

PREPARATION POINTS

ILLINOIS STATE BOARD OF EDUCATION



Center for Educator Effectiveness

James T. Meeks, Chairman

Tony Smith, Ph.D.,
State Superintendent of
Education

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GRATEFUL

Jason Helfer

As the year ends, we think about all we are grateful for. Our relationship with you is one thing we treasure. Thank you for the opportunity to serve you. During this holiday season we hope you find time to enjoy life's simple blessings and the beauty of each quiet moment. We wish you abundance, happiness, and peace in a new year filled with hope.

It is in this spirit we say, simply but sincerely...Thank you and Best Wishes for the Holiday Season!

POINTS of Success

Our staff is thrilled with the feedback from the first newsletter. We have added over a hundred names to our distribution list. We encourage you to continue to share our "POINTS" of information to help institutions of higher education and their students succeed in their pursuit of licensure.

If you would like to be added to our distribution list, please email cdimmitt@isbe.net.

WEBSITE REDESIGN

The website is slowly changing before our eyes. Content is being

removed and condensed. We invite you to contribute input in our redesign.

- ❖ Is there something you feel is vital to IHEs that you can't find on our website?
- ❖ Do you have information that you access frequently that is hard to find?

Send your suggestions to your ISBE consultant. We look forward to your ideas!

Proposed Rules and Amendments

Click [here](#) to find rules of the State Board that are undergoing some kind of change at this time. The following are rules that are up for public comment.

- ❖ Part 25 (Educator Licensure) *Comments due 12/7*
- ❖ Part 1 (Public schools Evaluation, Recognition and Supervision) *Comments due 12/21*
- ❖ Part 425 (Voluntary Registration and Recognition of Nonpublic Schools) *Comments due 12/21*

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- ❖ Part 525 (Regional Offices of Education and Intermediate Services) *Comments due 12/21*

PROGRAM PROPOSALS

Updates

- ❖ Click [here](#) for the new “Approved Program Change Notification”. This form should be submitted when an institution plans to modify an approved educator preparation program from the version that was approved by SEPLB.
- ❖ The front page of all program proposal format documents has been modified to reflect your submission to Henri Fonville (hfonvill@isbe.net) and Emily Fox (efox@isbe.net). Click [here](#) for all program proposal formats.
- ❖ As we anticipate Early Childhood redesign proposals, please ensure that all program proposals align to 23 Illinois Administrative Code 25, Section 25.96. These rules became effective October 5th 2015.

Peer Review

Program proposals required to undergo peer review:

- ❖ Superintendent
- ❖ Principal

Program proposals that have the option to undergo peer review:

- ❖ Middle Grades
- ❖ Elementary Education
- ❖ Early Childhood

Click [here](#) to access the Directory of Approved Preparation Programs in Illinois.

All other proposals are reviewed by ISBE preparation staff.

ECE Review Team

ISBE is seeking volunteers to be part of the peer review teams for Early Childhood Education (B-Grade 2) program proposals.

Reviewers should be familiar with the new ECE standards and be willing to devote time for reviewing up to one proposal per month until all new program proposals have been received. Reviewers would undergo training with ISBE staff this spring that would prepare them to adequately evaluate the ECE proposals.

Please notify Emily Fox (efox@isbe.net) via email with names of reviewers you recommend or if you are interested in being part of the review team.

edTPA

Reminders

ISBE recommends candidates create an ELIS account upon entry into a preparation program. This will help to alleviate unmatched edTPA scores. Also ensure candidates’ name/SSN they use for the edTPA is consistent with that on their ELIS account. ISBE is still continuing to upload unmatched scores each time a new batch is received from edTPA.

edTPA Guide

The edTPA guidance document providing responses to common

concerns and challenges higher education and other stakeholders may face during edTPA implementation is available [here](#). Please review the document and feel free to share with staff and candidates.

ILLINOIS LICENSURE TESTING SYSTEMS

Basic Skills Mobile App

This December Pearson is launching a mobile app for educators preparing for the Test of Academic Proficiency (TAP 400). This app will include 60+ multiple choice and constructed response questions. The initial download will be free to candidates; however, the full version will cost \$1.99.

30 day Retake Policy

The ISBE has changed the Retake Policy for all ILTS tests, such that candidates may retake any ILTS test or subtest after no less than 30 days after the previous attempt, subject to the availability of computer-based testing appointments.

