SY24 Spring Update

Student Information System

February 21, 2024

ILLINOIS STATE BOARD OF EDUCATION

NOTICE: This webinar is being recorded!

Please *do not* provide any student, personal, or vendor information.

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Webinar Tips

Tips for Listening

- Check computer speakers.
- Headset connected to a computer.
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Tips for Speaking

- Make sure you have a microphone plugged in or the computer has a microphone before raising your hand.
- Make sure all audio settings in the computer are unmuted and speakers are turned down before talking.

Question & Answer

- Question & Answer session will occur at the end of the webinar.
- Raise your hand to ask a question.
- All text messages are logged.
- Text/chat box questions will be posted in a Q & A document after the webinar.
- If you are using a telephone, the audio PIN must be correctly entered before you can talk.

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- If you are disconnected from the webinar at any time, you can click the link that was provided in the email or you can re-register to gain access.
- If you are listening via telephone and close out of the webinar on your computer, you will be disconnected.

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Agenda

- Welcome / Introductions
- 504 Submissions
- ACCESS Correction
- Dynamic Learning Maps-Alternate Assessment (DLM-AA) Pre-ID
- Illinois Assessment of Readiness (IAR) Pre-ID
- Illinois Science Assessment (ISA) Pre-ID
- SAT with Essay, PSAT 10 & PSAT 8/9 Pre-ID
- Student Discipline
- Student Attendance
- EL Data for eGMS Ceiling Calculator Funding Allocation Reports
- SY24 Fall and Spring Enrollment Counts EBF Verification
- Detention Center
- SY24 Updates
- Upcoming Key Dates & Webinars
- Next Steps for Districts
- Where to Direct Questions

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Welcome/Introductions

Presenters:

- Adam Lowery
  SIS Project Manager
- Tandi Turner
  ISBE SIS Business Analyst
- Lindsey Walker
  ISBE SIS Business Analyst
- Kory Schacht
  ISBE SIS Business Analyst
- Kara Mernaugh
  ISBE SIS Training Coordinator

SIS Team:

- Brenda Umek
  ISBE SIS Business Analyst
- Don Finch
  ISBE SIS Business Analyst
- Preetam Priyadarshy
  SIS Business Analyst
- Samon Oum
  ISBE SIS Data Analyst
- Neli Kelley
  SIS Development Team
- Brian Meyer
  SIS Development Team
- Durga Vejju
  SIS Development Team
- Randolph Amaya
  SIS Development Team
- Sarah Hrabak
  SIS Support Analyst

Management Team:

- Madan Damodaran
  Director, Software Solutions
- Donna Schroeder
  Supervisor, Software Solutions
- Maureen Font
  Director, Data Strategies and Analytics

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ISBE SIS Resources

Resource documents are available on the ISBE SIS webpage

- ISBE SIS Announcements
- User Manual
- SIS Training Modules
- Data Elements and Validations Document
- File Format Layouts
- Excel Templates
  - Tips for Completing *(Data Collection Name)* Template
  - Steps for Creating and Uploading *(Data Collection Name)*
- Key Dates
- Archived Meetings and Presentations
- Frequently Asked Questions

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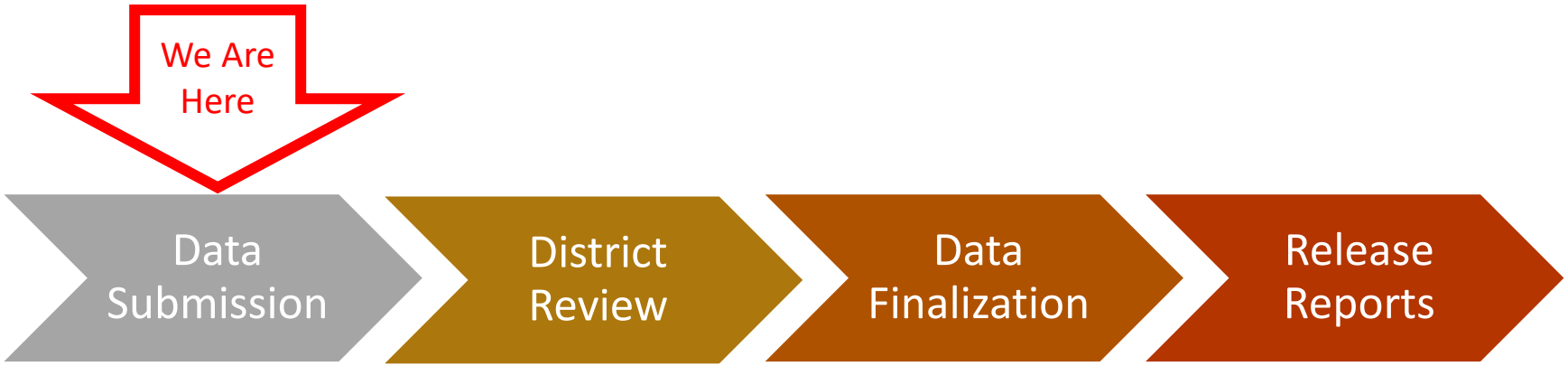
The Report Card Timeline



- Data Submission: Now through July (depends on specific collection)
- District Review: Now through July (depends on specific collection)
- Data Finalization: July and August (depends on specific collection)
- Data Review and Verification Tool via MyIRC
  - Opens by noon July 1, 2024
  - Closes after all data collection deadlines have passed
- Educator Preview Release: October 1, 2024 by noon
- Report Card Release: October 30, 2024 by 9 a.m.
- ISBE Data Collections Key Dates

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504 Submissions

Deadline: March 11, 2024

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504 Submissions

To add or update a 504 Plan record, the student must have a valid district enrollment record.

To add a 504 Plan, the following conditions must be met:

- Enrollment record Home RCDT matches 504 Plan record's Home RCDT.
- Enrollment record School Year matches 504 Plan record's School Year – New.
- Enrollment Exit/Withdrawal Type code does not equal Code 99 Erroneous Enrollment.

504 Plans are due by March 11, 2024, 4 p.m.

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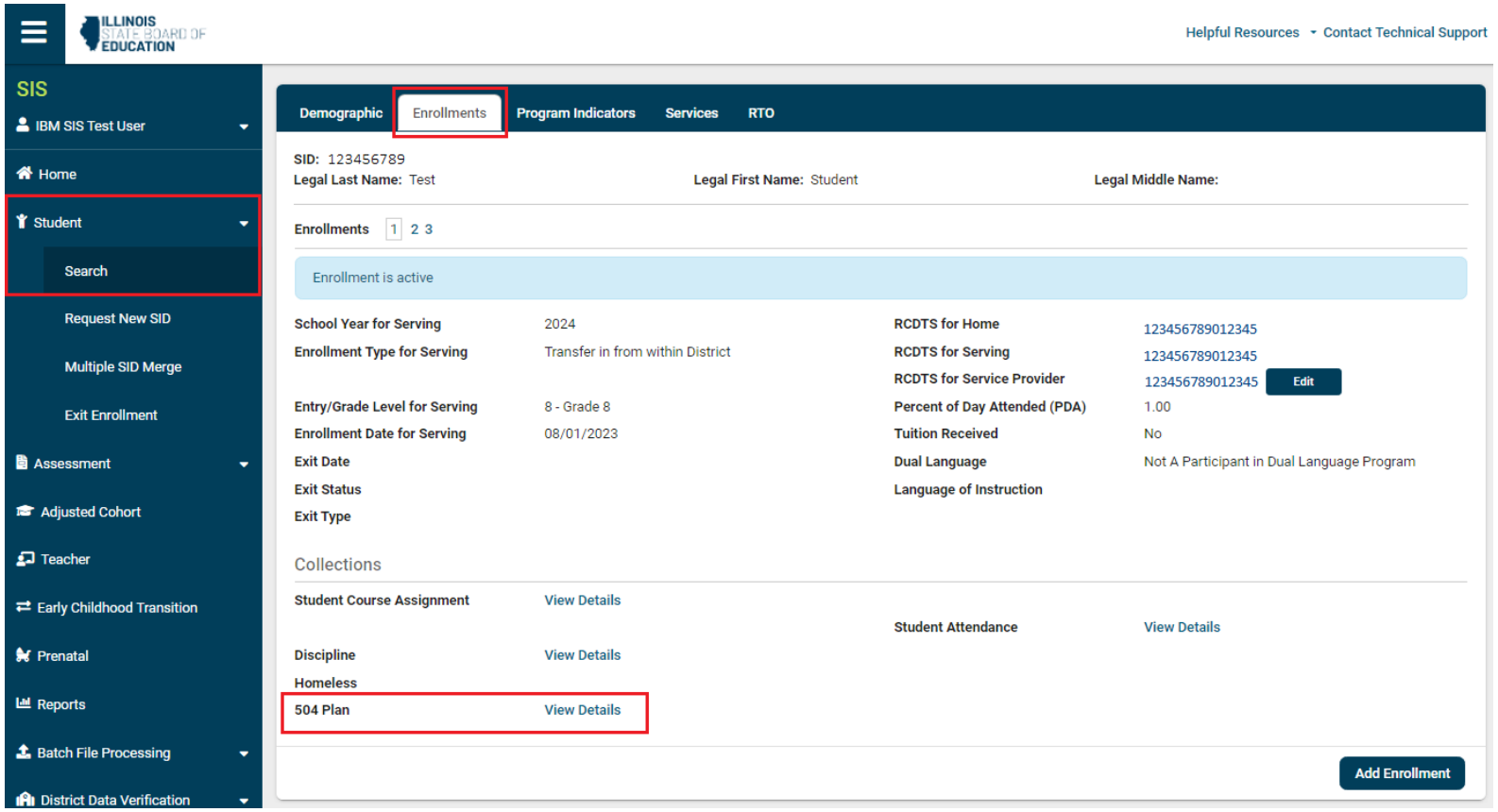
504 Submissions

To add a 504 Plan online - search by student.

Select Enrollments tab - 504 Plan. Select ‘View Details.’



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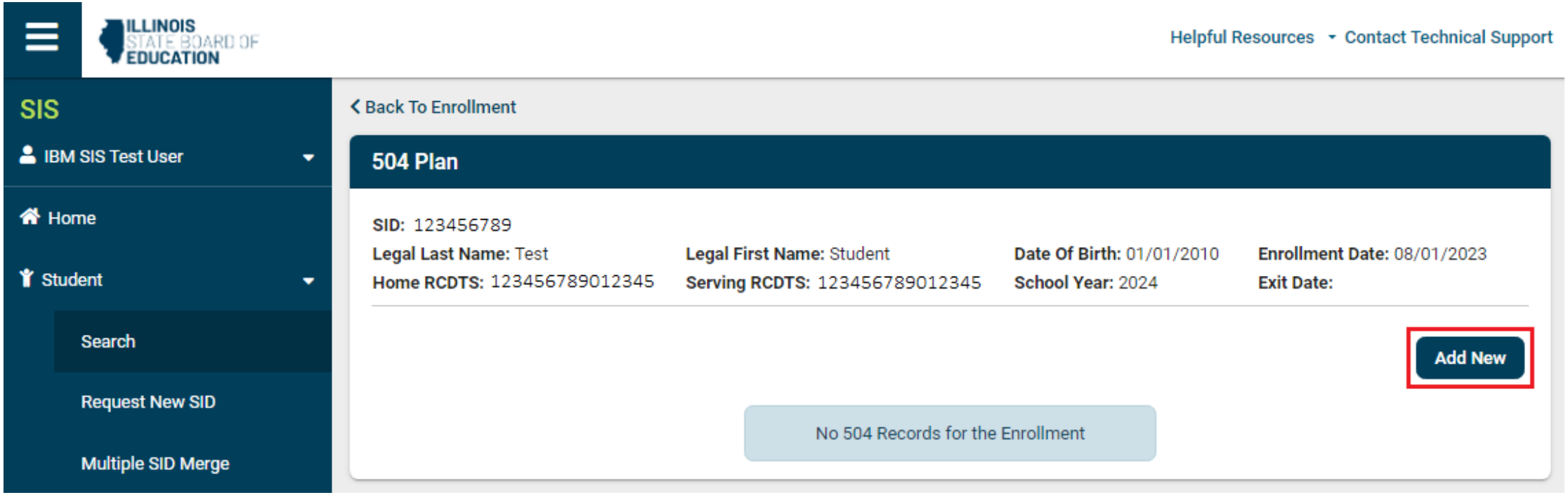
504 Submissions

Select ‘Add New’ to update 504 Records for the Enrollment.



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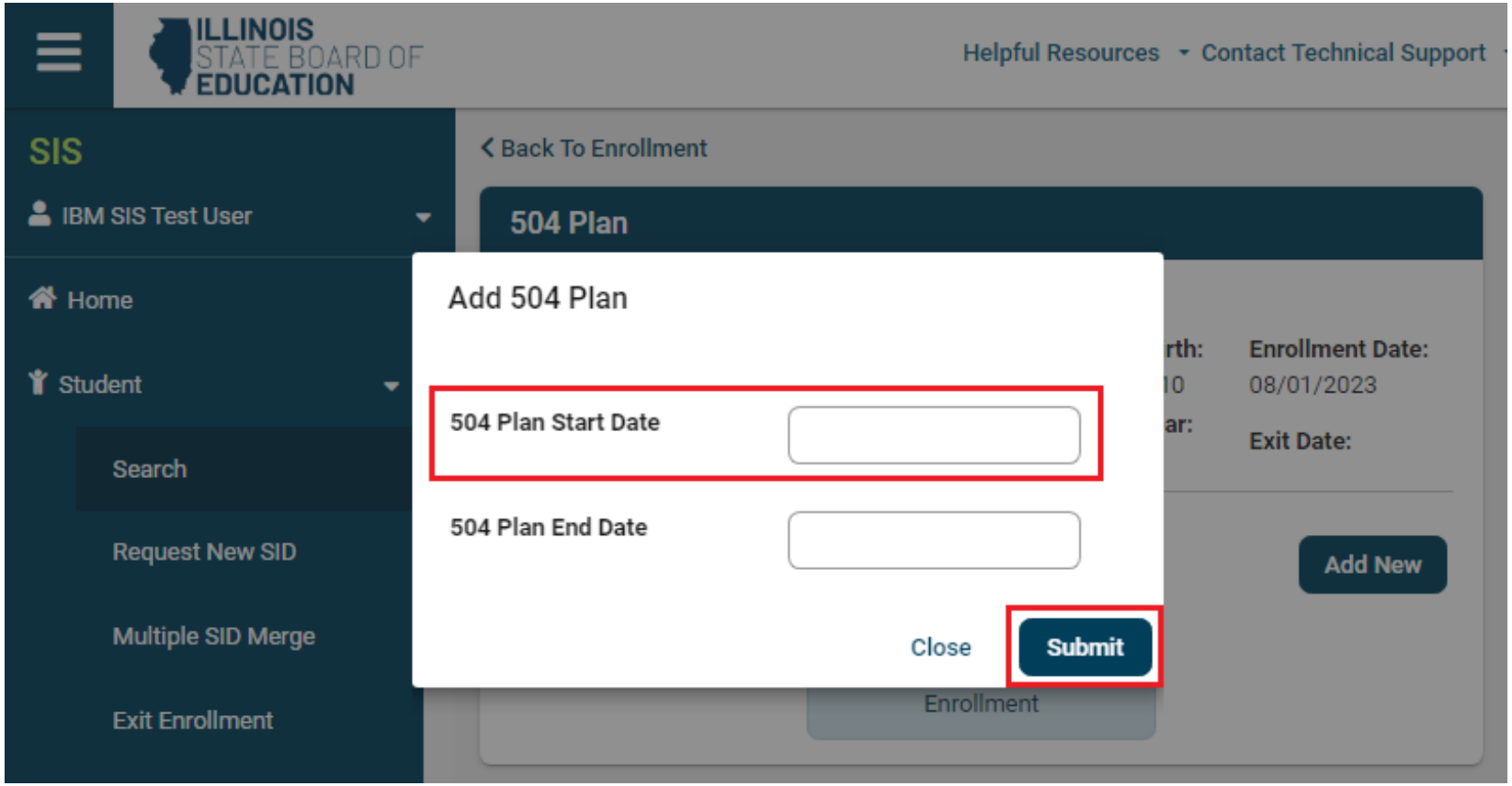
504 Submissions

Enter 504 Plan Start Date. Select ‘Submit.’ End Date is optional.



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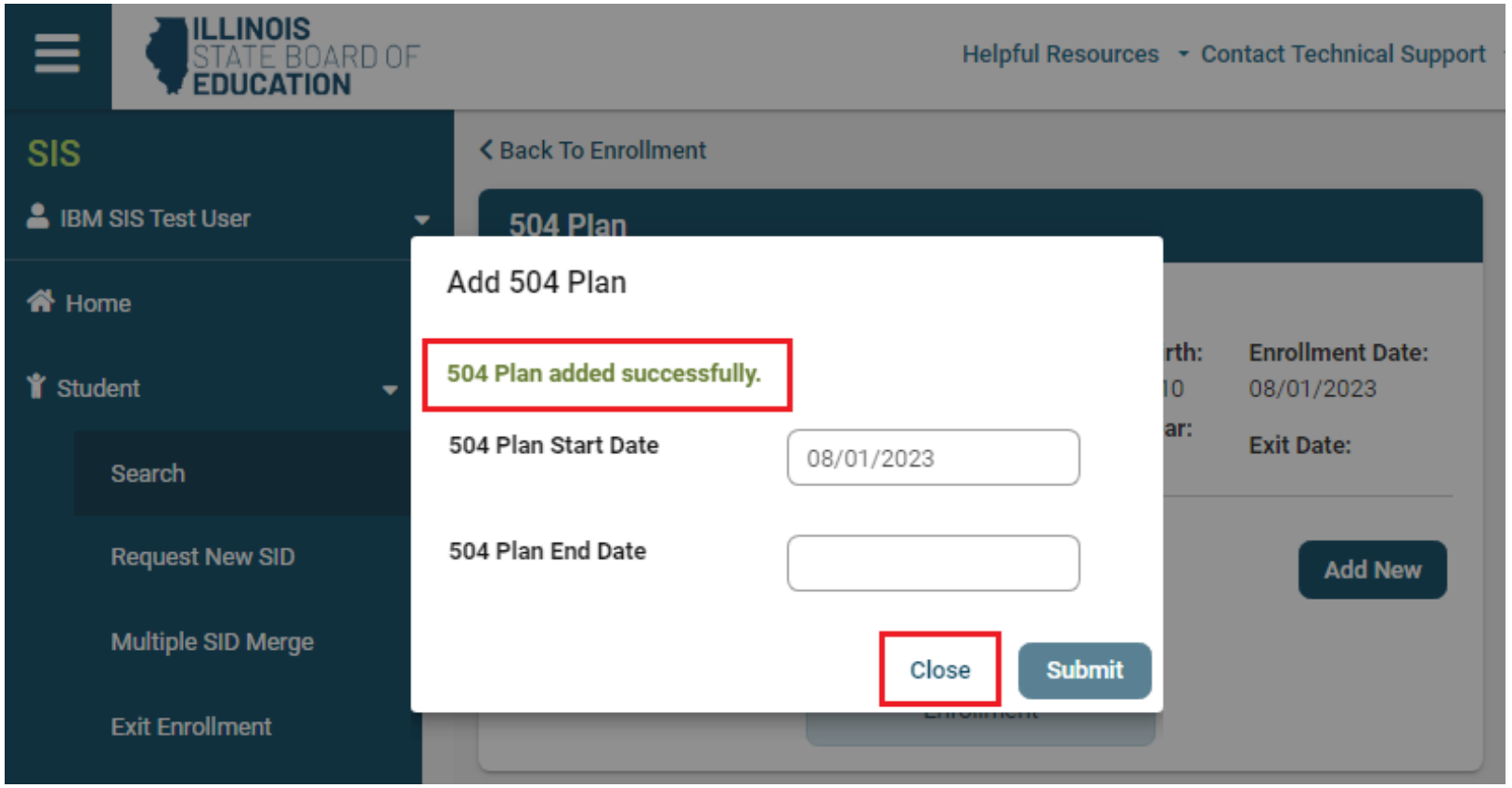
504 Submissions

504 Plan added successfully. Select ‘Close.’



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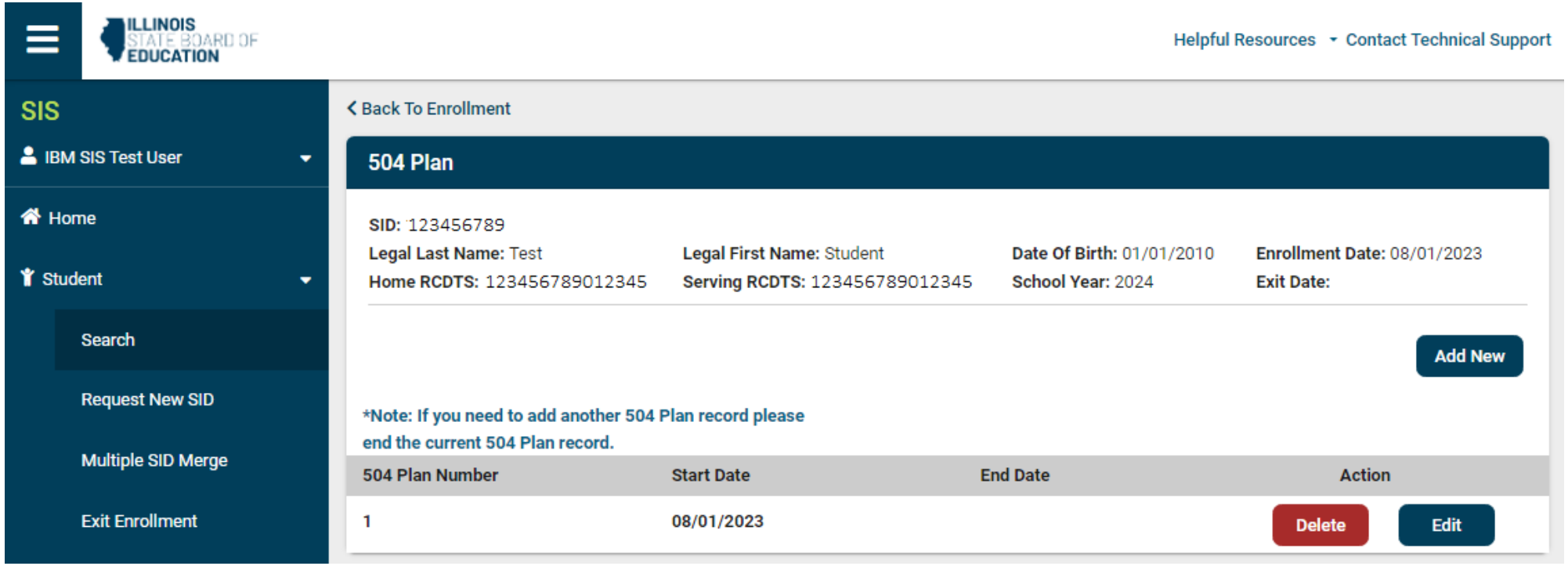
504 Submissions

504 Plan can now be edited or deleted.

End Date is necessary before adding new 504 Plan.



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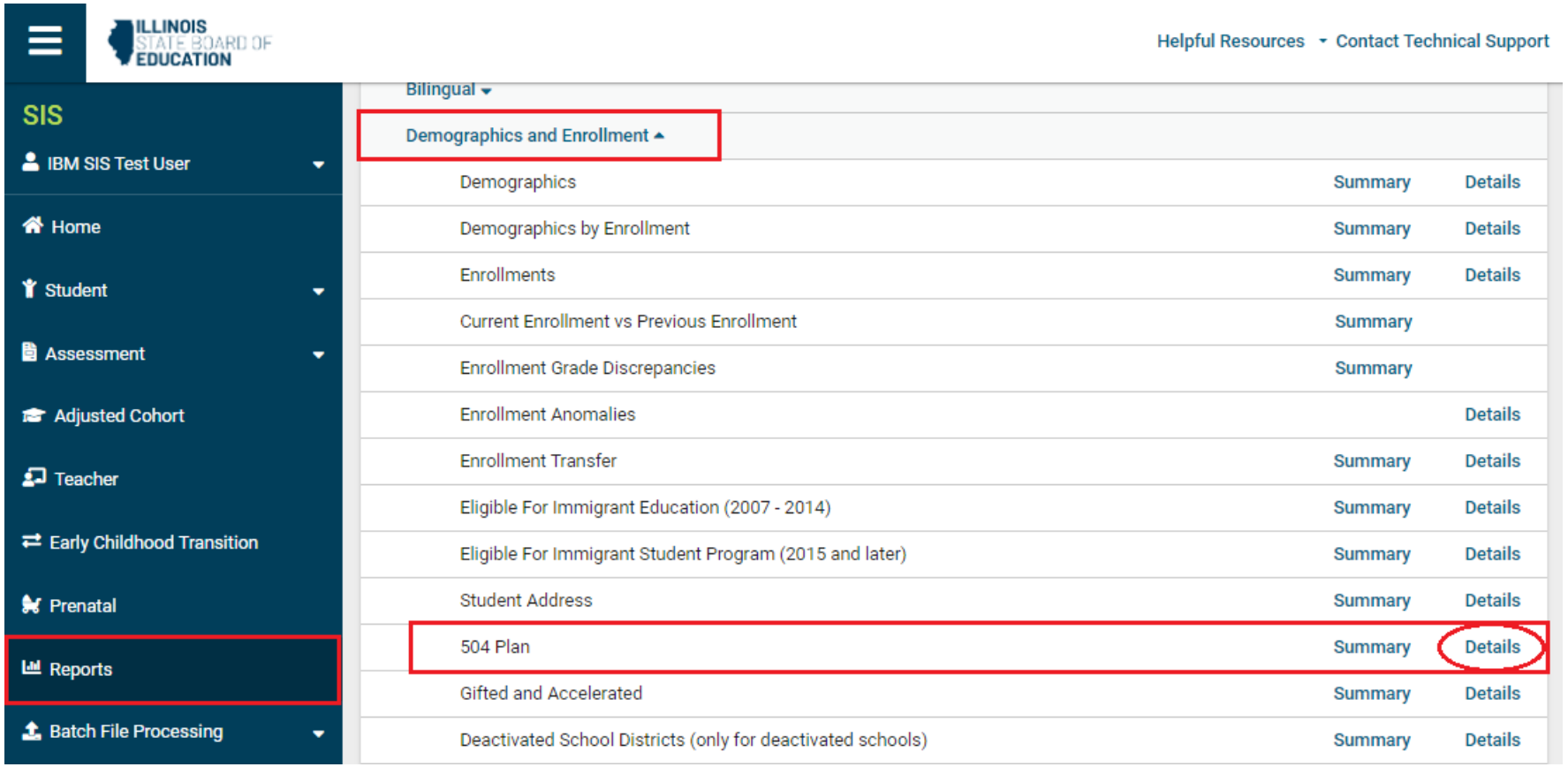
504 Submissions

SIS Reports – 504 Plan – Details Report



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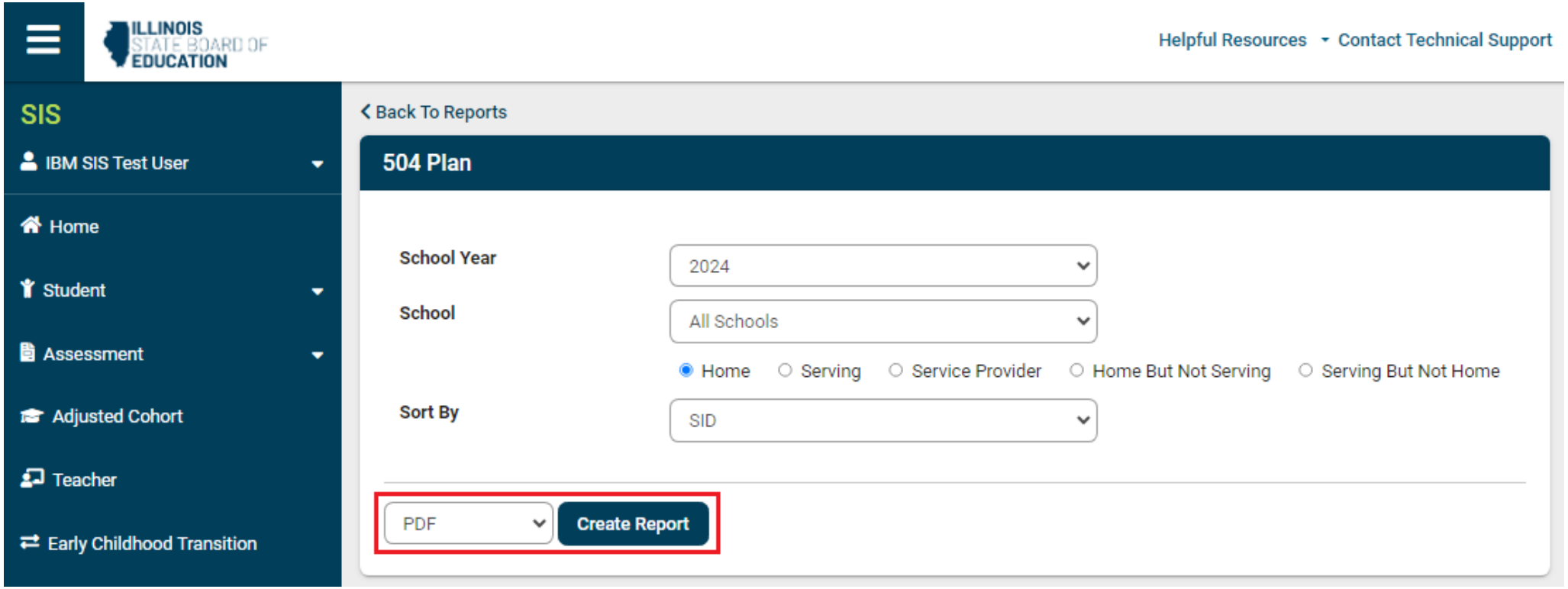
504 Submissions

SIS Reports – 504 Plan – Criteria Page



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504 Submissions

504 Plan Detail Report

Illinois State Board of Education
Student Information System
2024 Student 504 Plan Report

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: Student ID

Columns
A Grade Level
B Gender
C Race Code *
D EL
E Private School Indicator
F IDEA Services
G FRL/Low Income

Student ID	Name	Birth Date	Home RCDTS	Serving RCDTS	Provider RCDTS	Start Date	End Date	A	B	C	D	E	F	G
123456789	Test, Student	01/01/2010	123456789012345	123456789012345	123456789012345	08/01/2023		8	F	11	N	N	N	N
123456789	Test, Student	09/19/2005	123456789012345	123456789012345		07/11/2023	07/12/2023	12	M	17	N	N	N	N
123456789	Test, Student	09/19/2005	123456789012345	123456789012345		07/13/2023	07/15/2023	12	M	17	N	N	N	N

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ACCESS Correction

March 11 - August 25, 2024

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ACCESS Correction

ISBE will open the ACCESS Correction process on March 11, 2024.

- Demographic, Home School, and Grade details must reflect a student's status as of the last day of the ACCESS testing period.
- Changes made to the ACCESS correction data only affect the ACCESS Correction data; they do **not** update the student demographics information in SIS.
  - Updates to SIS student demographic, enrollment, and program indicator data (and enrollment exits) must also continue through the end of the school year.
  - If student demographic errors are identified in the ACCESS Correction file, revisions must be made both via the ACCESS Correction file and within SIS (via the Student Demographic/Enrollment batch file or the available online areas).
- An ACCESS Correction record can only be added if the student has an EL record in your district for the 2023-24 school year.

