0-3 program is operated in or by a facility subject to licensure requirements of the Illinois Department of Children and Family Services (DCFS), then that facility must hold the appropriate licensure in accordance with rules promulgated by DCFS. (See 89 Illinois Administrative Code, Chapter III: Department of Children and Family Services, Subchapter Requirements for Licensure.)

Joint applications for funds may be submitted by any combination of eligible applicants, as described in 235.10 (b) of the Early Childhood Block Grant Administrative Rules, Part 235, Subpart A.

- 1) If a joint application is submitted, then an administrative agent shall be designated.
- 2) A school district or other eligible applicant shall only participate in one proposal for a specific program.

The joint proposal must have the signature of each district superintendent or official authorized to submit the proposal and agree to participate in the joint agreement. DCFS family child care homes are eligible to apply in joint applications with an administrative agent from a Local Education Agency (LEA) or other eligible applicant. A school district or other eligible applicant can participate in only one proposal for a PI 0-3 grant application.

Eligible applicants may subcontract with a private school, not-for-profit or for-profit corporation, or other governmental agency that would otherwise be eligible under subsection (b) of Section 235.10 to conduct an ECBG

A separate appropriation has been awarded to the City of Chicago School District 299 for the initiatives funded under the ECBG Prevention Initiative program. Applicants proposing to provide services for children and families within the Chicago city limits must apply for funds through the Chicago Public Schools Office of Early Childhood Education.

Programs seeking funding through ISBE must serve children and families outside the city of Chicago. ISBE does not fund entities in the city of Chicago.

Funding under this NOFO/RFP is to provide services within the FY 2025 program year by January 2025. Once awards are finalized, applicants that are not able to fully implement the PI 0-3 program during the FY 2025 program year will be granted additional time for program start-up with the expectation that the program will be fully implemented and serving children in FY 2026. Grantees will work with their assigned principal consultant to develop their start-up budget utilizing FY 2025 funding and participate in monthly check-in sessions to track start-up implementation.

The State of Illinois Grant Accountability and Transparency Act (GATA) requires applicants to complete Prequalification requirements before applying for any grant. This includes completion of the Grantee Registration and Pre-qualification process through the Illinois GATA Web Portal at the link below. Grant applications must be submitted by the application deadline indicated in this NOFO/RFP. Applicants are advised to complete the Pre-qualification

https://www2.illinois.gov/sites/GATA/Grantee/Pages/default.aspx

requirements well in advance of the NOFO/RFP deadline.

Successful grant applicants will be required to complete an FY 2025 Fiscal and Administrative Risk Assessment in the form of an Internal Controls Questionnaire (ICQ) available through the GATA Web Portal, an FY 2025 Organizational Risk Assessment through the ISBE Web Application Security (IWAS) System, and the FY 2025 Programmatic Risk Assessment that is found within the electronic Grant Management System (eGMS) budget. Grant awards will not be executed until the FY 2025 ICQ, Organizational Risk Assessment, and Programmatic Risk Assessment are completed. For awarded grantees, additional GATA pages will be required after you receive your preliminary approval.

System for Award Management (SAM): Each applicant (unless the applicant is an individual or federal or state awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the federal or state awarding agency under 2 CFR § 25.110(d)) is required to:

(i) Be registered in SAM (website below) before submitting its application;

https://sam.gov/content/home

(ii) Continue to maintain an active SAM registration with current information at all times during which it has an active

**GATA Award Requirements:** 

state award or an application or plan under consideration by a federal or state awarding agency. ISBE may not consider an application for a state award to an applicant until the applicant has complied with all applicable SAM requirements

2 CFR Guidance: Code of Federal Regulations/Title 2 - Grants and Agreements/Vol 1/2014-01-01192

Guidance is found at https://www.gpo.gov/fdsys/pkg/CFR-2013-title2-vol1/pdf/CFR-2013-title2-vol1.pdf.

Website Rules

**Legislation** 

Merit-Based Review and Selection **Process for Competitive Grants:** 

GATA:

Matching:

ISBE is required to design and execute a merit-based review and selection process for applications. This process is incorporated by reference in all applicable funding opportunities. The full text of the ISBE Merit-Based Review policy can be found at the link below.

https://www.isbe.net/Documents/Merit Based Review Policy.pdf

Applicants are advised to refer to the Merit-Based Review policy document.

Grant Award/Cost Sharing or Total amount of funding available for PI program is contingent on appropriation by the Illinois General Assembly. ISBE anticipates making individual grant awards depending on information included in the proposal. Awarded funding will reflect the cost of operating a program for a minimum of 165 student attendance days per year.

> ISBE reserves the right to determine the number of slots awarded based on the number of slots the community needs. As a result, applicants may not be awarded for the full number of slots requested.