Effective December 15, 2015, candidates who register to re-take an ILTS test will be able to schedule a test appointment no sooner than 30 days after their previous attempt. Candidates who register to re-take an ILTS test before December 15 will still be subject to the 60 day retake rule. If a candidate who registered before December 15 wishes to take advantage of the change in the Retake Policy, they may withdraw their registration on the ILTS website for a full refund, then re-register for the test on or after December 15 and then schedule

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an appointment. Candidates who have already scheduled a test appointment must first cancel their appointment on the ILTS website before withdrawing their registration.

Note that some ILTS tests are offered during a limited number of testing windows per year, and are not available year-round (e.g., Foreign Language tests, Target Language Proficiency Tests, Learning Behavior Specialist II tests). Candidates may retake a test that is not offered year-round at the next available testing window, assuming that the next window occurs no less than 30 days after their previous attempt on the test.

If a candidate re-takes an ILTS before receiving their score report for their previous attempt, they assume full responsibility for all applicable fees for both attempts, even if they subsequently learn that they passed the test on the earlier attempt. No refunds will be made on the basis of passing performance on the earlier attempt.

If you have any questions about the ILTS Retake Policy, please contact the Illinois State Board of Education. For questions about ILTS test registering, scheduling or withdrawing please contact the ILTS program at 800-239-8107.

Elementary Education Test

ILTS has announced March 21st, 2016 as the first date candidates can take the new Elementary Education (Grades 1-6) Test.

Until that date, any candidate that has completed or is currently enrolled in a program should take the Elementary/Middle Grades (110) Test. Students enrolled in the “new” (1-6) program should take the new Elementary Education (Grades 1-6)

(197-200) Test once it becomes available.

ISBE will keep the 110 Test available during the transition time frame until August 31st, 2017.

Middle Grades Test

Middle grade candidates should take the Elementary/Middle Grades (110) Test until the new middle grades tests are launched. We anticipate the middle grades test being available spring 2017.

ACT

Writing Cut Score

The SEPLB will establish a new cut score (hopefully at the December 4 meeting). Once a decision is made, ISBE will release an official statement regarding the new cut score.

ENDORSEMENTS

ESL/Bilingual Matrix

We are beginning to update our collection of approved coursework for each endorsement area. Approved coursework files are used by the evaluators during transcript evaluation to determine appropriate coursework that can be honored toward endorsement. Some of the files have not been updated for several years! Thus, educators may not be receiving credit for coursework that has been completed.

Over the next several months, your ISBE consultant will be asking you to complete an updated matrix for specific endorsement areas.

We have begun this process with ESL and Bilingual endorsements. Please submit your institution’s

ISBE Closings:

- ❖ December 25th
- ❖ January 1st

Happy Holidays!



ILLINOIS STATE EDUCATOR PREPARATION AND LICENSURE BOARD MEETINGS

December 4th 2015
9:00am-4:00pm
Illinois State Board of Education
100 North First Street
Springfield, IL 62777
Fourth Floor, Board Room

January 8th 2015
9:00am-4:00pm
Illinois State Board of Education
100 North First Street
Springfield, IL 62777
Fourth Floor, Board Room

The Illinois State Educator Preparation and Licensure Board (SEPLB) Supports a system of preparing and certifying (licensing) teachers, administrators and school service personnel that reflect the highest standards and best practices to meet the educational needs of every child in the State of Illinois.

For prior SEPLB meeting agendas and minutes [click here.](#)

Frequently used Forms:

- ❖ [80.01-OOS Request to Waive edTPA](#)
- ❖ [80.01A-OOS Verification of edTPA](#)
- ❖ [80.02-State Approved Program Verification](#)
- ❖ [80.03-OOS Test of Basic Skills Verification](#)
- ❖ [80.05-Request to Expire Licensure Evaluation](#)

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ESL/Bilingual endorsement matrix by Friday December 4th, 2015.

General Administrative

Candidates who hold an IL PEL and have completed an approved IL General Administrative program prior to September 1st, 2014 must pass the Principal (186) Test by June 30th 2016.

Candidates who hold an Out-of-State license but have completed a General Administrative program prior to September 1st, 2014 must meet the current IL PEL requirements and pass the Principal (186) Test by June 30th, 2016.

Secondary Science & Social Science Endorsements

Candidates entitled in secondary biology may still teach other science classes (Chemistry, Earth & Space Science, Environmental Science, Physics) to students enrolled in “regular” classes. Candidates must be entitled in subsequent areas (Chemistry, Earth & Space Science, Environmental Science, Physics) if they plan to teach students in “Honors” or “AP” classes in those areas.

