# 2017 SAT Pre-ID and DLM-AA Pre-ID Now Available in ISBE's Student Information System (SIS)

## SAT Pre-ID (January 20, 2017, Deadline)

Students will be included on the SAT Pre-ID if the following are true:

- The student is enrolled in grade 11, and
- The student is not included on the DLM-AA Pre-ID.

Grade 11 students on the SAT Pre-ID can be moved to DLM-AA Pre-ID by searching for the student under Assessment Pre-ID  $\rightarrow$  SAT and selecting the "Move to DLM-AA" button.

Pre-ID data for transmission to the SAT vendor will be captured once on January 20, 2017. A Pre-ID label will be printed for all students in this file and mailed to the Testing School. If the Testing School is not an established SAT Test Center (see list posted on <u>www.isbe.net/Pages/SAT.aspx</u>), the label will be printed and mailed to the Home School instead. Students who enroll after January 20, 2017, will not receive a Pre-ID label and must complete a paper SAT registration form. Paper registrations forms will be sent with SAT test materials. If a student is no longer enrolled for testing, destroy the Pre-ID label.

To update <u>SAT data elements</u> online for one student at a time, log into SIS, select Assessment Pre-ID, and select SAT. Search for the student by his/her SID and one of the three: first name, last name, or DOB. *Note: IEP and LEP indicators must be adjusted as needed in the SIS enrollment, not in Pre-ID.* 

To request the SAT Pre-ID file, log into SIS, select Batch Files and Request File. Once processed, the requested file will be returned to the Download file page. The SAT Pre-ID Template, Tips and Steps can be found at <a href="https://www.isbe.net/Pages/Excel-Templates-for-student-data-input-into-SIS.aspx">https://www.isbe.net/Pages/Excel-Templates-for-student-data-input-into-SIS.aspx</a>.

## DLM-AA Pre-ID (February 3, 2017, Deadline)

Students in grades 3-8 and 11 will be included on the DLM-AA Pre-ID if the following are true:

- The student's most recent past assessment is IAA or DLM-AA, and
- The student's IEP indicator is "yes."

To add missing students to the DLM-AA, first locate the student under SAT Pre-ID or PARCC Pre-ID and select the "Move to DLM-AA Pre-ID" button (student must be IEP).

Grade 11 students who are incorrectly included on the DLM-AA Pre-ID can be moved to the SAT Pre-ID by searching for the student under DLM-AA Pre-ID and selecting the "Move to SAT" button.

Data updates in the DLM-AA Pre-ID are sent to the DLM-AA vendor weekly until February 3, 2017.

To update <u>DLM-AA data elements</u> online, log into SIS, select Assessment Pre-ID, and select DLM-AA. Search for the student by his/her SID and one of the three: first name, last name, or DOB. *Note: IEP and LEP indicators must be adjusted as needed in the SIS enrollment, not in Pre-ID.* 

To request the DLM-AA Pre-ID file, log into SIS, select Batch Files and Request File. Once processed, the requested file will be returned to the Download file page. The DLM-AA Pre-ID Template, Tips and Steps are located at <a href="https://www.isbe.net/Pages/Excel-Templates-for-student-data-input-into-SIS.aspx">https://www.isbe.net/Pages/Excel-Templates-for-student-data-input-into-SIS.aspx</a>.

# SAT and DLM-AA Pre-ID "Summary" and "Detail" reports are available in SIS. To access the reports, log into SIS, Select the "Reports" link, and expand the "Assessment" Category.

### SAT Pre-ID Reports

The SAT Pre-ID "Summary" report will provide overall counts for each SAT data element. The SAT Pre-ID "Detail" report will show a roster of each student along with the SAT data element details.

### **DLM-AA Pre-ID Reports**

The DLM-AA "Summary" report will provide overall counts for each DLM-AA data element. The DLM-AA Pre-ID "Detail" report will show a roster of each student along with the DLM-AA data element details.

If you need assistance with the SAT or DLM-AA Pre-ID, please contact the ISBE Help Desk at 217-558-3600, Option 3. If you have questions about testing in general, please contact the Assessment Division at 866-317-6034 or <u>assessment@isbe.net</u>.