

May 2023



RUNDOWN

Welcome to the Report Card Rundown! The Illinois Report Card is published in October with many hundreds of data points about every school and district in Illinois. This endeavor takes many months of data collection and review from Illinois' schools and districts to make sure we publish accurate data. This monthly newsletter provides Report Card information for schools and districts, including **data system openings and closings, deadline reminders, and key information regarding changes and updates to the 2023 Report Card.** [Thanks for subscribing!](#)

Need to Know

High-Level Report Card Timeline

- **May:** Most data submissions and data quality checks by districts and schools begin. See more information below!
- **July to August:** Data submissions and data quality checks by districts and schools close. After August, all data for the upcoming Report Card are final.
- **Aug. 25:** Assessment correction window for districts closes.
- **July 5-Sept. 29:** Data Review and Verification Tool (DRVT) -- See more information below!
 - Note: After Sept. 29, the only metrics that will be available within the DRVT will be the Equity Journey Continuum metrics.
- **Oct. 2-27:** Superintendents and principals **preview** the 2023 Report Card via MyIRC Educator Preview.
- **Oct. 30 by 9 a.m.:** ISBE publishes the 2023 Report Card.

New Metrics

- The following metrics will be added to the 2023 Report Card:
 - **Novice Administrator Rate and Count**
 - Novice Administrator Rate is defined as the percentage of Administrator Full-Time Equivalence (FTE) with fewer than two FTE years of combined Illinois public school service.
 - Novice Administrator Count is defined as the sum of Administrator FTE with fewer than two FTE years of combined Illinois public school service.
 - **Postsecondary Course Remediation**
 - This is defined as the percentage of graduates who attended a four-year postsecondary institution in Illinois and were enrolled in remedial courses. The courses for this metric are the Illinois Board of Higher

courses. The sources for this metric are the Illinois Board of Higher Education and the ISBE Student Information System (SIS).

Remediation is tracked in aggregate (overall) and can be disaggregated by subject areas of English Language Arts and Mathematics.

- **School Improvement Status**

- When a school receives a designation of Targeted, Comprehensive, or Intensive, that school enters a four-year cycle of school improvement that continues, regardless of improvements to the school's designation. This metric will identify schools that are in school improvement status and their level of support.

- **Student Discipline**

- School discipline is defined as in-school suspension, out-of-school suspension, expulsion, and removal incidents to alternative settings in lieu of another disciplinary action. It is disaggregated by race and ethnicity, gender, age, grade level, whether a student is an English learner, the incident type, and the duration.

- **Summative Designation Meta-Indicators**

- The accountability system has four meta-indicators that are currently being validated for use as indicators. The plan for 2023 is that the components of the College and Career Readiness Indicator (CCRI) and Fine Arts Indicators will be added to the Report Card. ISBE will not report an overall calculation, but rather the sub-elements. Please see the [Individual Indicators webpage](#) for more information on meta-indicators.

- **Teacher Out-of-Field**

- This is defined as a teacher teaching in a grade or content area for which they do not hold the appropriate state-issued license, endorsement, approvals, or previous qualifications. A teacher is considered out-of-field on a course-level basis. For example, a teacher can be out-of-field for one course and in-field for a different course. At the school, district, and state levels, a teacher will be considered out-of-field if they are out-of-field for at least one of their course assignments.

- **Truant Minor Count**

- This is defined as a chronic truant to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs and other school and community resources, have been provided and have failed to result in the cessation of chronic truancy or have been offered and refused.

- **Truancy Rate**

- This measure is the percentage of students who are identified as truant.
- Students are considered truant if they are subject to compulsory school attendance and are absent without valid cause, as defined under Section [5/26-2a](#), from such attendance for more than 1% but less than 5% of the past 180 school days.

Graduation Rate and Exit Code FAQ

- This [resource](#) answers questions about graduation rate calculations and the use of SIS exit codes for summative designations, Report Card, and the special education State Performance Plan – Indicator 1.

