



Illinois State Board of Education

100 North First Street, Springfield, Illinois 62777-0001

ATTACHMENT 1

Uniform Application for State Grant Assistance

Agency Completed Section		
1.	Type of Submission	<input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application
2.	Type of Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation (i.e. multiple year grant) <input type="checkbox"/> Revision (modification to initial application)
3.	Date/Time Received by State <i>Completed by State Agency upon Receipt of Application</i>	
4.	Name of the Awarding State Agency	Illinois State Board of Education
5.	Catalog of State Financial Assistance (CSFA) Number	586-44-2307
6.	CSFA Title	Migrant Education - Basic State Grant Program
Catalog of Federal Domestic Assistance (CFDA) <input type="checkbox"/> Not applicable (No federal funding)		
7.	CFDA Number	84.011
8.	CFDA Title	Migrant Education - Basic State Grant Program
9.	CFDA Number	
10.	CFDA Title	
Funding Opportunity Information		
11.	Funding Opportunity Number	21-4340-01
12.	Funding Opportunity Title	FY21 Summer Migrant Education Program Grant
13.	Funding Opportunity Program Field	Multilingual Department
Competition Identification <input type="checkbox"/> Not Applicable		
14.	Competition Identification Number	
15.	Competition Identification Title	

**Uniform Application for State Grant Assistance
Illinois State Board of Education**

Applicant Completed Section

APPLICANT NAME (District Name and Number, if applicable)		REGION COUNTY DISTRICT TYPE CODE
16.	Legal Name (Name used for DUNS registration and grantee prequalification)	
17.	Common Name (DBA)	
18.	Employer/Taxpayer Identification Number (EIN, TIN)	
19.	Organizational DUNS Number	
20.	SAM CAGE Code	
21.	Business Address (Street, City, State, County, Zip Code + 4)	
Applicant's Organizational Unit		
22.	Department Name	
23.	Division Name	
Applicant's Name and Contact Information for Person to be Contacted for <i>Program</i> Matters involving this Application		
24.	First/Last Name	
25.	Suffix	
26.	Title	
27.	Organizational Affiliation	
28.	Telephone Number (Include Area Code)	
29.	Fax Number (Include Area Code)	
30.	E-Mail Address	
Applicant's Name and Contact Information for Person to be Contacted for <i>Business/Administrative Office</i> Matters involving this Application		
31.	First/Last Name	
32.	Suffix	
33.	Title	
34.	Organizational Affiliation	
35.	Telephone Number (Include Area Code)	
36.	Fax Number (Include Area Code)	
37.	E-Mail Address	

**Uniform Application for State Grant Assistance
Illinois State Board of Education**

Applicant Completed Section (Continued)

Areas Affected

40.	Areas Affected by the Project (cities, counties, state-wide) <i>Add Attachments (e.g., maps), if needed</i>	
41.	Legislative and Congressional Districts of Applicant	
42.	Legislative and Congressional Districts of Program / Project <i>Attach an additional list, if needed</i>	

Applicant's Project

43.	Description Title of Applicant's Project <i>Text only for the title of the applicant's project.</i>	
44.	Proposed Project Term	Start Date: _____ End Date: _____
45.	Estimated Funding <i>(Include all that apply)</i>	<input type="checkbox"/> Amount Requested from the State: \$ _____ <input type="checkbox"/> Applicant Contribution (e.g., in kind, matching): \$ _____ <input type="checkbox"/> Local Contribution: \$ _____ <input type="checkbox"/> Other Source of Contribution: \$ _____ <input type="checkbox"/> Program Income: \$ _____ <div style="text-align: right;"><input type="checkbox"/> Total Amount: \$ _____</div>

Applicant Certification:

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity.

☐ I agree

Authorized Representative

46.	First/Last	
47.	Suffix	
48.	Title	
49.	Telephone Number <i>(Include Area Code)</i>	
50.	Fax Number <i>(Include Area Code)</i>	
51.	E-Mail Address	
53.	Signature of Authorized Representative	
54.	Date Signed	



ATTACHMENT 2

PROGRAM NARRATIVE

A. 2021 SUMMER PROGRAM QUALITY NARRATIVE: PROGRAM OVERVIEW

- [illegible]

2. Summarize the key elements of the proposed summer project including recruiting, academic and support services, parent involvement, structured ancillary services and professional development activities, as applicable (may attach up to 2 additional pages).

3. Indicate the days of projected summer term activities.

Activity	Begin Date	End Date	Days of Operation					Daily Schedule (e.g., 8 am – 2 pm)
			M	T	W	TH	FR	
Project activity for staff including days to prepare for project								
Daytime Instructional Program								
Evening Instructional Program								
Structured Ancillary Service Program (e.g., health services)								

4. Attach a sample daily schedule for the proposed instructional and/or structured ancillary service programs.

a) PROPOSED RECRUITING REGION

b) OUTREACH AND RECRUITING STRATEGIES

[illegible]

Describe the quality control measures to be implemented to ensure that all eligibility determinations as documented on the Certificate of Eligibility are accurate.

[illegible]

2. PARENT INVOLVEMENT

____ Applicant will operate a Migrant Education Program **during a full school year**, and will convene a migrant parent advisory group and conduct parent education activities and resources that focus on supporting their child's learning and promoting educational support at home.