As per the Illinois Administrative Code Section 235.70 (e) Terms of the Grant: Grantees shall use funds provided under the ECBG to supplement, not supplant, funds received from any other source. (Sections 2-3.71 and 2-3.89 of the School Code) As a result, the applicant must disclose other funds that will used to service children in the PI

Awards will be determined in the following manner:

- 1. Each proposal will be scored by the criteria identified in 235.50 (a) (1-4):
- a. Population proposed to be served 30 points
- b. Quality of proposed program 40 points
- c. Experience and qualifications 20 points
- d. Cost effectiveness 10 points
- 2. Priority points (235.50 (b)(c)):
- a. Current Preschool for All and/or Preschool For All Expansion grantee proposing to provide Prevention Initiative Services in the same location. 10 points
- b. Applicant currently does not receive ECBG funding. 10 points
- c. Eligible applicants that are applying in a subcontracted effort with DCFS-Licensed Family Child Care, as specified on the Site Information pages. 10 points
- d. Prior or current recipients of the Smart Start Child Care grants (formerly Strengthen and Grow contracts) through the Illinois Department of Human Services. 10 points
- 3. Proposals scoring over 60 points will be awarded in the following order:
- a. Current Preschool for All and/or Preschool for All Expansion grantee proposing to provide Prevention Initiative Services in the same location.
- b. Prior or current recipients of the Smart Start Child Care Grants through the Illinois Department of Human Services.
- c. Finally, all other awardable applications will receive grants.

Additional information on the Funding Information page.

The number of programs awarded that score 60 or above will be determined by the amount of funds available. As a result, all programs that score over 60 may not receive funding. ISBE reserves the right to determine the number of slots awarded based on community need. As a result, applicants may not be awarded for the full number of slots

The state superintendent of education shall determine the amount of individual grant awards. The estimated PI award is approximately \$13,383. The final award amounts shall be based upon:

- 1) The total amount of funds available for the Early Childhood Block Grant after 37% is allocated to Chicago Public Schools and 25% is allocated to Prevention Initiative, as required by statute and all current programs are funded;
- 2) The resources requested in the top-ranked proposals, as identified pursuant to Part 235.50 (b) through (d). In particular, the selection of proposals for funding is based in part on geographic distribution and/or the need to provide resources to school districts and communities with varying demographic characteristics and priority consideration given to awardable applications.

The grant period will begin no sooner than July 1, 2024, and will extend from the execution date of the grant until June 30, 2025. Successful applicants may reapply via continuing application for up to one additional year. Funding in the subsequent year will be contingent upon compliance with federal and state law, state grant-making rules, passage of sufficient appropriations for the program, and satisfactory performance in the preceding grant period. No promise or undertaking made in this NOFO/RFP is an assurance that a grant agreement will be renewed, nor does this NOFO/RFP create any right to or expectation of renewal. (235.60 Early Childhood Block Grant Rules, Subpart A)

Proposals will be submitted electronically through IWAS. Each application must be submitted by logging into IWAS and completing an eGMS application. Instructions are located within the grant application. Please submit using the Early Childhood - Prevention Initiative RFP application. Completed proposals must include completed pages in the application and all required supporting documents uploaded into the grant. If you have questions related to access to IWAS, please contact the Help Desk at (217) 558-3600 Option 3 or email to the help link below.

### support@isbe.net

Electronic applications will be accepted no later than 4:00 p.m. on Thursday, May 16, 2024. Late proposals will not be accepted. Proposals received at or after 4:01 p.m. on May 16, 2024 will be considered late.

It is anticipated that successful applicants will receive a Notice of Award via email approximately 90 days after the application deadline. The award letter is NOT an authorization to begin performance or expenditures. After the meritbased appeal timeframe has ended, awardees will receive additional information from the program area that includes the next steps for finalizing the grant. Monies spent prior to programmatic approval are done so at the applicant's own risk.

Technical assistance sessions will be held on the dates and times listed below. Access the sessions at the hyperlink below. Attendance is not required. This webinar will provide an overview of the FY 2025 NOFO/RFP application

**Grant Period:** 

Submission Date and Method:

**Grant Award Notice:** 

**Technical Assistance Session:** 

process for Prevention Initiative, Preschool for All, and Preschool for All Expansion.

March 26, 2024, from 4:00-5:00 p.m. April 10, 2024, from 10:00-11:00 a.m. April 22, 2024, from 10:30-11:30 a.m. May 3, 2024, from 9:30-10:30 a.m.

https://meet.goto.com/128029309

The Birth to Five Illinois Regional Team is available throughout the application window to assist applicants with accessing and understanding data, connecting applicants to grant-writing support where possible, and assisting community-based providers, such as family child care homes, with identifying opportunities for collaboration and partners to apply for funding. Birth to Five Illinois Regional Team contact information can be found at the link below.

https://www.birthtofiveil.com/councils

Please refer to the PI RFP example linked here.

ISBE will post any changes made to the NOFO/RFP prior to May 9, 2024, at: Changes to NOFO/RFP:

www.isbe.net/Pages/Request-for-Proposals.aspx

Applicants are advised to check the site before submitting a proposal.

