



THE RUNDOWN

July 15, 2020

Welcome to the Report Card Rundown -- A monthly data newsletter that outlines all of the Report Card information schools and districts need to know, including data system openings and closings, deadline reminders, and key information regarding changes and updates to the 2020 Report Card.

Need to Know



- **Summative Designations:** Based on feedback from the field, ISBE has changed the titles of two summative designations. Underperforming will now be referred to as *Targeted Support*; and *Lowest Performing* will now be referred to as *Comprehensive Support*. This change is now reflected in the 2019 Report Card and will be displayed in the same manner in the 2020 Report Card. As a reminder, 2019 summative designations will remain the same in 2020 due to the suspension of assessments during the 2019-20 school year.
- **Attendance Guidance:** ISBE has received several questions regarding attendance as it relates to the 2020 Report Card. There is no change to the way a district submits its attendance for the 2020 Report Card. Attendance should be submitted according to published timelines, as best as possible, in the Student Information System. However, the way districts defined attendance was affected by the suspension of in-person instruction due to the COVID-19 pandemic. For guidance on student attendance from spring 2019, please see the [Student Attendance guidance document](#).
- **Report Card Data Qualifiers:** ISBE will add "data qualifiers" to the 2020 Report Card. Normal data collection from districts has been affected due to the suspension of in-person instruction that resulted from COVID-19 during the 2019-20 school year. In some cases, no data has been (or will be) collected for the 2019-20 school year (e.g., Assessment data). In other cases, the data collection may have been affected. And in several cases, the data collection has been completely unaffected as collection efforts concluded prior to March (e.g., ACCESS, enrollment). ISBE developed data qualifiers to visually indicate a potential anomaly in order to communicate what data may have been affected.

Data qualifiers will indicate one of three statuses for metrics affected by the suspension of in-person instruction:

1. **Not Calculated:** Due to the suspension of in-person instruction during the 2019-20 school year, the data for this metric is unavailable for use in the School Year 2020 Report Card.
2. **Calculated with Concerns:** Users of this report should note that this data may have been affected by the suspension of in-person instruction during the 2019-20 school year. It was collected in accordance with ISBE data policy and validated through normal procedures, but the state environment and policy changes resulting from the suspension of in-person instruction may have affected the results. Please use caution when interpreting results and trends.
3. **Statewide Threshold:** Users of this report should note this data may have been affected by the suspension of in-person instruction during the 2019-20 school year. HOWEVER, based on the data collected and comparisons to historical data, the data collected for this collection cycle does not, in aggregate, exhibit any more variation than is normally observed from year to year.



Qualified metrics will be indicated with this icon and text displaying the applicable label.

Other than the previously identified metrics that will not be calculated for the 2020 Report Card (see [May 2020 Rundown](#)), we cannot yet determine which metrics will receive these labels until data collection is complete and data quality has been evaluated. ISBE will keep the field updated as additional information becomes available.

- **Accelerated Placement Policies:** Last year, the General Assembly amended the School Code to require the addition of a variety of metrics and information related to gifted and talented programs. That information will be displayed for the first time in the 2020 Report Card. One of the pieces of information required is the "the process and criteria used by the district to determine whether a student is eligible for participation in a gifted education program or advanced academic program and the manner in which parents and guardians are made aware of the process and criteria."

Each district should already have adopted a policy allowing for accelerated placement as a result of the Accelerated Placement Act. That policy should be located on the district website, in accordance with Section 227.60 of the Illinois Administrative Code. ISBE is asking all districts to submit the web location (URL) of its Accelerated Placement Policy to the Entity Profile System (EPS) to publish the URL in the 2020 Report Card. This should be separate and distinct URL from the one already entered in EPS that points to the district's webpage.

Please update your Accelerated Placement Policy URL by **Sept. 1** in EPS. [View step-by-step instructions for adding the URL to EPS.](#) If you have any questions, please send an email to datahelp@isbe.net.

Openings & Closings

- **Entity Profile System (EPS)**

- o **Accelerated Placement Policies URL – Due Sept. 1**

Districts are required to update their EPS profile with the URL of their district's Accelerated Placement Policy. The Accelerated Placement Act requires districts to post their Accelerated Placement Policy to their website. [View step-by-step instructions for adding the URL to EPS.](#)



- **Employment Information System**

- o **EIS Final Data – Due Aug. 15**

If you have not already done so, please submit the following in the Employment Information System (EIS) via IWAS by Aug. 15.