____ Applicant will operate a Migrant Education Program for **less than a full school year** and is not required to convene a migrant parent advisory group. Applicant will conduct parent education activities and resources that focus on supporting their child's learning and promoting educational support at home.

Parent Education Activities (all applicants)	
Projected Dates	Projected Focus

Parent Advisory Group Meetings (full school year programs)	
Projected Dates	Projected Focus

3. INTER- AND INTRA-STATE COORDINATION

Describe plans for inter- and intra-state coordination to facilitate the transfer of student records including how migratory student data will be collected and entered on NGS. (Response must be contained in the text box below.)

C. MIGRANT EDUCATION PROGRAM OVERALL CAPACITY NARRATIVE (All Applicants)**1. CAPACITY TO DELIVER SERVICES**

Describe the capacity of the applicant to implement the proposed program. Include the experience and background of key staff, knowledge of and/or experience with migrant families and programs that serve migratory children, and the resources available to implement the proposed program (may attach up to one additional page).

2. AVAILABILITY OF OTHER FUNDING

List other funds available to provide services to migratory children/youth in the service area:

Funding Source	Summer (Mark X if available in the summer)
Title I, Part A	
Title III	
Other:	
Other:	
Other:	
Other:	

3. COORDINATION

Indicate other state, local and federal programs that proposed project would coordinate with other existing programs and services to address the identified needs of migratory students.

Name of Program/Funding Source	Type of Coordination (e.g., referrals, information sharing, joint recruiting, etc.)
Title I, Part A	
Title III	
McKinney Vento Homeless	
Migrant and Seasonal Head Start	
Nutrition Program	
Other:	
Other:	
Other:	
Other:	

4. PRIVATE SCHOOLS

Describe how the applicant consulted with appropriate private school officials before making any decision that affects the opportunities of eligible private school children to participate in the MEP project.



Illinois State Board of Education

Multilingual Department
100 North First Street
Springfield, Illinois 62777-0001

ATTACHMENT 3

FY 2021
MIGRANT EDUCATION -
BASIC STATE GRANT PROGRAM

OBJECTIVES AND ACTIVITIES

Fiscal Year 2021 Summer Grant to Meet the Educational Needs of Migratory Children

PART I - NUMBER OF MIGRATORY STUDENTS

1. Indicate the projected number of eligible migratory children and youth identified and the number who will participate in instructional and/or supportive services in a center-based school setting or a non-school setting by grade level. Eligible migratory children and youth have a Certificate of Eligibility prepared by a trained recruiter. Base the 2021 projected numbers on the actual count from 2020 or provide a justification for projections not based on the 2020 count.

PROJECTED MIGRANT CHILDREN	# BY AGES		# BY GRADES															TOTAL #
	0-2	3-5	K	1	2	3	4	5	6	7	8	9	10	11	12	Un- grad- ed	Out- of- School	
Total Eligible																		
To be served in school setting																		
To be served in non-school setting																		

Provide a justification for any projections not based on the 2020 count.

2. Indicate the projected number of Priority for Service (PFS) migratory children and youth to be identified and served. Base the 2021 projected numbers on the actual count from 2020 or provide a justification for projections not based on the 2020 count.

FY21 PROJECTED PRIORITY FOR SERVICE (PFS) MIGRATORY CHILDREN

Total # PFS Migratory Children	Total # PFS to be served

Provide a justification for any projections not based on the 2020 count.

PART II - MIGRANT EDUCATION PROGRAM DESIGN AND SERVICES

This section includes the program areas that provide direct services to migratory children/youth as specified in the Service Delivery Plan: Reading/Language Arts, Mathematics, School Readiness, High School Graduation/Services to Secondary-Aged Youth, Support and Ancillary Services, and Recruiting. Each program area incorporates the Measurable Program Outcomes and Strategies that the successful applicant will implement.

Check the box to indicate each program area that will be offered. For each program area to be provided:

- Indicate the number of migratory children/youth who will be served.
- Provide specific, quantified statements of the need for the proposed services based on the characteristics of the migratory child/youth population.

1. READING/LANGUAGE ARTS

Check if providing these services ☐

Number of Students To Be Served: _____

Local Reading/Language Arts Needs Assessment Data:

Example: 12 of the 20 MEP students are behind in reading on informal reading inventories. (Response must be contained in the text box below.)

Measurable Program Outcomes

- 1a. MPO: Migratory students participating in a summer program for at least 3 weeks will demonstrate a statistically significant gain (at the .05 level) in reading/literacy between pre- and post-test using an appropriate performance-based reading/literacy assessment.
- Students who are identified as Emerging Readers will demonstrate a gain on Concepts About Print.
 - Students who are identified as Beginning Readers through 5th Grade Readers will demonstrate a gain on the Rigby PM Benchmark Kit or Fountas & Pinnell.
 - Students in grades 6-8 will demonstrate a gain on the Fluency Snapshot.

Strategies to be implemented to attain MPO:

- ✓ 1.1 Provide instruction through systems designed to provide access to instruction in reading/literacy to migratory students including: ☐ Center-based instruction
☐ Home-based instruction
☐ Individual tutoring
- ✓ 1.2 Use formative and summative assessment results to guide reading/literacy instruction
- ✓ 1.3 Provide reading/literacy instruction using evidence-based strategies, curricula, and practices (e.g., Balanced Literacy)

- 1b. MPO: The percent of identified migratory children (3-21) who participate in MEP instructional services will increase to 55%.