**Agency Contact:** For more information on this NOFO/RFP, contact the Early Childhood Department at 217-524-4835

All questions asked concerning this NOFO/RFP will be responded to by May 9, 2024 in a Frequently Asked Questions

document found at:

FAO link

Payment under this grant is subject to passage of a sufficient appropriation by the General Assembly for the program. **Funding Note:** 

Obligations of the State Board of Education will cease immediately without further obligation should the agency fail to

receive sufficient funds (i.e., state, federal, or other) for this program. Programmatic reporting should be completed at a minimum of annually via the IWAS system. Additional reporting

**Performance Reports:** requirements may be required, as determined by the applicant's risk assessment.

Expenditure reports should be completed at a minimum of quarterly via the IWAS system. A final cumulative

**Expenditure Reports:** expenditure report for all expenditures will be due no later than 90 days after the grant end date.

All grantees must enroll each PI child in the ISBE Student Information System (SIS) by November of each grant year **Reporting Requirements:** 

as indicated in the SIS Key Dates document hyperlinked below. All children enrolled must be exited when the child leaves the program or no later than July 31 when the program is complete each school year. This reporting activity is

continuous throughout the year. (Enrollments must be updated as changes occur during the year.)

FY 2025 SIS Key Dates

The FY 2025 Parent and Outcomes Questionnaires must be completed by August 31, 2025. The data is required to fulfill Section 2-3.89 (c) of the Illinois School Code (105 ILCS 5/2-3.89).

• 0-3 Prevention Initiative - Outcomes Questionnaire: The Outcomes Questionnaire is completed through the IWAS.

Please review the training webinar to learn more about how to enter data into the Outcomes Questionnaire system.

• 0-3 Prevention Initiative - Parent Questionnaire: Each program is responsible for facilitating the availability of the Parent Questionnaire to the parents it serves. Your program will have a unique URL link (See the ISBE EC PI

webpage.).

Fiscal Information: State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures (includes Function and Object

Code descriptions)

Part 100 - Requirements for Accounting, Budgeting, Financial Reporting, and Auditing

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us Copyright © 2024, Illinois State Board of Education

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### **Program Purpose**

The purpose of this program is to provide funds for early childhood and family education programs and services that will help young children enter school ready to learn. ECBG funds the Prevention Initiative, Preschool for All, and Preschool for All Expansion programs. The PI program supports Illinois children with a foundation of knowledge and skills that enables them to be prepared for preschool and to receive the necessary supports to be reading at or above grade level by third grade.

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### **Program Description**

The <u>ECBG Prevention Initiative 0-3</u> provides intensive, research-based, and comprehensive child development and family support services for expectant parents and families with children from birth to age 3 to help them build a strong foundation for learning and to prepare children for later school success. Specific requirements of implementing the Prevention Initiative Grant can be found within the <u>compliance checklist</u> and the <u>Illinois Administrative Code 235.</u>

Items on the compliance checklist are required of all programs administering the PI Grant. ISBE is committed to working with its partners at the Illinois Department of Human Services and Governor's Office of Early Childhood Development to develop new approaches to allowing center-based programs to gradually increase quality, but it is expected that Prevention Initiative center-based programs will meet all program requirements within the first year of implementation.

Per Administrative Code 235, the program should be in a community where there is an insufficient number of other programs and services to fully serve all

Per Administrative Code 235, the program should be in a community where there is an insufficient number of other programs and services to fully serve all children and families who need services. Priority points will be given to: Current Preschool for All and/or Preschool For All Expansion grantee proposing to provide Prevention Initiative Services in the same location; Applicant currently does not receive ECBG funding; Eligible applicants that are applying in a subcontracted effort with DCFS-Licensed Family Child Care, as specified on the Site Information pages; Prior or current recipients of the Smart Start Child Care grants (formerly Strengthen and Grow contracts) through the Illinois Department of Human Services. Items on the compliance checklist are required of all programs administering the PI Grant.

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#### Program Background/History

The PI program, which was established in 1988, is authorized by Sections 1C-2 and 2-3.89 of the School Code. It is one of three programs currently funded under the Early Childhood Block Grant. The ECBG is a birth to age 5 years grant program that includes Prevention Initiative, Preschool for All, and Preschool for All Expansion programs. The ECBG's purpose is to provide early, continuous, intensive, and comprehensive evidence-based child development and family support services to help families prepare their young children for school success.

The state's Early Learning Council in Illinois envisions that every child in Illinois be able to enter kindergarten safe, healthy, eager to learn, and ready to succeed. Illinois has prioritized equitable access, effectiveness of services, and sustainability and stability of services and the system as a whole in the effort to achieve this vision.

The goals of the ECBG are to:

- Increase the percentage of children who begin kindergarten healthy, safe, eager to learn, and ready to succeed.
- Decrease disparities (racial, economic, geographic, etc.) in readiness at kindergarten entry and in achievement by the third grade.

