Dr. Carmen I. Ayala State Superintendent of Education

DATE: April 10, 2019

<u>MEMORANDUM</u>

Sending on behalf of ISBE'S Director of Data Strategies & Analytics Patrick Payne:

District Administrators and Staff,

The Illinois State Board of Education is excited to inform you of the creation of the Year End Collection (YEC). The YEC replaces two other data collections, the e-Report Card Data Collection and the End of Year Report Data Collection. This means districts and schools will **NOT** need to complete the e-Report Card Data Collection and the End of Year Report going forward. The YEC will collect four different pieces of information – No Pass No Play, Truant Minors, Minutes per Day, and Health and Wellness. Minutes per Day and Health and Wellness are required by statute for the Report Card 105 ILCS 5/10-17a. No Pass No Play and Truant Minors are data collections required by statute 105 ILCS 5/10-20.30 and 105 ILCS 5/26-3d, respectively. All other data that was formerly being collected by e-Report Card and the End of Year Report Collection was redundant, unnecessary, or will be collected in other systems going forward.

In the coming weeks there will be more information about YEC, including FAQs, webinars, and additional guidance. We anticipate opening the Year End Collection on May 15 and closing it on July 31. New information will be posted at www.isbe.net/ilreportcard. Additionally, ISBE will be providing additional information via the Report Card Rundown and the Superintendent's Weekly Message.

We also ask that all district and school administrators ensure their contact information in ISBE's Entity Profile System (EPS) is accurate and current, in light of any staff or administration changes occurring in the upcoming months. This will help to ensure all administrators are receiving any direct communications sent by ISBE. Any updates to contact information in EPS can be made via IWAS.

High-level Report Card Timeline

- May: Data submissions and data quality checks begin.
- July: Data Verification begins via MyIRC.
- > September: District superintendents sign-off on their submitted data.
- October: Superintendents and principals preview 2019 Report Card.

Note: It is imperative the data verifications be completed in a timely manner to ensure the accuracy and timely completion and distribution of the 2019 Report Card.

If you have any questions, please call the Division of Data Strategies & Analytics at (312) 814-9192 or email reportcard@isbe.net.