Strategies to be implemented to attain MPO:

- ✓ 1.4 Incorporate engagement and enrichment activities into programming to encourage student attendance and provide experiences students might not otherwise have. For example:
- Create activities designed to improve math and ELA skills
 - Provide academic field trips
 - Incorporate project-based learning with technology

PART II - MIGRANT EDUCATION PROGRAM DESIGN AND SERVICES (continued)**2. MATHEMATICS**Check if providing these services ☐**Number of Students To Be Served** _____**Local Mathematics Needs Assessment Data:**

Example: 15 MEP students did not meet standards on the annual state assessment in math. (Response must be contained in the text box below.)

Measureable Program Outcomes (MPOs)

- 2a. MPO: Migratory students participating in a summer program for at least 3 weeks will demonstrate a statistically significant gain (at the .05 level) in math between pre- and post-test using an appropriate performance-based math assessment.

Identify the assessment that will be used to measure student gains in math☐ Project SMART assessment☐ Other: _____**Strategies to be implemented to attain MPO: Check all that apply. Required activities are already checked.**

- ✓ 2.1 Provide instruction through systems designed to provide access to instruction in mathematics to migratory students including:
- ☐ Center-based instruction
 - ☐ Home-based instruction
 - ☐ Individual tutoring
- ✓ 2.2 Use formative and summative assessment results to guide mathematics instruction
- ✓ 2.3 Provide mathematics instruction using evidence-based strategies, curricula, and practices

- 2b. MPO: The percent of identified migratory children (3-21) who participate in MEP instructional services will increase to 55%.

Strategies to be implemented to attain MPO:

- ✓ 2.4 Incorporate engagement and enrichment activities into programming to encourage student attendance and provide experiences students might not otherwise have. For example:
- Create activities designed to improve math and ELA skills
 - Provide academic field trips
 - Incorporate project-based learning with technology

3. SCHOOL READINESSCheck if providing these services ☐**Number of Students To Be Served:** _____**Local Needs Assessment Data:**

Example: 10 of 15 MEP children between the ages of 3 and 5 are English learners. (Response must be contained in the text box below.)

Check Measureable Program Outcomes (MPOs) that apply.

- ✓ 3a. MPO: 75% of all preschool migratory students participating for at least 3 weeks in summer school programs will show a gain of 3.0 in the combined Emergent Literacy Skills and Alphabet Subtests of the New York MEP Early Childhood Education (ECE) Assessment.
- ✓ 3b. MPO: 75% of all preschool migratory students participating for at least 3 weeks in summer school programs will show a gain of 3.0 in the math Counting subtest of the New York MEP Early Childhood Education (ECE) Assessment.

Strategies to be implemented to attain MPO:

- ✓ 3.1 Provide early reading/literacy development opportunities for three to five year old migratory children who have not yet entered kindergarten including collaborating with other agencies providing services to migratory children if available.
- ✓ 3.2 Model early reading/literacy teaching and learning strategies for parents in home- and/or center-based ECE programs including collaborating with other agencies providing services to migratory children if available.
- ✓ 3.3 Provide early math development opportunities for three to five year old migratory children who have not yet entered kindergarten including collaborating with other agencies providing services to migratory children if available.

PART II - MIGRANT EDUCATION PROGRAM DESIGN AND SERVICES (continued)**4. HIGH SCHOOL GRADUATION/SECONDARY-AGED YOUTH SERVICES** Check if providing these services ☐

Number of students to be served _____

Local Needs Assessment Data:

Example: 10 MEP secondary-age youth failed one subject in the previous school year. (Response must be contained in the text box below.)

Check Measureable Program Outcomes (MPOs) and strategies to be implemented in the summer program.

- ✓ 4a. MPO: 41% of 9th-11th grade students who are migrant-eligible will participate in summer programs.
- ✓ 4b. MPO: 70% of secondary-aged migratory students (both those attending a field-based program and those in a center-based program for at least 3 weeks during the summer) will make progress toward the instructional/learning goals identified on their Secondary Student Services Plan.

Strategies to be implemented to attain MPO:

- ✓ 4.1 Provide differentiated learning opportunities in the summer to improve attendance, academic achievement and college and career readiness for secondary-aged students. Examples of activities include credit accrual, academic skill building, ESL instruction, life skills instruction, high school equivalency preparation, and enrichment strategies.
- ✓ 4c. MPO: 70% of OSY and secondary-aged students who completed OSYmigrant.org lessons will gain 5% on a curriculum-based assessment or score 80% or higher on the post-test.

Strategies to be implemented to attain MPO:

- ✓ 4.2 Provide differentiated learning opportunities to improve attendance, academic achievement and college and career readiness for OSY. Examples of activities include credit accrual, academic skill building, bilingual support, life skills instruction, high school equivalency preparation, enrichment strategies, or other materials from osymigrant.org.

PART II - MIGRANT EDUCATION PROGRAM DESIGN AND SERVICES (continued)**5. IDENTIFICATION & RECRUITMENT (ID & R)**Check if providing these services ☐Check if coordinating with another project for recruiting ☐

The State is responsible for the identification and recruitment of all migratory children in the state. (Response must be contained in the text box below.)