In awarding Prevention Initiative Grants, the Illinois State Board of Education is addressing two legislatively mandated priorities:

- First priority in awarding grants must be given to applicants that propose to serve primarily children who have been identified as being at risk. At-risk children are those who, because of their home and community environment, are subject to such language, cultural, economic and like disadvantages that they have been determined, as a result of screening procedures, to be at risk of academic failure. A disproportionate share of all children considered to be at risk come from low-income families, including low-income working families, homeless families, families where English is not the primary language spoken in the home, or families where one or both parents are teenagers or have not completed high school. However, neither a child's membership in a certain group nor a child's family situation should determine whether that child is at risk.
- Second priority in awarding grants must be given to applicants proposing to serve primarily children whose family's income is less than four times the poverty guidelines updated periodically in the Federal Register by the U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2). The successful applicant must collect evidence of family income levels for each child whose participation is based on the family income.

Applicants are encouraged to review related information found on the <u>Early Childhood Department webpage</u>. These documents summarize activities and other considerations found in successful early childhood programs.

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#### **Program Objectives**

- i. Illinois' neediest children will be identified and served.
- ii. Families will receive intensive, research-based, and comprehensive prevention services.
- iii. Children's developmental progress will be regularly monitored to inform education and to ensure identification of any developmental delays or disabilities.
- iv. Families will receive services that address their identified goals, strengths, and needs.
- v. Families will receive comprehensive, integrated, and continuous support services through a seamless and unduplicated system.
- vi. Families will be engaged in the program and community systems for infants and toddlers will be strengthened.
- vii. The evaluation will provide critical data and information that is used for continuous program improvement.
- viii. Staff will have the knowledge and skills needed to create partnerships to support the development of infants and children.
- xi. Staff will continue to gain skills and knowledge based on current research and best practices to improve outcomes for families.

#### Performance Measures

One hundred percent of children enrolled have been determined to be at risk of academic failure according to a program eligibility weighted criteria form and 100% program enrollment for children as defined in the Early Childhood Prevention Initiative 0-3 electronic grant. The program will conduct ongoing and regular screenings to determine if families meet eligibility requirements.

#### **Performance Standards**

The program will maintain at least 80% capacity for enrollment for children as defined in the ECBG Prevention Initiative 0-3 electronic grant and 100% of children will be determined to be at risk.

#### Targets

- The program will maintain 100% capacity for enrollment of children as defined in the Early Childhood Block Grant Prevention Initiative 0-3 electronic grant.
- The program will conduct ongoing and regular screenings to meet eligibility requirements.
- The program will maintain a waiting list.
- The program will develop a Continuous Quality Improvement Plan that outlines activities/goals that all program staff engage in, complete, or implement.

### **Deliverables and Milestones:**

Programs must complete and submit a Prevention Initiative 0-3 Grant Periodic Performance Report annually by uploading it in the Grant Periodic Reporting System to report on the enrollment of children in the program. Information about how to complete a report can be found on the <a href="ISBE Grant Periodic Reporting">ISBE Grant Periodic Reporting</a>
webpage

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All PI programs shall meet the requirements for the Early Childhood Block Grant Administrative Rules, Part 235, Subpart A.

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#### **Funding Information**

#### Introduction:

The number of programs awarded that score 60 or above will be determined by the amount of funds available. As a result, all programs that score over 60 may not receive funding. ISBE reserves the right to determine the number of slots awarded based on community need. As a result, applicants may not be awarded for the full number of slots requested.

The state superintendent of education shall determine the amount of individual grant awards. The estimated PI award is \$13,383 for center-based. The final award amounts shall be based upon:

- 1. The total amount of funds available for the Early Childhood Block Grant after 37% is allocated to Chicago Public Schools and 25% is allocated to Prevention Initiative, as required by statute and all current programs are funded.
- 2. The resources requested in the top-ranked proposals, as identified pursuant to Part 235.50 (b) through (d).

In particular, the selection of proposals for funding is based in part on geographic distribution and/or the need to provide resources to school districts and communities with varying demographic characteristics and priority consideration given to awardable applications.

### Cost Sharing or Matching:

Cost sharing or matching is not required for the purposes of this grant. See the Grant Award/Matching section on the Overview page for more information.

#### Indirect Cost Rate:

The federal Uniform Guidance at 2 CFR 200 requires that grantees be provided the opportunity to seek indirect cost reimbursements based on negotiated indirect cost reimbursement rates. Rates are determined and applied as follows.

#### **LEAs**

- \* LEA indirect cost rates are developed in accordance with a delegation of authority agreement between ISBE and the U.S. Department of Education (ED). The plan includes both a restricted and unrestricted rate for each individual LEA. Both the restricted and unrestricted LEA rates are published annually on the <a href="ISBE">ISBE</a> Indirect Cost Rate Plan webpage. In the past, only the restricted rate was allowed when budgeting indirect cost reimbursements.
- LEAs have the ability to seek indirect cost reimbursement at the published unrestricted rate for any program other than those identified as restricted by ED.
- \* Newly organized LEAs, Regional Offices of Education, Intermediate Service Centers, area vocational centers, charter schools, university laboratory schools, and governmental entities formed by a joint agreement among LEAs utilize either the statewide average of LEA unrestricted or restricted indirect rates as appropriate, depending on program.
- \* LEAs that jointly administer federal program(s) utilize either the approved unrestricted or restricted indirect cost rates for the administrative district of the joint program as appropriate, depending on program.