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ACCESS Correction

Fields that can be added or updated during the ACCESS Correction Window:

- Student Tested
- Reason for Not Testing
- SAP ID
- Legal Last Name
- Legal First Name
- Legal Middle Name
- Birth Date
- Race/ Ethnicity Code
- Gender Code
- Homeless Indicator
- Migrant Indicator
- IDEA Services (IEP)
- FRL/Low Income Indicator
- 21st Century Indicator
- Home School RCDTS
- Grade Level at Time of Testing
- Test Taken

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ACCESS Correction

Reason for Not Testing Codes

- 01 - Medically Exempt
- 02 - Homebound Exempt
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 05 - Not Enrolled/Not EL at Time of Testing
- 06 - Not in Valid Grade
- 07 - Transferred Out During Testing
- 08 - Transferred In During Testing
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 20 - Obtained proficiency in a prior year or proficient based on screening tests
- 21 - Grade 12 Completion

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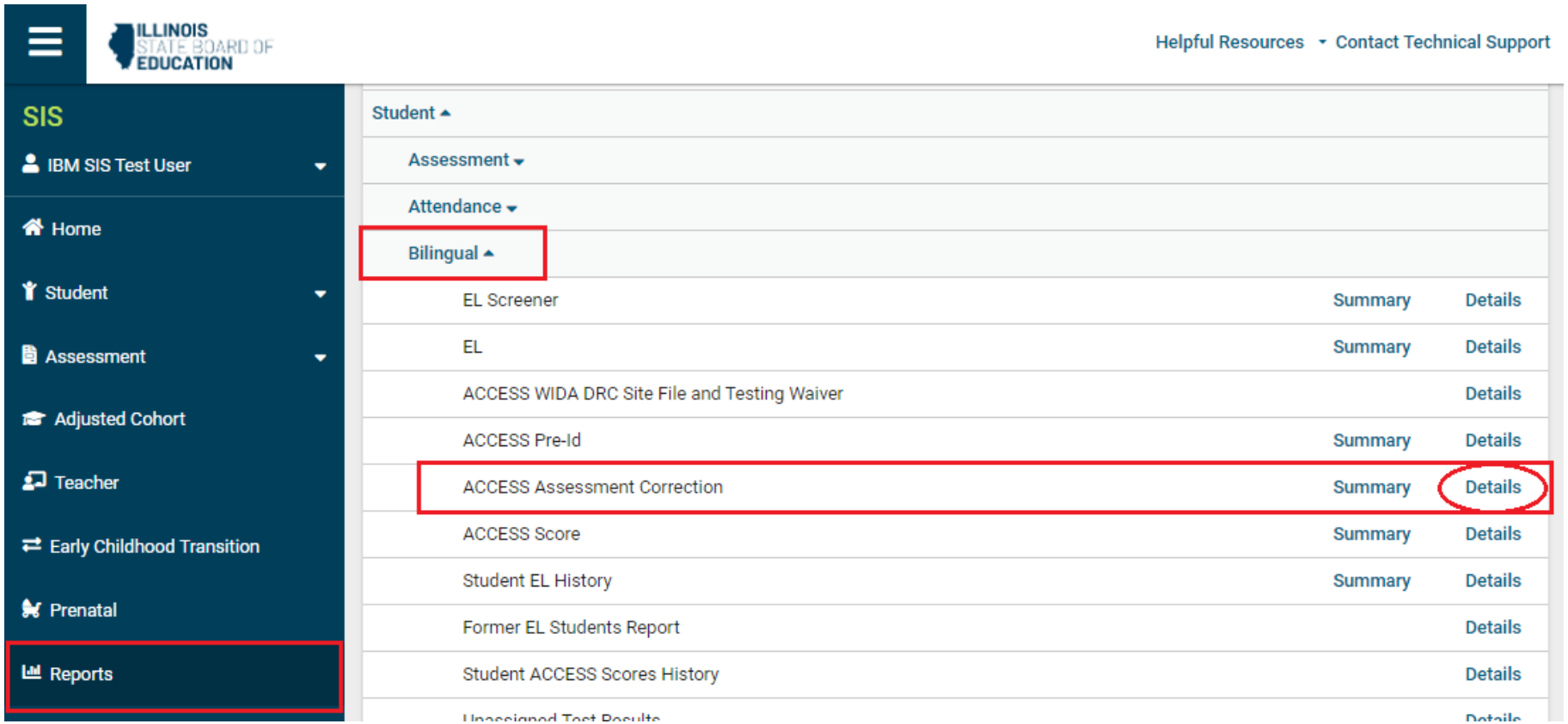
ACCESS Correction

ACCESS Assessment Correction – Details Report



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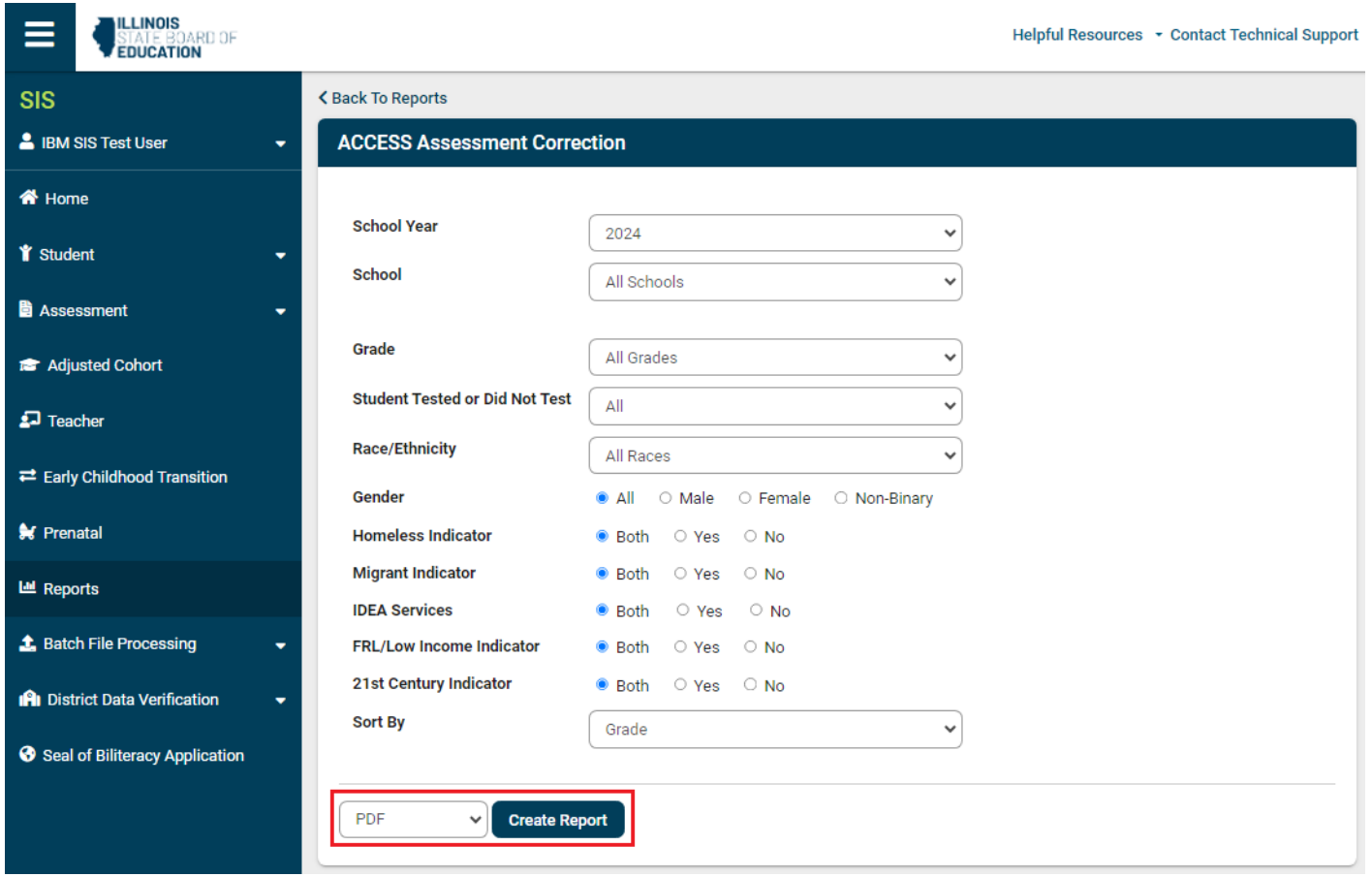
ACCESS Correction

ACCESS Assessment Correction – Report Criteria Screen



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ACCESS Correction

ACCESS Assessment Correction – Detail Report

2024 ACCESS Assessment Correction Report (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: grade at testing

Columns							
	A	Race Codes	D	Migrant Indicator	G	21st Century Indicator
	B	Gender Codes	E	IDEA Services	H	Grade
	C	Homeless Indicator	F	FRL/Low Income Indicator	I	Reason for not testing

Reasons For Not Testing:

01 - Medically Exempt	**06** - Not In Valid Grade	**15** - Refusal but Present to Test
02 - Homebound Exempt	**07** - Transferred Out During Testing	**19** - Reserved for Internal Use
03 - In Jail/Locked Facility	**08** - Transferred In During Testing	**20** - Obtained Proficiency in a Prior Year or Proficient Based on Screening Tests
04 - Out of State/Country	**09** - Deceased	**21** - Grade 12 Completion
05 - Not Enrolled/Not LEP at Time of Testing	**10** - Absent	

* Race Codes definitions can be found on the Student Information System web site.

Student ID	Student Name	Birth Date	Test Name	A	B	C	D	E	F	G	H	I	SIS Home School
123456789	Test, Student	01/01/2010	ACCESS	11	F	Y	N	N	Y	N	8		123456789012345

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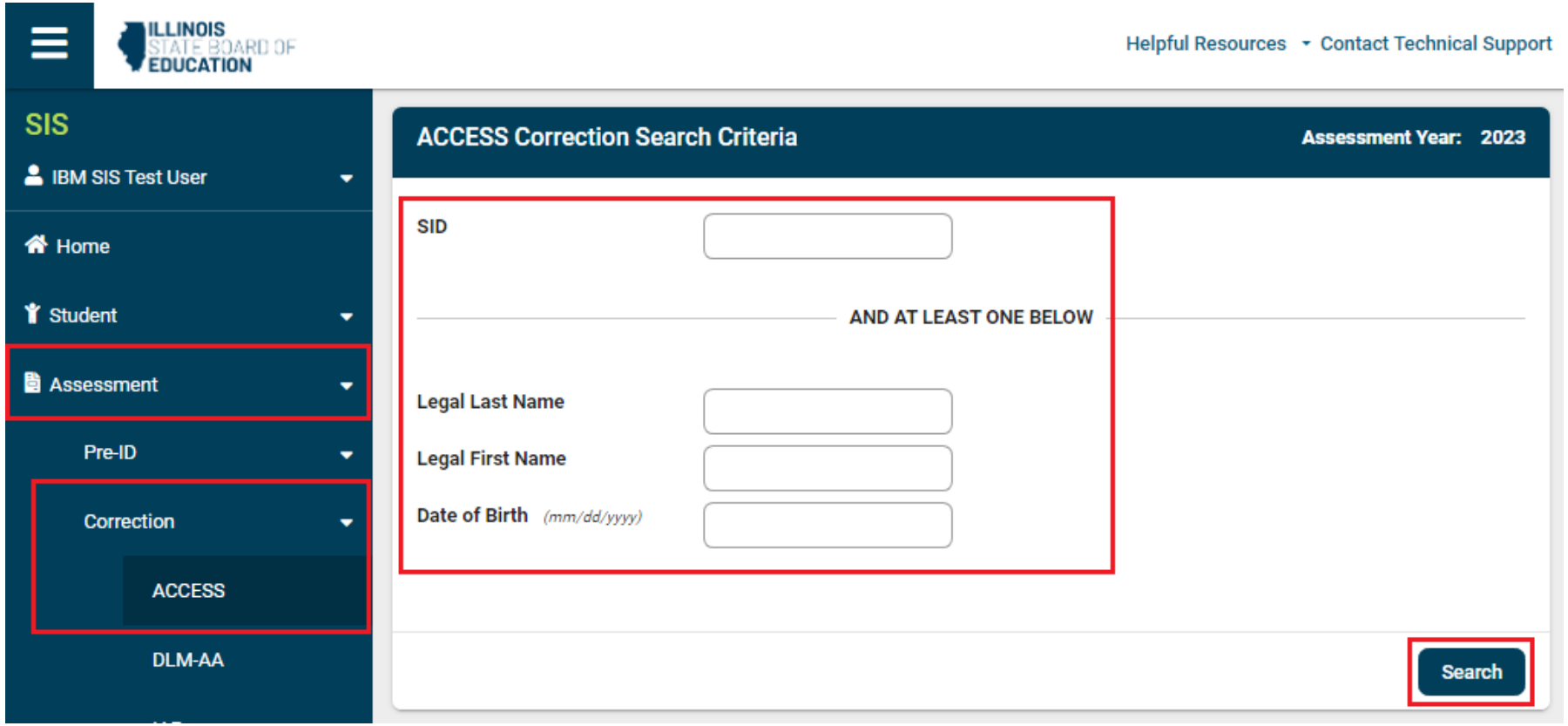
ACCESS Correction

Assessment Correction – ACCESS – Search by Student



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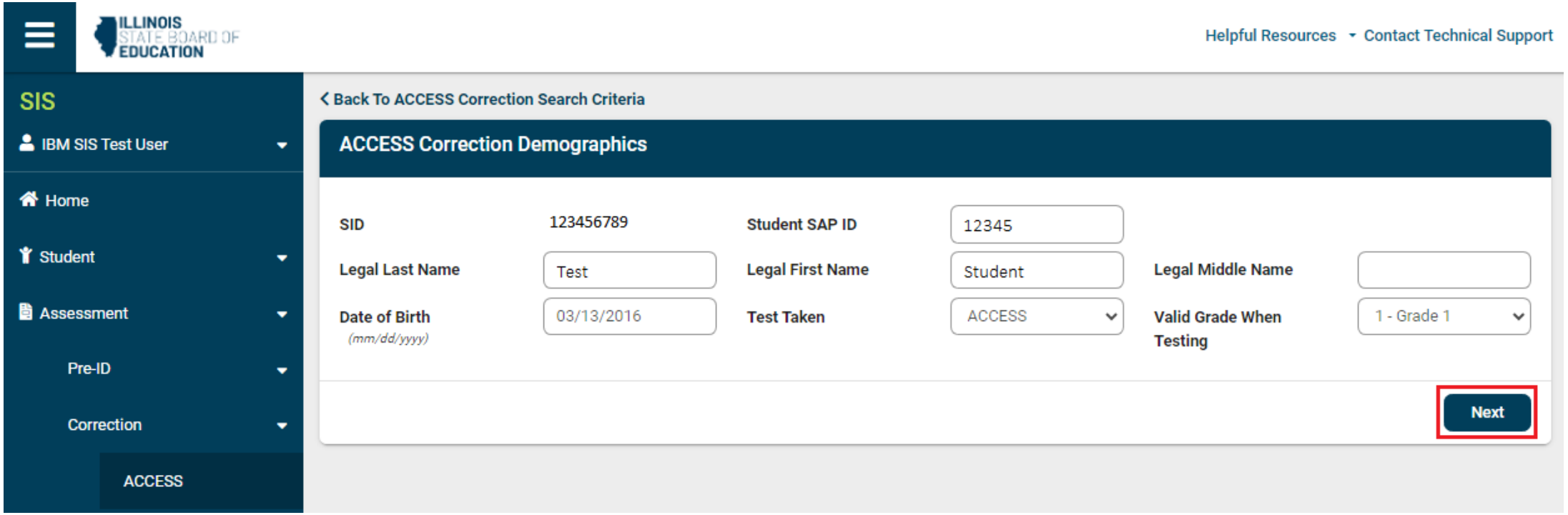
ACCESS Correction

ACCESS Assessment Correction Student – Demographics



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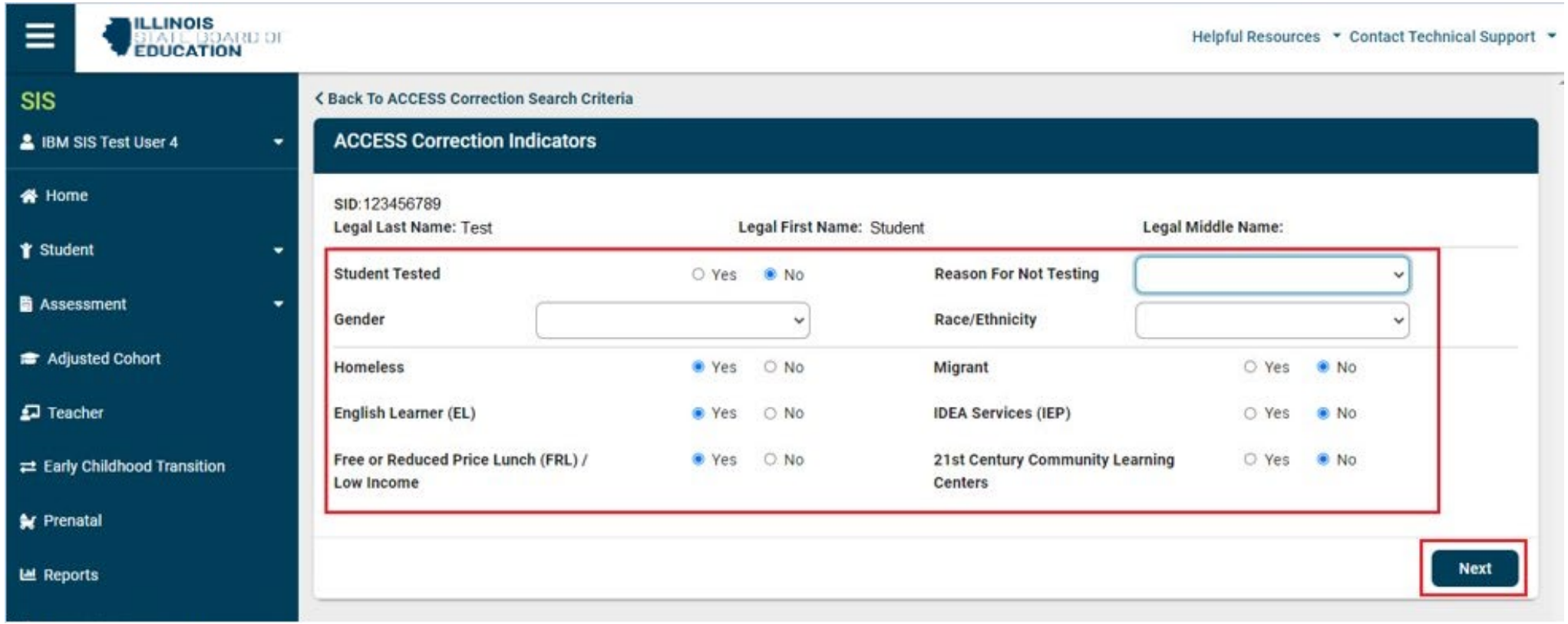
ACCESS Correction

ACCESS Assessment Correction – Indicators



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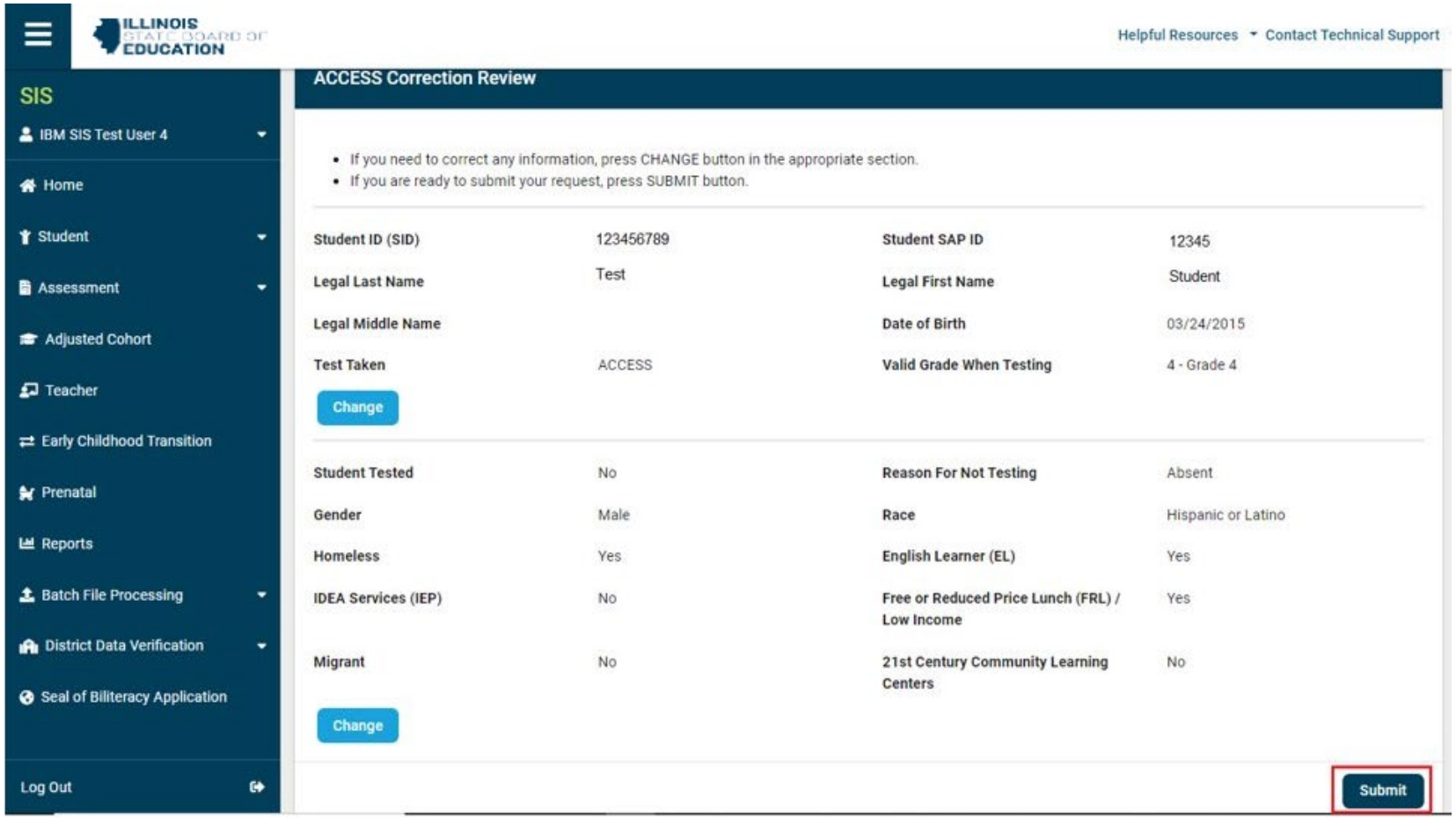
ACCESS Correction

ACCESS Assessment Correction Details – Review/Submit



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Dynamic Learning Maps-Alternate Assessment (DLM-AA) Pre–ID

Deadline: March 8, 2024

DLM-AA Pre-ID

Data Collection Practices for DLM-AA

- ISBE sent the first Pre-ID data to KITE November 17, 2023
- ISBE will send Student Pre-ID data updates weekly to KITE.
- ISBE sends last data update to the assessment vendor March 8, 2024
  - After March 15, 2024, do not upload students' data into KITE.
  - Instead, contact Pam Hartwig for assistance.
    - DLM-AA Testing's Earliest Start Date: March 13, 2024
    - DLM-AA Testing's Latest End Date: May 8, 2024
    - First day of the DLM-AA Correction in SIS: TBD

  - Visit the ISBE DLM-AA webpage for details about test administration.

DLM-AA Corrections will be discussed in the May SIS Webinar

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DLM-AA Pre-ID

Creation of DLM-AA Pre-ID for Grades 3-11*:

- Students testing DLM-AA must be IDEA Services (IEP) = Yes.
- A DLM-AA Pre-ID record will be created for all students Grades 3-11* who have DLM-AA record as their most recent assessment in SIS and are currently IDEA Services (IEP) = Yes.

  **Current Grade 12 students without a valid Grade 11 or 12 score or qualifying exemption from any previous Grade 11 or 12 DLM-AA administration will be rostered to take DLM-AA in spring 2024 in ELA and Mathematics.*

- The test can be updated to DLM-AA by selecting Alternate Assessment: DLM-AA – Yes/No (Grades 3-12) on the **Program Indicators** page in SIS.
- The test can also be updated through the **Student Demographics and Enrollment file format (Batch)**, with Alternate Assessment Indicator set to 01 (Yes) or 02 (No).
- DLM-AA students in Grades 3-12 may participate in the optional, instructionally embedded assessments. SIS will load only Grades 3-11, and Grade 12 as required. Contact Pam Hartwig for assistance with Grade 12 students or with instructionally embedded assessments.

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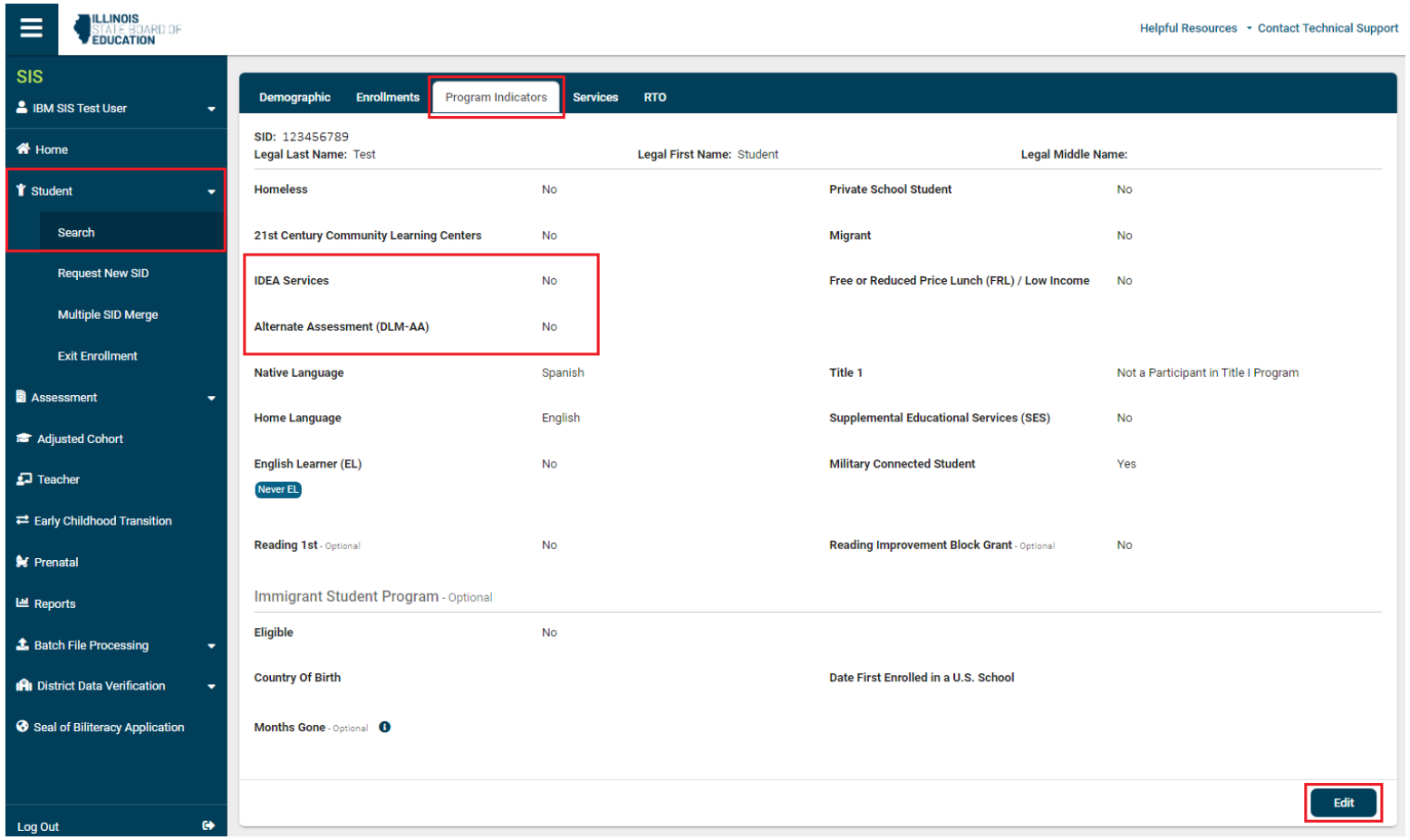
DLM-AA Pre-ID



- Search by student - Program Indicators tab - to update IDEA Services 'Yes' and Alternate Assessment (DLM-AA) 'Yes.'
- Select 'Edit.'

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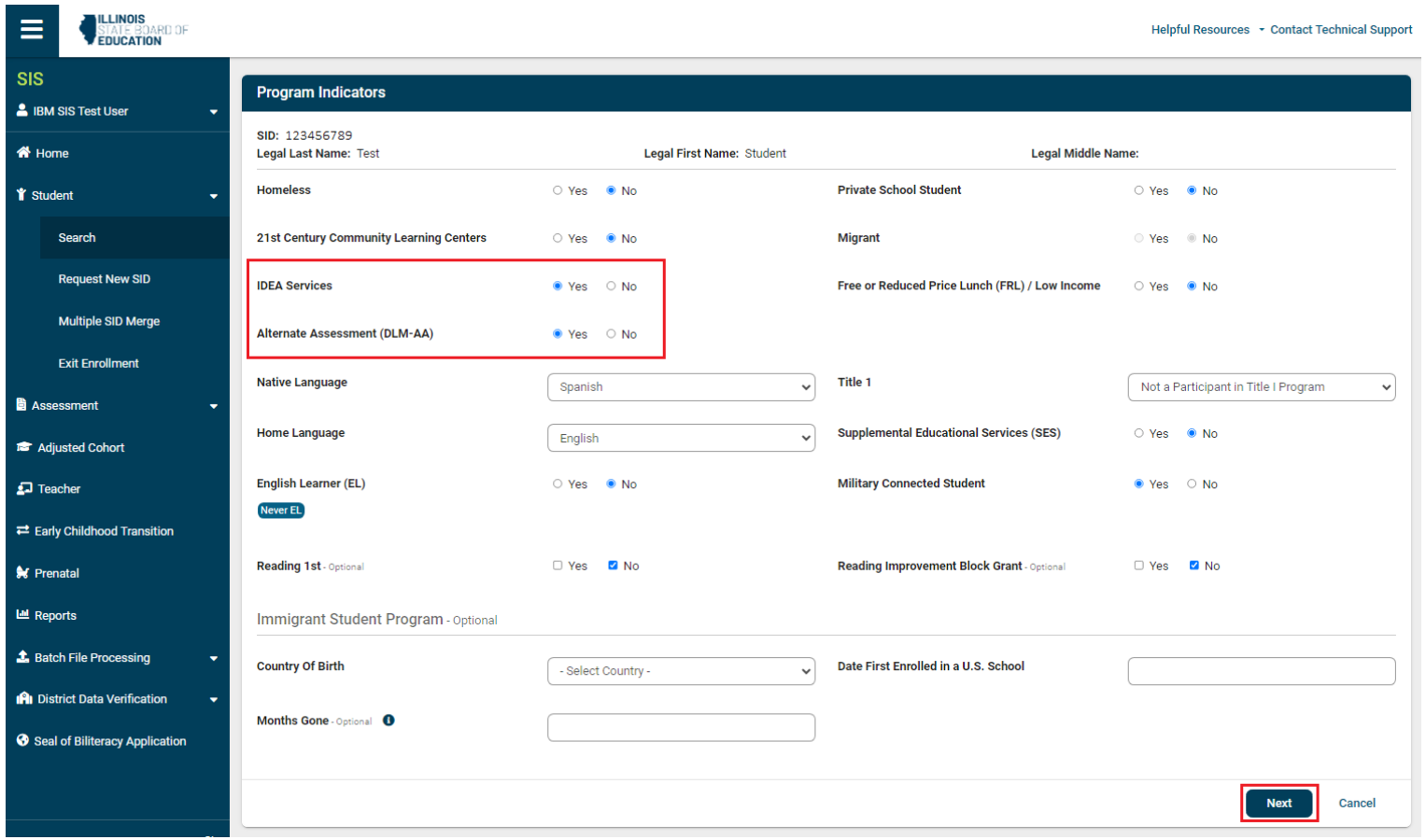
DLM-AA Pre-ID

- IDEA Services set to ‘Yes’ and Alternate Assessment (DLM-AA) set to ‘Yes.’
- Select ‘Next’ to update.



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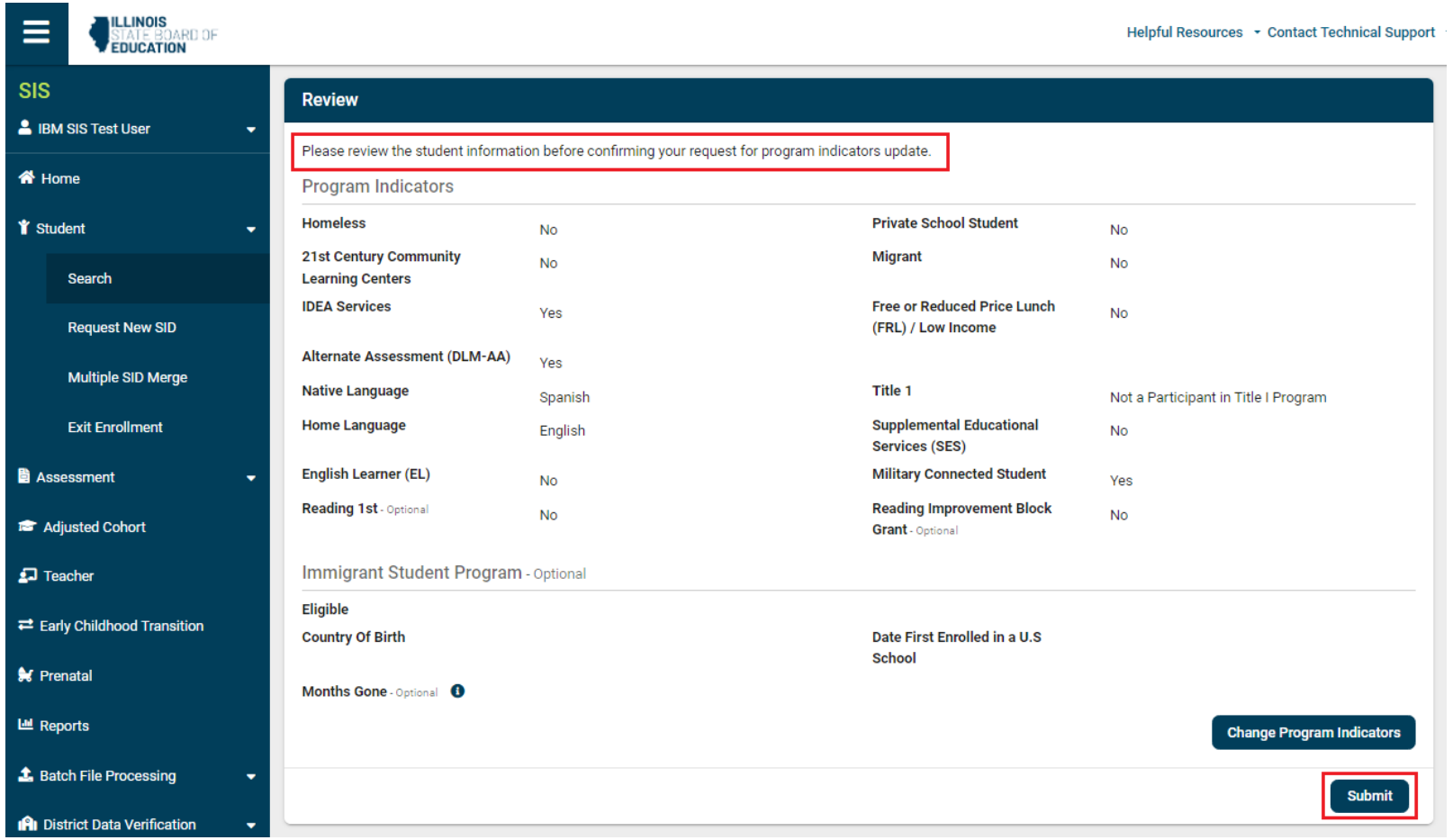
DLM-AA Pre-ID

- IDEA Services have been corrected.
- Select ‘Submit’ to update program indicators.