List Communities within Recruitment Area	Estimated # of Families

Measureable Program Outcomes (Objectives):

- 5a. By the end of the summer, at least 80% of migrant recruiters and reviewers will report on a survey that MEP-sponsored ID&R training has helped them to more effectively identify and recruit eligible children, make appropriate eligibility determinations and properly document them.
- 5b. The results of the re-interview processes included in the State and Local Quality Control Plans will confirm the eligibility determinations made for all migratory children sampled.

Strategies/Activities to Meet Objectives (Check all that apply. NOTE: Required activities already have been checked.)

- ✓ 5-1 Conduct active outreach in target areas to identify and recruit migratory children by contacting employers, schools, community organizations, housing and other local sites frequented by migratory families
- ✓ 5-2 Obtain current information on the recruitment area's agricultural and fishing activities and determine locations and arrival/departure dates of migratory labor
- ✓ 5-3 Document and maintain an updated ID&R referral network of employers, schools, churches, Farm Bureaus, community and state agencies, housing and local sites frequented by migratory families
- ✓ 5-4 Utilize New Generation System and MSIX reports and other available data sources to assist in the identification and recruitment of eligible children and to track their eligibility
- ✓ 5-5 Share information about locations of eligible children through intra/interstate coordination
- ✓ 5-6 Require that all recruiters complete annual state migrant recruiter training, receive a copy of the State Identification and Recruitment Manual and attend relevant ID&R sessions at the annual Statewide MEP Workshop.
- ✓ 5-7 Implement a local quality control plan approved by ISBE to put in place controls to ensure that accurate and complete eligibility determinations are made
- ✓ 5-8 Follow state procedures, requirements and timelines for identifying migratory children, documenting their eligibility on the Certificate of Eligibility (COE) and entering eligibility information in the New Generation System (NGS). (Refer to Requirements and Timelines: New Generation System and ID&R Data Flow.)
- ✓ 5-9 Utilize only COE reviewers who have completed state training
- ✓ 5-10 Maintain regular communication with the State ID&R Coordinator regarding migrant arrivals, departures, determinations, quality control, and other ID&R components

☐ 5-11 Other: _____

☐ 5-12 Other: _____

PART II - MIGRANT EDUCATION PROGRAM DESIGN AND SERVICES (continued)**6. ANCILLARY AND SUPPORT SERVICES**Check if providing these services ☐

Number of students to be served _____

Local Needs Assessment Data:

Example: 10 migratory children required school physicals to enroll in school in the fall. (Response must be contained in the text box below.)

Measurable Program Outcomes (MPOs) and strategies to be implemented in the summer program.

- ✓ 6a. MPO: As a result of MEP coordination/ collaboration activities provided in 2020-21, 90% of summer MEP staff and migratory parents will report that migratory families received information about support and academic services (e.g., health, nutrition, transportation, other support services) to promote the health, well-being, and knowledge of support services and community resources of migratory children and youth.
- ✓ 6b. MPO: By the end of the 2020-21 reporting period, the percent of identified migratory children (ages 3-21) who receive needs-based support services will increase to 61%.

Strategies to be implemented to attain MPO:

- ✓ 6.1 Coordinate and collaborate with public and private agencies to provide needed services (medical, dental, mental health, disability services, and vision services) and build trust with migratory families. Provide services for the health/well-being of migratory children and youth designed to increase student and family knowledge of support services and community resources.
- ✓ 6c. MPO: As a result of MEP-sponsored professional development provided in 2020-21, 90% of MEP staff who provide instruction in PK-12 and OSY will report sufficient ability to support high quality instruction as measured by a rating of 3 or 4 on a 4- point scale using the professional development survey.

Strategies to be implemented to attain MPO:

- ✓ 6.2 Provide MEP-sponsored professional development, learning activities, and learning resources, supplies, and materials on instructional strategies in the ELA/math, school readiness, and graduation goal areas to more effectively support high quality instruction in grades PK-12 and OSY.
- ✓ 6d. MPO: As a result of MEP-sponsored parent engagement activities provided in 2020-21, 90% of migratory parents surveyed will report satisfactory ability to support their child's success in school as measured by a rating of 3 or 4 on a 4-point scale using the parent engagement survey.

Strategies to be implemented to attain MPO:

- ✓ 6.3 Provide MEP-sponsored parent development on how to help support their child's school readiness, reading/literacy and math success in school, high school graduation, GED, post-secondary opportunities, and/or career goals and provide educational resources, materials and supplies, and appropriate activities that promote educational support at home. Establish communication and follow up with migratory families during the summer and regular school year to build trust and to communicate about the importance of education and benefits of programming.

NOTE: For applicants who propose to provide support services only, describe:

- the type of services to be offered
- how services will be coordinated with educational service providers
- the anticipated outcomes and how these will support academic achievement, and
- how funding will supplement existing services

(May attach two additional pages.)

