

**Illinois State Board of Education (ISBE)
Student Information System (SIS)
2018 End of School Year 2018 Planning for School Year 2019
Webinar
(Webinar Date: 04/26/2018)**

#	Question	Answer
Attendance		
1	I have previous private school student who was given an indicator. He now attends a private school that we service and he is showing on my EL detail as missing information. We do not service him with EL service. How are we going to exit him?	Please contact the SIS Helpdesk at (217) 558-3600 option 3, and we can help override the EL/LEP indicator.
2	How does attendance for co-ops work?	Attendance for Co-Ops are not required since these students are outplaced.
3	Will you be beefing up the batch process system? I submit a file and lately it sits in the batch queue for 3-4 HOURS before being processed.	We have been working with the IT division to find ways to improve the batch process.
4	I have a student who is on the need to screen list but the student is listed as English, English, LEP=No, why should they be screened? How is this error corrected?	They must have been marked with a Home/Native language other than English and has seen been fix, you can just enter an EL screener of "Not Tested".
5	If the PARCC Assessment Correction report has one of the reserved RNVTA codes, do we have to do anything?	No, if there is an "internal RNVTA" you need to do nothing.
6	Can RNVTA for PARCC be batch uploaded?	Yes, we have a PARCC Correction template that you can upload to provide RNVTA.
7	When exiting students...Is it the home school district or the serving school who exits the students?	Home schools are responsible for exiting students.
8	For PARCC testing if we code a student 15-Refusal but Present to Test. My question is does that score count against the school district?	You may only enter RNVTA for records that have no score, and no score has no effect on score data at all. It only negatively affects participation rate.

9	So we don't need attendance data for our Out of District students?	Correct, currently if a student is outplaced we do not require attendance be reported.
10	When a KDG student with a PDA of .50 is absent for their entire school day, should they be counted as a half day absent, or a full day absent?	They would be counted as a full day absence.
11	Will this work? (Screen 71) I heard this last year.	Yes, the student demographic updates are working and were put into production on April 26th, 2018.
12	For our Extended School Year students during the summer, should their enrollments be ended on July 31 and then resumed with a new enrollment on Aug 1st?	You would keep them enrolled until the last day of Summer school or ESY even if it's after the July 31st date.
13	When does the PARCC correction window open?	It is open now-it opened the day after your last day of testing.
14	Will this be available later for viewing?	Yes, the PowerPoint and the recording is on the ISBE SIS website under "Previous Webinars and Trainings" https://www.isbe.net/Pages/Systems-Student-Information-System-Archived-Webinars-and-Presentations.aspx
15	Do students taking summer school need to be exited with the other students?	No, they can be kept enrolled until their last day of Summer school and then can be exited.
16	My district tested online for all but one student who had to take a paper test. The correction report identifies the student as online, how can I change it to paper?	Find the student in correction and edit the format to paper-if it won't let you, call Megan for help 866-317-6034.
17	Will you have summer training just for updates/new items required for SY 2019. OR another webinar in August/September?	The summer training will include both updates/new items as well as our walk through of the whole system.
18	Now that I-Star will be getting the RCDT code from the SIS data, how would a data entry person know what RCDT code to use for a Private Placement Student? Who would we ask for that information?	Either the private school can provide their RCDTS, or we do have an RCDT lookup on our website at http://webapps.isbe.net/aarp/AdHocReport.aspx
19	Slide 65 says to wait to exit students if they are attending summer school. Our district holds summer school in just 1 building drawing students from all over the district. Don't I have to exit the students and re-enroll them, so the serving school is correct?	Yes, since the location of the summer school is different than their current enrollment you would have to exit them; if the location of summer school and their current serving school then you wouldn't have to exit them.