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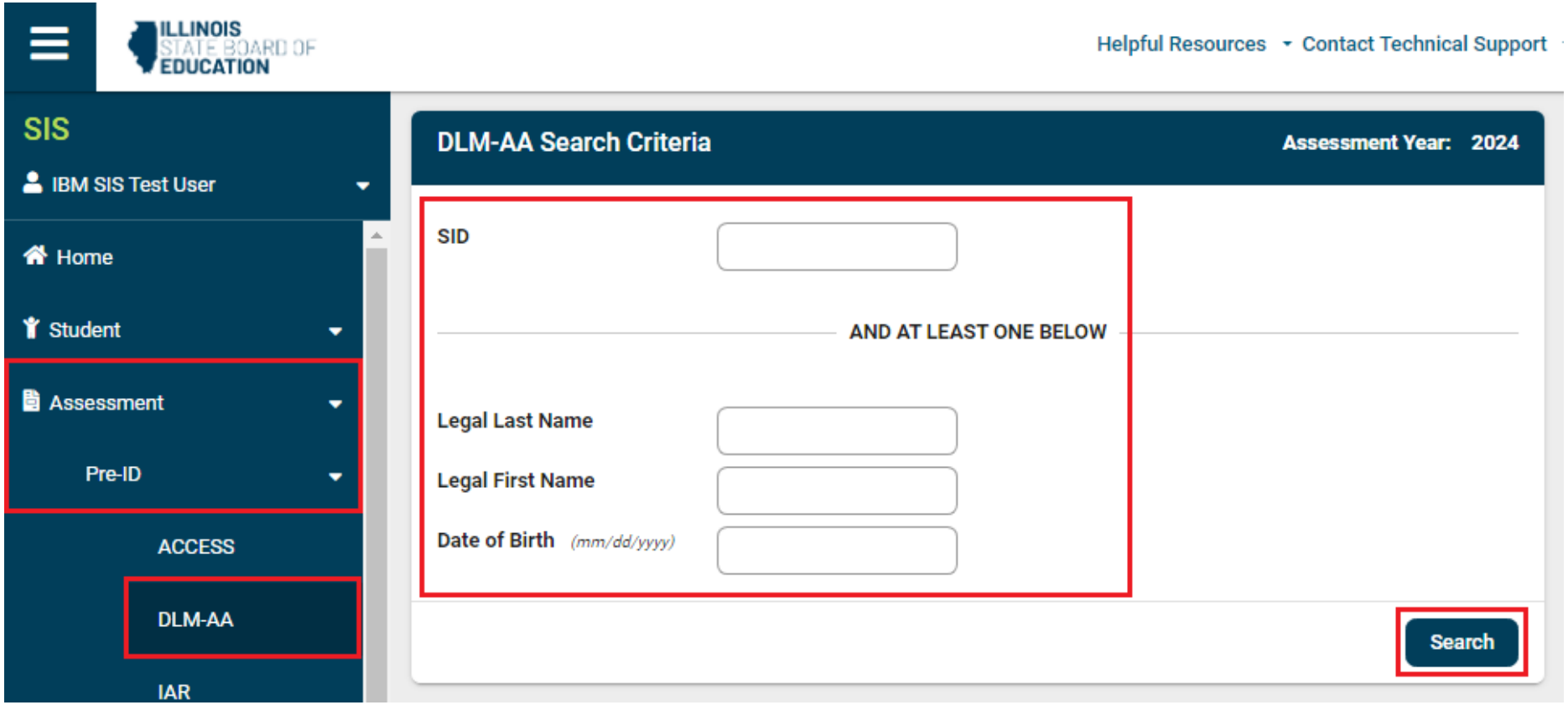
DLM-AA Pre-ID

Assessment – Pre-ID – DLM-AA – search by student.



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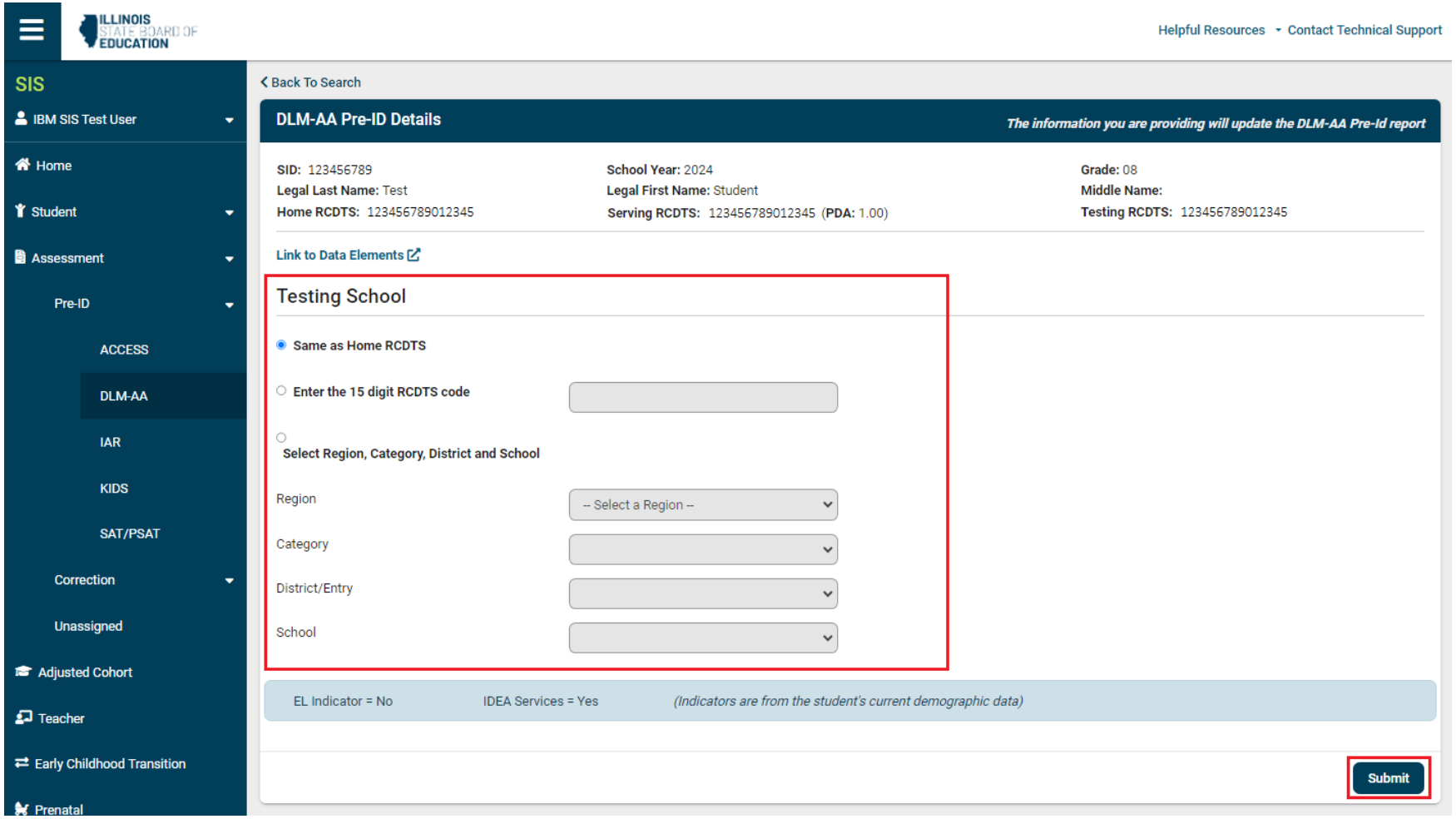
DLM-AA Pre-ID

DLM-AA Pre-ID – Update Testing School and select ‘Submit.’



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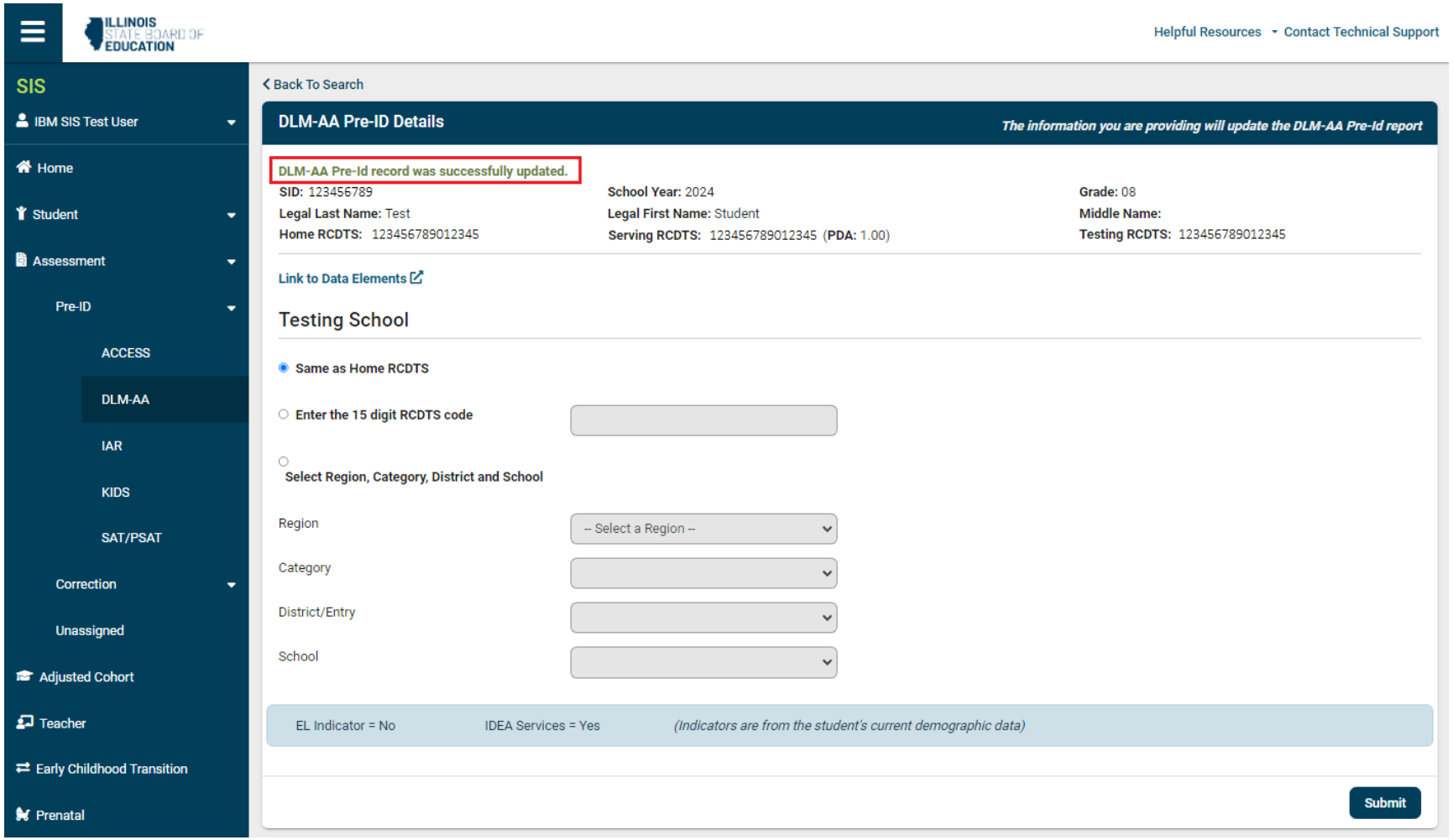
DLM-AA Pre-ID

DLM-AA Pre-ID has been successfully updated.



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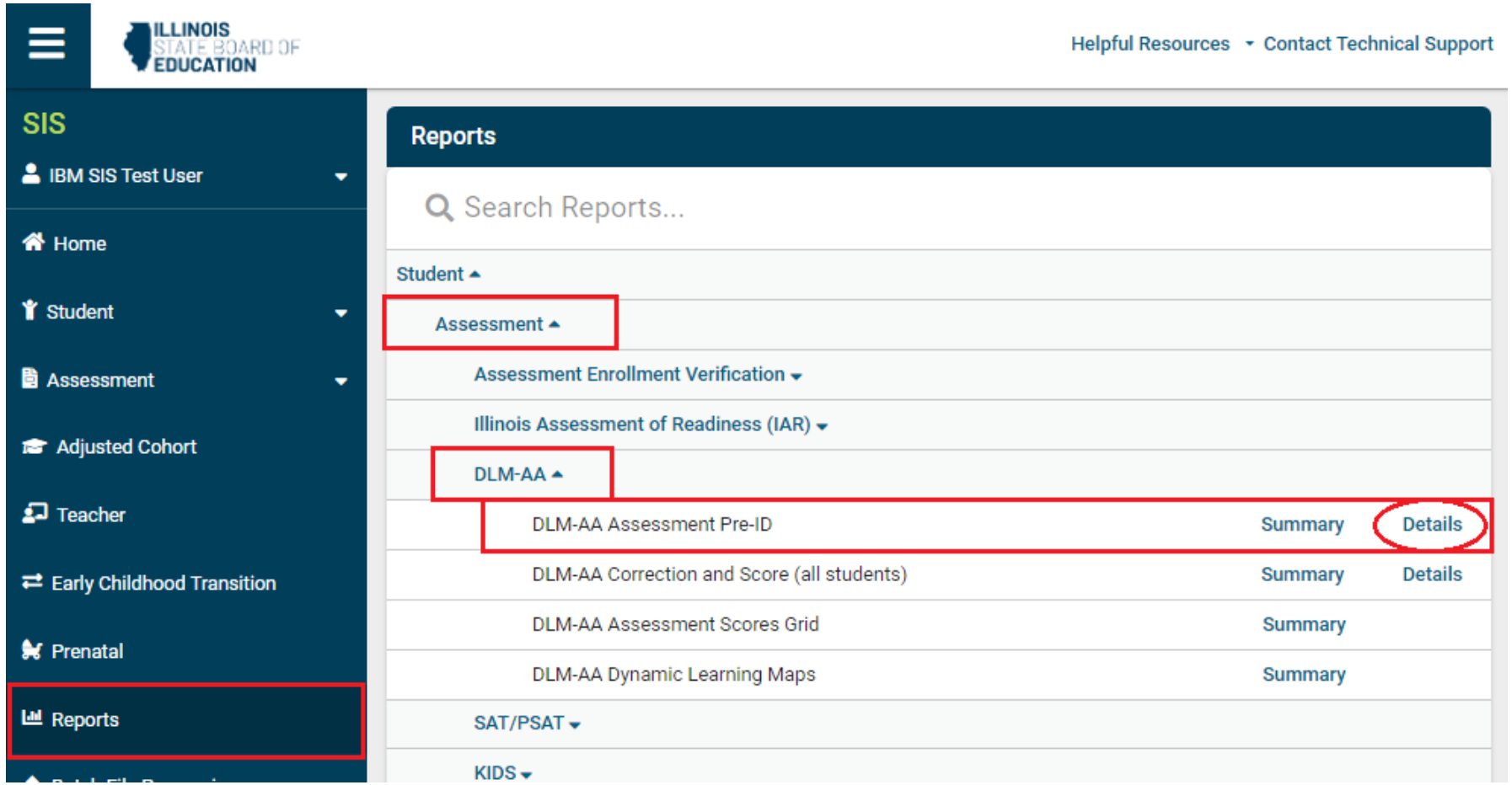
DLM-AA Pre-ID

SIS Reports – DLM-AA Assessment Pre-ID



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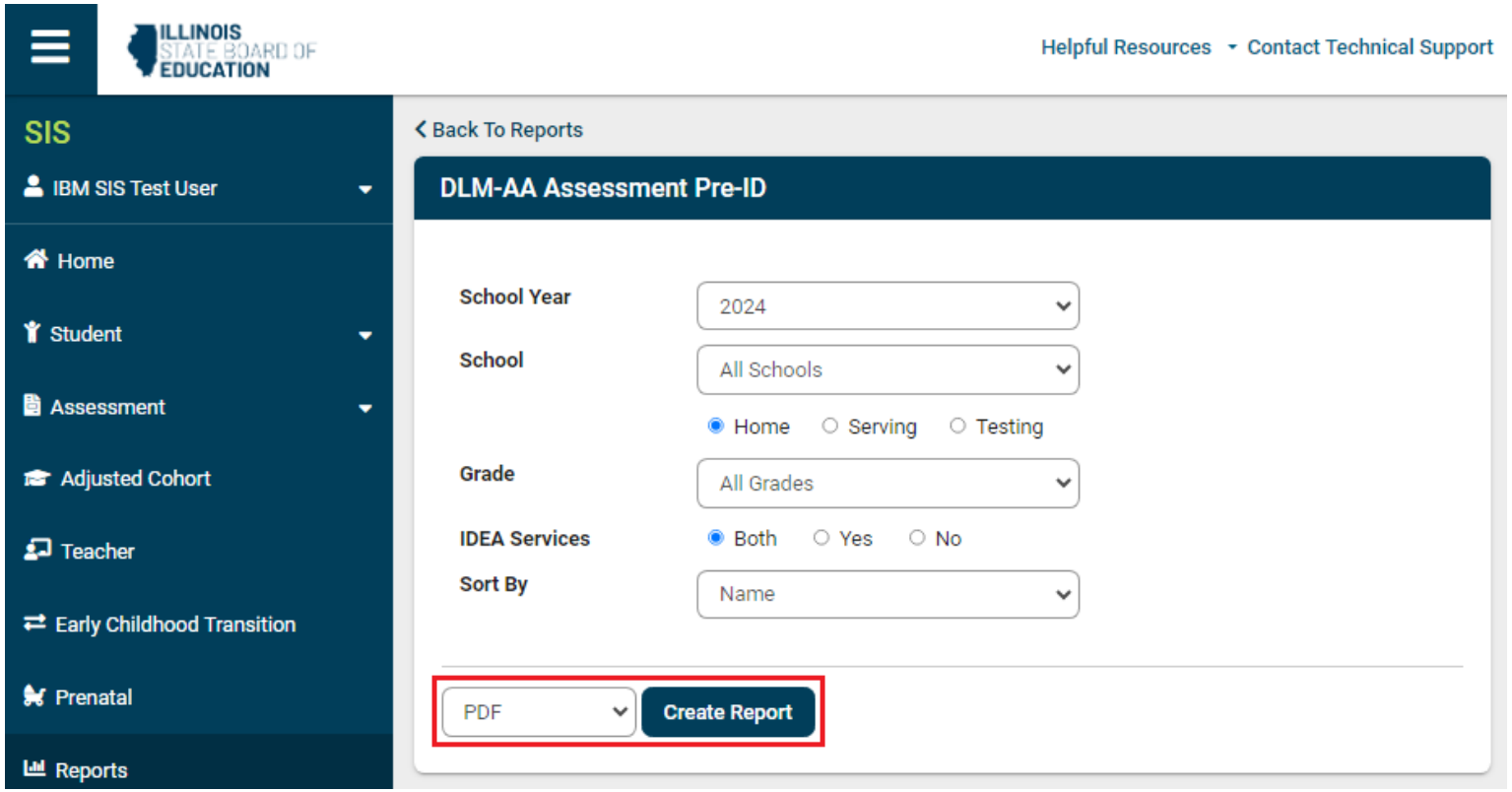
DLM-AA Pre-ID

SIS Reports – DLM-AA Assessment Pre-ID – Criteria Page



DLM-AA Pre-ID

DLM-AA Assessment Pre-ID Report

Illinois State Board of Education
Student Information System
DLM-AA Assessment Pre-ID (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: Student Name

Columns
A Grade
B IDEA Services (from SIS)
C Grade 12 Required to Test*
Error: Student must be IDEA Services - Yes, to take the DLM-AA.

IMPORTANT:
Students in grades 5, 8, and 11 must be rostered for and tested in Mathematics, ELA, and Science.
Students in grades 3, 4, 6, 7, 9, 10, and 12 (as applicable) must be rostered for and tested in only Mathematics and ELA.
*Yes in this column indicates the grade 12 student is required to test. Contact assessment@isbe.net for assistance if your district has local evidence that the grade 12 student should not test.

Student ID	Student Name	Birth Date	Home RCDTS	Serving RCDTS	Testing RCDTS	A	B	C	Error
123456789	Test, Student	01/01/2010	12345678901 2345	12345678901 2345	12345678901 2345	08	Y		

Total Students: 1

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Illinois Assessment of Readiness (IAR) Pre–ID

IAR Pre-ID

Data Collection Practices for IAR Pre-ID

- Enroll students in Grades 3-8, verify Alternate Assessment is set to “No” on the Program Indicators page, and Update Testing RCDTS if it differs from Serving RCDTS.
- All accommodations and accessibility features are entered directly into PearsonAccess^{Next} (PAN).
- December 19, 2023: SIS sent the first IAR data transmission to PAN
- Districts can send Pre-ID updates to PAN as needed through SIS.
- On a weekly basis, ISBE will send updated IAR data to PAN.
- Districts should continue to review and update the IAR Pre-ID data in SIS.
- April 18, 2024: ISBE will upload the final Pre-ID to PAN
- Visit the ISBE IAR webpage for details about test administration

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IAR Pre-ID

Pre-ID for Grades 3-8:

- An IAR Pre-ID record for both ELA and Mathematics exists for all Grades 3-8 students unless the Alternate Assessment (DLM-AA) indicator in the SIS enrollment "Program Indicators" tab is set to "Yes."
    - *Note that the "IDEA Services" indicator must be "Yes" to set the Alternate Assessment (DLM-AA) indicator to "Yes."*
- Only Home and Serving School Districts can enter or update Testing RCDTS.
- IAR Corrections will be discussed during the May SIS Webinar.

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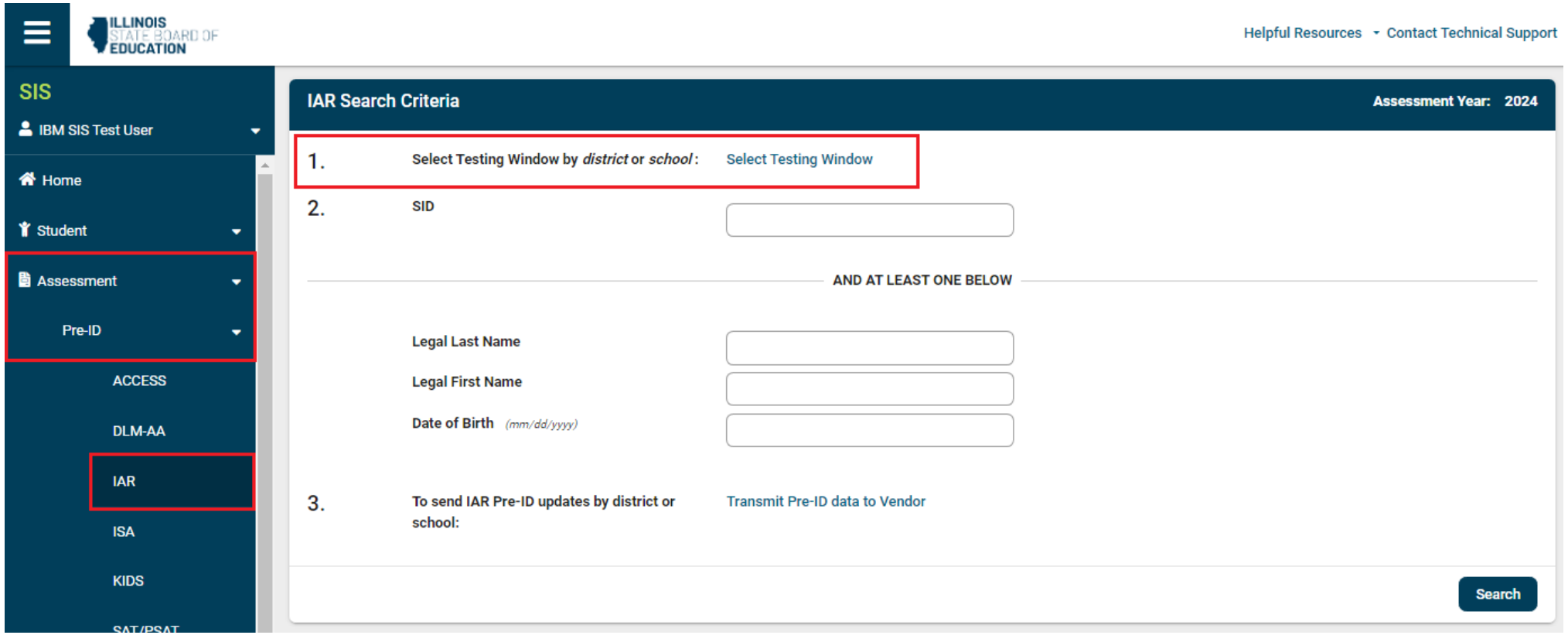
IAR Pre-ID

Assessment – IAR Pre-ID – Select testing window.



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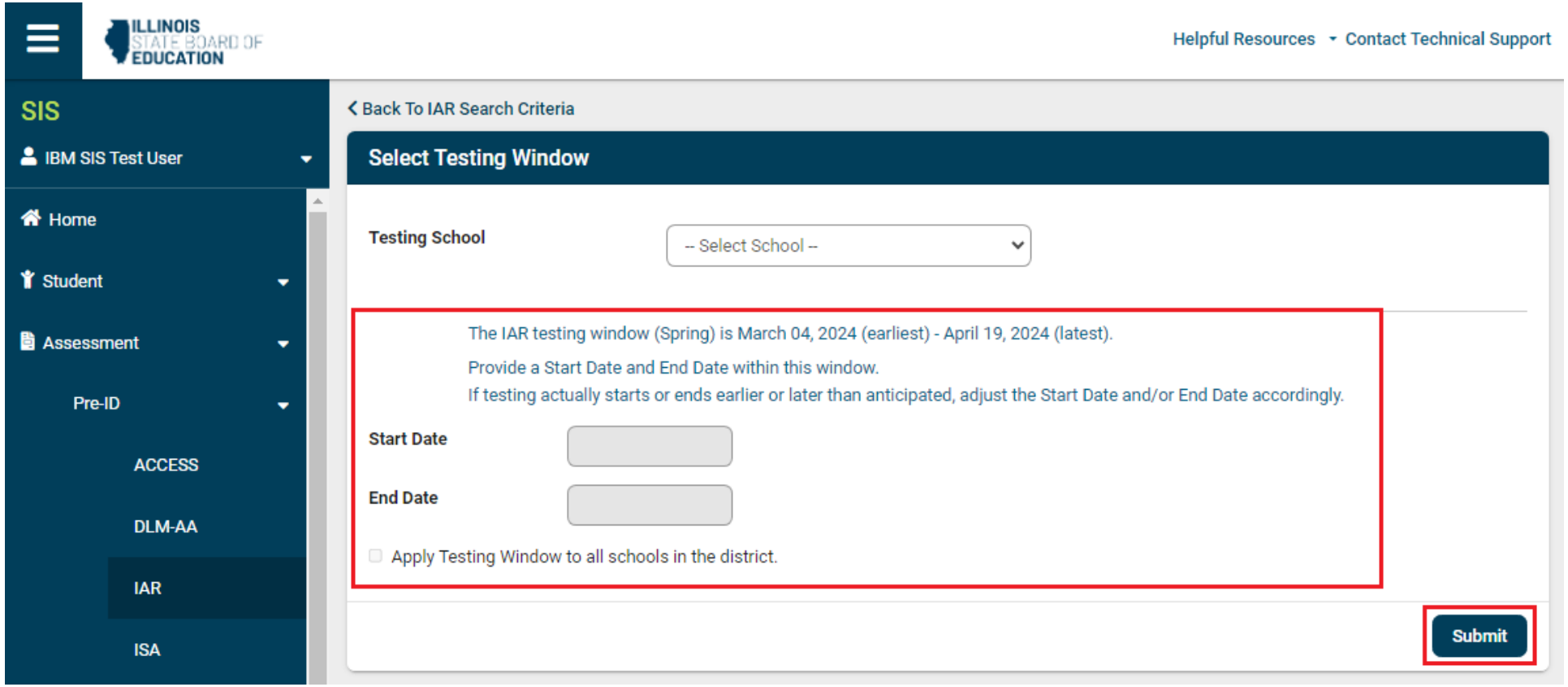
IAR Pre-ID

Verify and edit testing window as needed and 'Submit.'



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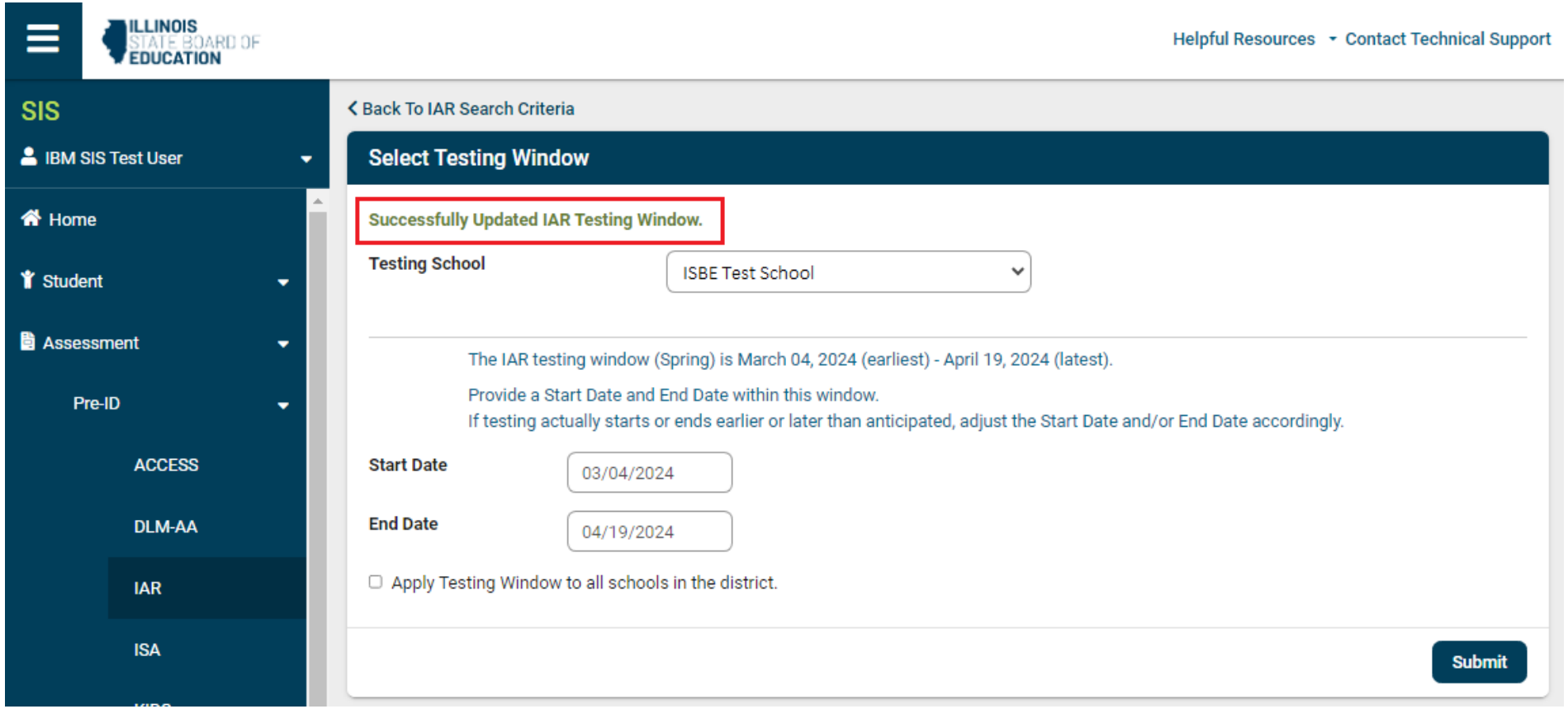
IAR Pre-ID

Testing window successfully updated.



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IAR Pre-ID

IAR Pre-ID Step 2: Updating IAR Pre-ID

- Home and Serving districts can make updates in SIS.

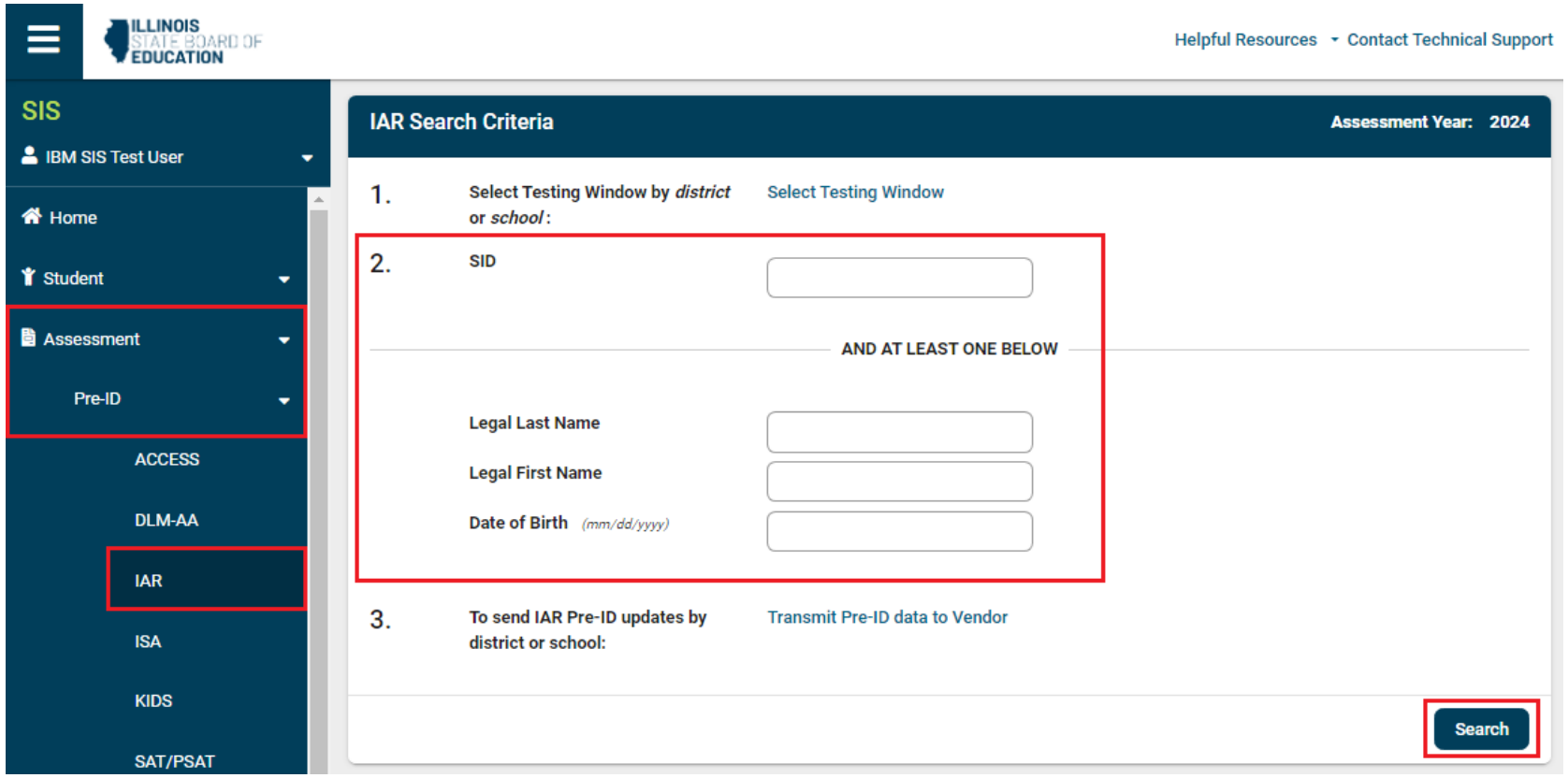
The IAR Assessment Pre-ID will contain one record per content area (ELA/L and Math).

