

June 2022



RUNDOWN

Report Card information for schools and districts, including **data system openings and closings, deadline reminders, and key information regarding changes and updates to the 2022 Report Card.**

Need to Know

High-level Report Card Timeline

- May: Data submissions and data quality checks begin.
- July: Data verification begins via the Data Review and Verification Tool.
- October: MyIRC Educator Preview
 - Superintendents and principals **preview** the 2022 Report Card via MyIRC.
- Oct. 27: 2022 Report Card publication.

New Metrics

- The following metrics will be added to the Report Card:
 - Equity Journey Continuum
 - Defined as an informational tool for districts to track their progress toward closing gaps in student achievement, opportunities, and supports. Through the lens of equity, the tool analyzes a continuum of district-level data points, already collected and reported to ISBE, to make that data more useful for improving outcomes for all students.
 - Additional information can be found [here](#).
 - Perkins Measures
 - Include four-year graduation rate, extended (six-year) graduation rate, academic proficiency rate in reading/language arts, academic proficiency rate in mathematics, academic proficiency rate in science, postsecondary placement rate, nontraditional program enrollment rate, program quality – attained postsecondary credits rate, and program quality – work-based learning rate.
 - Additional information can be found [here](#).
 - Career and Technical Education Participant
 - Defined as a Grade 9 to 12 student who has enrolled in at least one Career and Technical Education (CTE) course during the school year and has a course outcome of Pass, Fail, or Incomplete.
 - Career and Technical Education Concentrator
 - Defined as a program concentrator in at least one Classification of Instructional Program in the CTE cluster during the student's high school career.
 - National Board Certified Teachers
 - Defined as teachers who have achieved National Board Certification, the most respected professional certification available in education. Certification was designed to develop, retain, and recognize accomplished teachers and to generate ongoing improvement in schools nationwide. It provides numerous benefits to teachers, students, and schools.
 - Students Not Tested (No Participation Rate)
 - Defined as the number of students who did not receive participation credit for the state assessment divided by the number of students who were required to participate in the state assessment.
 - Proficiency Rate Accountability
 - Calculated, when relevant, for accountability using the 95% of Participation Rate

- denominator, using the various levels of performance each test and subject area.
- Teachers with Gifted Endorsement
 - Defined as the total headcount of teachers who hold a gifted education endorsement.

District Narratives

- Certain metrics (Equity Journey Continuum, Summative Designation, Site-Based Expenditure Reporting) allow districts to add an accompanying narrative for display on the Report Card to tell their story beyond the numbers.
- Stay tuned for additional details about this new feature as they become available.

Summative Designation

- Summative designations will be calculated for 2022.
- A number of changes have been made to the calculation rules for summative designations to respond to the impact of COVID-19 on schools. For more information about the proposed changes, please see the [2022 amendment executive summary](#) on the isbe.net/summative page.

College and Career Ready Indicator

- Reporting for the 2022 school year is **required**. Data will be published on the ISBE College and Career Readiness Indicator (CCRI) page.
- We strongly encourage you to review the [SY 2021-22 College and Career Readiness Indicator Data Submission Webinar Recording](#) for helpful instructions on how to most easily submit your CCRI data.
- **CRITICAL TIPS TO MAKE SUBMISSION EASIER:**
 - The bulk upload template is **designed to accept blank cells**. Leaving a cell blank WILL NOT cause an error to occur. A blank cell will not overwrite existing data.
 - We **strongly recommend uploading only affirmative data** (01 = Yes, numeric codes for GPA range, industry credential, etc.). Leave cells blank unless the student has fulfilled the requirement.
 - **Don't feel you must upload all data for all students at the same time.** Districts may frequently have easily extractable information on students who have completed a particular requirement (such as community service as embedded in a course or identifying a career area of interest by sophomore year via a career exploration tool). Export the roster of students who have fulfilled the requirement and submit only those students, with only the column for the applicable requirement marked (leaving all else blank).
 - **Check your submitted data in the Student Information System** by pulling the College and Career Readiness Indicator input report under Reports -> State Reporting Report Card and Accountability Reports -> College and Career Readiness Indicator.
 - It is encouraged that you submit data for all students in Grades 9 to 12, but only students in Grade 12 will be included in the annual calculation.

Data Review and Verification Tool

- Districts will once again be able to access this application via the MyIRC portal beginning July 1. The Data Review and Verification Tool will display most Report Card metrics. (Some exclusions include Site-Based Expenditure Reporting data, National Assessment of Educational Progress data, and federal Civil Rights Data Collection data.)

Data Quality Dashboard

- The Data Quality Dashboard is an application in IWAS that displays data quality "audits" about your district's data. It shows the status of a variety of different data tasks related to different collections, such as completeness of data submission, low counts, high variability, verification of data, etc. The audits are grouped by system and collection.

Glossary of Terms and Updated Public Business Rules

- The updated glossary of terms as well as the updated public business rules for the 2022 Report Card will be posted in early July to the Report Card webpage.

Reminders

Data Accuracy

- It is imperative that districts ensure their data is accurate and complete in a timely manner to ensure the correctness and timely completion and distribution of the 2022 Report Card.