### Non-LEAs

- \* Programs eligible for an unrestricted indirect cost rate, not-for-profit entities, community/faith-based organizations, and other non-LEA, non-university subgrantees utilize rates negotiated through the Governor's Office of Management and Budget centralized process in which they will have the option to:
  - Select the 10% diminimus rate.
  - Submit documentation supporting a rate determined through negotiation with their federal cognizant agency.
  - Negotiate a rate.

Non-LEA, non-university grantees may initiate the unrestricted indirect cost rate negotiation process through the GATA grantee portal at: https://grants.illinois.gov/portal/.

- \* Federal programs requiring the use of a restricted indirect cost rate, not-for-profit entities, community/faith-based organizations, and other non-LEA subgrantees shall utilize the 8% default rate described at 34 CFR 76.564.
- \* Colleges and universities will be limited to a maximum indirect cost rate of 8% or other indirect cost rate calculated by their cognizant federal agency, whichever is less, for grants administered by ISBE.

Costs associated with Fiscal Support Services (2520), Internal Support Services (2570), Staff Support Services (2640), Data Processing Services (2660), and Direction of Business Support Services (2510) charged to the Educational Fund are properly budgeted as indirect costs.

### Funding Restrictions:

Grantees shall use funds provided under the Early Childhood Block Grant to supplement, not supplant, funds received from any other source. (See Sections 2-3.71 and 2-3.89 of the School Code.)

Grant funds may not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

No funds may be used to help support or sustain any institution controlled by any church or sectarian denomination. (See Article X, Section 3 of the Illinois Constitution.)

No funds may be used for capital improvements.

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#### **Review Criteria**

### **Application Review and Selection Process:**

The selection of the grantees will be based upon the overall quality of the application. The scoring is based upon the following criteria:

- 1. Need
- This section identifies stakeholders, facts, and evidence that demonstrate the proposal supports the grant program purpose.
- 2. Capacity and This section shows the ability of an entity to execute the grant project according to the project requirements. Scope of Plan
- This section is defined as the totality of features and characteristics of a service, project, or product that indicate its ability to satisfy the 3. Quality
- requirements of the grant program.
- 4. Population to Specified as prevention education primarily for at-risk and low-income children ages birth to 3-years-old enrollment age as defined in Section be Served 10-20.12 of the School Code [105 ILCS 5/10-20.12] to include those programs and activities that meet the requirements of Section 2-3.71 of the School Code [105 ILCS 5/2-3.71]. For the purposes of this Part, 'at risk' is defined as those children who because of their home and community environment are subject to such language, cultural, economic, and like disadvantages to cause them to have been determined as a result of screening procedures (to be carried out in conformance with Section 235.20(c)(5) of this Part) to be at risk of academic failure. (Section 2-3.71(a) (4.5) of the School Code) This section would meet the Need definition as defined under Review Criteria.
- 5. Quality of A proposed program and activities that will sufficiently meet the identified needs of the population to be served and include child and parent activities designed to enhance child development and parent effectiveness and, ultimately, school readiness. This section would meet the Proposed Program Quality definition as defined under Review Criteria. 6. Experience and The proposed staff that hold the appropriate educator and/or professional licenses for their positions and have the qualifications and
- Qualifications experience necessary to successfully implement a high-quality early childhood program. This section would meet the Capacity definition as defined under Review Criteria.

In the event of a tie, the applicant with the greatest number of priority points will be awarded.

Proposals that score under 60 points will not be funded.

### **Evaluation Criteria**

These overall criteria are built into the rubric below. The page name in the parentheses following the criteria lists the portion of the proposal that will be used to determine if the criteria has been met. The points for each criterion section as well as the individual criteria are also included in the rubric.

Following the notification of grant awards, an applicant may request copies of reviewer scores and comments by contacting the Early Childhood Department at earlychi@isbe.net.

Selection criteria and point values are as follows:										
Not Provided	Very Limited	Somewhat Limited	Moderate	Strong	Very Strong					
0	1	2	3	4	5					
Proposal requirements are absent.	Proposal provides very few details to meet the project outcomes.		Proposal provides moderate detail and conveys potential to meet project outcomes.		Proposal exceeds expectations and provides a solid plan to meet project outcomes.					