- When a student's enrollment is exited, the student will be removed from the IAR Pre-ID report.
- When a student's enrollment is added, the student will be added on the appropriate Pre-ID report based on the enrollment grade Level and Alternate Assessment indicator.

ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

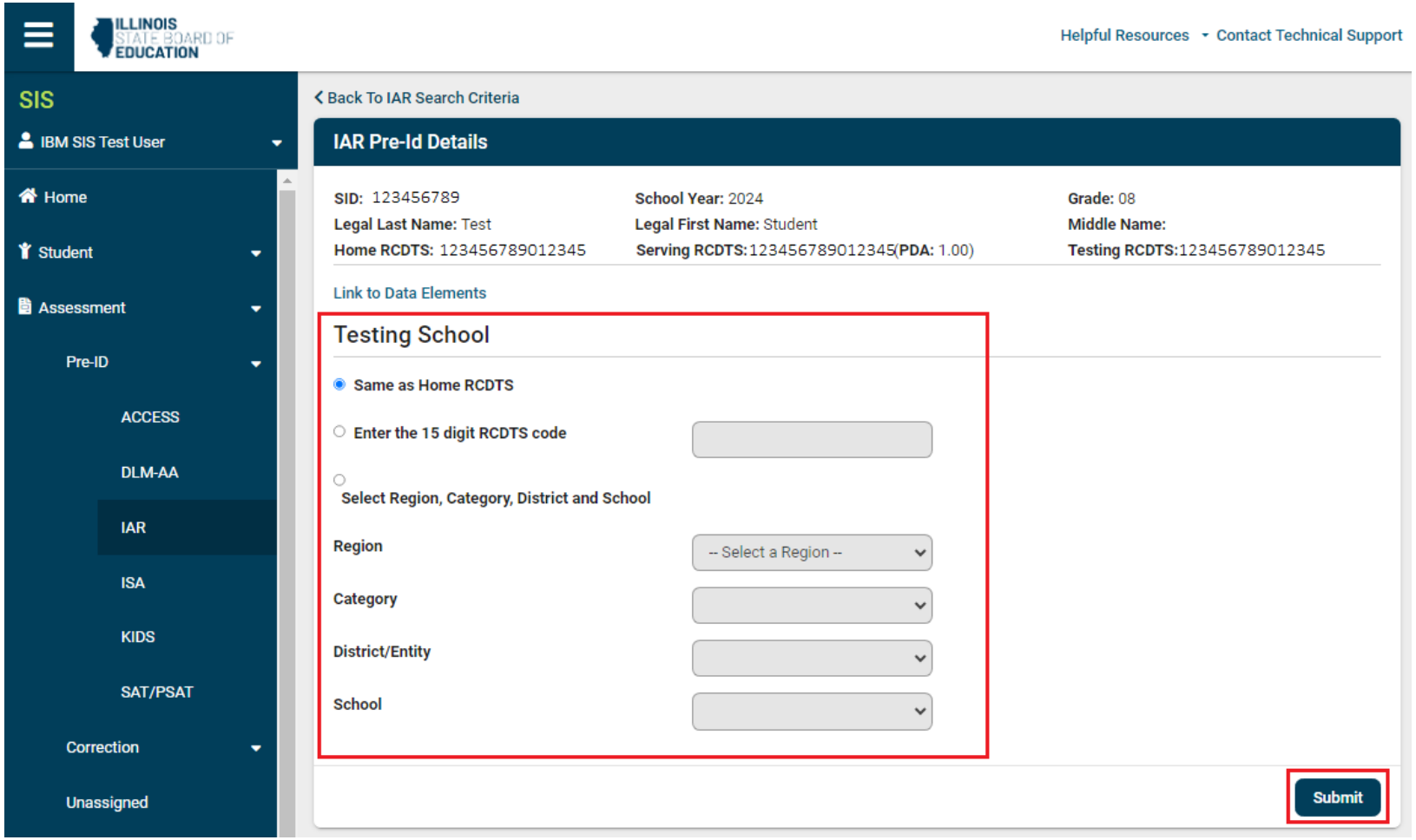
Search by student to update testing school.



ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

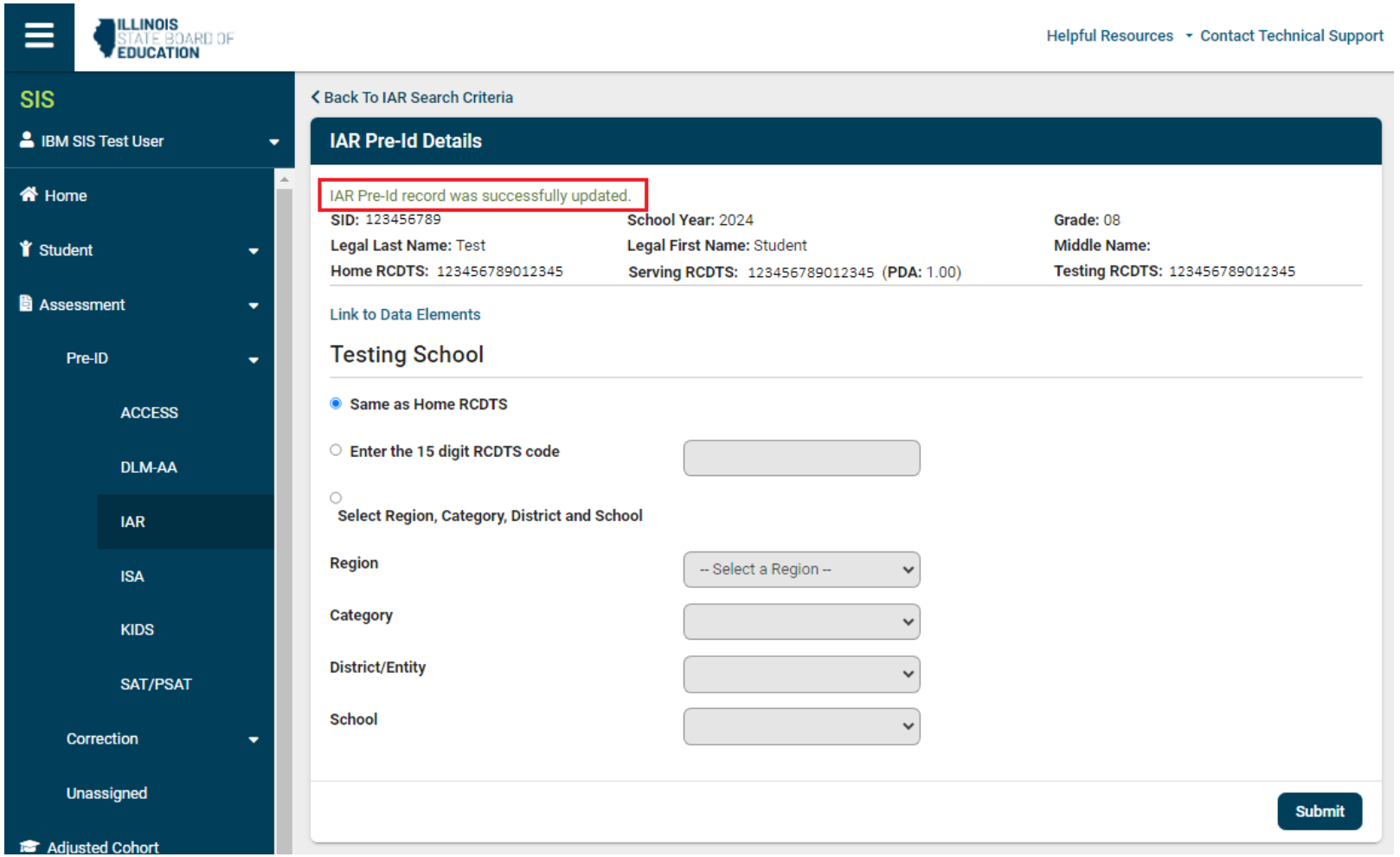
Update testing school and select ‘Submit.’



ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

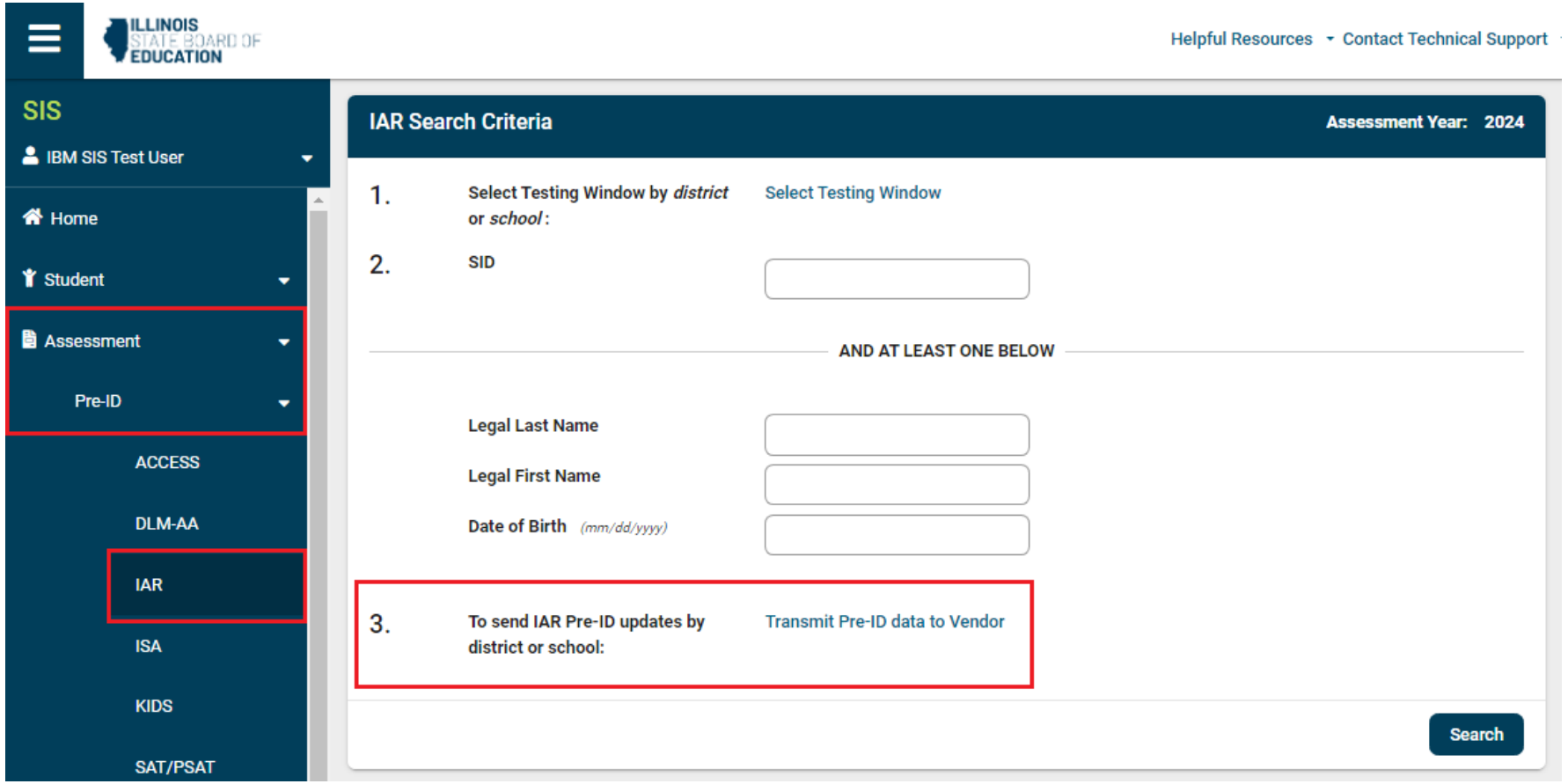
Testing school successfully updated.



ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

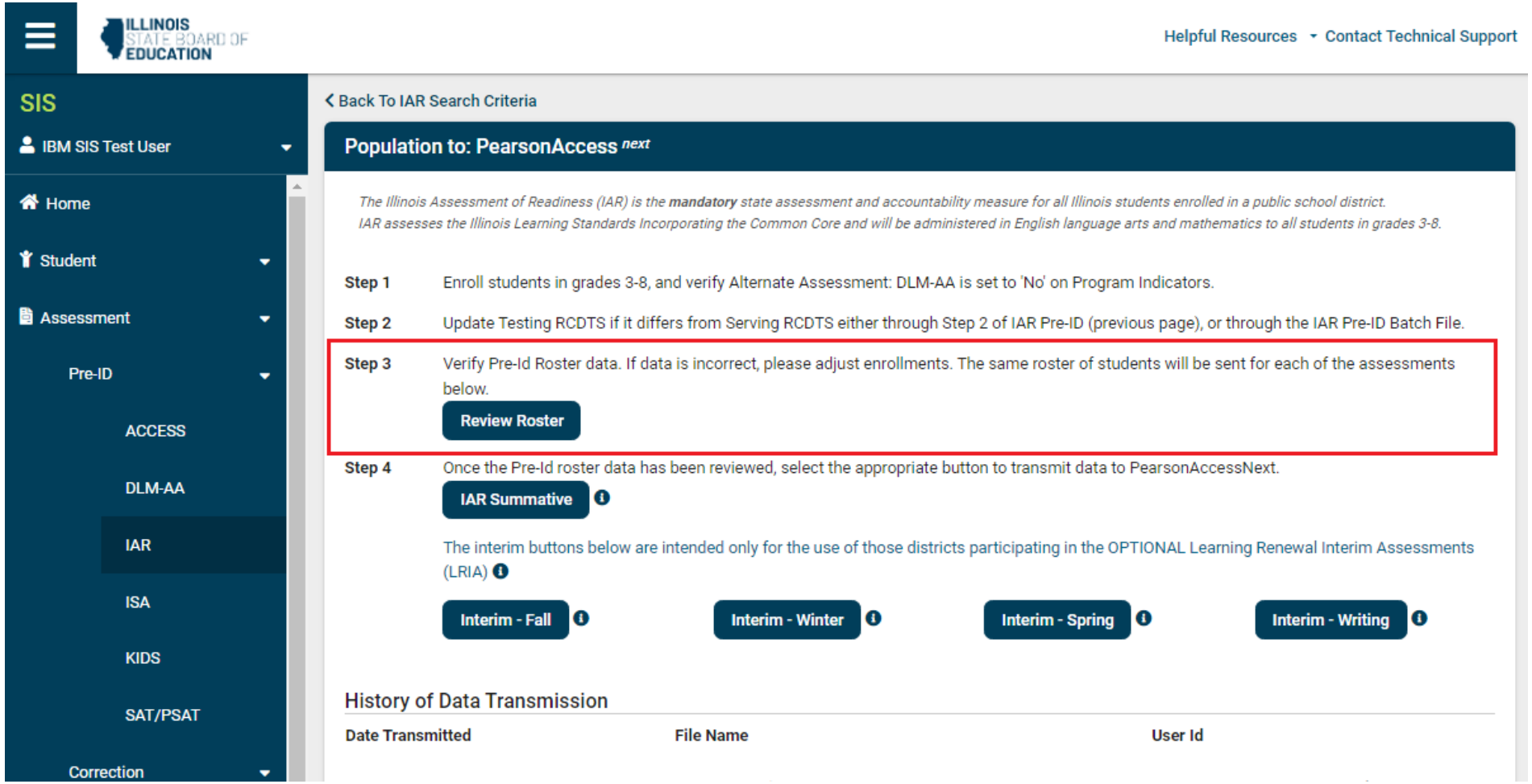
Districts can transmit Pre-ID data to vendor.



ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

Select ‘Review Roster’ to verify Pre-ID is correct.



ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

IAR Pre-ID Roster – Verify Pre-ID data on report is correct.

2024 Illinois Assessment of Readiness Pre-ID (Detail)

SIS Testing District: 12345678901 ISBE Test District
Selection Criteria: None Sorted By: Student Name

Columns

- **A** EL Indicator (from SIS)
- **B** Accommodation 504 (from SIS)
- **C** IDEA Services (from SIS)

Test Code:

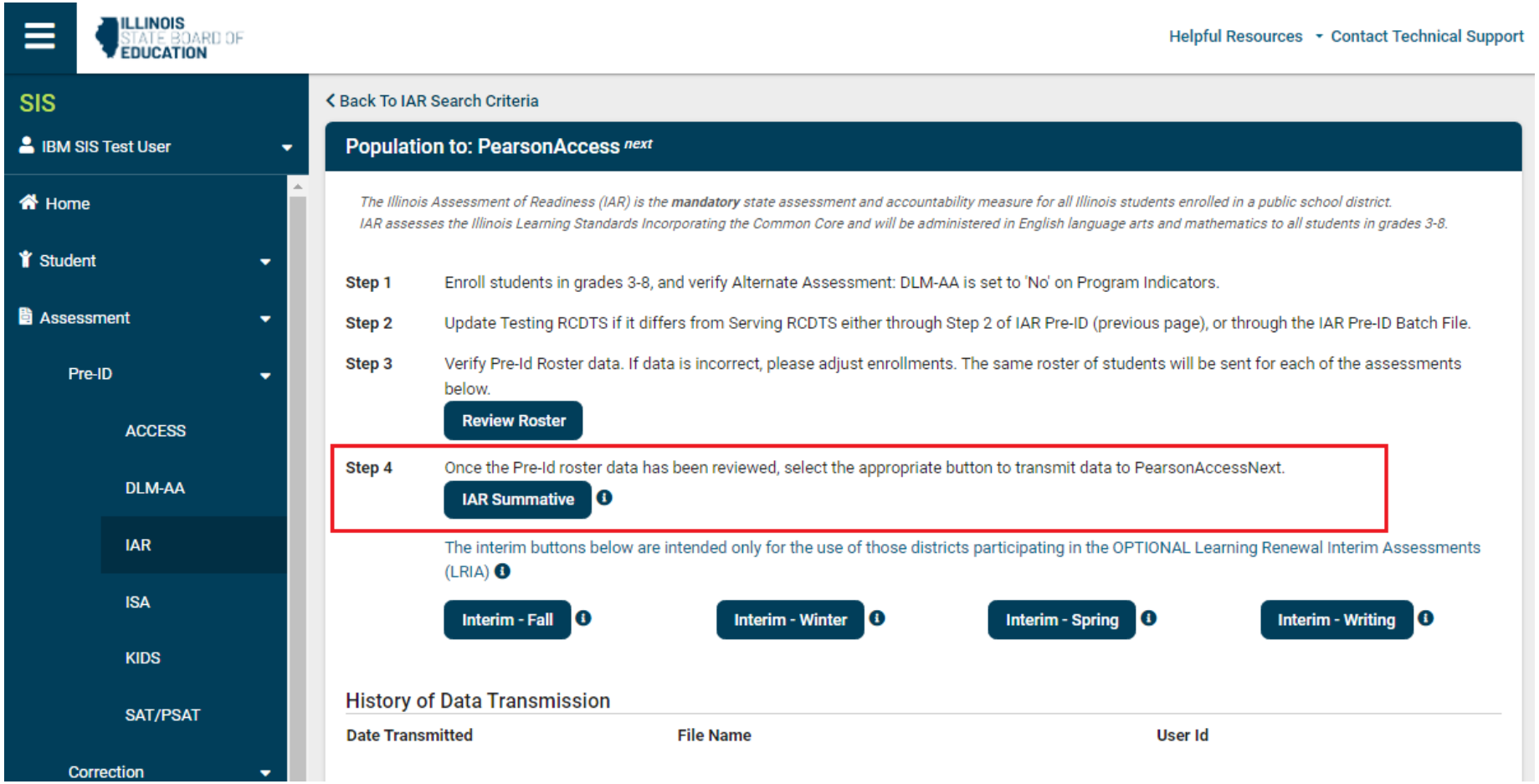
- **MAT0X** Grade X Mathematics
- **ELA0X** Grade X ELA/Literacy

Test Code	SIS Home School	Serving School	Testing School	A	B	C
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 11/07/2010
ELA07/MAT07	123456789012345	123456789012345		N	N	N
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 09/11/2014
ELA08/MAT08	123456789012345	123456789012345		N	N	N
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 09/24/2014
ELA03/MAT03	123456789012345	123456789012345		N	N	N

ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

Step 4 - Select 'IAR Summative' to transmit data to PearsonAccessNext.

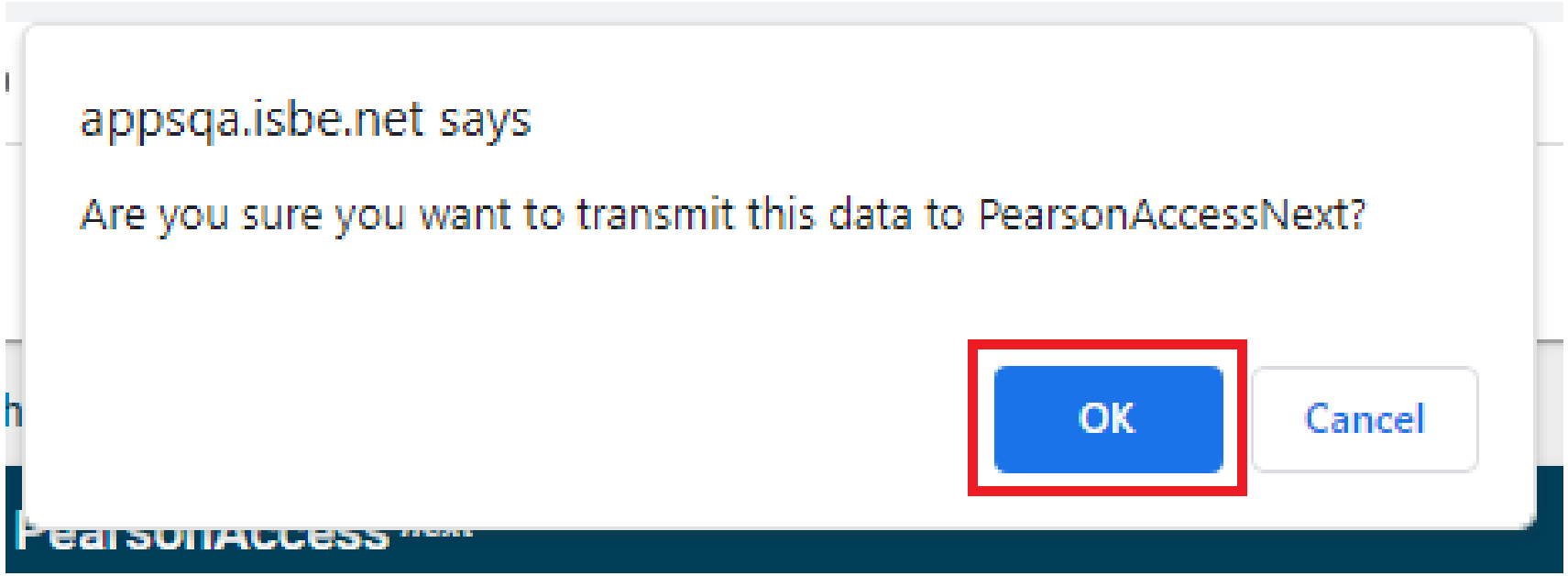


ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

IAR Pre-ID – Select ‘OK’ to transmit file.

- The file will be uploaded to PearsonAccess[Next.]
- An email will be sent if there are any errors in the data file.



ILLINOIS STATE BOARD OF EDUCATION

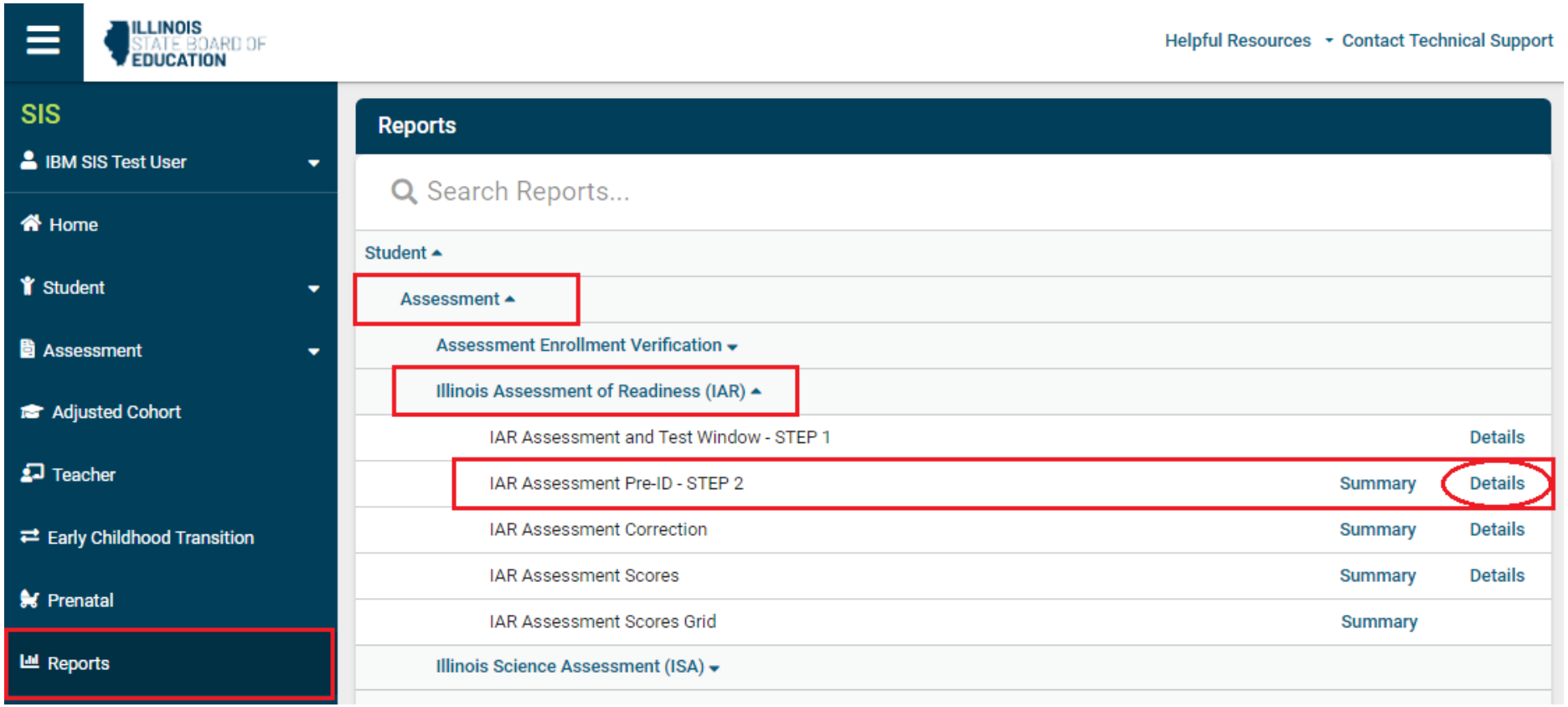
IAR Pre-ID

- IAR Pre-ID transmission to PAN allows district/school staff to send enrollment updates/changes.
- Accommodations that are listed for a student in PAN will not move with the student records.
- This tool will assist district/school staff with enrollment changes and create permanent student records in PAN at the new district/school.
- **IMPORTANT:** The "IAR Summative" button is used to send the IAR student roster to the Assessment vendor PAN. A school or a district can select the "IAR Summative" button when enrolling students for the first time or if the student changes to a new school within the same district. Districts may send the data as often as needed. Any accommodations that were loaded separately into PAN by the previous school WILL BE REMOVED. This occurs because the data transfer process completely deletes a student from PAN and re-enrolls the student into PAN.
    - Always double check accommodations in PAN for students new to your school.

ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

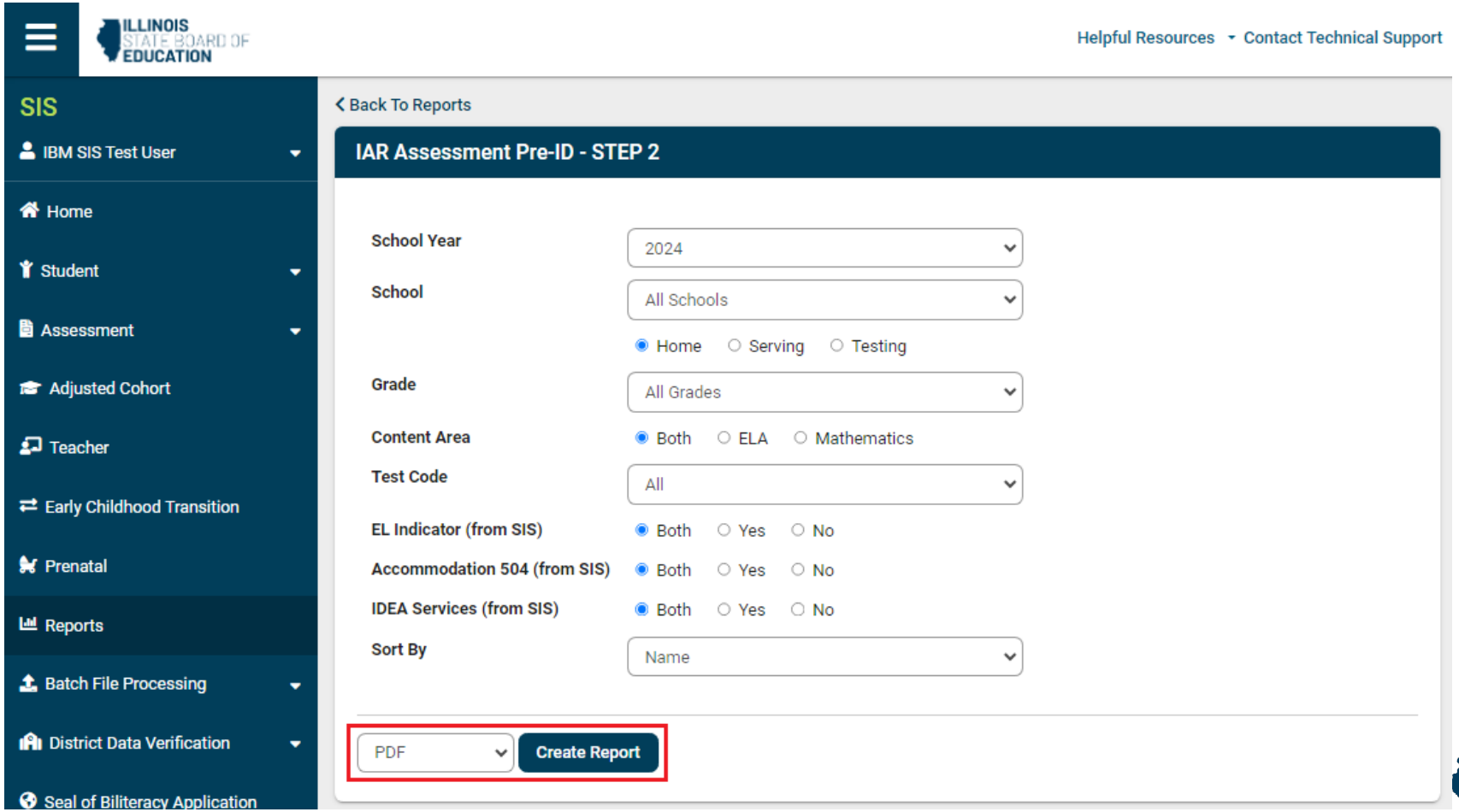
IAR Assessment Pre-ID – Details Report



ILLINOIS STATE BOARD OF EDUCATION

IAR Pre-ID

IAR Assessment Pre-ID – Details Report – Criteria Page



IAR Pre-ID

IAR Assessment Pre-ID – Details Report

2024 Illinois Assessment of Readiness Pre-ID (Detail)

SIS Home District: 12345678901 ISBE Test District
Selection Criteria: None Sorted By: Student Name

Columns

- **A** EL Indicator (from SIS)
- **B** Accommodation 504 (from SIS)
- **C** IDEA Services (from SIS)

Test Code:

- **MAT0X** Grade X Mathematics
- **ELA0X** Grade X ELA/Literacy

Test Code	SIS Home School	Serving School	Testing School	A	B	C
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 09/11/2014
ELA08/MAT08	123456789012345	123456789012345		N	N	N
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 09/24/2014
ELA03/MAT03	123456789012345	123456789012345		N	N	N
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 09/26/2014
ELA03/MAT03	123456789012345	123456789012345		N	N	N

ILLINOIS STATE BOARD OF EDUCATION

Illinois Science Assessment (ISA) Pre–ID

ISA Pre-ID

Data Collection Practices for ISA Pre-ID

- ISA Pre-ID records will be created for all Grades 5, 8, and 11 students who do not have Alternate Assessment (DLM-AA) 'Yes' on the Program Indicators page.
- ISA testing location will be set based on IAR (Grades 5 and 8) and SAT (Grade 11) data in SIS.
- All accommodations and accessibility features are entered directly into PearsonAccess^{Next} (PAN).
- December 19, 2023: SIS sent the first ISA data transmission to PAN
- Districts can send Pre-ID updates to PAN as needed through SIS.
- On a weekly basis, ISBE will send updated ISA data to PAN.
- Districts should continue to review and update the ISA Pre-ID data in SIS.
- April 18, 2024: ISBE will upload the final Pre-ID to PAN
- Visit the ISBE ISA webpage for test administration details.