- SY 2020 Employment and Position Records
- SY 2020 Position End Dates
- SY 2020 Evaluations (Teachers, Principals, Assistant Principals only)
- SY 2020 Attendance
- SY 2020 Contract Days
- SY 2020 Base Salaries
- SY 2020 Benefits (if applicable to your district)
- SY 2020 Employment End Dates
- SY 2020 Employment End Reason
- SY 2020 Absence Data (Teachers only)

Reports and the newly enhanced dashboard are available to help you complete your submission. If you are submitting a batch file, please verify you are using the correct templates. [View additional resources and links to the templates.](#) For further EIS assistance, please contact the EIS help desk by email at datahelp@isbe.net.

- **Student Information System (SIS)**

- o **Exit Enrollments for SY 2020 – Due July 31** ([View details](#))
- o **Early Childhood Exit Enrollment for SY 2020** ([View details](#))
- o **SY 2020 Student Discipline Data – Due July 31** ([View details](#))
- o **Winter/Spring/Summer Student Course Assignments Data – Due July 31** ([View details](#))
- o **Winter/Spring/Summer Teacher Course Assignments Data – Due July 31** ([View details](#))

Reminders

- **Data Review and Verification Tool (DRVT)**

- o DRVT window opens via My IRC – July 1
- o Last day districts can update their data within the Student Information System (SIS), EIS, etc. – Sept. 15



- **Superintendent data certification due – Sept. 18**
 - Early Access: Report Card Educator Preview – **Oct. 1**
 - Standard Access: Report Card Educator Preview – **Oct. 15**
- **DRVT window closes via My IRC – Sept. 30**
 - NOTE: From Sept. 16 to Sept. 30, data displayed within the DRVT will not change, but districts will still have the ability to view their data as we prepare “early access” to the 2020 Report Card Educator Preview.
- **Year End Collection (YEC)**
 - **2020 Year End Collection – Closes July 31**
- **Site-Based Expenditure Reporting (SBER)**
 - **FY 2020 Site-Based Expenditure Reporting via IWAS – Now Open; Closes Aug. 14 (with option to edit through Aug. 31)**

LEAs are responsible for reporting school-level expenditure data annually. All submissions of FY 2020 site-based expenditure reporting data are due by Aug. 14 with an option to edit submissions through Aug. 31, 2020. Supports are available at www.isbe.net/site-based. Any questions not addressed by the resources posted there can be directed to site-based@isbe.net or brought up during office hours with the ISBE Site-Based Team. Office hours run weekly on Thursday mornings through the end of August. Sign up for a 15-minute slot at <https://calendly.com/site-based>.

Dive Deeper

- **Upcoming Webinars**

- **Site-Based Expenditure Reporting Open Forum – July 23**

Join staff for a webinar from 10-11:30 a.m. on July 23. ISBE staff will review the annual site-based expenditure reporting requirement, answer frequently asked questions, and take questions from webinar participants. FY 2020 site-based expenditure report submissions are due in IWAS by Aug. 14. Join this open forum to ensure that you and your district are set up for reporting success. [Register now!](#)



- **In Case You Missed It...**

- **Kicking Off Report Card 2020: Process and Timeline Overview**

This webinar provided a broad overview of the Report Card data collection, review, and finalization processes. It will cover key dates and deadlines as well as tools provided by ISBE to assist districts in submitting their data in a timely and accurate fashion. View the [presentation](#) and [recording](#).

- **Revisiting the Data Review and Verification Tool**

Last year, ISBE introduced the DRVT to share real-time Report Card calculations with school districts to ensure data accuracy and verify the data for the Report Card. Several changes have been made this year in response to feedback from the field. This webinar covered the tool, the new features, and allowed time for questions and comments. View the [presentation](#) and [recording](#).

- **Data Quality Dashboard 2.0**

Staff provided an introduction to the new Data Quality Dashboard 2.0. This webinar was intended to help public school districts familiarize themselves with the new system and quality checks. This system will help school districts find and correct data issues in SIS, EIS, EPS, Evidence-Based Funding, and the Illinois Report Card. View the [presentation](#) and [recording](#).

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