NOTE: For applicants who propose to provide support services only, describe (continued):

☐ Initial Budget
 ☐ Amendment (No. _____)

☐ Revised Initial Budget
 ☐ Multidistrict Application

FISCAL YEAR 21	SOURCE OF FUNDS CODE 4340-01	REGION, COUNTY, DISTRICT, TYPE CODE	SUBMISSION DATE (mm/dd/yyyy)
APPLICANT NAME (District Name and Number, if applicable)			
CONTACT PERSON		TELEPHONE NUMBER (Include Area Code)	
E-MAIL ADDRESS		FAX NUMBER (Include Area Code)	

ILLINOIS STATE BOARD OF EDUCATION
Multilingual Department
Title I - Migrant Education Program

**FY 2021 SUMMER
MIGRANT EDUCATION PROGRAM
Budget Summary**

Use whole dollars only. Omit Dollar Signs, Commas and Decimal Places, e.g., 2536

ATTACHMENT 4

ISBE USE ONLY	Please check: <input type="checkbox"/> COMPLETED Notice of State Award (NOSA) <input type="checkbox"/> COMPLETED Uniform Grant Agreement (UGA)	
	PROGRAM APPROVAL DATE AND INITIALS	
	TOTAL FUNDS	
	CARRYOVER FUNDS	CURRENT FUNDS
	BEGIN DATE	END DATE 8/31/21

Directions: Prior to preparing this Budget Summary request, please refer to the "State and Federal Grant Administration Policy, Fiscal Requirements and Procedures" handbook that can be accessed at www.isbe.net/funding/pdf/fiscal_procedure_handbk.pdf. Obligations of funds based on this budget request cannot begin prior to July 1, or receipt of a substantially approvable budget request, whichever is later.

LINE	FUNCTION NUMBER 1	EXPENDITURE ACCOUNT 2	SALARIES 3	EMPLOYEE BENEFITS 4	PURCHASED SERVICES 5	SUPPLIES AND MATERIALS 6	CAPITAL OUTLAY 7	OTHER OBJECTS 8	NON-CAPITALIZED EQUIPMENT 9	TOTAL 11
			(Obj. 100s)	(Obj. 200s)	(Obj. 300s)	(Obj. 400s)	(Obj. 500s)	(Obj. 600s)	(Obj. 700s)	
1	1000	Instruction								
2	2110	Attendance & Social Work Services								
3	2120	Guidance Services								
4	2130	Health Services								
7	2210	Improvement of Instruction Services								
8	2220	Educational Media Services								
9	2230	Assessment and Testing								
10	2300	General Administration								
13	2520	Fiscal Services*								
15	2540	Operation & Maintenance of Plant Services								
16	2550	Pupil Transportation Services								
17	2560	Food Services								
22	2640	Staff Services*								
24	2900	Other Support Services								
25	3000	Community Services								
27	4000	Payments to Other Governmental Units								
29	Total Direct Costs									
30	Approved Indirect Costs x _____ %*									
31	TOTAL BUDGET									

* Contact the GATA Department for indirect cost restrictions.

Date

Original Signature of Superintendent or Administrator

Date

Original Signature of Division Administrator
English Language Learning

TITLE I MIGRANT EDUCATION PROGRAM FISCAL YEAR BUDGET BREAKDOWN

A. EXPENDITURE ACCOUNTS
Itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Use additional pages as needed.

FUNCTION NUMBER (1)	OBJECT NUMBER (2)	ITEMIZATION (3)	TOTAL (4)

TITLE I MIGRANT EDUCATION PROGRAM FISCAL YEAR BUDGET BREAKDOWN

B. PROGRAM STAFF**STAFF ASSIGNMENTS INCLUDED IN TITLE I MIGRANT BUDGET**

		REGULAR TERM	
		TOTAL NUMBER OF PERSONNEL (2)	FULL-TIME EQUIVALENT (3)
(1)			
1.	Teachers - Preschool		
2.	Teachers - Kindergarten		
3.	Teachers - Elementary		
4.	Teachers - Secondary		
5.	Administrators (non-clerical)		
6.	Paraprofessionals		
7.	Staff providing support services (clerical)		
8.	Recruiters		
9.	Data Entry Specialist (Records Clerks)		
10.	Counselors		
11.	Parent Liaisons		
12.	Other (specify) Technical SCR, Guards		
	TOTALS		



Illinois State Board of Education

Multilingual Department
100 North First Street
Springfield, Illinois 62777-0001

ATTACHMENT 6

FY 2021
MIGRANT EDUCATION -
BASIC STATE GRANT PROGRAM

PROGRAM-SPECIFIC TERMS OF THE GRANT

Fiscal Year 2021 Summer Grant to Meet the Educational Needs of Migratory Children

☐ By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the program for which funding is requested.

1. Subcontracting: No subcontracts or sub-grants are allowed without prior written approval of the State Superintendent of Education. If subcontracts or sub-grants are allowed, then all project responsibilities are to be retained by the grantee to ensure compliance with the terms and conditions of the grant. All subcontracts and sub-grants must be documented and must have the prior written approval of the State Superintendent of Education. Approval of subcontracts and sub-grants shall be subject to the same criteria as are applied to the original proposal/application. The following information is required if any subcontracts/sub-grants are to be utilized:
 - Name(s) and address(es) of subcontractor(s)/sub-grantee(s);
 - Need and purpose for each subcontract/sub-grant;
 - Measurable and time specific services to be provided;
 - Associated costs (i.e., amounts to be paid under each subcontract/sub-grant); and
 - Projected number of participants to be served.
2. Reporting: Successful applicants will submit an annual report and such other reports to the Illinois State Board of Education, in such form and containing such information as may be reasonably necessary to enable the Illinois State Board of Education to perform its duties, including information required for federal reporting and program evaluation and required fiscal records, and will keep such records and afford such access thereto as the Illinois State Board of Education may find necessary to assure the correctness and verification of such reports.
3. Funding: Funds received under this program must be used to supplement, and not supplant, funds that would otherwise be used for authorized activities.
 - 1) Funds received under this part will be used only—
 - (A) for programs and projects, including the acquisition of equipment, in accordance with section 1306; and
 - (B) to coordinate such programs and projects with similar programs and projects within the State and in other States, as well as with other Federal programs that can benefit migratory children and their families;
 - 2) such programs and projects will be carried out in a manner consistent with the objectives of section 1114, subsections (b) and (d) of section 1115, subsections (b) and (c) of section 1118, and part F;
 - 3) in the planning and operation of programs and projects at both the State and local agency operating level, there is consultation with parents of migratory children, including parent advisory councils, for programs not less than 1 school year in duration, and that all such programs and projects are carried out—
 - (A) in a manner that provides for the same parental involvement as is required for programs and projects under section 1116, unless extraordinary circumstances make such provision impractical; and
 - (B) in a format and language understandable to the parents;