Summative Designations 2023

- The 2023 designation will trigger a change in school improvement status for two sets of schools:
 - Schools that have been in school improvement status since 2018 (i.e., received a designation of Comprehensive or Targeted on Report Card 2018), and
 - Schools newly identified as Comprehensive or Targeted in 2022 and that are eligible for early exit based on their 2023 performance.
- Schools who have been in school improvement status since 2018, and which remain in the lowest 5% of performance in 2023 will receive a new, fifth designation, **Intensive Support**.
- Reminder – Returning to normal:
 - Science in 2023 will be based on **proficiency rates** like normal, not participation rates (2022 only).
 - English Learner Progress to Proficiency in 2023 will use **sequential years** (i.e., current and one year prior) of data to measure progress like normal, not skipping a year (2022 only).
 - Chronic Absenteeism in 2023 will not have differentiated scoring bands. Differentiated scoring bands were a change for 2022 only.
- All other indicators will be calculated using the same methodology used in 2022.

Data Review and Verification Tool

- Districts will once again be able to access this application via the MyIRC portal beginning July 5. The Data Review and Verification Tool (DRVT) will display most Report Card metrics. (Some exclusions include Site-Based Expenditure Reporting data, National Assessment of Educational Progress data, and federal Civil Rights Data Collection data.)
- Note that the DRVT will continue to be available to districts as a **reference** tool even after the data collection deadlines have passed. Once the data collection deadlines have passed, all data should be considered final.

Data Quality Dashboard

- The Data Quality Dashboard is an application in IWAS that is open year-round and displays data quality "audits" about your district's data. It shows the status of a variety of different data tasks related to different collections, such as completeness of data submission, low counts, high variability, verification of data, etc. The audits are grouped by system and collection. Districts should review all Data Quality Dashboard audits related to Report Card metrics.

Glossary of Terms and Updated Public Business Rules

- The updated glossary of terms as well as the updated public business rules for the 2023 Report Card will be posted in early July to the Report Card webpage.

Entity Profile System

- Entity Profile System (EPS) information verification is due **July 1**.
- ISBE requests all regional superintendents, public school district superintendents, and nonpublic school administrators verify that all information is correct and up to date in EPS for all Regional Offices of Education, districts and/or programs, and schools they operate. This is especially important if there are any administrator changes effective on July 1 for the 2023-24 school year. Most changes can be made online through the IWAS System Listing titled “Entity Profile System.” View the [Entity Profile System Guidelines](#).

Year End Collection

- 2023 Year End Collection – **Opens May 15 – Closes July 31**
 - The 2023 Year End Collection is now available for data entry in IWAS.
 - Please note that there will be new Year End Collection questions regarding the presence of discipline data at the school level.
 - View [2023 Year End Collection Guidance](#) and [additional details](#).

Data Review and Verification Tool

- Data Review and Verification Tool via MyIRC – **Opens July 5 – Closes Sept. 29**
 - The Data Review and Verification Tool will close at 5 p.m. Sept. 29; however, data collection deadlines depend on the related IWAS system and may be earlier than Sept. 29.
 - After Sept. 29, the only metrics that will be available within the DRVTool will be the Equity Journey Continuum metrics.

Site-Based Expenditure Reporting

- FY 2023 Every Student Succeeds Act Site-Based Expenditure Reporting – **Opens July 3 – Closes Aug. 17**
 - Edits to submitted data or narratives may be made until Aug. 31.
 - An update to the FY 2023 Site-Based Expenditure Reporting Guidance will be published on the [ISBE Site-Based Expenditure Reporting webpage](#).

Important Key Dates/Deadlines

- Below are some key last days districts can update their data:
 - **July 14**
 - Attendance Data (related to Chronic Absenteeism and Chronic Truancy metrics)
 - **July 31**
 - Year End Collection
 - SIS – Graduation Data (related to Adjusted Cohort Graduation Rate metric), Student and Teacher Coursework Data (related to Advanced Coursework [International Baccalaureate, Advanced Placement, and Dual Credit], 9th Grade on Track, and 8th Graders Passing Algebra I metrics)
 - **Aug. 15**

- Employment Information System (EIS) Employment/Position, Base Salary, Evaluations and Absent Data
- **Aug. 17**
 - Site-Based Expenditure Reporting
- **Aug. 25**
 - SIS – Assessment Corrections
- **Aug. 31**
 - Site-Based Expenditure Reporting (edits to submitted data or narratives)

