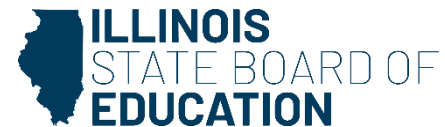


Public Facility Rate Setting Update Public Act 103-0644

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What is a Sperate Public Day School?

- 105 ILCS 5/14-1.08a (new)

Sec. 14-1.08a- Separate public special education day school.

“Separate public special education day school” means a separate special education program or facility that is established by a school district, public school, regional office of education, or special education cooperative exclusively to meet the needs of special education students who cannot be educated in the general school environment and that provides services comparable to a private special education school.

Criteria for a Separate Public Special Education Day School

- Program located in a separate building
 - Students enrolled are 100% removed from general education
 - The program does not serve general education students
 - The program does not have general education students in the building nor are the special education students attending classes with general education students
- * Beyond the above criteria, the same standards that apply to an existing special education program would apply to a new program.

Application Process

One completed application per RCDTS code

Submit to publicsped@isbe.net

Intensive services require a separate RCDTS code

Submit request to EPSchange@isbe.net

2025/2026 application due date is August 15

Located on the Special Education page at isbe.net

Programs will receive notification on qualification status

Application

OFFICIAL NAME OF THE PUBLIC SPECIAL EDUCATION PROGRAM	PHONE (Include Area Code)
ADDRESS (Include City, State, and ZIP Code)	FAX (Include Area Code)
SITE ADMINISTRATOR	SITE ADMINISTRATOR EMAIL ADDRESS
RCDTS CODE	COUNTY

EDUCATIONAL PROGRAMS		ACCEPTED AGE RANGE	CURRENT YEAR ENROLLMENT	EDUCATIONAL PROGRAMS		ACCEPTED AGE RANGE	CURRENT YEAR ENROLLMENT
A.	INTELLECTUAL DISABILITY			H.	SPEECH OR LANGUAGE IMPAIRMENT		
B.	ORTHOPEDIC IMPAIRMENT			I.	EMOTIONAL DISABILITY		
C.	SPECIFIC LEARNING DISABILITY			J.	OTHER HEALTH IMPAIRMENT		
D.	VISUAL IMPAIRMENT			K.	MULTIPLE DISABILITIES		
E.	HEARING IMPAIRMENT			L.	DEVELOPMENTAL DELAY (3 THROUGH 9 YEARS OLD)		
F.	DEAFNESS			M.	AUTISM		
G.	DEAF-BLINDNESS			N.	TRAUMATIC BRAIN INJURY		

 Digital or Original Signature of
 Chief School Administrator

 Title

 Date

Who Gets Reimbursed Per Public Act 103-0644?

- **Districts whose children are educated at separate public facilities; NOT the separate public facilities themselves.**
- ISBE is collecting cost data that will be used to set daily (per diem) tuition rates for educational services provided at separate public facilities.
- Calculated rates will be the basis of reimbursement for districts whose children were educated at those facilities in School Year 2024-2025. Actual reimbursement will occur in Fiscal Year 2026.
- Starting this year, rate calculation and reimbursement will occur on an annual basis, with reimbursement processed one year in arrears.

Reimbursement Formula (Step 1 – Step 2) * Step 3

- Step 1: Calculate Cost of Educating Student:
Should be *(Days Enrolled * Per Diem Rate)*
- Step 2: Calculate Applicable Local Portion:
$$2 * PCTC * ADE$$
- Step 3: Calculate and Apply Proration:
$$\frac{\text{Statewide sum of (Step 1 – Step 2)}}{\text{Funding Appropriated}}$$

Per Capita Tuition Charge (PCTC) is the amount a local district charges as tuition to nonresident students as defined by Sections 18-03 and 10-20.12a of the School Code.

Average Daily Enrollment (ADE) is Days Enrolled / Days in Session.

Key Players in Public Rate Setting Process

Purchased Care Review Board

- Independent body made up of seven voting members from various state agencies
- Review and approve tuition rates calculated by ISBE/MGT; rates serve as the aforementioned basis of reimbursement

MGT

- Contractors hired by ISBE to facilitate rate calculation
- Collect and review reports submitted by districts and cooperatives
- Assist districts and cooperatives with technical questions about report completion

ISBE Funding and Disbursements

- ISBE Department that assists the Purchased Care Review Board with the rate calculation process