ILLINOIS STATE BOARD OF EDUCATION

ISA Pre-ID

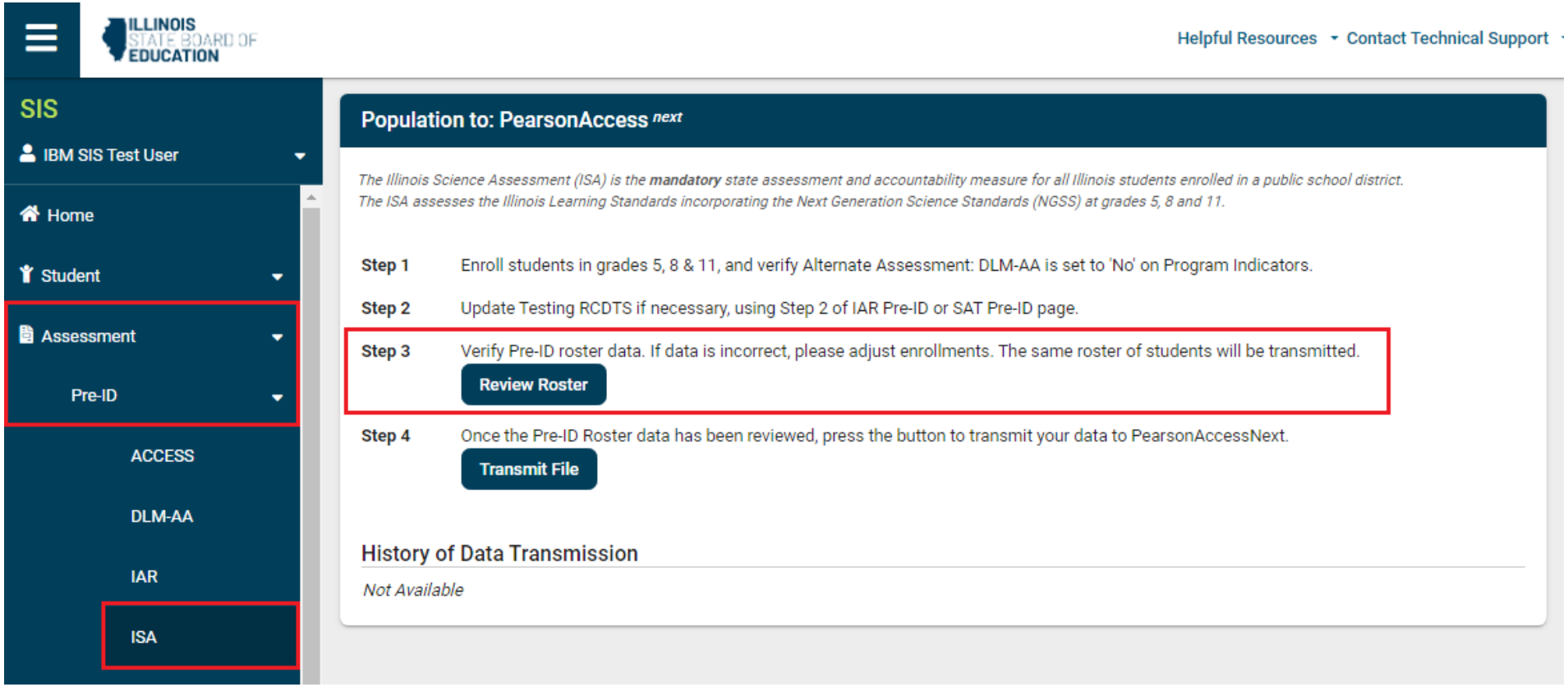
ISA Testing Window:

- March 4, 2024 (earliest) – April 30, 2024 (latest)
    - Note: ISBE will collect school-level test windows by district level users via IAR data.
    - Grades 5, 8, and 11 students for whom DLM-AA is the more appropriate assessment will continue to participate in the DLM-AA science assessment in lieu of the ISA.
- ISA will be administered in an online format and is aligned to the Illinois Learning Standards for Science incorporating the Next Generation Science Standards, which were adopted in 2014.

ILLINOIS STATE BOARD OF EDUCATION

ISA Pre-ID

Assessment – ISA Pre-ID – Review ISA Roster



ILLINOIS STATE BOARD OF EDUCATION

ISA Pre-ID

Assessment – ISA Pre-ID – Review ISA Roster

2024 Illinois Science Assessment (ISA) Pre-ID Detail

SIS Testing District: 12345678901 ISBE Test District
Selection Criteria: None Sorted By: Student Name

Columns

A EL Indicator (from SIS)
B Accommodation 504 (from SIS)
C IDEA Services (from SIS)

Test Code:

SCI05 Grade 05 Science
SCI08 Grade 08 Science
SCI11 Grade 11 Science

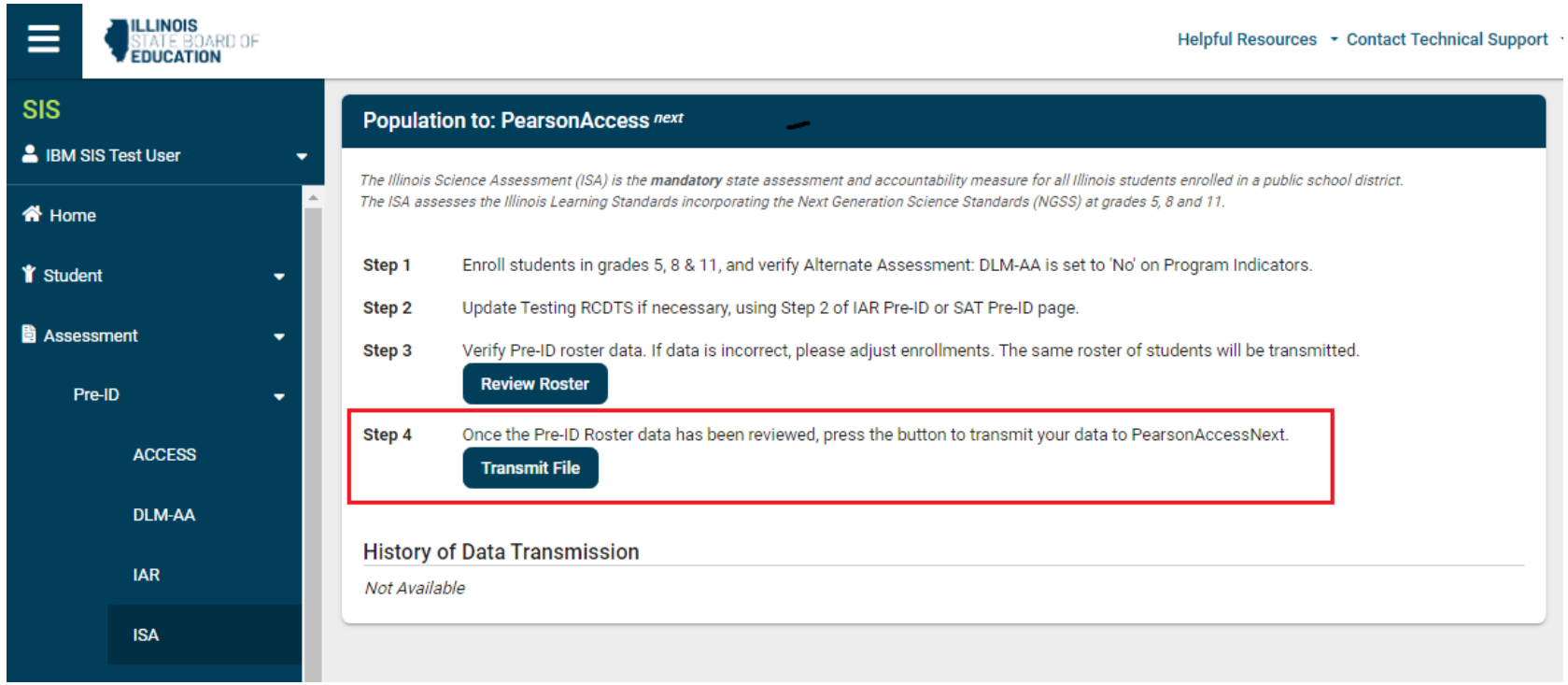
Test Code	SIS Home School	Serving School	Testing School	A	B	C
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 09/11/2014
SCI08	123456789012345	123456789012345	123456789012345	N	N	N
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 08/10/2002
SCI11	123456789012345	123456789012345	123456789012345	N	N	N
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 09/13/2009
SCI08	123456789012345	123456789012345	123456789012345	N	N	N

ILLINOIS STATE BOARD OF EDUCATION

ISA Pre-ID

ISA Pre-ID – Transmit file

- The file will be uploaded to PearsonAccess Next.
- An email will be sent if there are any errors in the data file.



ILLINOIS STATE BOARD OF EDUCATION

ISA Pre-ID

Updating ISA Pre-ID

- Home and Testing districts can make updates in SIS.

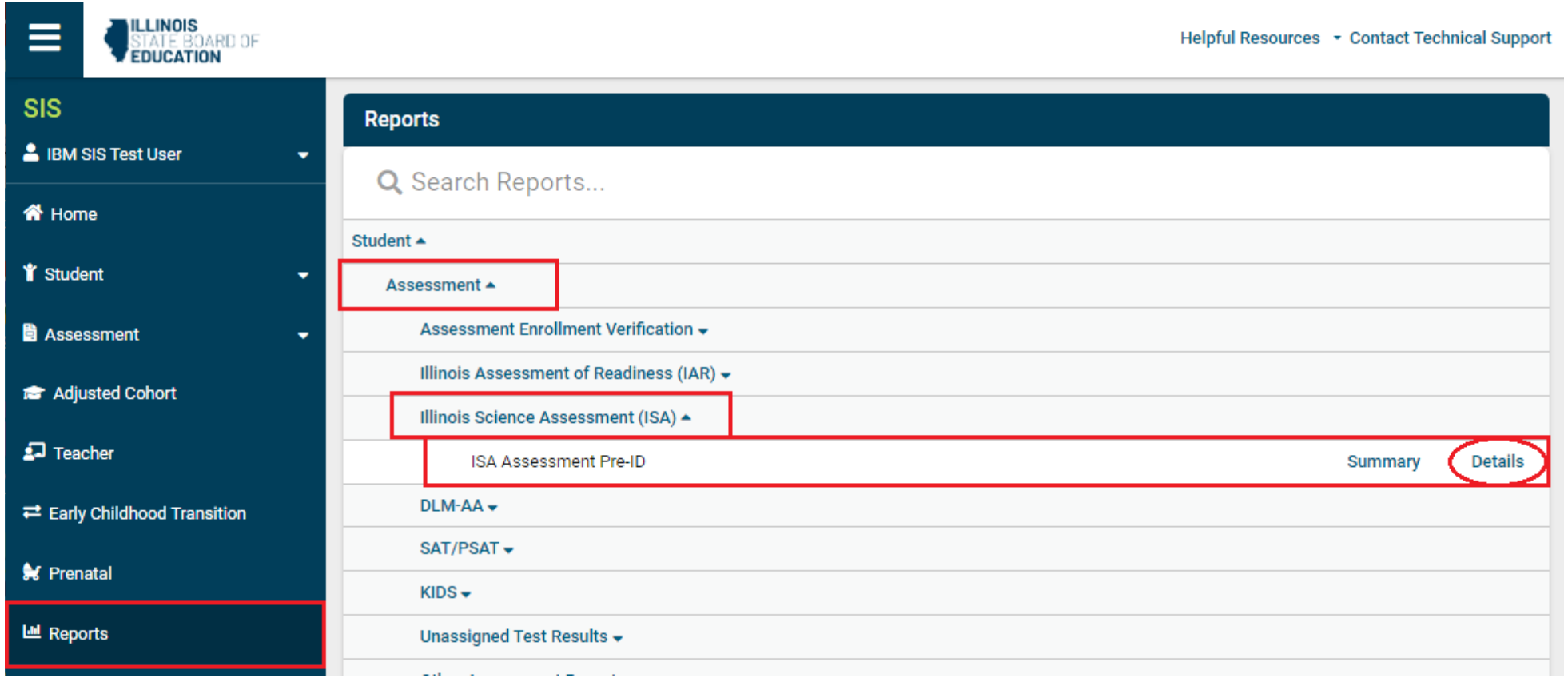
Use ISA Pre-ID Reports to verify before transmitting data to vender.

- When a student’s enrollment is exited, the student will be removed from the ISA Pre-ID report.
- When a student's enrollment is added, the student will be added on the appropriate Pre-ID report based on the enrollment grade level and Alternate Assessment indicator.

ILLINOIS STATE BOARD OF EDUCATION

ISA Pre-ID

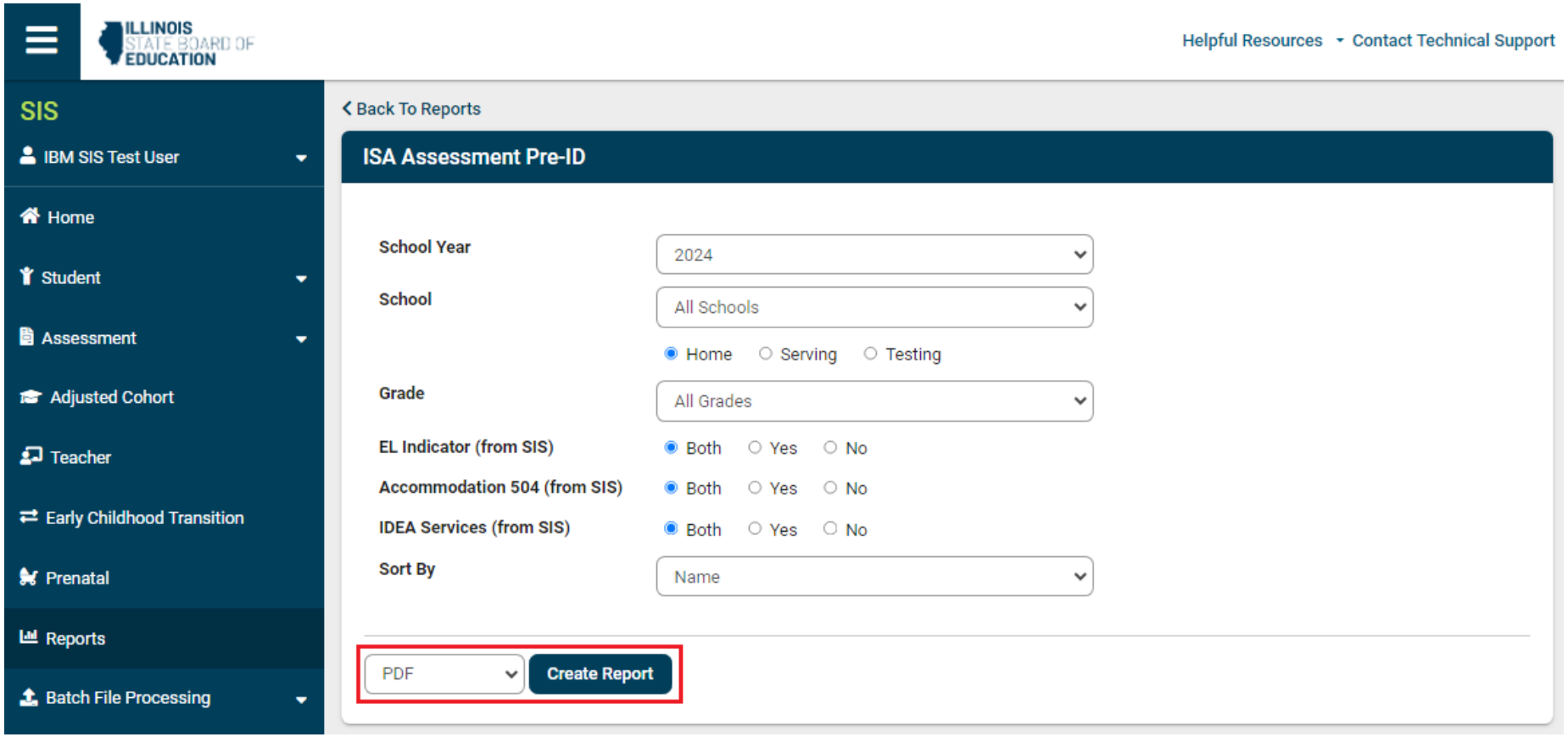
ISA Pre-ID Reports



ILLINOIS STATE BOARD OF EDUCATION

ISA Pre-ID

ISA Pre-ID Reports – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

ISA Pre-ID

ISA Pre-ID – Detail Report

2024 Illinois Science Assessment (ISA) Pre-ID Detail

SIS Testing District: 12345678901 ISBE Test District
Selection Criteria: None Sorted By: Student Name

Columns		Test Code:	
A	EL Indicator (from SIS)	SCI05	Grade 05 Science
B	Accommodation 504 (from SIS)	SCI08	Grade 08 Science
C	IDEA Services (from SIS)	SCI11	Grade 11 Science

Test Code	SIS Home School	Serving School	Testing School	A	B	C
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 09/11/2014
SCI08	123456789012345	123456789012345	123456789012345	N	N	N
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 08/10/2002
SCI11	123456789012345	123456789012345	123456789012345	N	N	N
Student ID: 123456789		**Name**: Test, Student				**Date of Birth**: 09/13/2009
SCI08	123456789012345	123456789012345	123456789012345	N	N	N

ILLINOIS STATE BOARD OF EDUCATION

SAT with Essay, PSAT 10, and PSAT 8/9 Pre-ID

ILLINOIS STATE BOARD OF EDUCATION

SAT with Essay, PSAT 10, and PSAT 8/9 Pre-ID

- ***IMPORTANT*: With the shift from paper to digital testing in spring 2024, it is critical that districts continue to review and keep SIS enrollments up to date.**
  - Friday, February 2, 2024: SAT with Essay, PSAT 10, and PSAT 8/9 Pre-ID data in SIS were initially transmitted to College Board.
    - Every Friday, ISBE will transmit updated PSAT/SAT Pre-ID data to College Board.
  - Friday, April 19, 2024: ISBE's final transmission of Pre-ID data to College Board.
  - All students enrolled in SIS in Grades 9, 10, and 11 are assigned to take PSAT 8/9, PSAT 10, or SAT with Essay (per grade level, respectively) unless DLM-AA is identified as the appropriate state assessment.
  - SAT with Essay will also be administered to some Grade 12 students, as described in this flow chart.
  - If a student will take DLM-AA instead, adjust the alternate assessment indicator in the "Program Indicators" tab in the SIS enrollment.
  - Assessment Corrections will be covered in the May SIS webinar.

Visit the ISBE SAT/PSAT webpage for digital test administration details.

ILLINOIS STATE BOARD OF EDUCATION

SAT with Essay, PSAT 10, and PSAT 8/9

SAT with Essay® for Grade 11*

NEW in Spring 2024: Digital Testing Window: March 18 - April 26, 2024

Content Areas: ELA/Literacy, Mathematics, Essay

**Current Grade 12 students without a valid Grade 11 or 12 score or qualifying exemption from any previous ISBE-provided administration will be rostered to take SAT with Essay in spring 2024.*

PSAT™8/9 for Grade 9 and PSAT™10 for Grade 10

New in Spring 2024: Digital Testing Window: March 18 - April 26, 2024

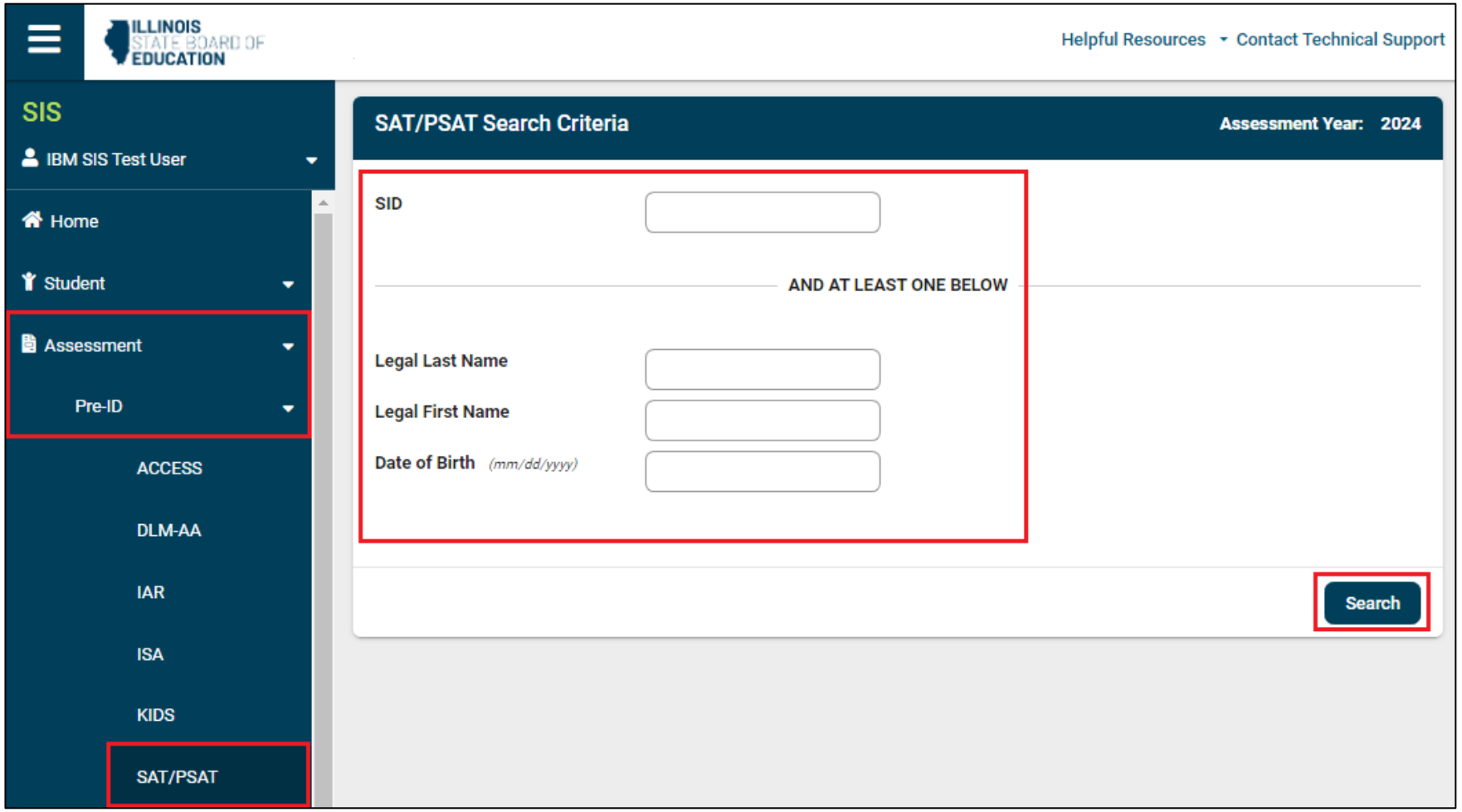
Content Areas: ELA/Literacy, Mathematics

Spring 2024 Established Test Sites

ILLINOIS STATE BOARD OF EDUCATION

SAT with Essay, PSAT 10, and PSAT 8/9 Pre-ID

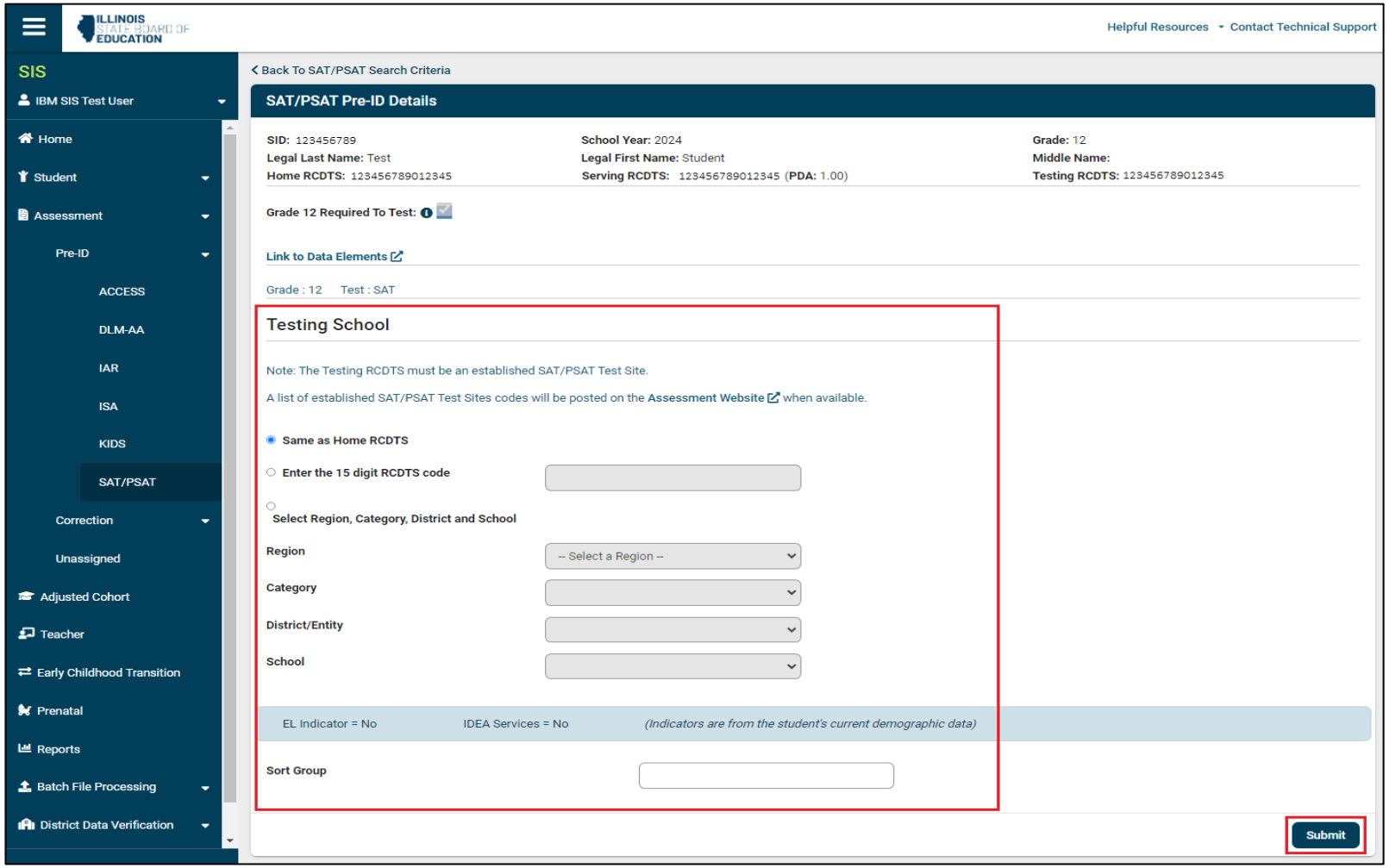
SAT/PSAT Pre-ID: Online



ILLINOIS STATE BOARD OF EDUCATION

SAT with Essay, PSAT 10, and PSAT 8/9 Pre-ID

SAT/PSAT Pre-ID - Update testing school and select 'Submit.'

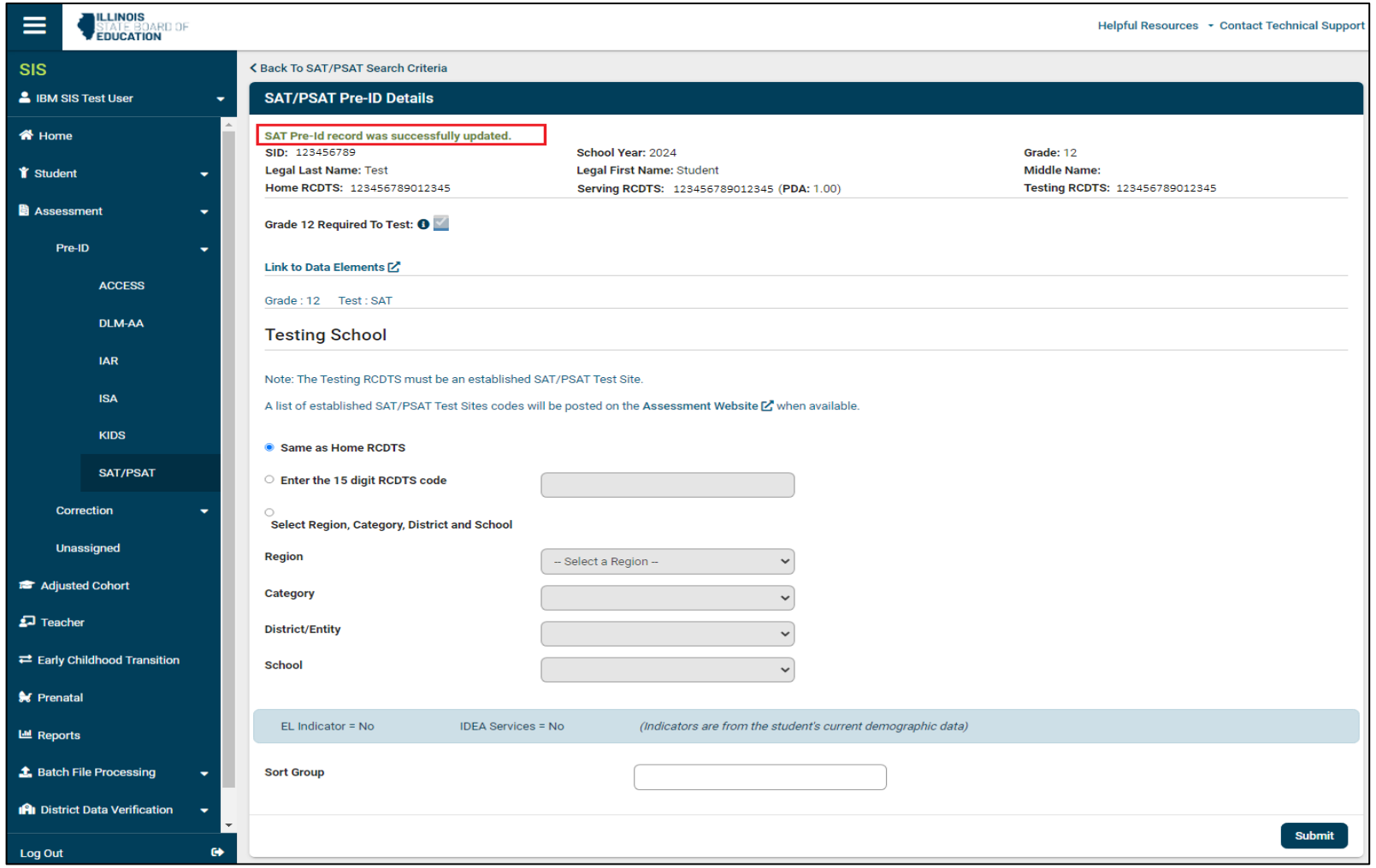


IMPORTANT:
For SAT/PSAT, the testing school may be updated ***only*** to a school that is listed on the Spring 2024 Established Test Sites list.

ILLINOIS STATE BOARD OF EDUCATION

SAT with Essay, PSAT 10, and PSAT 8/9 Pre-ID

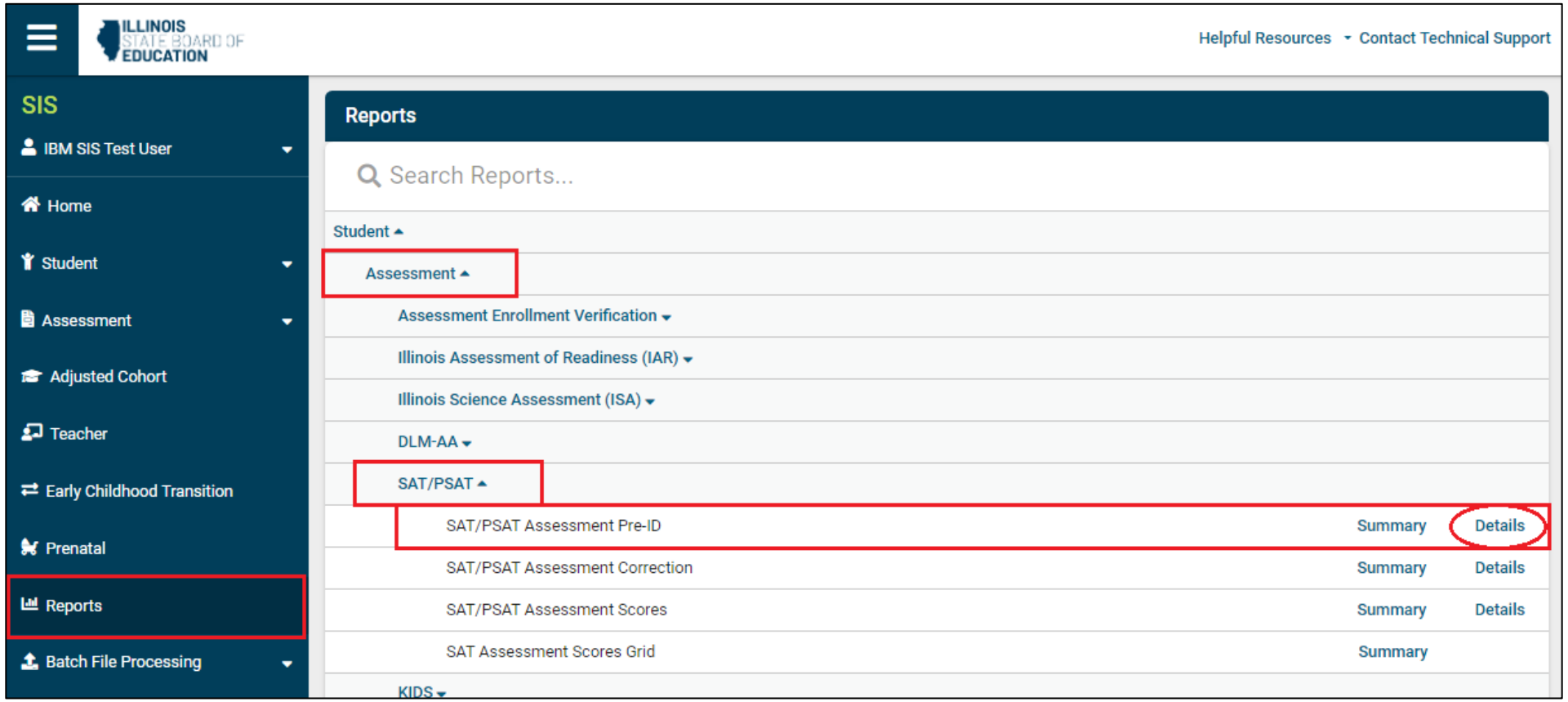
SAT/PSAT Pre-ID – Testing school successfully updated.