Section 1: Population to Be Served (30 Points) - This section would meet the Need definition as defined under Review Criteria.	Possible Points
a. The area to be served, as indicated by high levels of poverty, has an insufficient number of other programs and services to fully serve all children and families who potentially could be at risk. (Program Narrative Part 1, Question 1)	5
b. Relevant data sources such as Illinois Early Childhood Asset Map (IECAM), most recent census, local health department data, etc. is referenced to support the need for slots funding. (Program Narrative Part 1, Question 2)	5
c. The criteria and indicators (risk factor) for identifying children and families who are eligible for the program are clearly established through weighted eligibility. (Program Narrative Part 1, Question 3)	5
d. Effective recruitment strategies are proposed that are likely to ensure that the program will meet its funded enrollment by the fall SIS deadline and maintain that enrollment throughout the year. (Program Narrative Part 1, Question 4)	5
e. The program describes the policies and procedures to be used to screen children and their families to determine their need for services. (For example, minimum points to qualify, etc.) (Program Narrative Part 2, Question 5)	5
f. The program describes the family education, involvement, and engagement services to be provided. (e.g., home visits, family workshops, and child activities, classroom volunteers, etc.) (Program Narrative Part 2, Question 6)	5
Section 2: Quality of Proposed Program (40 points) - This section would meet the Quality definition as defined under Review Criteria.	
<ul> <li>a. The program narrative (program and activities) will be compared to the budget to make sure the program will sufficiently meet the identified needs of the population to be served, specifically populations with high levels of poverty that demonstrate need. (Program Narrative Part 2, Questions 7 and 8)</li> </ul>	5
b. The proposal describes how the program will provide for effective linkages among families, education, health and social service agencies, and child care providers. (Program Narrative Part 2, Question 8)	5
c. The program has a plan for coordination of services and funds from other educational programs serving young children and their families, including, but not limited to, the local Head Start program. (Program Narrative Part 3, Question 9)	5
d. The proposed program is built upon effective research about early childhood education and aligned to the Illinois Early Learning Guidelines for	5

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Children Birth to Age Three. (Program Narrative Part 3, Question 10)	
e. The proposed program utilizes a research-based authentic assessment system that aligns with the curriculum and is used to determine each child's education plan. (Program Narrative Part 3, Question 11)	5
f. The proposal describes how the program will ensure racial equity in recruitment and hiring practices and ensure staff members to be hired possess the applicable licenses and endorsements for each position, along with qualifications and experiences necessary to successfully implement a high-quality early childhood program. (Program Narrative Part 3, Question 12)	5
g. The program evaluation strategies include measurable outcomes for children and families that are designed to effectively gauge the success of the program. (Program Narrative Part 5, Question 17)	5
h. The program will utilize data that is collected to inform the Continuous Quality Improvement Plan. (Program Narrative Part 5, Question 18)	5
Section 3: Experience and Qualifications (20 Points) - This section would meet the Capacity definition as defined under Review Criteria.	
a. Proposed staff hold the appropriate educator and/or professional licenses for their positions and have the qualifications and experience necessary to successfully implement a quality early childhood program. (Program Narrative Part 4, Question 13)	5
b. The proposal describes the program's staff development plan and how it will adequately address the needs of the program staff and prepare them to work with children from various racial and ethnic backgrounds. (Program Narrative Part 4, Question 14)	5
c. The proposal describes how the program will offer a varied and full range of staff development experiences and provide sufficient opportunities for learning to allow staff to incorporate training into program delivery activities. (Program Narrative Part 4, Question 15)	5
d. Applicants That Are Not a School District OR Joint Agreement: (Program Narrative Part 4, Question 16)	5
i. Include the applicant's mission statement, organization structure, and goals or policies regarding early childhood programs.	
ii. Provide the licensing information the applicant has to operate as a day care facility and provide any early childhood accreditations or other relevant experience that demonstrates success in implementing and administering programs similar to the ones funded under the ECBG.	
iii. Describe successful track record with similar grants or contracts.	
Joint Agreement Applicants:	
i. Provide the goals and objectives of the collaboration and a brief description of each partner's experience in providing services similar to those specified under the ECBG program.	
School Districts:	
i. Include the applicant's mission statement, organization structure, and goals or policies regarding early childhood programs.	
Section 4: Cost-Effectiveness (10 points)	
a. The budget is cost-effective in relation to the services proposed and numbers to be served. (Budget Detail page)	5
b. The budget is in alignment with the requirements of the grant. (Budget Detail page)	5
Section 5: Priority Consideration (40 Points)	
a. Current Preschool for All and/or Preschool for All Expansion grantee proposing to provide Prevention Initiative Services in the same location.	10
b. Applicant currently does not receive ECBG funding.	10
c. Eligible applicants that are applying in a subcontracted effort with DCFS-Licensed family child care, as specified on the Site Information pages.	10
d. Prior or current recipients of the Smart Start Child Care grants (formerly Strengthen and Grow contracts) through the Illinois Department of Human Services.	10

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### **eGMS - Grants Application**

Prevention Initiative RFP ✓

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 Program
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Information   P	<u>'ages</u>    <u>Information</u>    <u>Informa</u>	ation Pages	Narrative   Pages   Pages	History	Control F
Program	Program	Program Newstine Part 2	Program	Program Nametica Bart F	Require
Narrative Part 1	Narrative Part 2	Narrative Part 3	Narrative Part 4	Narrative Part 5	<u>Upload</u>
Program Narrative Part 4					
This section should include io	dentification of the program's n	arrative, objectives, and activ	rities.		
NOTE: Special formatting	characters (such as bullets,	charts, graphs) will gener	ate an error message and res	strict submission.	
13. Ensure that proposed	staff hold the appropriate e	ducator and/or profession	al licenses for their positions	and/or have the qualifi	cations and
	successfully implement a qui			ana, or nave the qualit	cations and
(0 of 5000 maximum charact	ters used)				
	-				
					//
			ddress the needs of the progr	am staff and prepare th	em to work
	s racial and ethnic backgrou	inas.∻			
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					11
			ment experiences and provide		
	incorporate training into pro opment, child trauma, and o		These experiences must inclu	de, but are not limited t	o, trainings
(0 of 5000 maximum charact	• •	cultural diversity-sellsitivit	y."		
(0 01 5000 maximum charact	ters used)				
					10