This applies to all areas of secondary Social Sciences.

To attain a second designation in secondary science or social science, candidates must either complete 12 semester hours in that designation and pass the content test or complete an entire major in that designation area.

Foreign Language

If an educator already holds a PEL endorsed in a foreign language, a subsequent endorsement in a

different language may be added by passing the appropriate foreign language test.

If an educator is seeking an initial endorsement in a foreign language, the requirements include 24 semester hours in the foreign language and passing the appropriate foreign language test.



ISBE SPOTLIGHT

Meet Amy Cosgriff

Welcome to our ISBE preparation staff Amy Cosgriff!!!

Amy comes to ISBE from Glenwood Intermediate School in Chatham, where she taught fifth grade Language Arts (Special Education). Prior to that, Amy worked in higher education in Illinois for eight years, with experience in a wide variety of settings from admissions, enrollment, student service, teacher prep, advising and licensure. She lives in downtown Springfield with her son, who’s a sixth grader at Lincoln Magnet. Amy enjoys spending time with family and friends and attending music and other cultural events in her free time.

We are so excited to have Amy and her years of experience joining our team and we are equally excited about the two additional preparation staff members that will make their debut in future editions of Preparation POINTS.

IHE Consultants

AMY	TINA	SETH
Blackburn	Aurora	Augustana
Chicago State	Bradley	Benedictine
Dominican	Columbia	CSPP
Eureka	Eastern IL	Concordia
Illinois College	Elmhurst	DePaul
Judson	Erikson	Greenville
Kendall	Governors St.	Knox
Lewis	Hebrew Theological	Lake Forest
Northern IL	Il Institute of Technology	MacMurray
North Park	Il State	Milikin
Quincy	Il Wesleyan	Monmouth
Rockford	Loyola	National Lewis
St. Xavier	McKendree	New Leaders
Trinity International	Northwestern	North Central
U of I Urbana Champaign	Olivet Nazarene	Northern IL
Uni. of St. Francis	Relay Graduate	Southern Il-Carbondale
VanderCook	Roosevelt	Trinity Christian
Western IL	School of the Art Institute	Uni of Chicago
Wheaton	Southern Il-Edwardsville	U of I Chicago
		U of I Springfield

EMAIL

OFFICE

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Seth	smernaug@isbe.net	217-782-9745

Questions & Answers

Q: If a candidate is completing a double major in Elementary Education and English literature and wish to be entitled in ELED and secondary ENG ED, would they need to complete two edTPAs?

A: No. Only one edTPA is required for licensure. ISBE recommends candidates align their edTPA to their student teaching classroom.

Q: Do educators have to hold an LBSI to obtain an LBSII?

A: No. If an educator has completed a program for “Teacher of students who are deaf or hard of hearing” or “Teacher of students who are blind or visually impaired” or “Speech Language Pathologist”, they do not have to hold an LBSI endorsement to add the LBSII endorsement. All other educators seeking the LBSII endorsement must hold a LBSI (PK-21) endorsement.

Q: Can an educator that holds an ELS endorsed in transitional bilingual educator be paid during student teaching?

A: YES Per 25.620(f)(4)

Q: Can an educator that was not able to pass the TAP submit ACT scores from 8 years ago?

A: YES. ACT scores are valid indefinitely as long as the writing portion is included.

Q: If a candidate completed student teaching in the spring of 2015 and submitted the edTPA for official scoring and did not pass, can they still take the APT?

A: YES. Candidates that completed their student teaching prior to September 1st, 2015 can submit APT scores.

Q: Does someone who holds an OOS license have to meet the Test of Basic Skills and coursework requirement for an IL PEL endorsed in Reading Specialist?

A: YES. The reading specialist endorsement can only be added to an educator who already holds an IL PEL endorsed in a teaching field (unless the educator is completing the requirements for a PEL at the same time). They would also need to meet the teaching experience requirement, pass the content test and complete an approved Reading Specialist Masters’ degree.

Q: What is the total cost to IL candidates to apply and register their license? If they have additional endorsements, are they charged a fee to add each of those as well?

A: The application fee is \$100 and the fee to initially register their IL PEL is \$60, which is good for five full fiscal years (plus the remainder of the current fiscal year in which they initially register). Any endorsements that will go along with the initial entitlement for the PEL will not have additional fees associated with them. However, if a subsequent endorsement is applied for after the initial PEL has been issued, the fee is \$50 per endorsement. Click [here](#) for further fee information.

Q: What is the grade range for the LBSI program?

A: PK-21

