



WELCOME



**Illinois
State Board of
Education**

Finalizing Public School Calendars for School Year 2019-2020 in Response to COVID-19

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Introduction

This webinar is being presented jointly by Illinois State Board of Education (ISBE) staff and Illinois Association of Regional Superintendents of Schools (IARSS) leadership.

- IARSS Presenter:

Dr. Mark Klaisner, IARSS President and Executive Director for the West 40 ISC

- ISBE Presenters:

Jeff Aranowski, Executive Director Safe & Healthy Climate

Jim Luckey, Projects Administrator

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Agenda

- COVID-19 Challenges
- New Public School Calendar Codes
- 2019-2020 Technical Changes and Reminders for Final Calendars
- Deadlines
- ROE/ISC and ISBE Staff Contact Information
- Q&A

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COVID-19 Challenges

On March 13th, due to the new and significant outbreak of COVID-19, the Governor signed the first of several Executive Orders that would change how schools could operate for the remainder of the school year.

- [Executive Order 2020-05](#): March 17th through March 30th schools “must close for educational purposes”.
- [Executive Order 2020-15](#): Allows Remote Learning and Remote Learning Planning Days.
 - [Emergency Rules for Remote Learning Plans and Days \(23 IAC 5\)](#)
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New Public School Calendar Codes Summary

New codes for the Public School Calendar system were created to accommodate the COVID-19 changes.

- XRLD – Remote Learning Day
- RPD – Remote Learning Planning Day (full day)
- XRPH – Remote Learning Planning Day (half day)
- EDC – Emergency Day COVID related
- TIC – Teacher Institute COVID related

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New Public School Calendar Codes Details

XRLD – Remote Learning Day

- Counts toward the 176 days of pupil attendance requirement.
- This code may be utilized beginning March 31st.

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New Public School Calendar Codes Details (cont)

RPD – Remote Learning Planning Day (full day)

XRPH – Remote Learning Planning Day (half day)

- Both count toward the 176 days of pupil attendance requirement.
- Limited to a combination of 5 full days.
- This code may be utilized beginning March 31st.

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New Public School Calendar Codes Details (cont)

EDC – Emergency Day COVID related

- These are Emergency Days where a district was closed for COVID related reasons.
- These days are not required to be made up.
- Though not counted as a pupil attendance day, an Emergency Day COVID-Related is not required to be made up for 2019-20 school year. Therefore, inclusion of these days on a school district's calendar will contribute toward deeming a school district's calendar as having met the requirement for 176 days of pupil attendance.

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New Public School Calendar Codes

Details (cont)

TIC – Teacher Institute COVID related

- This code may be used on March 16th ONLY.
- This is an additional Teacher Institute Day allowed by the State Superintendent to be used on March 16th for districts to prepare for Remote Learning or for finalizing closure plans/procedures.
- Though not counted as a pupil attendance day, a Teacher Institute Day-COVID Related is not required to be made up for 2019-20 school year. Therefore, inclusion of this day on a school district's calendar will contribute toward deeming a school district's calendar as having met the requirement for 176 days of pupil attendance.

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2019-2020 Technical Changes and Reminders for Final Calendars

March 17th through March 30th will automatically be populated with Act of God days.

- Final calendars that have been created will have “Per Executive Order 2020-05” automatically included as the description.
- If the Final Calendar as not yet been created, districts should add “Per Executive Order 2020-05” as the description.

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2019-2020 Technical Changes and Reminders for Final Calendars (cont)

The combination of Emergency Days (ED) and Emergency Days COVID-Related (EDC) cannot exceed the number of Proposed Emergency Days on the Approved Proposed Calendar.

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2019-2020 Technical Changes and Reminders for Final Calendars (cont)

No Final Calendar can have Proposed Emergency Days on it. This hasn't changed but is just a reminder.

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2019-2020 Technical Changes and Reminders for Final calendars (cont)

For districts with approved E-learning plans, there is no limit to the number of E-learning days (ELD) used for the 2019-20 school year.

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2019-2020 Technical Changes and Reminders for Final Calendars (cont)

Because Act of God (AOG) days were required to be used from March 17 through March 30, not all districts had used up all Proposed Emergency Days before that time.

Act of God Days (AOG) may be used prior to March 17 or after March 30 only if the district has first utilized all Proposed Emergency Days.

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2019-2020 Technical Changes and Reminders for Final calendars (cont)

The summary tables in the calendar system have been updated to better reflect the days that count toward the 176-day requirement.

Old:

Calendar Code	Code Description	No. of Days	Totals
X	Pupil Attendance Day	167	
XHS	Half-Day School Improvement Program	8	
XED	Emergency Day-Proposed	5	
			Total Days Toward Pupil Attendance:
FPT	Full-Day Parent/Teacher Conference	2	180
TI	Teacher Institute/Workshop	3	
			Total Calendar Days:
HOL	Holiday	10	185
NIA	Not in Attendance	18	

New:

Calendar Code	Code Description	No. of Days	Totals
X	Pupil Attendance Day	165	
FPT	Full-Day Parent/Teacher Conference	1	
AOG	Act of God Day	10	
			Total Days Toward Pupil Attendance:
TI	Teacher Institute/Workshop	4	176
			Total Calendar Days:
ED	Emergency Day	1	180
HOL	Holiday	9	
NIA	Not in Attendance	14	

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2019-2020 Technical Changes and Reminders for Final calendars (cont)

Districts may submit an Amended Calendar but it is not required this year. The Final Calendar is the critical calendar submission that must occur as quickly after this webinar as possible.

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2019-2020 Technical Changes and Reminders for Final calendars (cont)

Final Calendars will not be available if an Amended Calendar was submitted and it has not been approved. If all Amended Calendars are all in “Approved, Draft or Reset by ISBE admin” status the district will be able to enter and submit a Final Calendar.

If a district has an Amended Calendar submitted but not approved there are two options:

- 1) Get the calendars in question approved; or
- 2) Let ISBE know and we can do a calendar reset.

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Importance of Timeliness in Submitting Final Calendars

Multiple systems in the state use the approved Final Calendar as data for their calculations. These other systems will not have the data they need until a district has a Final Calendar approved. It is critically important to submit an accurate Final Calendar as soon as possible to minimize the risk of delays.

Special Education Individual Orphanage (Section 14-7.03) claims should be submitted to ISBE by June 15. The ISTAR application has been adjusted to correctly count remote learning days that are being added to public school calendars. Corrections to these special education orphanage claims may be made through August 1 as final calendars become available from public districts and private facilities

If your district experiences any problems or you are uncertain about your Final Calendars in any way please submit a question during this webinar or reach out to your ROE/ISC when the webinar is finished.

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Contact Information

We are anticipating a high volume of calls/e-mails during the next few days. In order to receive timely support, we suggest reaching out to your ROE/ISC for answers before contacting ISBE.

- ROE/ISC Contact information can be found here:

https://iarss.org/wp-content/uploads/2019/11/IARSS-Directory_2019_2020_FINAL2.pdf

- ISBE staff will prioritize ROE/ISC e-mails in order to get help to the largest number of districts in the shortest amount of time. ISBE staff can be contacted via the following e-mail address: schoolcalendars@isbe.net

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Q&A

If you have questions:

- We are allocating the remainder of the webinar time to answering your questions. Please type any question you have into the question box.
- ROE/ISC and ISBE staff will dedicate time today from the end of this webinar until 4:00 p.m. to assist anyone that would like help to finalize a district 2019-2020 Public School Calendar.

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