Upcoming Webinars

What Does it Mean to Check Your Data? – May 10 and May 16

- Over the past five years, there has been a paradigm shift in what it means to "check your data." It used to be that as long as your assessment corrections were complete, the data was considered done. Now, with multiple indicators on the Report Card and summative designations, it's no longer that simple. This session will explain how data is organized in various data systems and provide best practices for checking data, including which reports to pull in what systems. It will review systems of record, including SIS, EPS, the IEP-Student Tracking and Reporting System (I-STAR), EIS, and the Educator Licensure Information System, as well data review systems like the Data Quality Dashboard 2.0 and Data Review and Verification Tool. This session is highly recommended for superintendents, assistant superintendents, principals, assistant principals, and all district staff responsible for the collection and use of data. [Register now!](#)
- We are offering two options for this webinar:
 - **9-11 a.m. May 10**
 - **1-3 p.m. May 16**

Student Information System: End of School Year 2023 Planning for School Year 2024 – May 10

- Join us for a webinar from **1:30-3 p.m. May 10** as we will provide key information about the end of school year 2023 planning for school year 2024. [Register now!](#)

Site-Based Expenditure Reporting: FY 2023 Guidance Highlights – June 22

- Join us for a webinar from **1:30-2:30 p.m. June 22** as we will provide key information about the FY 2023 reporting window, including dates, approaches to submissions, IWAS enhancements, and highlights from the 2023 guidance. [Register now!](#)

Reminders

Data Accuracy

- It is imperative that districts ensure their data is accurate and complete in a timely manner to guarantee the correctness and timely completion and distribution of the 2023 Report Card.
- After data collection deadlines have passed, the data for 2023 Report Card can be considered final at any time for publication on the public 2023 Report Card.
- Please ensure all data are accurate and complete by the posted data collection deadline.

Data Collection Key Dates

- See the [ISBE Data Collections Key Dates webpage](#).

Administrator Contact Information in Entity Profile System and Employment Information System

- We ask that all district and school administrators ensure their contact information in EPS and EIS is accurate and current, in light of any staff or administration changes. This will help to ensure all administrators are receiving any direct communications sent by ISBE. Any updates to contact information in EPS and EIS can be made via IWAS and should be made **before July 1**.

Managing IWAS Accounts - Has Anyone Left Your Organization?

- Has anyone left your organization recently? Do they still have access to represent your organization through IWAS? The local IWAS administrator has signatory authority and is responsible for all people who represent the organization through IWAS. Follow the steps below to view who within your organization has access through IWAS. If you require any technical assistance, please feel free to contact the ISBE Help Desk at 217-558-3600.
 - After you log on as the local IWAS administrator, click on the "View Sign Ups" link on the left-hand side of the screen.
 - You can now search for users on this screen. If you press the "Search" button, a list of users under your purview will appear. Click on an individual account holder for whom you wish to revoke access.
 - A list of systems for that IWAS user account will appear with a "Deactivate - All Listed Systems" button appearing at the bottom of the screen.
 - To revoke access to all systems for that IWAS account holder, click the "Deactivate - All Listed Systems" button.
 - Repeat the procedure for each IWAS account. Remember that an individual may have more than one IWAS account.

College and Career Ready Indicator

- Reporting for the 2023 school year is **required**.
- We strongly encourage you to review the [College and Career Readiness Indicator Data Submission Webinar Recording](#) for helpful instructions on how to most easily submit your CCRI data by July 31.
- **Critical tips to make submission easier:**

The bulk upload template is designed to accept blank cells. Leaving a cell

- The bulk upload template is **designed to accept blank cells**. Leaving a cell blank **will not** cause an error to occur. A blank cell will not overwrite existing data.
- We **strongly recommend uploading only affirmative data** (01 = Yes, numeric codes for GPA range, industry credential, etc.). Leave cells blank unless the student has fulfilled the requirement.
- **Don't feel you must upload all data for all students at the same time.** Districts may frequently have easily extractable information on students who have completed a particular requirement (such as community service as embedded in a course or identifying a career area of interest by sophomore year via a career exploration tool). Export the roster of students who have fulfilled the requirement and submit only those students, with only the column for the applicable requirement marked (leaving all else blank).
- **Check your submitted data in SIS** by pulling the College and Career Readiness Indicator input report under Reports -> State Reporting Report Card and Accountability Reports -> College and Career Readiness Indicator.
- It is encouraged that you submit data for all students in Grades 9-12, but only students in Grade 12 will be included in the annual calculation.

In Case You Missed It

Student Information System: School Year 2023 Spring Update Webinar

- ISBE held a webinar on Feb. 22. The associated materials are listed below:
 - [Presentation](#)
 - [Webinar](#)
 - [Q & A](#)

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