ILLINOIS STATE BOARD OF EDUCATION

SAT with Essay, PSAT 10, and PSAT 8/9 Pre-ID

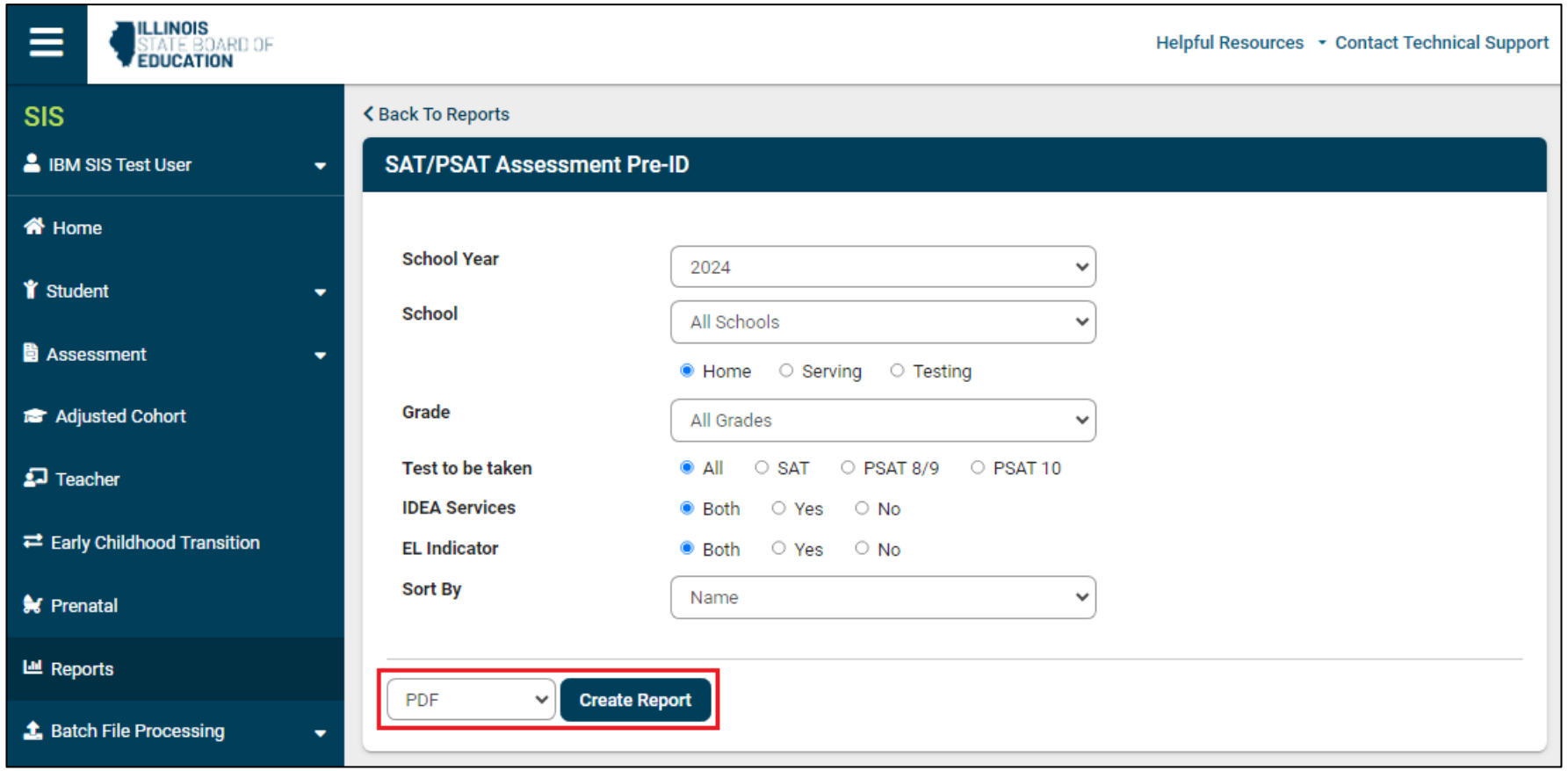
SAT/PSAT Assessment Pre-ID – Details Report



ILLINOIS STATE BOARD OF EDUCATION

SAT with Essay, PSAT 10, and PSAT 8/9 Pre-ID

SIS/PSAT Assessment Pre-ID – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

SAT with Essay, PSAT 10, and PSAT 8/9 Pre-ID

SAT/PSAT Pre-ID -- Detail Report

Illinois State Board of Education
Student Information System
2024 SAT, PSAT 10, and PSAT 8/9 Assessment Pre-ID (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: Student Name

Columns
- **A** Grade from SIS Enrollment
- **B** Test To Be Taken (Grade 11 or 12 = SAT, Grade 10 = PSAT 10, Grade 9 = PSAT 8/9)
- **C** IDEA Services (from SIS)
- **D** EL Indicator (from SIS)
- **E** Sort Group (Optional for sorting Pre-ID Report)
- **F** Grade 12 Required to Test*
- **G** Error (E) Indicates the Testing RCDTS is not an established SAT/PSAT test site. If not edited, ISBE will send the Home RCDTS to the vendor. The established list for the current school year should be available by December.

IMPORTANT:
The Testing RCDTS must be an established SAT/PSAT test site. A list of established SAT/PSAT test sites will be posted on www.isbe.net/Pages/sat-psat.aspx.
* Yes (Y) in this column indicates the grade 12 student is required test. Contact assessment@isbe.net for assistance if your district has local evidence that the grade 12 student should not test.

Student ID	Student Name	Birth Date	Home RCDTS	Serving RCDTS	Testing RCDTS	A	B	C	D	E	F	G
123456789	Test, Student	08/10/2002	123456789012345	123456789012345	123456789012345	11	SAT	N	N			
123456789	Test, Student	08/06/2002	123456789012345	123456789012345	123456789012345	11	SAT	N	N			
123456789	Test, Student	08/08/2002	123456789012345	123456789012345	123456789012345	11	SAT	N	N			

ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

Deadline: July 31, 2024

ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

- Student Discipline data must be submitted by any district in which disciplinary action has occurred.
- Student Discipline data can be added and updated via online or batch.
- Only the Home School can view or submit Student Discipline data.
- A school that has no discipline data to submit will verify that in the Year End Collection due July 31.
  - July 31, 2024: Student Discipline data will be removed from SIS

ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

Student Discipline Validation

For a Student Discipline record to be added or updated, the student must have a valid Enrollment record that synchronizes with the Student Discipline record on the following elements:

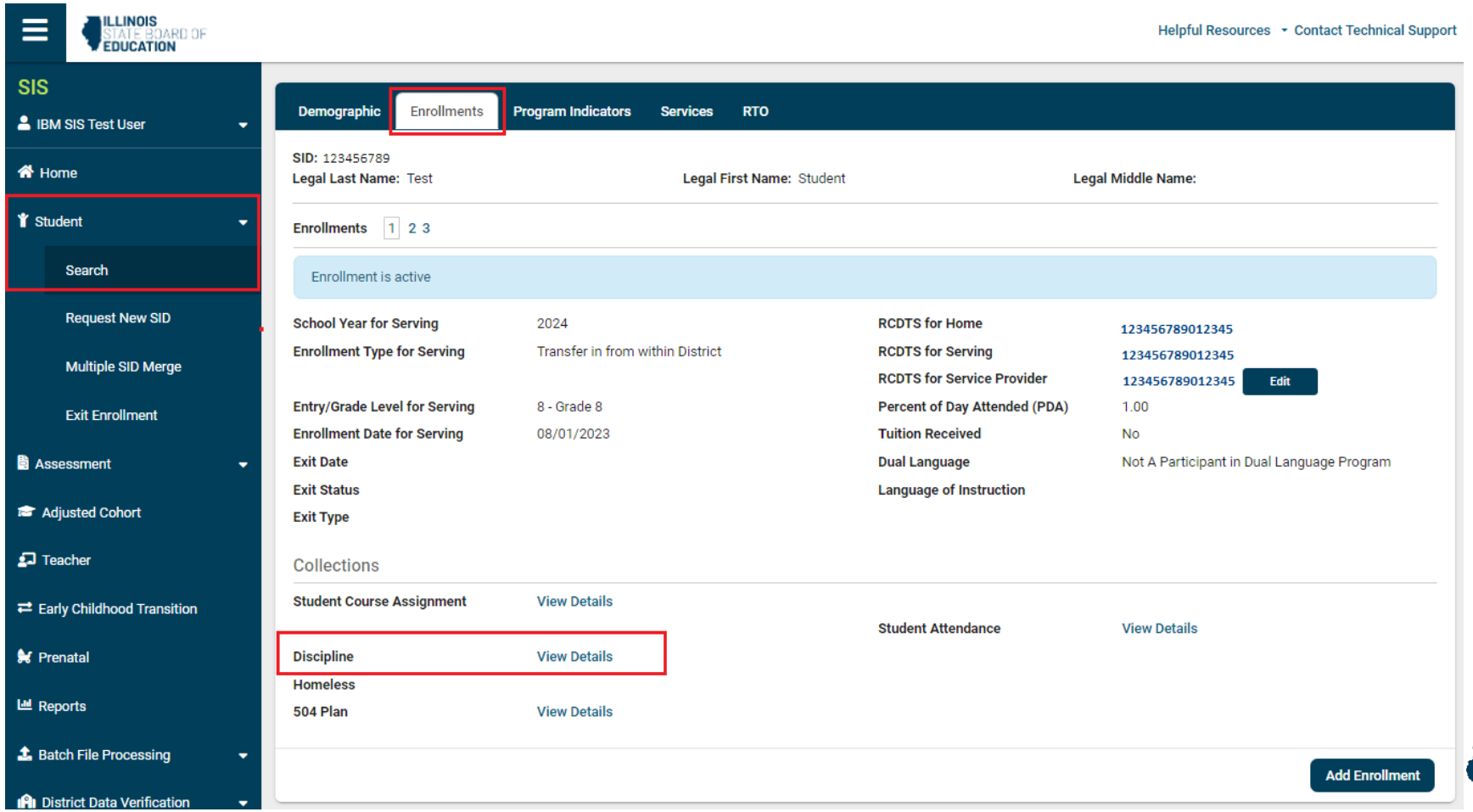
- Home RCDTS
- Serving RCDTS
- School Year
- Incident Date
- Incident Number
- Incident Group Number

The Incident Date must be equal to or greater than the Enrollment Date and equal to or less than the Exit Enrollment Date at the Serving School where the incident occurred.

ILLINOIS STATE BOARD OF EDUCATION

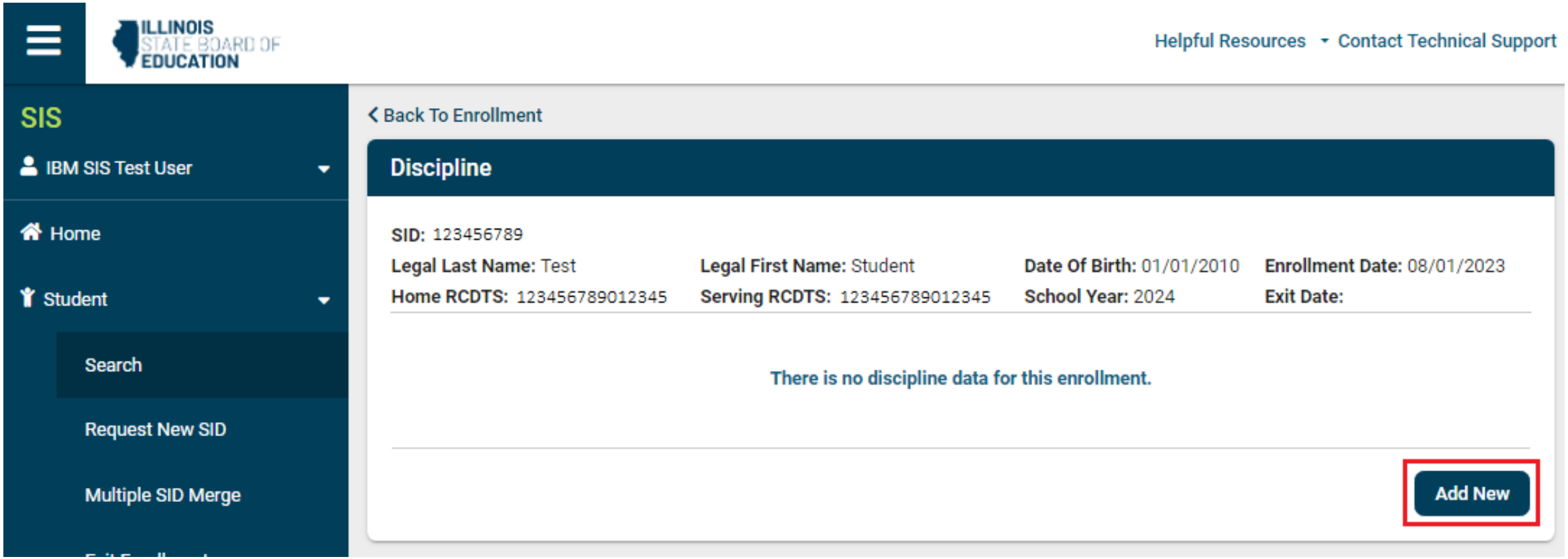
Student Discipline

Search by Student – Enrollment tab – Discipline. Select ‘view details.’



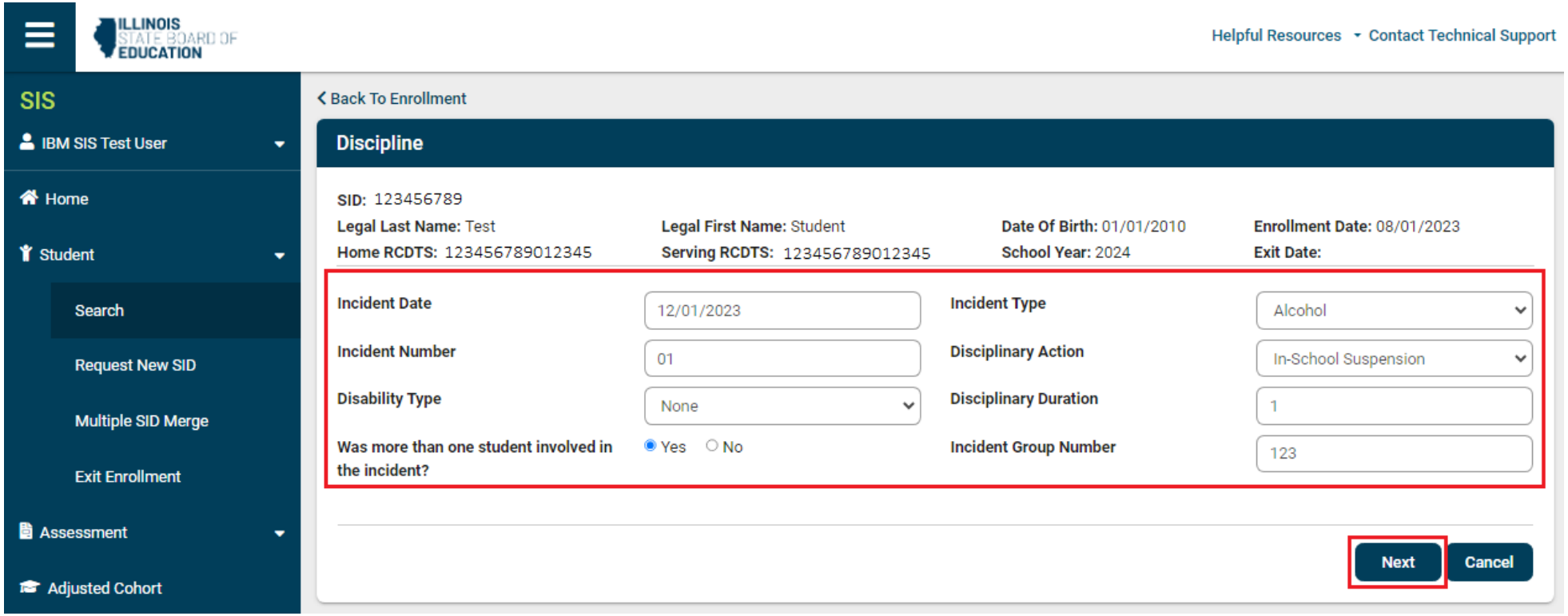
Student Discipline

Select ‘Add New’ to enter Discipline data to enrollment.



Student Discipline

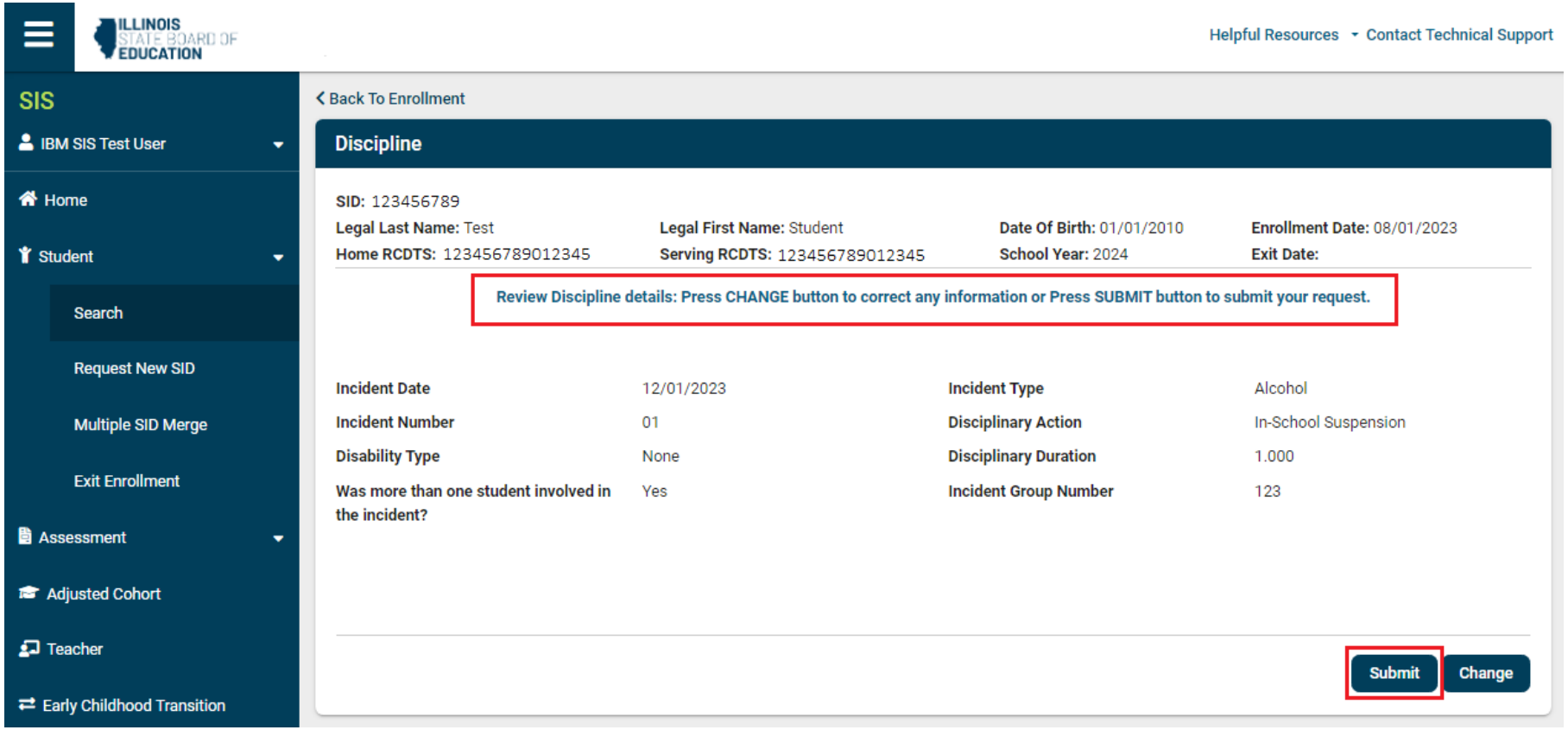
- Edit Student Discipline data for incident and actions taken.
- Incident number connects other students to group incident.



ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

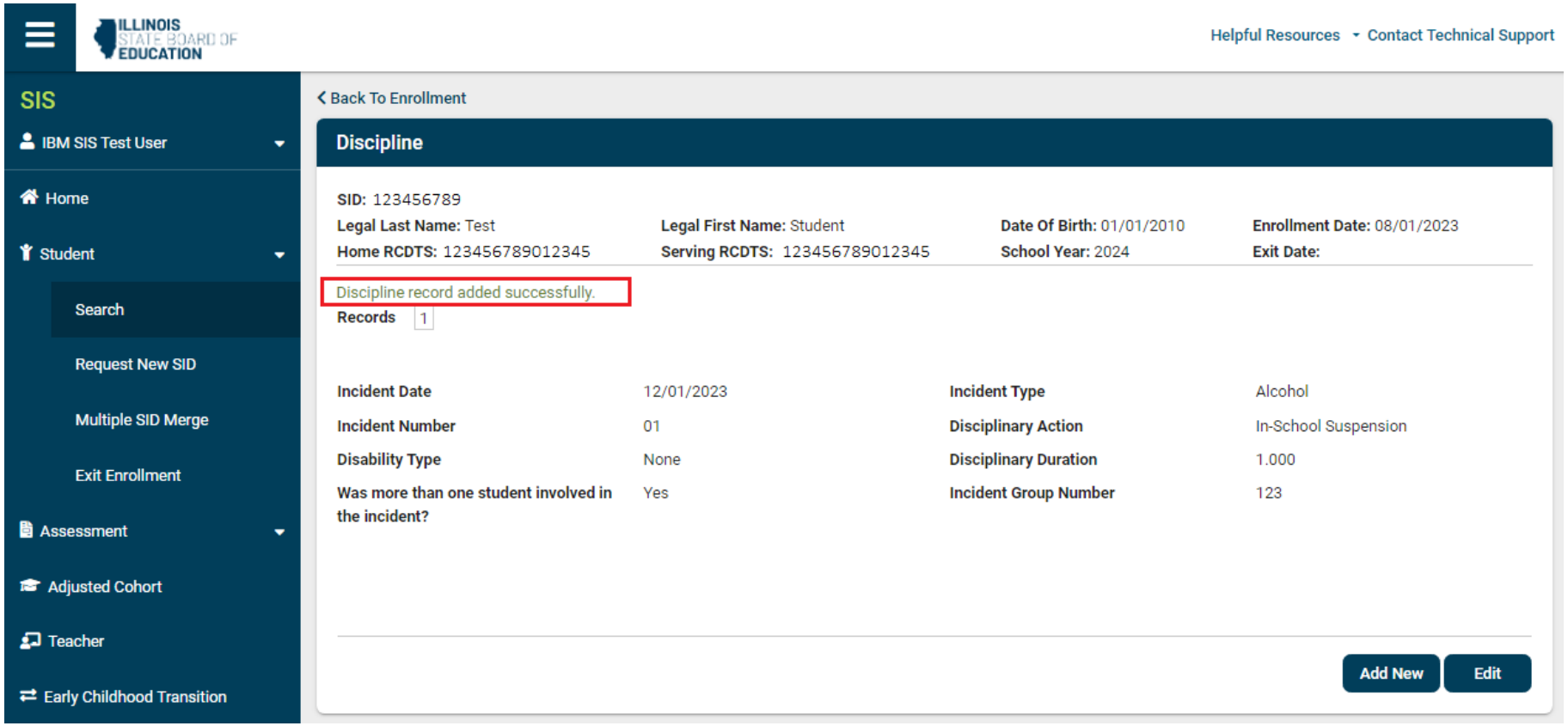
Student Discipline – Review data and ‘submit.’



ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

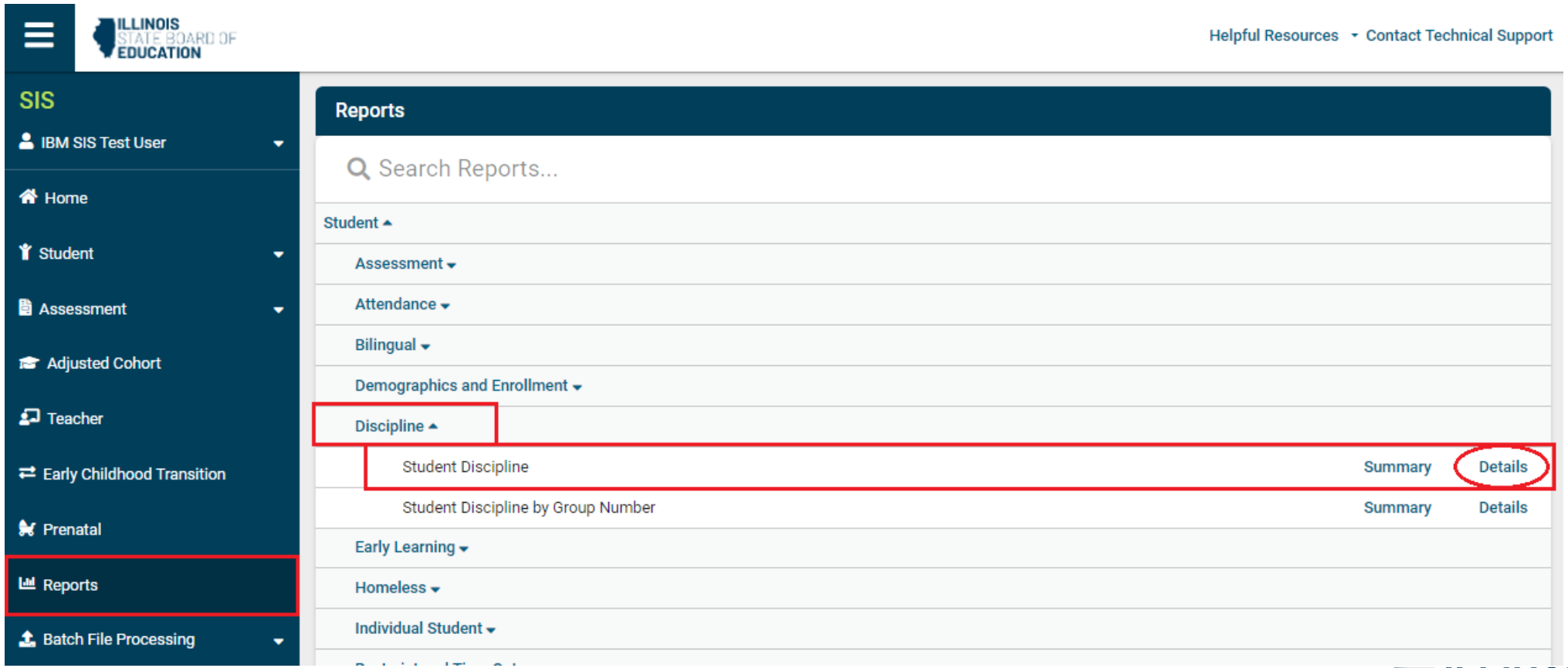
Student Discipline – Successfully added to student.



ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

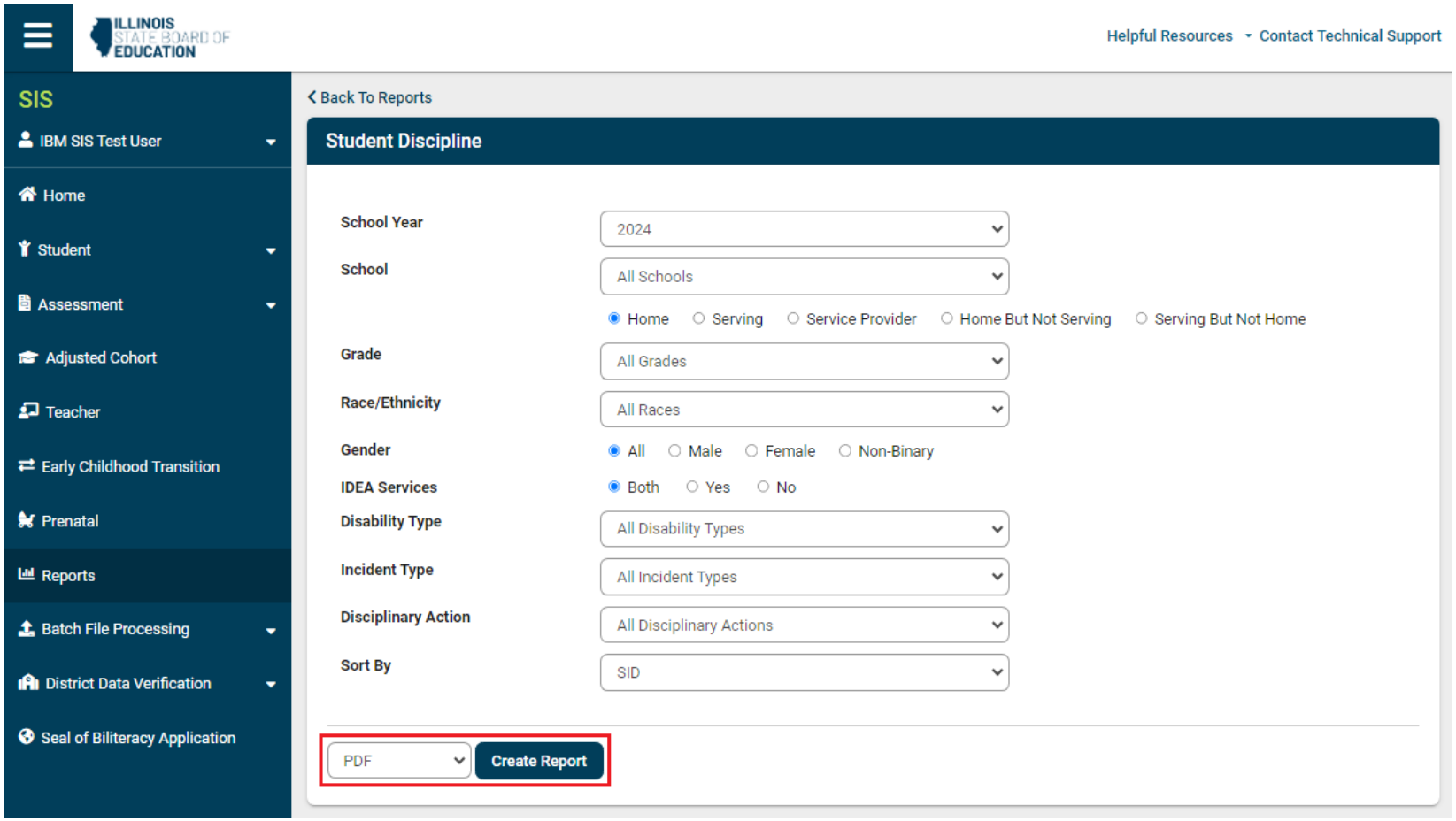
Student Discipline – Detail Report – By Student



ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

Student Discipline - Detail Report – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

Student Discipline - Detail Report – By Student

2024 Student Discipline Report (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: None Selected

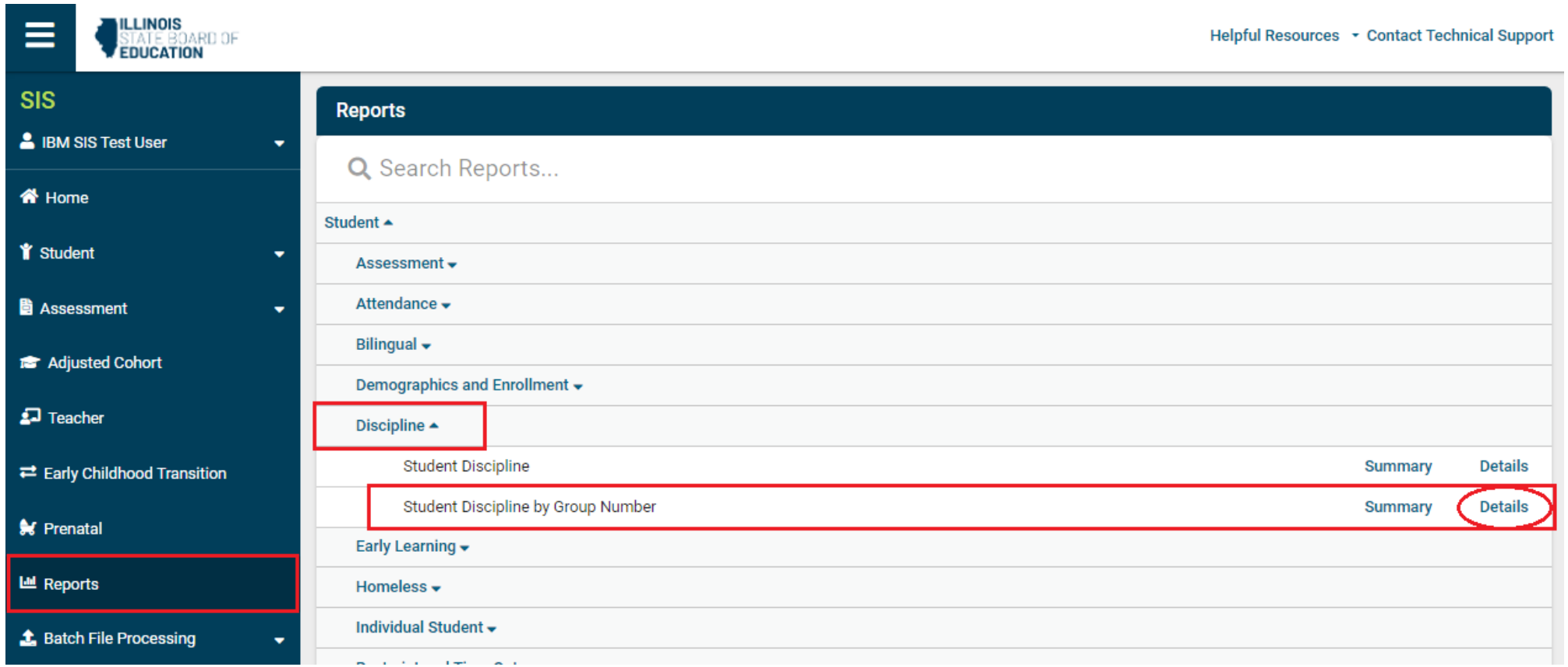
Columns								
	A	Race Codes	C	Grade	E	Incident Date	G	Disability Description	I	Disciplinary Action
	B	Gender Codes	D	IDEA Services	F	Incident Number	H	Incident Description	J	Disciplinary Duration