Summary Page

	A	B	C	D	E	F	G	H	I	J
1	Summary of Program Costs									
2	Entity			0						
3		Facility/Program	Object Code	-	-	-	-	-	-	-
4	Line	Program Costs								
5	1	Program Staff Salaries	100	-	-	-	-	-	-	
6	2	Program Staff Payroll Taxes and Employee Benefits	200	-	-	-	-	-	-	
7	3	Program External Consultants and Substitutes	300	-	-	-	-	-	-	
8	4	Program Supplies	400							
9	5	Staff Transportation	300							
10	6	Improvement of Instructional Services (Professional Development)	300							
11	7	Program Insurance	300							
12	8	Direct Student Specific Assistance	400							
13	9	Telecommunication Costs Assigned to Program	300							
14	10	Other		-	-	-	-	-	-	
15	11	Total Program Costs		-	-	-	-	-	-	
16		Support Costs								
17	12	Support Salaries	100							
18	13	Support Payroll Taxes and Employee Benefits	200							
19	14	Support Supplies	400							
20	15	Other		-	-	-	-	-	-	
21	16	Total Support Costs		-	-	-	-	-	-	
22		Occupancy Costs								
23	17	Building and Equipment Operations and Maintenance	600							
24	18	Building Depreciation	500							
25	19	Equipment Depreciation	500							
26	20	Equipment Under \$10,000	700							
27	21	Leasing Costs	300							
28	22	Interest on Long-Term Debt (Mortgage and Installment Interest)	600							
29	23	Interest on Short-Term Debt (Operating Interest)	600							
30	24	Other:	600							
31	25	Total Occupancy Costs		-	-	-	-	-	-	
32		Administrative Costs								
33	26	Managerial Staff Salaries	100							
34	27	Managerial Payroll Taxes and Employee Benefits	200							
35	28	Clerical Staff Salaries	100							

Separate Public Facility - Cost Centers

- Program
 - Program costs are those personnel and object expenses directly related to the operation of the program.
- Support
 - Support costs are all costs associated with security, housekeeping, or similar support services.*
- Occupancy and Capital
 - Occupancy costs are all costs arising from a program's occupancy and use of land, buildings and offices. This includes depreciation on buildings, interest, and lease costs.
- Administrative
 - Administrative costs are those direct program administration costs (such as clerical staff salaries).

**Pending anticipated reclassification into occupancy*

What is the Per Diem Rate?

$$\text{Rate} = \frac{\text{Net Costs}}{\text{Census}}$$

Net Costs and Census

- Net Costs =
 - Reported costs in expenditure report
 - Non-allowable costs (per 89 Il Admin Code 900)
 - Revenue offsets
 - Costs over 125% median caps
 - + Inflation add-on
- Census is not necessarily the same as the enrollment days reported in the expenditure report.

Total FY 2023 enrollment days

Total FY 2023 school days

* Current School Year Days

Updated Rate Setting Timeline – SY24-25

June 17, 2025 - Approval of Part 900 Rules

- The Part 900 rules are the part of the Illinois Administrative Code that govern the Purchased Care Review Board.
- Changes require the sign off of members of the Illinois General Assembly.
- ISBE has been actively working with PCRB to amend the rules since December 2024 and anticipates receiving approval of the proposed amendment next Tuesday.

July 29, 2025 – First Meeting of PCRB to Set SY24-25 Public Rates

- Rates cannot be set until the amended Part 900 rules are in effect.
- ISBE and MGT continue to work diligently to collect, review, and correct reports.

August 19, 2025 – Final Meeting of PCRB to Set SY24-25 Public Rates

- PCRB rules prohibit setting tuition rates after the first meeting in July. For this year only, we anticipate an extension being built into the Part 900 rules to allow for approval in August.

Claim Dates & Reimbursement for SY24-25/FY26

Initial Entry of Fund S/B Claim Records in I-Star

- Typical Due Date: August 15
- 2025 Due Date: September 15

Correction of Claims in I-Star

- Typical Due Date: September 30
- 2025 Due Date: October 31

FY 26 Quarter 1 Reimbursement

- Typical Date: September 30
- 2025 Date: November 30

Tuition Reimbursement for SY24-25

- “For the 2024-2025 and 2025-2026 school years only, the rate calculated and approved for public providers pursuant to this Part shall only be utilized to determine the reimbursement provided to the district of residence of the student who is being educated by the public provider...”
- “...Starting with the 2026-2027 school year, the rate calculated and approved by the Board shall establish the rate for tuition at a public program, and a public provider shall not charge any fees for tuition or services at a program for students placed under Section 14-7.02 that is in addition to or separate from the rate calculated by this Board.”
- For the 2024-2025 school year, input the days enrolled multiplied by the approved tuition rate.

Intensive Rates for Tuition

- Many districts and cooperatives have requested a separate tuition rate for “intensive” services provided on a 1:1 basis by a dedicated paraprofessional.
- Intensive rates are tied to a separate Region, County, District, Type, School code (RCDTS).
- The Special Education Department and Funding and Disbursements Department have worked together with other ISBE Departments to establish the business rules for creation of new RCDTS codes.
- Separate RCDTS codes are still being established.



Questions?