### 16. All applicants must provide the information below according to the program type:\*

Non-School District Applicants: Include the applicant's mission statement, organization structure, and goals or policies regarding early childhood programs. Provide a copy of the entity's DCFS license to demonstrate the applicant is licensed to operate as a day care facility. Additionally, provide a description of any early childhood accreditations or other relevant experience that demonstrates the entity's success in implementing and administering programs similar to the ones funded under the ECBG.

<u>Joint Agreement Applicants:</u> Provide the goals and objectives of the collaboration and a brief description of each partner's experience in providing services similar to those to be provided under the ECBG.

School Districts: Include the applicant's mission statement, organization structure, and goals or policies regarding early childhood programs.

Grant Application is located in IWAS	
(0 of 5000 maximum characters used)	
	<u> </u>
Save Page	
*Required field	

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	Program rative Part 1		Program Narrative Part	2		Program Pative Part 3		Prograr larrative P		Na	Program rrative Part 5	R	equired Iploads
			ation and De										
				-		d design plans. <b>aphs) will gene</b>	erate an eri	ror mess	age and res	trict subi	mission.		
17. Desci	ibe the prog	ram evaluat	tion strategie	es and h		ll include mea			_			designed to	
	y gauge the : ) maximum ch		<b>the program.</b> d)	*									
			,										
18 Desci	ihe how the	program wi	ill utilize dat:	that ic	collected t	o ensure equit	ty in progra	mmina s	and inform t	he Conti	nuone Onalit	w	4
Improve	ment Plan.*			i tilat is	conecteu t	o ensure equit	y iii progra	iiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiii	ina imorini e	ine contin	iuous Quant	y	
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### **eGMS - Grants Application**

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<u>Program</u> <u>Narrative Part 1</u>		<u>Program</u> Narrative Part	2		P <u>rogram</u> Pative Part 3	<u>N</u>	<u>Prograr</u> larrative P	-	<u>Na</u>	<u>Program</u> rrative Part 5	<u> </u>	<u>lequired</u> <u>Jploads</u>

Required Uploads Instructions

Non-School District Applicants must upload a copy of a valid DCFS day care license before saving this page.

#### **Tips for Uploading Files**

- Convert all the necessary documentation into a single PDF, or multiple PDFs if the file size exceeds 4MB.
- Label the document with the Region-County-District-Type code number of the applicant, followed by a hyphen, then the name of the applicant, followed by a hyphen, followed by DCFSLicense.
- Example: WXYZ Daycare would name the upload as 01-001-ABCD-00-WXYZDaycare-DCFSLicense.pdf

DO NOT USE ANY SPACES OR SPECIAL CHARACTERS BESIDES A HYPHEN IN THE NAME.

NOTE: The PDF file size may not exceed 4MB or the upload will fail.

#### HOT TO UPLOAD A FILE

- ChooseFile/Browse your files to locate the required document.
- Double-click to display it in the Browser window.
- Click on the Upload button.
- The name of the uploaded document will display in the area below.

Choose File No file chosen Upload

Any uploaded files will appear below. Files can be deleted by selecting the document to be deleted and clicking on the Delete Selected Files button below.

NOTE: Files can be deleted ONLY UNTIL the application is transmitted to ISBE.

Delete Selected Files

Save Page

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	<u>direct</u> alculation		<u>Budget</u> <u>Detail</u>		<u>Budge</u>	<u>t</u>		<u>.ocal</u> latch		<u>Payment</u> Schedule	

Indirect Cost Calculation Instructions

This page will not be active for programs that have an UNRESTRICTED indirect cost rate (share information with the Budget Detail page) until indirect cost rates are determined for the grant year. It will become active and will be required later in the fiscal year when the updated indirect cost rates for all entities are available. The information presented below is for your information and planning purposes until that time. Please complete item C below. Watch for an IWAS message indicating that rates are loaded to amend and budget for indirect costs.