- (4) in planning and carrying out such programs and projects, there has been, and will be, adequate provision for addressing the unmet education needs of preschool migratory children and migratory children who have dropped out of school;
- (5) the effectiveness of such programs and projects will be determined, where feasible, using the same approaches and standards that will be used to assess the performance of students, schools, and local educational agencies under part A;
- (6) such programs and projects will provide for outreach activities for migratory children and their families to inform such children and families of other education, health, nutrition, and social services to help connect them to such services;
- (7) to the extent feasible, such programs and projects will provide for—
 - (A) advocacy and other outreach activities for migratory children and their families, including helping such children and families gain access to other education, health, nutrition, and social services;
 - (B) professional development programs, including mentoring, for teachers and other program personnel;
 - (C) family literacy programs.

- 4. Consultation with Private Schools: SEAs that receive MEP funds to provide special educational services or other benefits on an equitable basis to eligible children who are enrolled in private schools, and to their teachers and other educational personnel. This must be done after timely and meaningful consultation with appropriate private school officials. The applicant must consult with private school officials before making any decision that affects the opportunities of eligible private school children to participate in a MEP project. Consultation must cover all phases of the design and development of the MEP project.
- 5. Comparability: The district has established and implemented the following: (1) a district-wide salary schedule; (2) a policy to ensure equivalence among schools in teachers, administrators, and other staff; and (3) a policy to ensure equivalence among students in the provision of curriculum materials and instructional supplies.
- 6. Stevens Amendment: Successful applicants will be subject to the provisions of Section 511 P.L. 101-166 (the “Stevens Amendment”) due to the use of federal funds for this program. All announcements and other materials publicizing this program must include statements as to the amount and proportion of federal funding involved.

Name of Applicant Entity

Date

Original Signature of Superintendent/Authorized Official

Title



Illinois State Board of Education

Multilingual Department
100 North First Street
Springfield, Illinois 62777-0001

ATTACHMENT 7

FY 2021
MIGRANT EDUCATION -
BASIC STATE GRANT PROGRAM

GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

APPLICANT'S NAME: _____

The applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

1. Applicant is a(n): *(Check one)*

☐ Individual ☐ Corporation ☐ Partnership ☐ Unincorporated association ☐ Government entity

Region/County/District/School Code or Federal Employer Identification Number, as applicable. Individuals or other entities with neither of the foregoing, include Social Security Number.

The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

DEFINITIONS

"Applicant" means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

"Grant" means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms "grant," "award," "program," and "project" may be used interchangeably.

"Grantee" means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms "grantee" and "award recipient" may be used interchangeably.

"Project" means the activities to be performed for which grant funds are being sought by the applicant. The terms "project" and "program" may be used interchangeably.

The capitalized word "Term" means the period of time from the project beginning date through the project ending date.

LAWS AND REGULATIONS REGARDING FEDERAL AND STATE AWARDS

The applicant acknowledges and agrees that this grant is subject to the provisions of:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

Illinois Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 *et seq.*
<http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=3559&ChapterID=7>

Administrative Rules for GATA, 44 Ill. Admin. Code Part 7000 <ftp://www.ilga.gov/JCAR/AdminCode/044/04407000sections.html>

NO BINDING OBLIGATION

2. The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.
3. Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.

PROJECT

4. The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the "project." In planning the project there has been, and in establishing and carrying out the project there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.
5. Applicants may be asked to clarify certain aspects of their proposals/applications or proposed amendments prior to final agreement on the terms of the project or amendment.
6. All funds provided shall be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement.
7. The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

GENERAL CERTIFICATIONS AND ASSURANCES

8. The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation: those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.) and 34 CFR part 106, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 34 CFR part 104, the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), the Age Discrimination Act (42 U.S.C. 6101 et seq.) and 34 CFR part 110, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.) and 34 CFR part 100, the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (*Plyler v. Doe*, 457 U.S. 202, 102 S.Ct. 2382 (1982)).
9. The applicant certifies it has informed the State Superintendent of Education in writing if any employee of the applicant/grantee was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the Auditor General prior to execution.
10. The applicant shall notify the State Superintendent of Education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Education's employees during any part of the application process or during the Term of the Grant Agreement.
11. The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.
12. If the applicant is an individual, the applicant is not in default on an educational loan as provided in 5 ILCS 385/3.
13. The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1).
14. The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.
15. Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/grantee, who have direct contact with children receiving services under the grant; and such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals, who will have direct contact with children receiving services under the grant who have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).