Administrator Contact Information in Entity Profile System and Employment Information System

- We ask that all district and school administrators ensure their contact information in ISBE's Entity Profile System and Employment Information System is accurate and current, in light of any staff or administration changes. This will help to ensure all administrators are receiving any direct communications sent by ISBE. Any updates to contact information in the Entity Profile System and Employment Information System can be made via IWAS and should be made **before July 1**.

Managing IWAS Accounts - Has Anyone Left Your Organization?

- Has anyone left your organization recently? Do they still have access to represent your organization through IWAS? The local IWAS administrator has signatory authority and is responsible for all people who represent the organization through IWAS. Follow the steps below to view who within your organization has access through IWAS. If you require any technical assistance, please feel free to contact the ISBE Help Desk at 217-558-3600.
 - After you log on as the local IWAS administrator, click on the "View Sign Ups" link on the left-hand side of the screen.
 - You can now search for users on this screen. If you press the "Search" button, a list of users under your purview will appear. Click on an individual account holder for whom you wish to revoke access.
 - A list of systems for that IWAS user account will appear with a "Deactivate - All Listed Systems" button appearing at the bottom of the screen.
 - To revoke access to all systems for that IWAS account holder, click the "Deactivate - All Listed Systems" button.
 - Repeat the procedure for each IWAS account. Remember that an individual may have more than one IWAS account.

Openings and Closings

Entity Profile System

- Entity Profile System Information Verification Due – July 1
- ISBE requests all regional superintendents, public school district superintendents, and nonpublic school administrators verify that all information is correct and up to date in the Entity Profile System for all Regional Offices of Education, districts and/or programs, and schools they operate. This is especially important if there are any administrator changes effective on July 1 for the 2022-23 school year. Most changes can be made online through the IWAS System Listing titled "Entity Profile System." View the [Entity Profile System Guidelines](#).

Year End Collection

- 2022 Year End Collection – Opens May 16 – Closes July 31
 - The 2022 Year End Collection is now available for data entry in IWAS.
 - View [2022 Year End Collection Guidance](#) and [additional details](#).

Data Review and Verification Tool

- Data Review and Verification Tool via MyIRC – Opens July 1 – Closes Sept. 30
 - Note: The Data Review and Verification Tool will close at 5 p.m. Sept. 30; however, data collection deadlines depend on the related IWAS system and may be earlier than Sept. 30.

Site-Based Expenditure Reporting

- FY 2022 Every Student Succeeds Act Site-Based Expenditure Reporting – Opens July 1 – Closes Aug. 16
 - Edits to submitted data or narratives may be made until Aug. 31.
 - An update to the FY 2022 Site-Based Expenditure Reporting Guidance can be found [here](#).

Important Key Dates

- Below are some key last days districts can update their data:
 - July 31
 - Year End Collection
 - Student Information System Enrollment Exit
 - Aug. 13
 - Employment Information System Salary
 - Student Information System – Adjusted Cohorts Graduation Rate, Advanced Coursework (International Baccalaureate, Advanced Placement, and Dual Credit), Chronic Absenteeism, Chronic Truancy, 9th Grade on Track, Percent 8th Graders Taking Algebra, Student Attendance, Student Mobility
 - Aug. 16
 - Site-Based Expenditure Reporting
 - Aug. 31
 - Site-Based Expenditure Reporting (edits to submitted data or narratives)

Student Information System

- Important data collection dates can be found [here](#).

Upcoming Webinars

Student Information System 2022 Report Card Webinar – June 22

- Join us for a webinar from 1:30-3 p.m. June 22 to learn more about the Student Information System. We will discuss End of School Year 2022 Tasks as well as End of Year Report Card and Accountability Verification. [Register now!](#)

Site-Based Expenditure Reporting: Approaches to Data Collection for Multi-Site Districts – June 27

- Join us for a webinar from 10-11:30 a.m. June 27 for an overview of the available approaches for reporting site-based expenditures for multi-site districts. The site-based team will review steps for submitting the report using the ISBE IWAS Online Tool, vendor reports, or self-calculated figures. Districts will also have an opportunity to ask any questions about the data calculation process for Site-Based Expenditure Reporting. This webinar is intended for districts with more than one school site. Single-site districts are encouraged to attend a webinar on June 28, noted below. [Register now!](#)

Site-Based Expenditure Reporting: Approaches to Data Collection for Single-Site Districts – June 28

- Join us for a webinar from 10-11 a.m. June 28 for an overview of the available approaches for reporting site-based expenditures for single-site districts, including an enhanced IWAS process to expedite reporting. The site-based team will review steps for submitting the report using the ISBE IWAS Online Tool, vendor reports, or self-calculated figures. Districts will also have an opportunity to ask any questions about the data calculation process for Site-Based Expenditure Reporting. This webinar is intended for districts with only one school site. Multi-site districts are encouraged to attend the webinar on June 27, noted above. [Register now!](#)

In Case You Missed It

Site-Based Expenditure Reporting: FY 2022 Guidance Overview and Highlights

- The prerecorded FY 2022 Guidance Highlights webinar is now available for review. The webinar provides key information about the FY 2022 reporting window, including dates, approaches to submission, IWAS enhancement, and highlights from the 2022 guidance. [View the recording](#).

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