#### A. Rates to Be Used for Calculating Indirect Costs

- 1. If the program is mandated to use a RESTRICTED rate, these rates will be loaded:
  - a. LEAs rates calculated from the Annual Financial Report
  - b. ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements the statewide average rate
  - c. Colleges and universities 8%
  - d. Not-for-profit and community organizations 8%
- 2. If the program allows an UNRESTRICTED rate, these rates will be loaded:
  - a. LEAs rates calculated from the Annual Financial Report
  - b. ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements the statewide average rate
  - c. Colleges and universities 8%
  - d. Not-for-profit and community organizations as selected by the entity; options are 0%, 10% de minimus, or negotiated rate

#### **B. Basis for Calculating Indirect Costs**

- 1. If RESTRICTED rates are used, the Modified Total Direct Cost (MTDC) will be used as the direct cost base.
- 2. If UNRESTRICTED rates are used, the MTDC will be used as the direct cost base for:
  - a. LEA
  - b. ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements the statewide average rate
  - c. Colleges and universities
  - d. For-profit, not-for-profit or community organizations taking the de minimis rate of 10%
- 3. If UNRESTRICTED rates are used, for-profit and not-for profit community organizations that have a Federal/GOMB negotiated rate may apply their indirect cost rate to a direct cost base other than MTDC, if approved.

### THE INDIRECT COST RATE FOR THIS PROGRAM IS: UNRESTRICTED

page	itify the type of organization applying below. For types (a) through (d), the rate displays on the Budget Detail and automatically calculates the maximum allowable amount. For type (e), additional questions will appear and t be completed before completing the Budget Detail page.
0	(a) LEAs
0	(b) ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements - the statewide average rate

(c) Colleges and universities

(d) For-profit/Not-for-profit or community organizations using:

- a de minimis rate of 10%,
- a rate of 0%, or
- a Federal/GOMB negotiated rate

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		direct alculation		<u>Budget</u> <u>Detail</u>		<u>Budge</u>	<u>t</u>		<u>ocal</u> latch		<u>Payment</u> <u>Schedule</u>	

Budget Detail BUDGET BREAKDOWN (Use whole dollars only. Omit Decimal Places, e.g., \$2536)

<u>Instructions</u>

Itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding Teachers' Retirement System (TRS). Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.

### Description of Function Codes and Object Codes

Function Code	Object Code	Exclude from MTDC**	Expenditure Description and Itemization	PI03-RFP Funds	Delete Row
~	~			0	
~	~			0	
~	~			0	
~	~			0	
~	~			0	
<b>~</b>	<b>~</b>			0	

Create Additional Entries

Cleate Additional Entries	
Total Direct Costs	0
Less Functions 2530 and 4000, Capital Outlay Costs, Contract amounts over \$25,000	0
Modified Total Direct Costs	0
Indirect Cost Rate %	0.00
Maximum Indirect Cost *	0
Indirect Cost	n
Than ecc cost	
Total Allotment 0 Grand Total	0
Allotment Remaining	0

NOTE: READ BEFORE IMPORTING - Data Import Instructions

Choose File No file chosen

Data Import Template

Upload/Validate File

Calculate Totals

Save Page

<sup>\*</sup>If expenditures are budgeted in Functions 2510, 2520, 2570, 2640, or 2660 by an LEA, the indirect cost rate cannot be used
\*\*Contracts over \$25,000 must be entered in separate line items and the Exclude from Modified Total Direct Cost (MTDC) box selected.

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ſ		<u>In</u> Cost C	<u>direct</u> alculation		<u>Budget</u> Detail		<u>Budge</u>	<u>t</u>		<u>ocal</u> 1atch		<u>Payment</u> Schedule	

Budg	get (Read O	nly)							Instru	<u>ctions</u>
LINE	FUNCTION	EXPENDITURE ACCOUNTING	SALARIES 100	EMPLOYEE BENEFITS 200	PURCHASED SERVICES 300	SUPPLIES & MATERIALS 400	CAPITAL OUTLAY** 500	OTHER OBJECTS 600	NONCAP EQUIP** 700	TOTAL
4	2130	Health Services								
7	2210	Improvement of Instruction Services								
10	2300	General Administration								
15		Operation & Maintenance of Plant Services								
25	3000	Community Services								
27		Payments to Other Districts and Governmental Units								
28	5000	Debt Services								
29	Total Direct	t Costs								
30	Indirect Co	sts								
31	Total Budge	et								

<sup>\*</sup> If expenditures are shown, the indirect cost rate cannot be used.
\*\* Capital Outlay cannot be included in the indirect cost calculation.

Superintendent Name: Not calling IWAS Web Service

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Indirect Budge Cost Calculation Detai							<u>Budget</u>		<u>Local</u> <u>Match</u>		<u>Payment</u> <u>Schedule</u>		
Local Match													
Yes No Does your program use other federal/state funds, local funds, contributions from foundations or private donors, or in-kind donations of goods or services to supplement the Prevention Initiative program?*													
*Required field													

			_	
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<u>Indirect</u> <u>Cost Calculation</u>			<u>Budget</u> <u>Detail</u>		<u>Budget</u>		<u>Local</u> <u>Match</u>			<u>Payment</u> <u>Schedule</u>		

Payment Schedule <u>Instructions</u>

An authorized user must save this page prior to Application Submission. **Payment Amount** Month July 0 0 August 0 September 0 October 0 November December 0 January 0 0 February 0 March 0 April May 0 0 June 0 Total \$ Budget Detail Total 0 Amount Remaining 0 Calculate Total Save Page