20	Can you touch on attendance for part-time and full-time students?	It doesn't matter if the student is part-time or full-time for attendance; attendance is only optional for Birth to 3 students, Early Childhood students, Private School Students='Yes', and if the Serving School District is not the same as Home School District.
21	Is Discipline collected for all grades and all incidents or only suspensions and expulsions?	Student discipline is collected for ALL grades if the incident leads to suspensions and/or expulsion as well as transferring student to an Alternative Program.
22	Attendance is required for when exiting students correct? My district doesn't do attendance in our student information system for summer school. What do I do in this situation?	If the student is K-12 and they are not Private School Students='Yes' and the Serving School District is in the same Home School District, then attendance must be collected at the school level to be reported upon exiting students.
23	I work in the ISTAR system. Just to make sure I am understanding correctly, when is the final day that SIS personnel can make changes/have access to 2017-2018 data?	The last day to enter data before exiting for the 2017-2018 School Year is July 31, 2018.
24	Does SIS and I-Star integrate at all?	We have the SIS/ I-Star alignment report to compare the two systems but no they do not intergrade.
25	Is there a way to add an enrollment that has not been entered into SIS? Is there a way to report attendance on an enrollment period that has not been entered in SIS?	No, we don't currently have a way to add a missed enrollment and attendance is attached to an enrollment so there is no way to report attendance without an enrollment.
26	For future, is there a way to provide the actual contact information for the person who does enter/upload children into SIS for each District? I sometime find it impossible to get a district to exit a child because the contact information (principal) is incorrect and not the right person to contact.	Thank you for the suggestions we have considered displaying that information but since there can be high turnover rates in the schools it would be hard to keep that information up-to-date.
27	Issue with Student Mobility SIS report - it is listing students who had an FTE change - they did not transfer out. Will that be corrected?	We are currently updating the End of Year Reports and will go over and review them on the May 22, 2018 webinar for more information.
28	When will content of SLIDE 97 be available for batch upload?	We plan to have the batch process for Indicator 12 (22- Evaluation grade level) beginning August 1, 2018.
29	Every single one of our students says "missing scores" for 2018 ACCESS score reports. This normal?	Please call the SIS IWAS Helpdesk if you are still having troubles with your ACCESS Score Report at (217) 558-3600 option 3 and ask for a SIS tech.

30	I don't think we need to - but how do we report speech attendance when the students come for just a little while each week.	Attendance is optional if the student is a Birth to 3 student, Early Childhood student, Private School Students='Yes' and/or Serving School District is not the same as Home School District.
31	For the EC course assignment, if a student was assigned the IDEA course assignment and then came off of IDEA services, should that course be exited?	Yes, you should exit that course as completed when any funding type changes.
32	Will the Fall and Spring Enrollment Counts be available in DETAIL not just summary?	To view the student level details, you will want to run the Demographic details and you can change the date on the criteria page to reflect the date you want to view.
33	Tuition IN Students - our district is investigating the possibility of allowing teachers to enroll their student's tuition free as a perk. How does that impact EBF reporting?	Tuition-in students only need to be accounted for in SIS for the purposes of evidence-based funding if the <u>student's parent/guardian is paying tuition</u> to the district. If the <u>student is attending for no cost</u> , then they can be included in the general enrollment counts of the enrollment district. Students whose tuition is paid by the sending/Home district should be included in the counts for the sending or home district.
34	Where do we find definitions for excused vs unexcused absences?	Please see the Absence webinar Data Strategies and Analytics presented on March 28, 2018: https://www.isbe.net/Documents/New_Absence_Requirement.pdf
35	How will you handle teachers with multiple "roles of professional" labeled in EIS?	If they have more than one position then enter multiple position records in EIS that match the positions in SIS.
36	To we have to exit Prenatal as well?	Yes, Prenatal records need to be exited by July 31 st , 2018 at 4:00pm.
37	Can we add a course code for Pre-K which is speech only so it doesn't have to go in an idea course?	No, unfortunately because Speech Services falls under IDEA Services according to our Special Education division.
38	Questions regarding the new final letter grade policy for grades 3-8	Please contact our Data Strategies and Analytics Division at (217) 782-3950.