16. The applicant hereby assures that when purchasing core instructional print materials published after July 19, 2006, the applicant/grantee will ensure that all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21 which instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center (NIMAC) electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard (NIMAS), on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.
17. The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

JOINT APPLICATIONS – ADMINISTRATIVE AND/OR FISCAL AGENT

18. Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/grantee that is a party to the joint application and is a legal entity, or a Regional Office of Education may serve as the administrative and/or fiscal agent under the grant.
19. The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:
 - (a) Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant;
 - (b) Maintain separate accounts and ledgers for the project;
 - (c) Provide a proper accounting of all revenue from the Illinois State Board of Education for the project;
 - (d) Properly post all expenditures made on behalf of the project;
 - (e) Be responsible for the accountability, documentation and cash management of the project, the approval and payment of all expenses, obligations, and contracts and hiring of personnel on behalf of the project in accordance with the Grant Agreement;
 - (f) Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.);
 - (g) Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/grantees on actual expenditures/obligations that occur within project beginning and ending dates;
 - (h) Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education;
 - (i) Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education;
 - (j) Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education; and

DRUG-FREE WORKPLACE CERTIFICATION

20. This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). The Drug-Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the State of Illinois for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "applicant," "grantee," or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The applicant certifies and agrees that it will provide a drug-free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will
 - (A) Abide by the terms of the statement; and
 - (B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.
- (b) Establishing a drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) calendar days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug-Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

21. The applicant represents and warrants that all of the certifications and assurances set forth herein, in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the certifications and assurances within ten (10) calendar days of the change. Failure to maintain all certifications and assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

The undersigned affirms, under penalties of perjury, that he or she is authorized to execute the above Certifications and Assurances on behalf of the applicant. Further, the undersigned certifies under oath that all information contained herein is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

Original Signature of Authorized Official

Title

Date

Name of Authorized Official (Type or Print)



Illinois State Board of Education

Multilingual Department
100 North First Street
Springfield, Illinois 62777-0001

ATTACHMENT 8

FY 2021
MIGRANT EDUCATION -
BASIC STATE GRANT PROGRAM

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW.

CERTIFICATION

The prospective lower tier participant certifies, by submission of this Certification, that:

- (1) Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- (2) It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- (3) It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
- (4) It will include the clause titled *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions*, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions;
- (5) The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into; and
- (6) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Certification.

Organization Name

PR/Award Number or Project Name

Name of Authorized Representative

Title

Original Signature of Authorized Representative

Date

Instructions for Certification

1. By signing and submitting this Certification, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the "GSA Government-Wide System for Award Management Exclusions" (SAM Exclusions) at <http://www.sam.gov>.
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.



Illinois State Board of Education

Multilingual Department
100 North First Street
Springfield, Illinois 62777-0001

ATTACHMENT 9

FY 2021
MIGRANT EDUCATION -
BASIC STATE GRANT PROGRAM

CERTIFICATE REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit ISBE 85-37, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization Name

PR/Award Number or Project Name

Name of Authorized Representative

Title

Original Signature of Authorized Representative

Date



Illinois State Board of Education

Multilingual Department
100 North First Street
Springfield, Illinois 62777-0001

ATTACHMENT 10

FY 2021
MIGRANT EDUCATION -
BASIC STATE GRANT PROGRAM

INSTRUCTIONS FOR COMPLETION OF ISBE 85-37, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the ISBE 85-37A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial(MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not an ISBE 85-37A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

DISCLOSURE OF LOBBYING ACTIVITIES

Directions: Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. (See reverse for public burden disclosure.)

1. TYPE OF FEDERAL ACTION

☐ a. Contract ☐ b. Grant ☐ c. Cooperative agreement ☐ d. Loan ☐ e. Loan guarantee ☐ f. Loan insurance

2. STATUS OF FEDERAL ACTION

☐ a. Bid/offer/application ☐ b. Initial award ☐ c. Post-award

3. REPORT TYPE

☐ a. Initial filing ☐ b. Material change ☐ For material change only: _____ Year _____ Quarter _____ Date of last report

4. NAME AND ADDRESS OF REPORTING ENTITY

☐ Prime ☐ Subawardee, Tier _____, if known _____ Congressional District, if known

5. IF REPORTING ENTITY IN NO. 4 IS SUBAWARDEE, ENTER NAME AND ADDRESS OF PRIME

_____ Congressional District, if known

6. FEDERAL DEPARTMENT/AGENCY

7. FEDERAL PROGRAM NAME/DESCRIPTION

_____ CFDA Number, if applicable

8. FEDERAL ACTION NUMBER, if known

9. AWARD AMOUNT, if known

\$ _____

10a. NAME AND ADDRESS OF LOBBYING ENTITY
(If individual, last name, first name, MI)

b. INDIVIDUALS PERFORMING SERVICES
(Including address if different from No. 10a) (last name, first name, MI)

(Attach Continuation Sheet(s) ISBE 85-37A, if necessary)

11. AMOUNT OF PAYMENT (check all that apply)

\$ _____ ☐ Actual ☐ Planned

12. FORM OF PAYMENT (check all that apply)

☐ a. Cash ☐ b. In-kind; specify: nature _____ value _____

13. TYPE OF PAYMENT (check all that apply)

☐ a. Retainer ☐ b. One-time fee ☐ c. Commission
☐ d. Contingent fee ☐ e. Deferred ☐ f. Other, specify _____

14. Brief description of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s) contacted, for payment indicated in item 11.

15. ☐ YES ☐ NO CONTINUATION SHEET(S), ISBE 85-37A ATTACHED

16.
Information requested through this form is authorized by title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ORIGINAL SIGNATURE

PRINT NAME OR TYPE

TITLE

TELEPHONE NUMBER

DATE

ILLINOIS STATE BOARD OF EDUCATION

100 North First Street
Springfield, Illinois 62777-0001

**CONTINUATION SHEET
DISCLOSURE OF LOBBYING ACTIVITIES**

REPORTING ENTITY



Illinois State Board of Education

Multilingual Department
100 North First Street
Springfield, Illinois 62777-0001

ATTACHMENT 11

FY 2021
MIGRANT EDUCATION -
BASIC STATE GRANT PROGRAM

GENERAL EDUCATION PROVISIONS ACT (GEPA 442) ASSURANCES - FEDERAL FUNDED GRANTS

(Insert Applicant's Name Here)

The following assurances cover participation by the local educational agency (LEA) identified below in all programs under which Federal funds are made available to such LEA through ISBE, and which require an application under Section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. § 1232e) (collectively, "Programs", and each, a "Program").

The applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

1. Applicant is a(n): *(Check one)*

☐ Individual ☐ Corporation ☐ Partnership ☐ Unincorporated association ☐ Government entity

Region/County/District /School Code or Federal Employer Identification Number, as applicable.
Individuals or other entities with neither of the foregoing, include Social Security Number:

2. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

DEFINITIONS

"Applicant" means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

"LEA" means the local education agency.

"Project" means the activities to be performed for which grant funds are being sought by the applicant.

I hereby certify, on behalf of the LEA identified below, all of the following with respect to the Programs:

1. The LEA will administer each Program in accordance with all applicable statutes, regulations, program plans, and applications;
2. The control of funds provided to the LEA under each Program and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
3. The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each Program. The LEA's administration and expenditure of Program funds shall be in accordance with all applicable requirements of the Education Department General Administrative Regulations (EDGAR), and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements contained in 2 CFR part 200.;
4. The LEA will make reports to ISBE and to the Secretary as may reasonably be necessary to enable ISBE and the Secretary to perform their duties and meet federal reporting requirements, and the LEA will maintain such records, including the records required under Section 1232f of Title 20-Education, and provide access to those records, as ISBE or the Secretary deem necessary to perform their duties;
5. The LEA will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each Program;
6. Any application, evaluation, periodic program plan or report relating to each Program will be made readily available to parents and other members of the general public;
7. In the case of any Program project involving construction: (A) the project will comply with State requirements for the construction of school facilities; and (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under section 794 of Title 29 in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;

8. The LEA has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each Program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
9. None of the funds expended under any applicable Program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.

Name of Applicant

By:

 Date

 Signature of Authorized Official

 Title



Illinois State Board of Education

Multilingual Department
100 North First Street
Springfield, Illinois 62777-0001

ATTACHMENT 12

FY 2021
MIGRANT EDUCATION -
BASIC STATE GRANT PROGRAM

NOTICE TO ALL APPLICANTS REGARDING SECTION 427 OF THE GENERAL EDUCATION PROVISIONS ACT (GEPA)

FISCAL/ADMINISTRATIVE AGENT (ROE/ISC)

REGION, COUNTY, DISTRICT, TYPE CODE

Section 427 of GEPA affects all school districts submitting proposals under this program. This section requires each applicant to include in its proposal a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its federally assisted program for students, teachers and other program beneficiaries with special needs.

This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. The applicant should determine whether these or other barriers may prevent students, teachers, etc., from such access to, or participation in, the federally funded project or activity. The description of steps to be taken to overcome these barriers need not be lengthy; the school district may provide a clear and succinct description of how it plans to address those barriers that are applicable to its circumstances. In addition, the information may be provided in a single narration, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of the civil rights statutes, but rather to ensure that, in designing their programs, applicants for federal funds address equity concerns that may affect the ability of certain beneficiaries to fully participate in the program and to achieve high standards. Consistent with the **TYPE THE TITLE OF THE GRANT HERE** requirements and its approved proposal, an applicant may use the federal funds awarded to it to eliminate barriers it identifies.

Describe the steps that will be taken to overcome barriers to equitable program participation of students, teachers, and other beneficiaries with special needs:



APPLICANT NAME (District Name and Number, if applicable)

REGION, COUNTY, DISTRICT, TYPE CODE

FISCAL YEAR

SOURCE OF FUNDS CODE

DUNS (9 digit number)**

PROGRAM NAME

Project Description*: (255 maximum characters used)

☐ Yes ☐ No

If yes, please provide the names and the total compensation package (using the preceding fiscal year's compensations of the top 5 highest paid individuals within your organization, regardless of the funding source*).

	NAME	TOTAL COMPENSATION
1.		
2.		
3.		
4.		
5.		

* Required Field

** If you do not have a DUNS number, please contact Dun & Bradstreet at fedgov.dnb.com/webform