Student ID	Student Name	Birth Date	A	B	SIS Home School	Serving School	C	D
School year: 2024								
123456789	Test, Student	09/03/2005	17	F	123456789012345	123456789012345	12	N
E: 07/12/2023	**F:** 01	**G:** Emotional Disability	**H:** Violence without physical injury	**I:** In-School Suspension	**J:** 1.000			
E: 07/12/2023	**F:** 02	**G:** Multiple Disabilities	**H:** Violence without physical injury	**I:** Out-of School Suspension	**J:** 0.500			
123456789	Test, Student	09/27/2005	17	M	123456789012345	123456789012345	12	N
E: 07/12/2023	**F:** 01	**G:** Emotional Disability	**H:** Violence without physical injury	**I:** In-School Suspension	**J:** 1.000			
E: 07/12/2023	**F:** 02	**G:** Multiple Disabilities	**H:** Violence without physical injury	**I:** Out-of School Suspension	**J:** 0.500			

ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

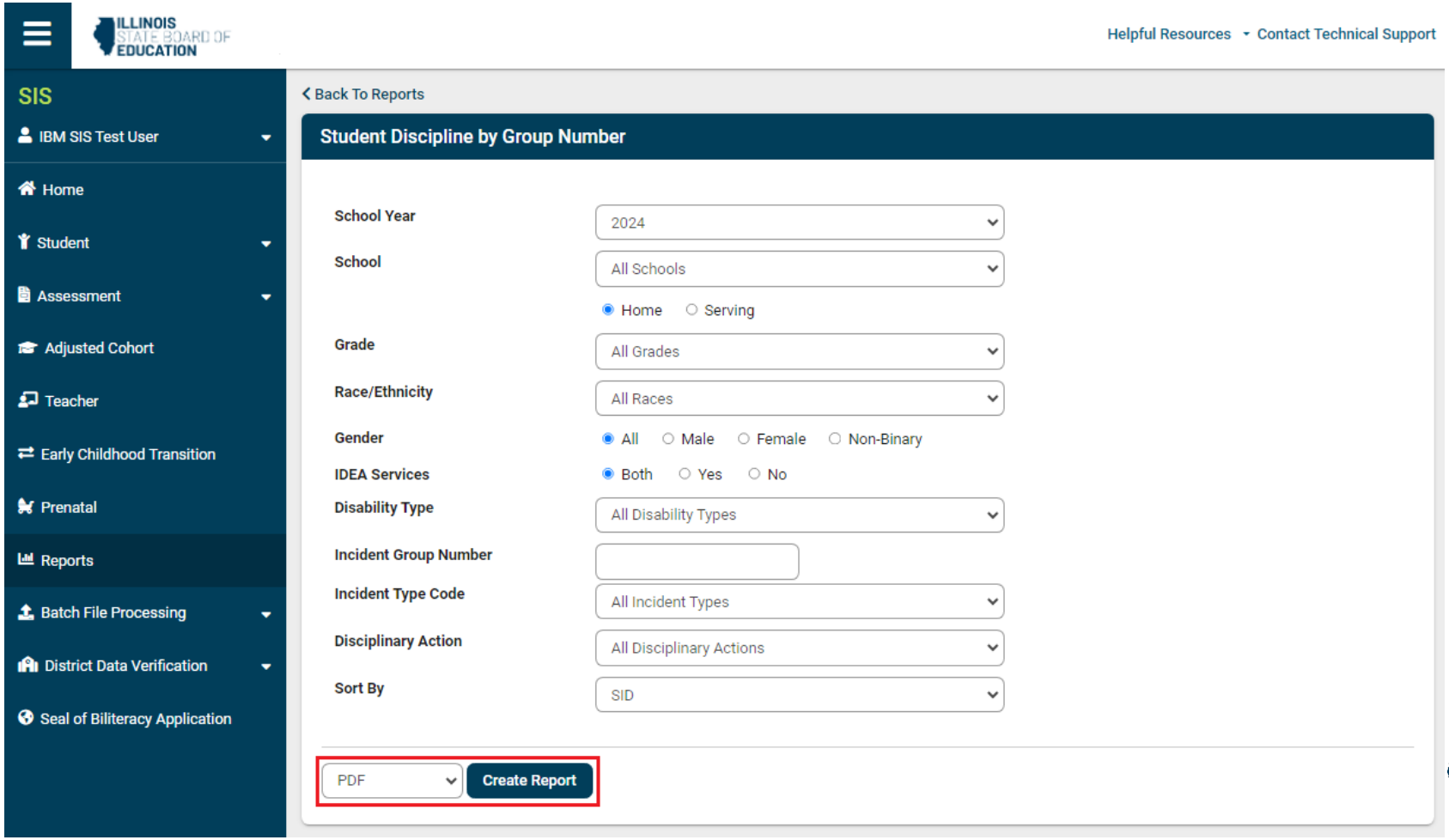
Student Discipline – Detail Report - By Group Number



ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

Student Discipline By Group – Detail Report – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

Student Discipline

Student Discipline – Detail Report - By Group Number

2024 Student Discipline Report by Incident Group Number (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: None Selected

Columns									
	A	Race Codes	C	Grade	E	Incident Date	G	Disability Description	I	Disciplinary Action
	B	Gender Codes	D	IDEA Services	F	Incident Number	H	Incident Description	J	Disciplinary Duration

Student ID	Student Name	Birth Date	A	B	SIS Home School	Serving School	C	D
School year: 2024								
Incident Group Number:111								
123456789	Test, Student	09/03/2005	17	F	123456789012345	123456789012345	12	N
E: 07/12/2023	**F:** 01	**G:** Emotional Disability	**H:** Violence without physic	**I:** In-School Suspension			**J:** 1.000	
123456789	Test, Student	09/27/2005	17	M	123456789012345	123456789012345	12	N
E: 07/12/2023	**F:** 01	**G:** Emotional Disability	**H:** Violence without physic	**I:** In-School Suspension			**J:** 1.000	
123456789	Test, Student	09/03/2005	17	F	123456789012345	123456789012345	12	Y
E: 07/12/2023	**F:** 01	**G:** Emotional Disability	**H:** Violence without physic	**I:** In-School Suspension			**J:** 1.000	

ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

Deadline: July 12, 2024

ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

- Using the student enrollment Percent of Day on Enrollment (PDA), ISBE will do the calculation for final reporting purposes.
- Report student attendance for regular school year enrollments ONLY.
- Summer school and ESY attendance should not be reported.
- Attendance data *is not* accepted for an enrollment that was exited erroneously.
- Attendance data *is optional* for private school students.
- July 12, 2024: Attendance data is due

ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

- In Average Daily Attendance (ADA) reports, ISBE uses the PDA to determine the percent of day for each of the Attendance Types.
- Districts should report 1.000 Absence for a full day missed and 0.500 Absence for a half-day missed.
- If the student is enrolled with a PDA of 0.50 and the district reports 0.500 in the Total Days Present, ISBE will calculate that the student was present for a quarter of the day.

Use the following examples (up to 3 decimal points) to report the Attendance Day calculation for each day:

Full day = report 1.000 ; half-day = report 0.500; quarter day = report 0.250.

- Please **do not** provide Attendance Days with 0.000 unless you are deleting an existing record.

ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

To add or update attendance data, student has a valid district enrollment in SIS by following:

- Enrollment record Home RCDTS matches attendance Home RCDTS.
- Enrollment record Serving RCDTS matches attendance Serving RCDTS.
- SIS Enrollment Date matches the Enrollment Date in the Student Attendance file.
- Enrollment School Year matches the School Year in the Student Attendance file.

To add or update attendance data via batch, provided data must match to an enrollment record in SIS:

- SID
- First Name and Last Name of Student
- Birth Date of Student
- Home RCDTS and Serving RCDTS of the Student Attendance File must match a SIS Enrollment Home RCDTS, Serving RCDTS, and Service Provider RCDTS
- School Year
- Enrollment Date

ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

Month of Attendance: The month for which student attendance is being reported.

- Student must be enrolled at least one day during the month of attendance reported.
- Cannot provide more days of attendance than are in the enrollment month.
    - 01 January
    - 02 February
    - 03 March
    - 04 April
    - 05 May
    - 06 June
    - 07 July
    - 08 August
    - 09 September
    - 10 October
    - 11 November
    - 12 December

ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

Attendance Type Code:

- 01 In Person Instruction
- 02 Absent Excused
- 03 Absent Unexcused
- 04 Medically Homebound
- 05 Hospitalized
- 06 E-Learning
- 07 Remote Learning
- 08 Mental Health (excused absence)
- 09 Detention Center

ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

- **In-Person Instruction:** If the student is receiving educational services in classroom, then that would count as In-Person Instruction.
- **Absent – Excused:** The student was absent with cause (excused absence)
- **Absent – Unexcused:** The student was absent without a cause.
- **Medically Homebound:** A student who ***IS*** *receiving home/hospital instructional services* provided by the district in accordance with 105 ILCS 5/14-13.01. These students are considered present for purposes of attendance as it pertains to funding
  - Please see Home/Hospital Instruction for Students for additional information on the provision of homebound services, and when medically homebound status can apply
- **Hospitalized:** An absence where a student was hospitalized because of medical emergencies or procedures or was participating in residential programs that provide psychological treatment or treatment for drug or alcohol abuse, but was ***NOT*** *receiving home/hospital instructional services*, in accordance with 105 ILCS 5/14-13.01

ILLINOIS STATE BOARD OF EDUCATION

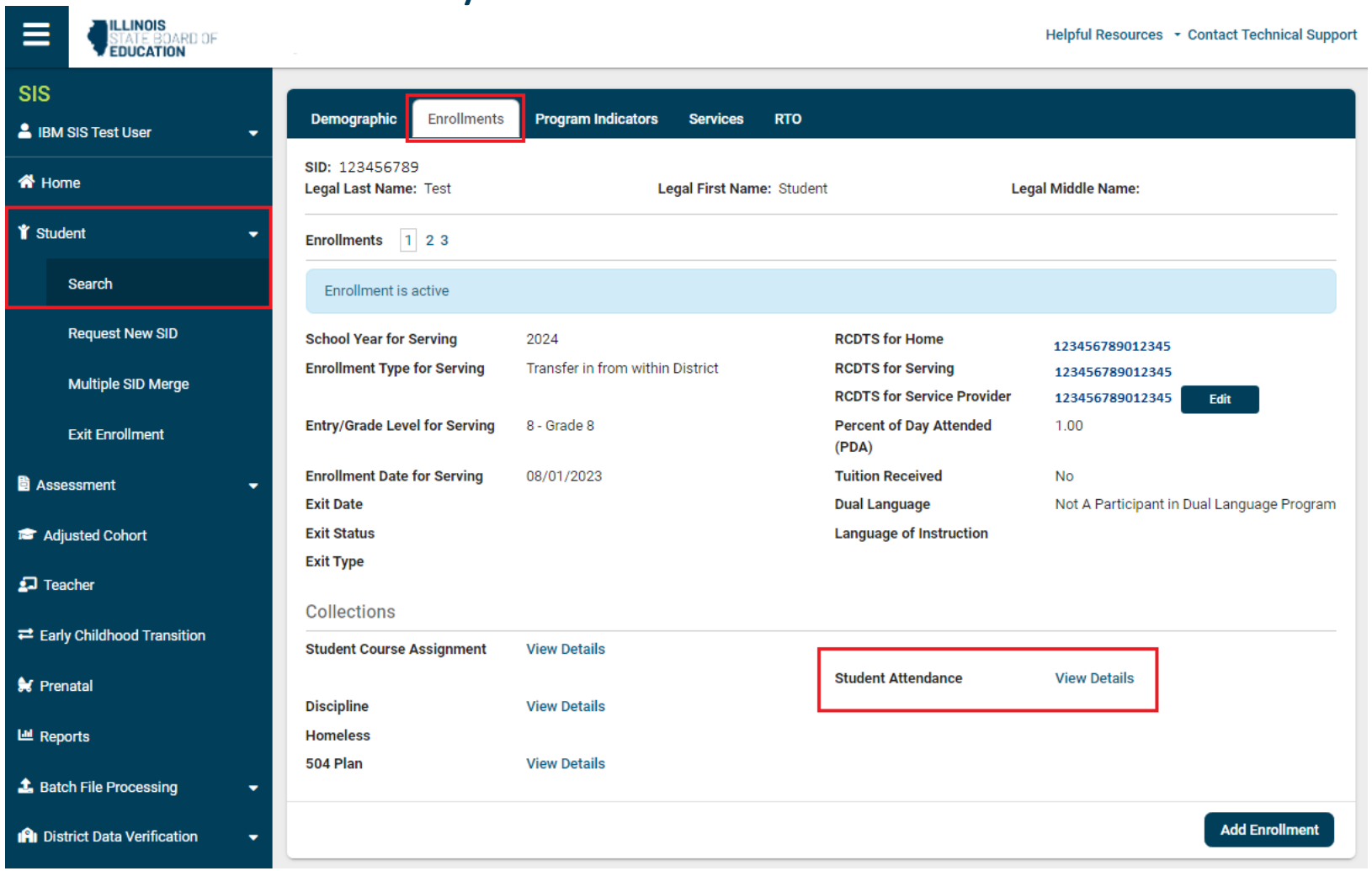
Student Attendance

- **E-Learning:** Pursuant to state law, a school district may adopt an E-learning program. In order to adopt an E-learning program, a district must draft and adopt an E-learning program within the specifications of Section 10-20.56 of the School Code
- **Remote Learning:** If the governor has declared a disaster due to a public health emergency pursuant to Section 7 of the Illinois Emergency Management Agency Act, the state superintendent of education may declare a requirement to use remote learning days or blended remote learning days for a school district, multiple school districts, a region, or the entire state.
- **Mental Health:** The student was absent with cause (excused absence).
  - "Valid cause" for absence shall be illness, observance of a religious holiday, death in the immediate family, family emergency, student mental health day, and shall include such other situations beyond the control of the student as determined by the board of education in each district, or such other circumstances that cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the student.
- **Detention Center:** Student is enrolled at a detention center and district attendance data is not available.

ILLINOIS STATE BOARD OF EDUCATION

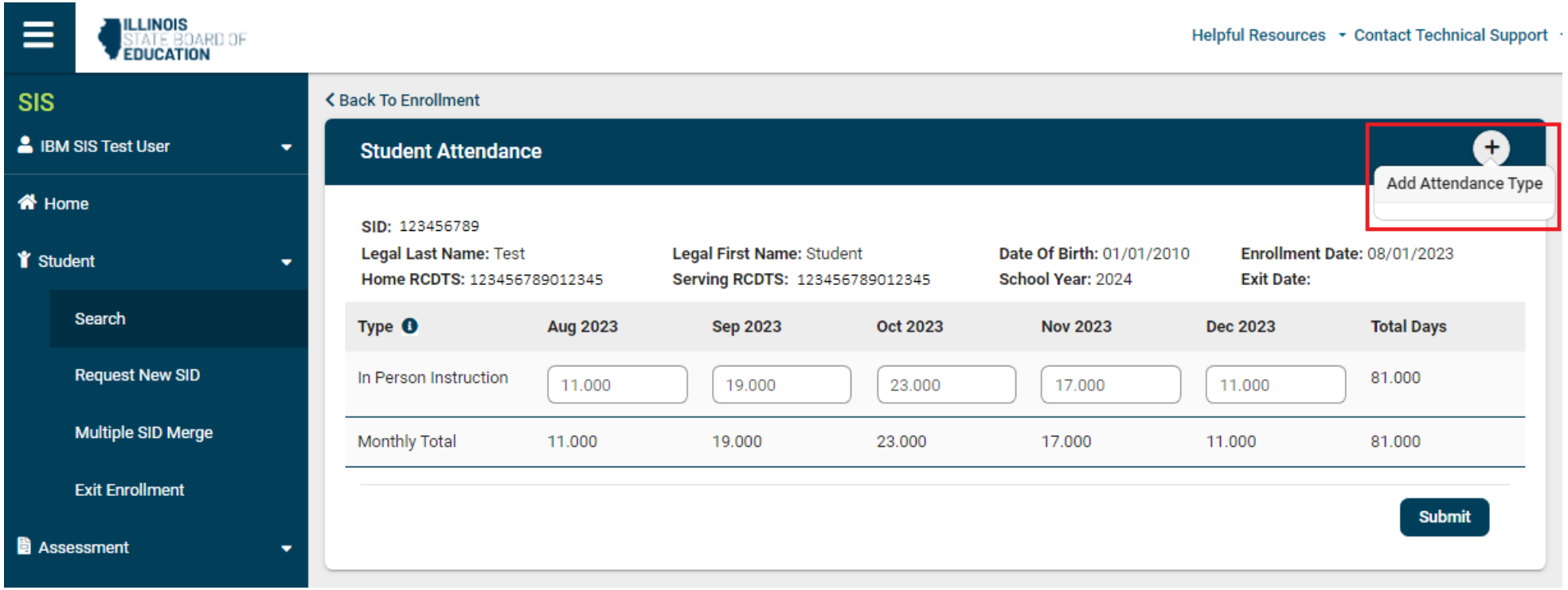
Student Attendance

To update attendance: Search by student – Enrollments tab. Select ‘View Details.’



Student Attendance

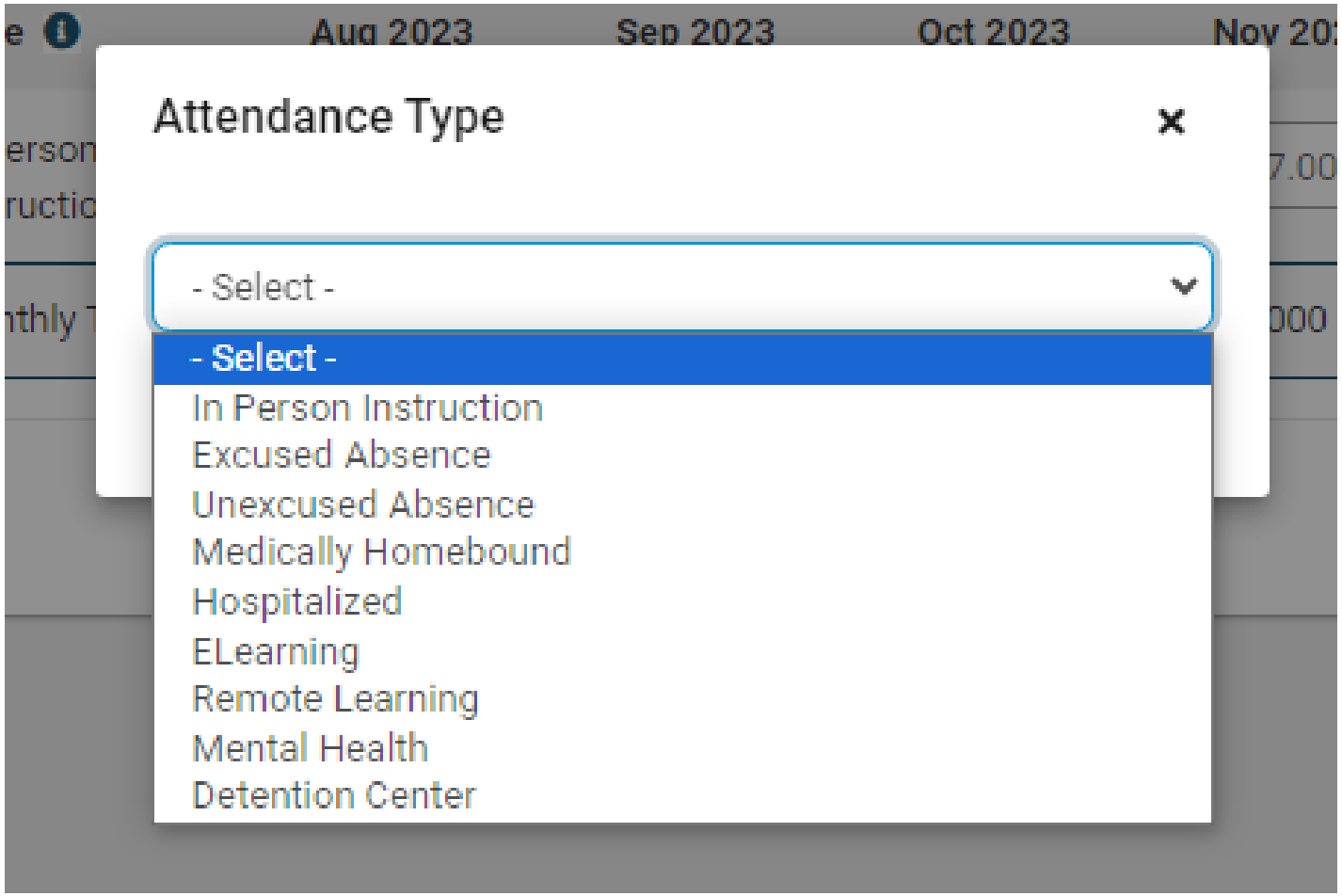
To update attendance: Select ‘+’ to add Attendance Type.



ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

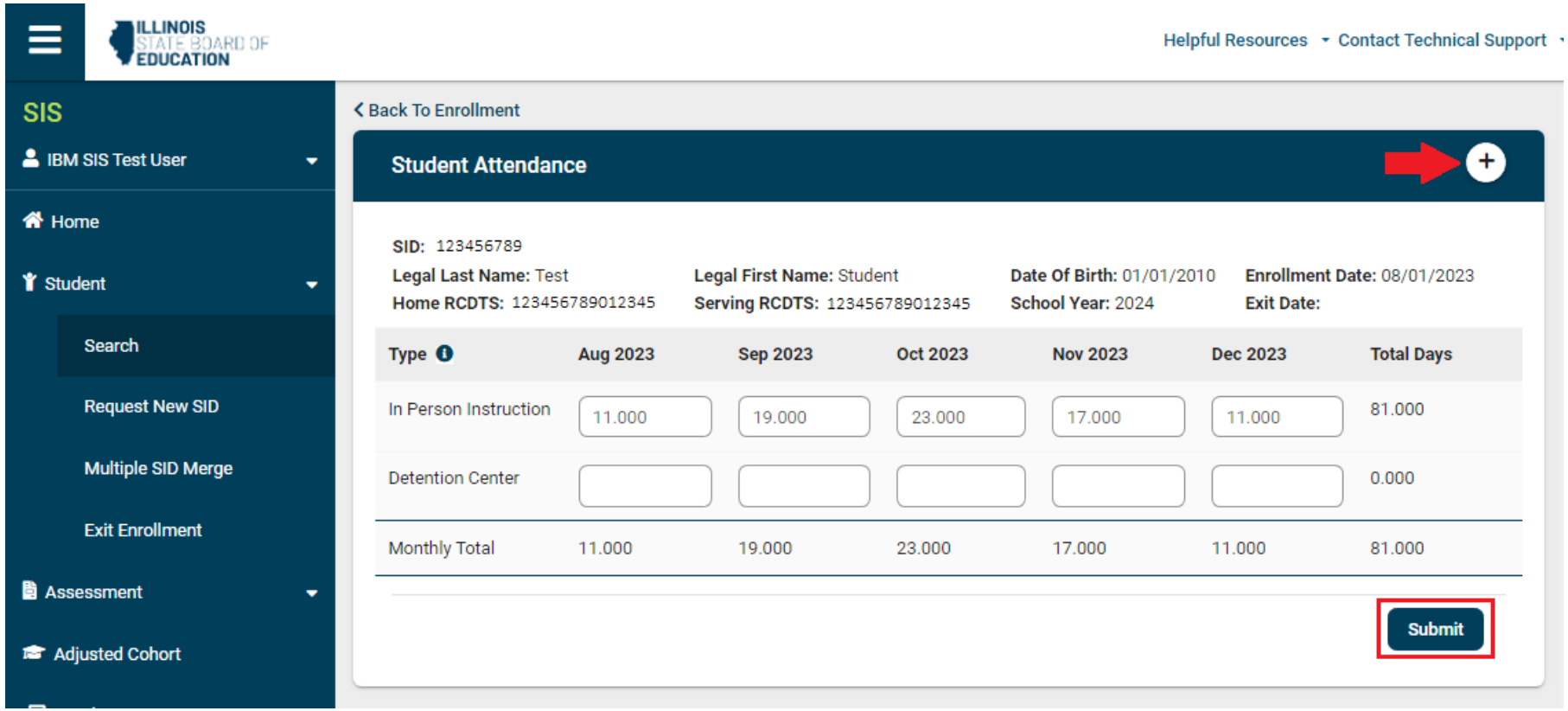
Select Attendance Type from the dropdown.



ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

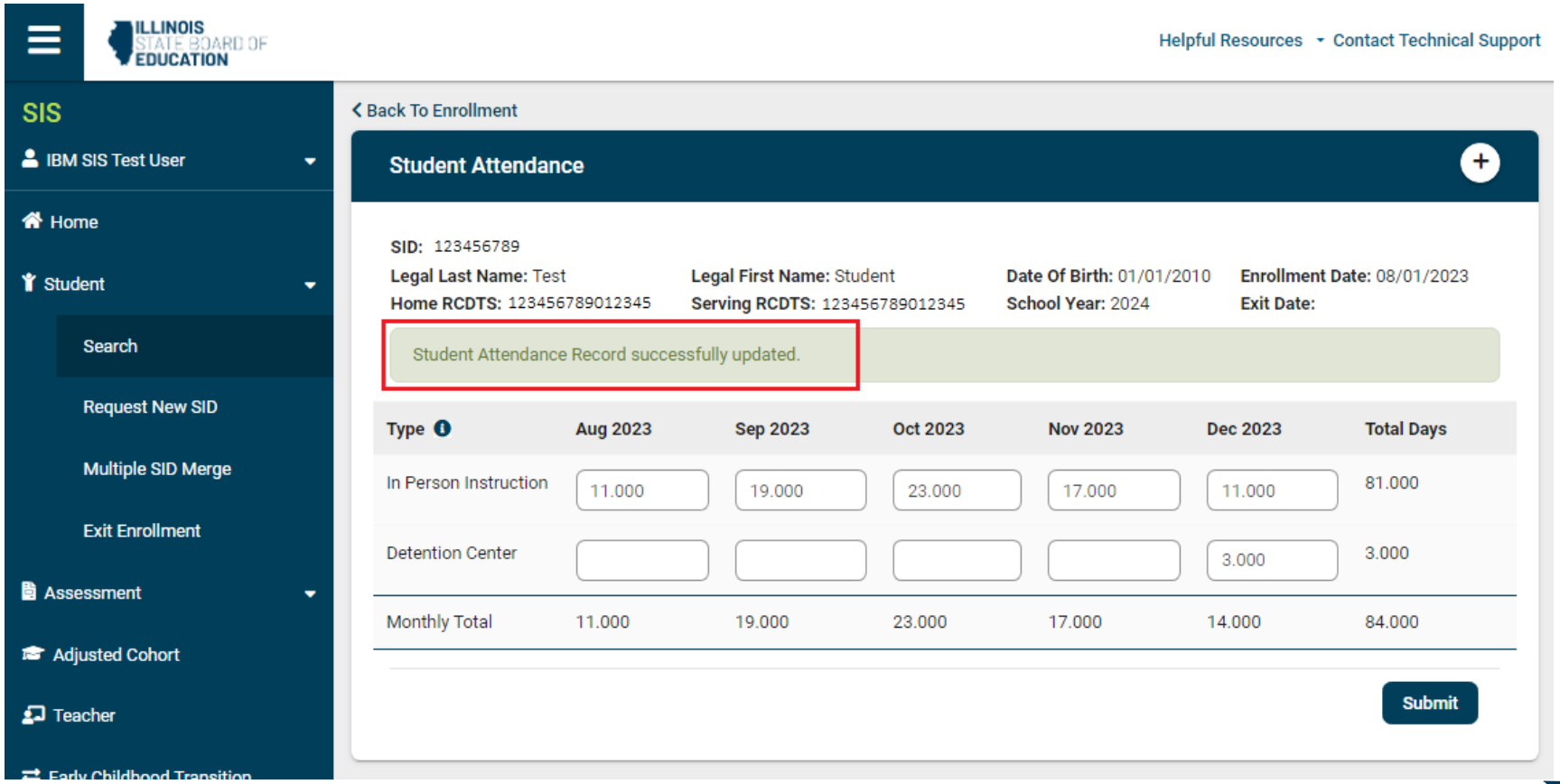
- Update attendance by month for attendance type.
- Full days or partial days can be shown up to 3 decimal points.
- Total days for all Attendance Types cannot exceed days enrolled in that month.
- Existing Attendance can be deleted by entering a ‘0’ or overwritten by entering a new value and clicking ‘Submit.’



ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

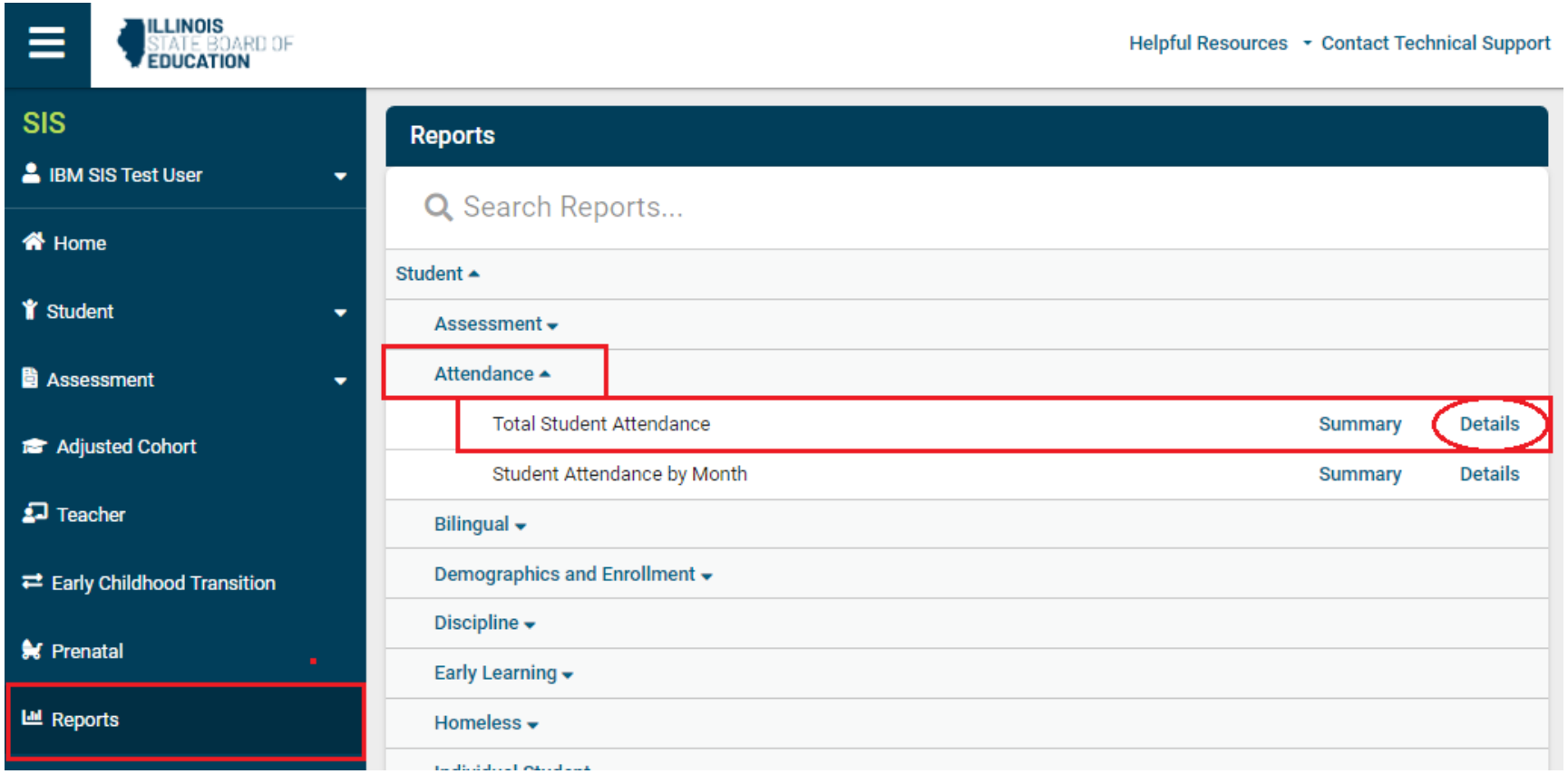
Student Attendance – Record successfully updated.



ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

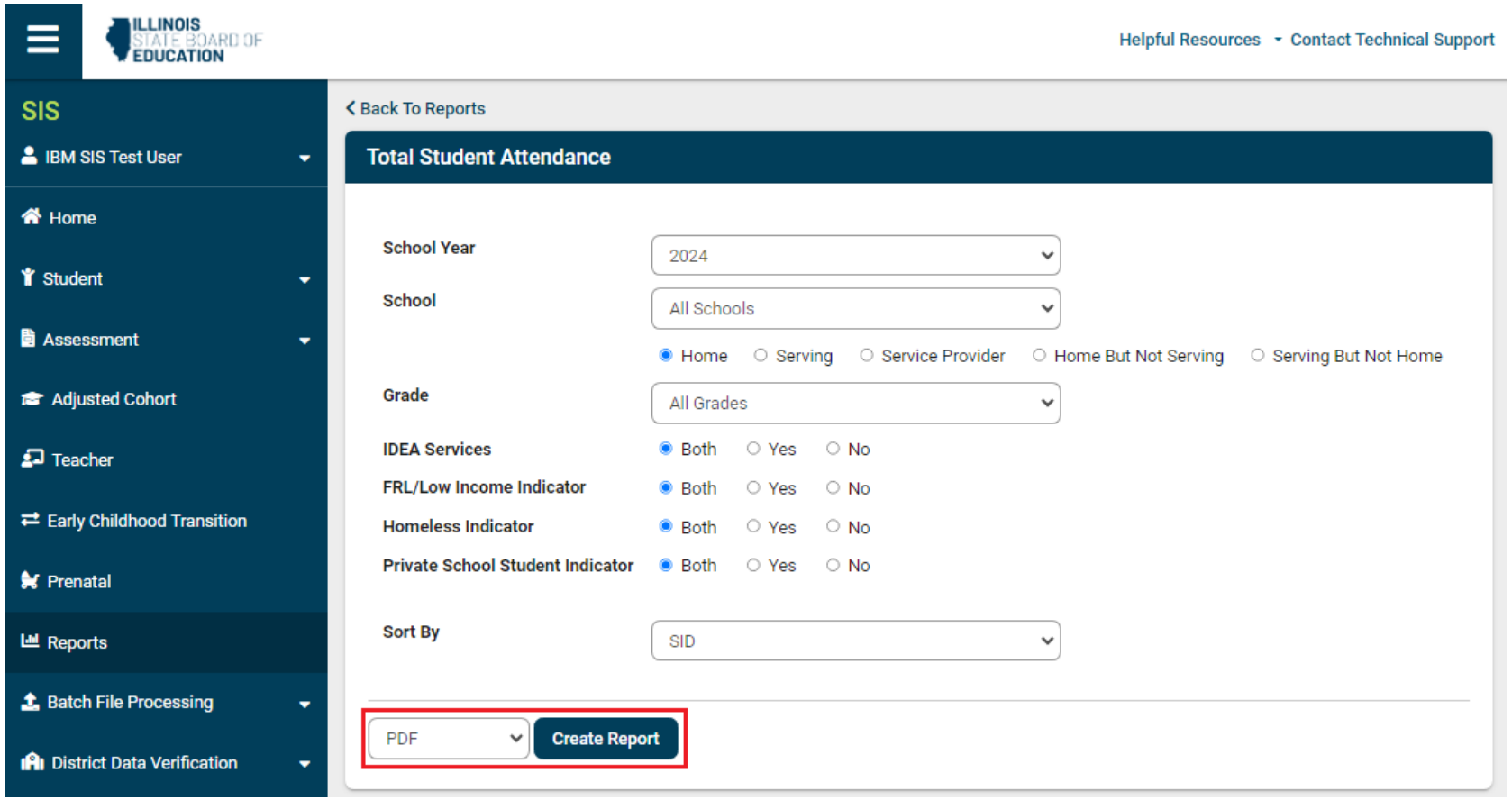
Total Student Attendance – Detail Report



ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

Total Student Attendance – Detail Report – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

Student Attendance Detail Report

Shows Total Student Attendance for the School Year

Illinois State Board of Education
Student Information System
2024 Total Student Attendance (Detail)

SIS Home District: 12345678901 ISBE Test District
Selection Criteria: Sorted By: Student ID

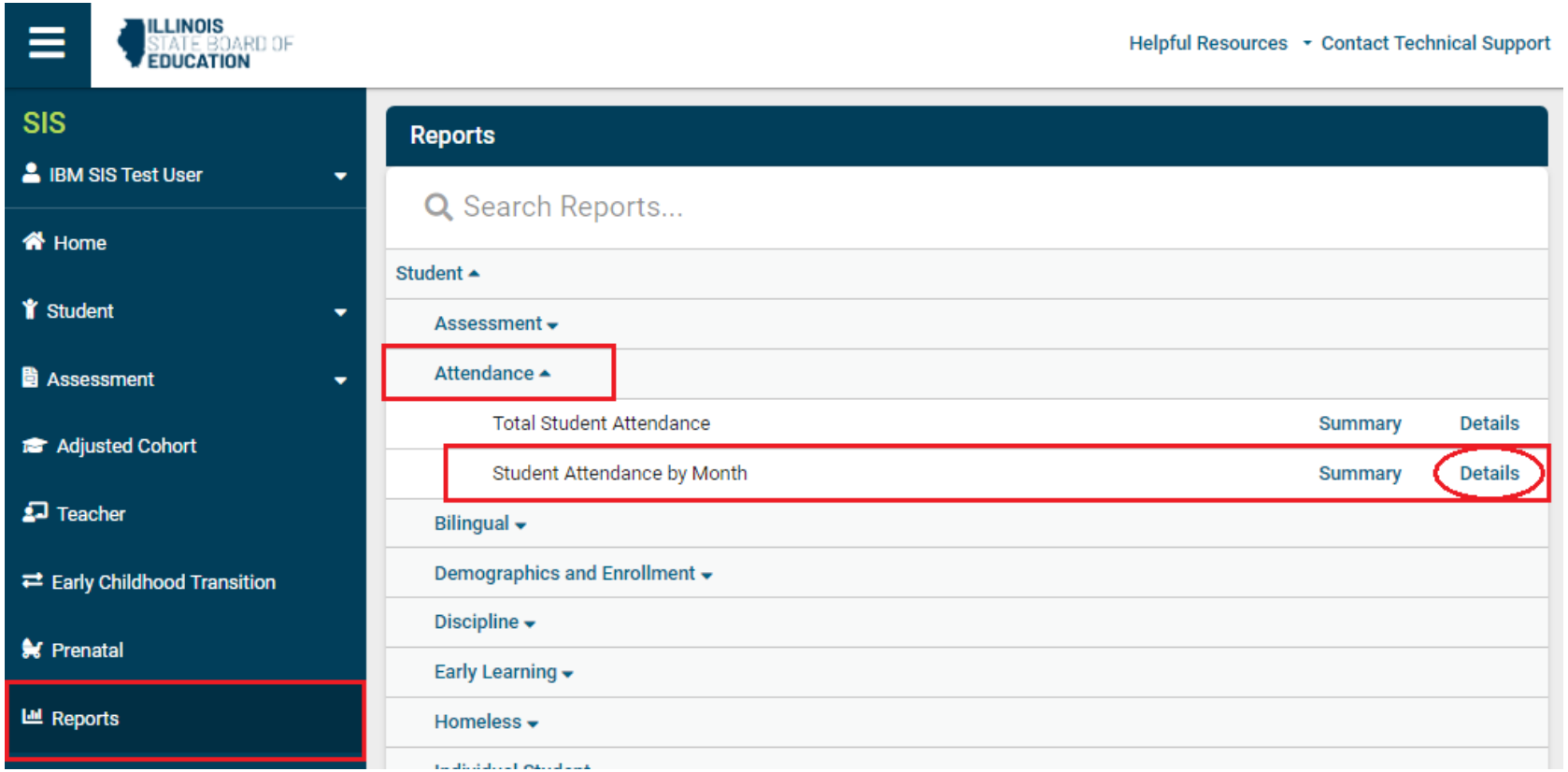
Columns									
	A	Grade Level	D	E-Learning	G	Absent - Unexcused	J	Mental Health
	B	PDA	E	Remote Instruction	H	Medically Homebound	K	Detention Center
	C	In Person Instruction	F	Absent - Excused	I	Hospitalized	L	Total Attendance/Absences

Student ID	Student Name	Birth Date	Home RCDTS	Serving RCDTS	Start Date	End Date	A	B	C	D	E	F	G	H	I	J	K	L
123456789	Test, Student	06/04/2013	123456789012345	123456789012345	8/1/23		5	1.00										0.000
123456789	Test, Student	01/31/2018	123456789012345	123456789012345	8/14/23		K	1.00										0.000
123456789	Test, Student	11/29/2017	123456789012345	123456789012345	8/14/23		K	1.00										0.000

ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

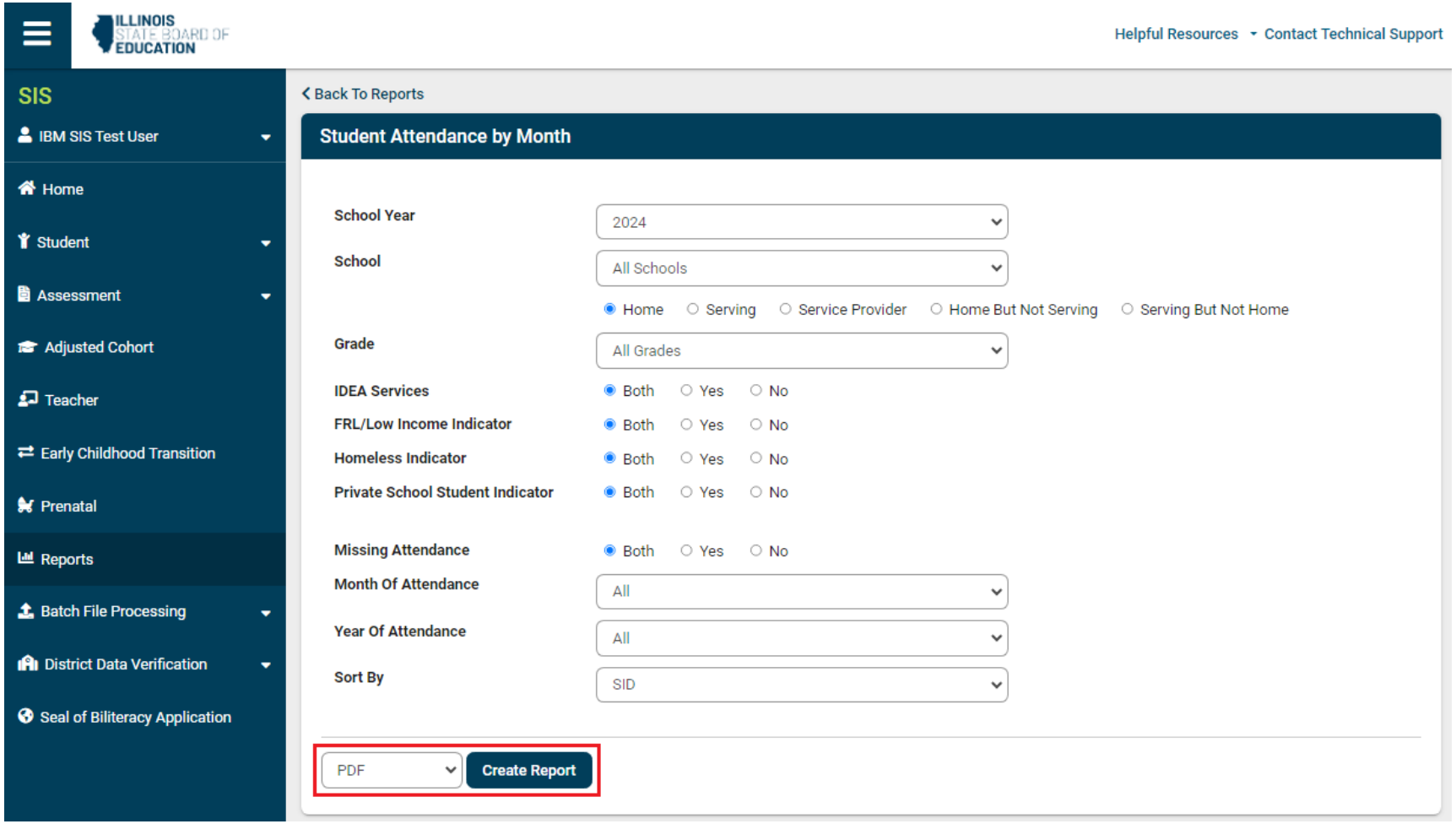
Student Attendance By Month - Detail Report



ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

Student Attendance By Month - Detail Report – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

Student Attendance

Student Attendance By Month Detail Report

Illinois State Board of Education
Student Information System
2024 Student Attendance By Month (Detail)

SIS Home District: 12345678901 ISBE Test District
Selection Criteria: Sorted By: Student ID

Columns	**A** Grade Level	**C** Month of Attendance	**E** In Person Instruction	**H** Absent - Excused	**K** Hospitalized
	B PDA	**D** Year of Attendance	**F** E-Learning	**I** Absent - Unexcused	**L** Mental Health
			G Remote Instruction	**J** Medically Homebound	**M** Detention Center

Student ID: 123456789 **Student Name: Test, Student** **Birth Date: 06/04/2013**

Home RCDTS	Serving RCDTS	Start Date	End Date	A	B	C	D	E	F	G	H	I	J	K	L	M	Total
123456789012345	123456789012345	8/1/23	-	5	1.00	08	2023	-	-	-	-	-	-	-	-	-	0.000
123456789012345	123456789012345	8/1/23	-	5	1.00	09	2023	-	-	-	-	-	-	-	-	-	0.000
123456789012345	123456789012345	8/1/23	-	5	1.00	10	2023	-	-	-	-	-	-	-	-	-	0.000

ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Report

Deadline: April 15, 2024

ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

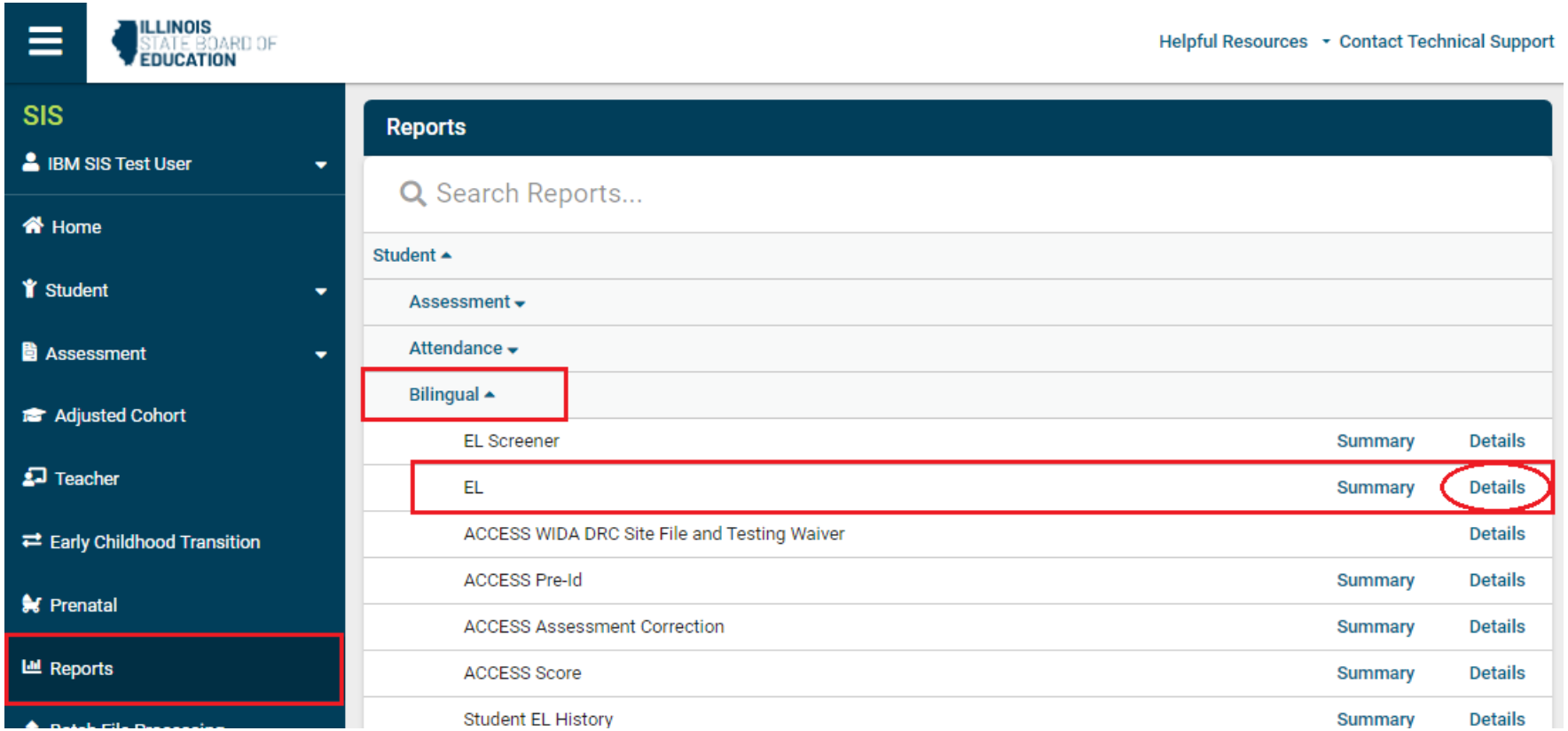
- eGMS uses the EL data in SIS to allocate federal funding (LIEPs).
- SIS Dashboard - Current enrollment data completion status.
- EL data should be 100% complete by the 4 p.m. April 15, 2024, deadline.

Current Collection Completion Status	Required	Complete	Percent
Prenatal	0	0	-
Birth To 3	0	0	-
Birth To 3 Caregiver Demographics	0	0	-
Early Childhood Outcomes (ECO) Ratings	24	24	100%
Early Childhood Student Programs	300	300	100%
Early Childhood Program Providers	311	311	100%
English Learner (EL)	58	58	100%
EL Screener	12	12	100%
Homeless	119	119	100%
Eligible for Immigrant Student Program	313	313	100%
Student Address for NEW IDEA students	761	761	100%
Regional Safe Schools Program (RSSP)	4	4	100%
Student Discipline	NA	0	NA
504 Plan	NA	0	NA
Grades 3-12 Missing Final Letter Grade	210	0	0%

ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

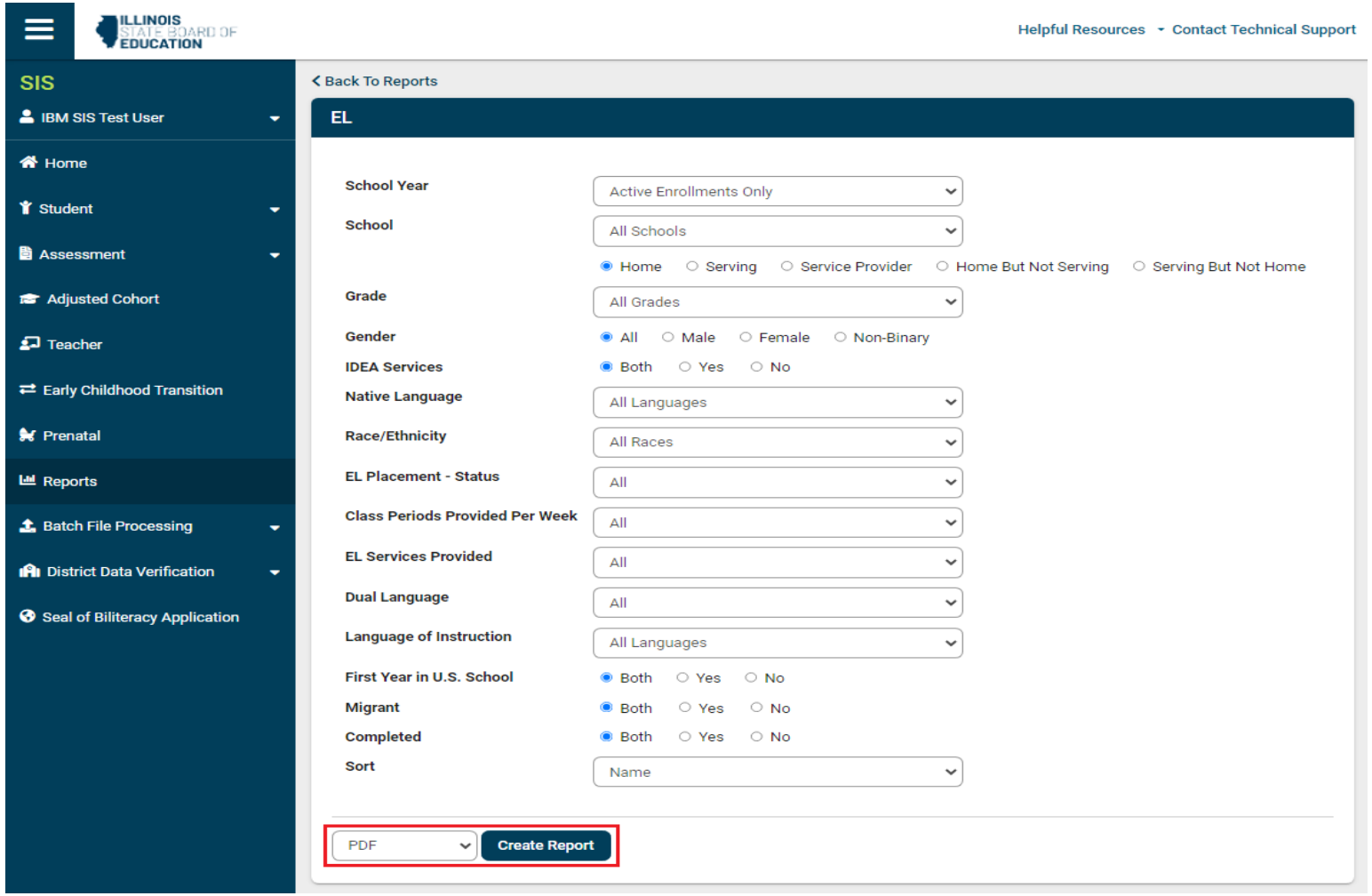
EL – Details Report



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

EL Report – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

EL – Detail Report

EL (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Currently Enrolled Students Only Sorted By: Student Name

Columns

A	Gender	**E**	First Year in U.S. School	**J**	Race Code
B	Grade Level	**F**	Migrant	**K**	EL Services Provided
C	IDEA Services	**G**	EL Placement - Entry Status	**L**	Date Student Enrolled or Re-entered to Receive EL Services
D	Date First Enrolled in District/LEA	**H**	Dual Language*	**M**	Class Periods Provided Per Week
		I	Native Language Code	**N**	Completed

EL Placement Entry Status

01	New (Removed in SY2010)	**11**	TBE Part Time
02	Returning (Removed in SY2010)	**12**	TPI
03	Parents Refused (Removed in SY2010)	**13**	228.27-Plan
10	TBE Full Time	**14**	Parents Refused

Reason For Ending EL Services

01	Transitioned (Removed in SY2010)
02	Withdrawn by Parents
07	Erroneous Entry

Class Periods Provided Per Week

00	None
01	Low
02	Moderate
03	High

Dual Languange

01 Two Way Immersion **02** One Way Immersion **03** Not a Participant in Dual Language

EL Services Provided

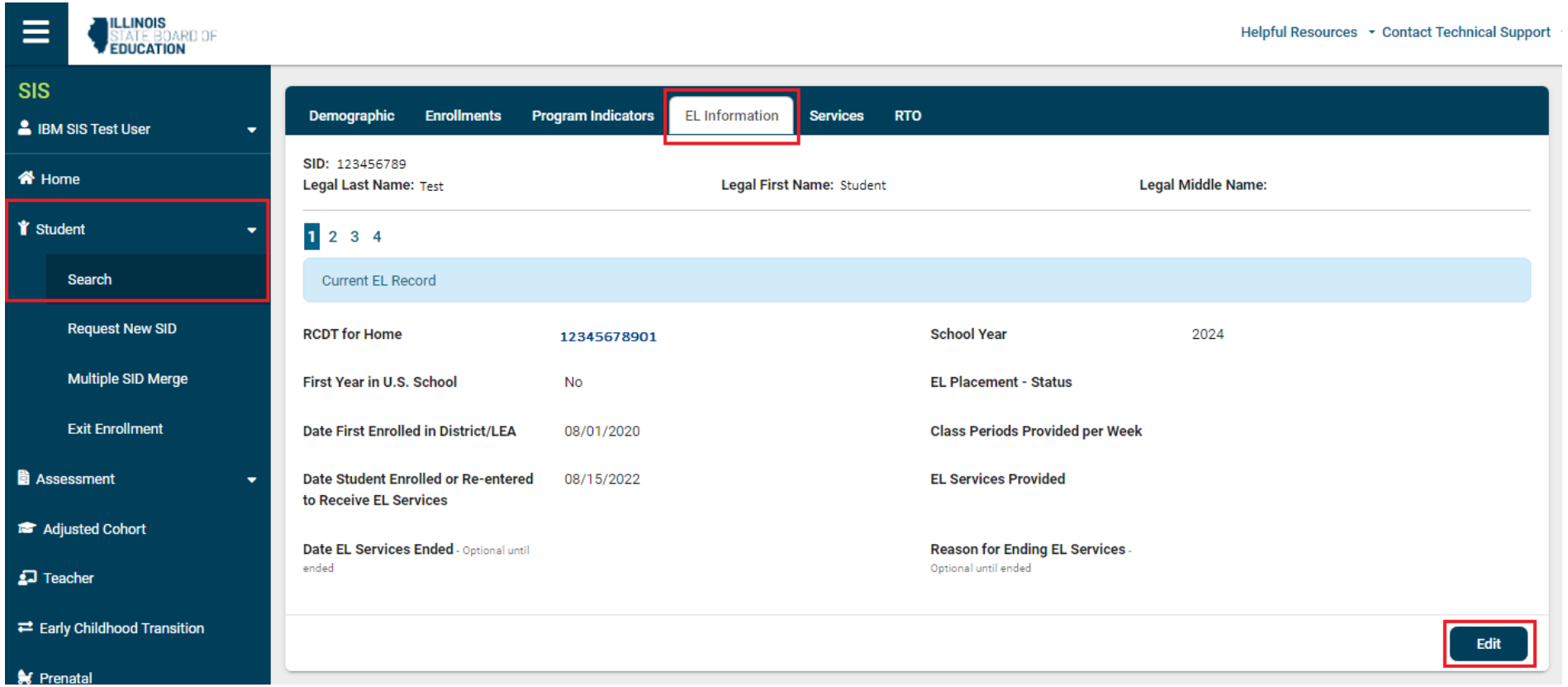
00	None of the Above	**03**	Transitional Bilingual Program - Self-Contained	**05**	Transitional Program in English - Self-Contained
		04	Transitional Bilingual Program - Collaboration	**06**	Transitional Program in English - Collaboration

Student ID	Name	Date Services Ended	Reason	SIS Home School	Birth Date	A	B	C	D	E	F	G	H	I	J	K	L	M	N
123456789	Test, Student		Not Exited	123456789012345	09/09/2014	N	3	N	07/11/2023	N	N	10	02	056	17	00	07/11/2023	03	Y
123456789	Test, Student		Not Exited	123456789012345	09/28/2014	M	3	N	07/11/2023	N	N	10	02	056	17	00	07/11/2023	03	Y
123456789	Test, Student		Not Exited	123456789012345	03/24/2015	F	4	N	08/01/2020	N	N		03	001	11		08/15/2022	--	N

ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

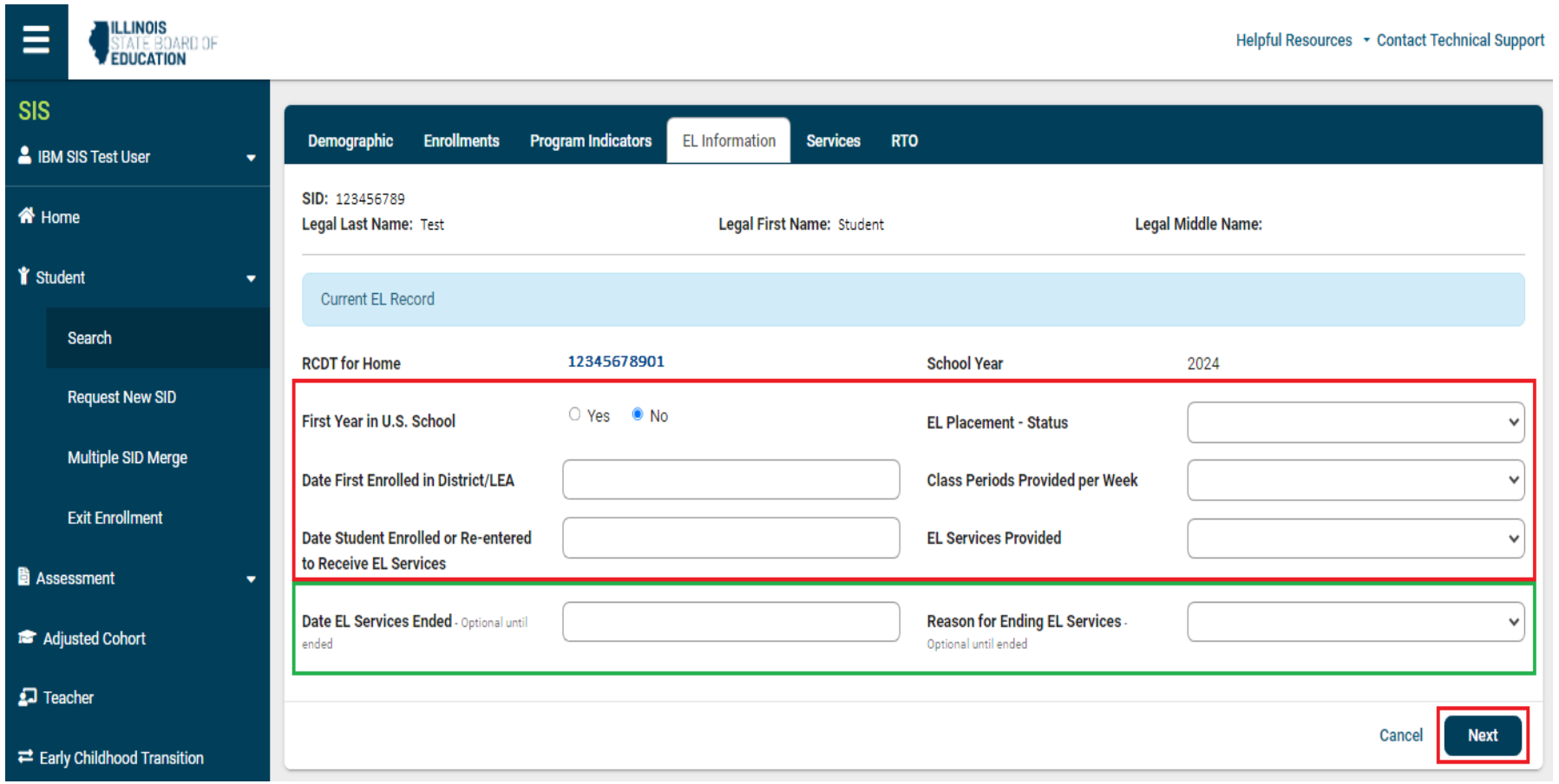
- Search by Student.
- Select EL information tab and ‘Edit.’



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

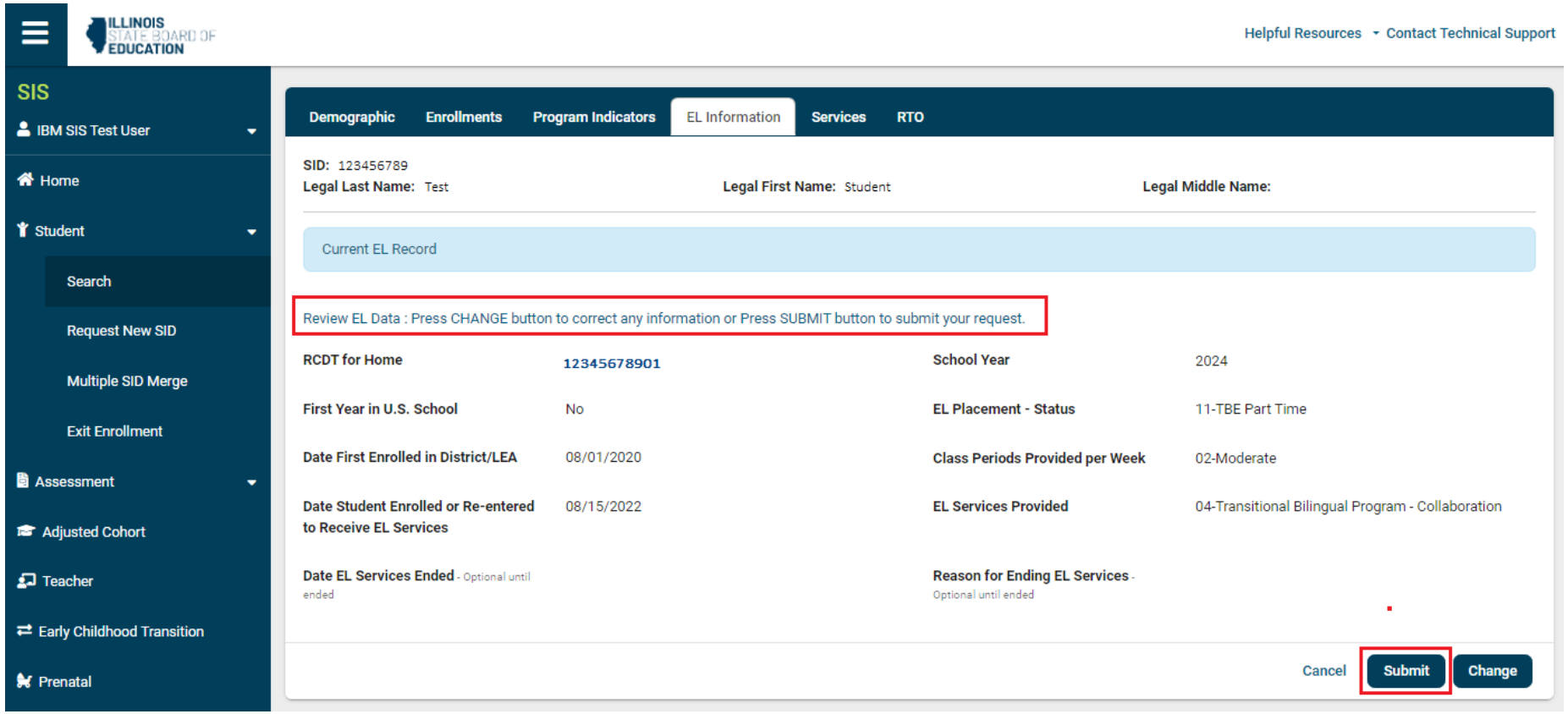
- Edit Required EL Enrollment and Service Data for student.
- End Data after services end. Select 'Next.'



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

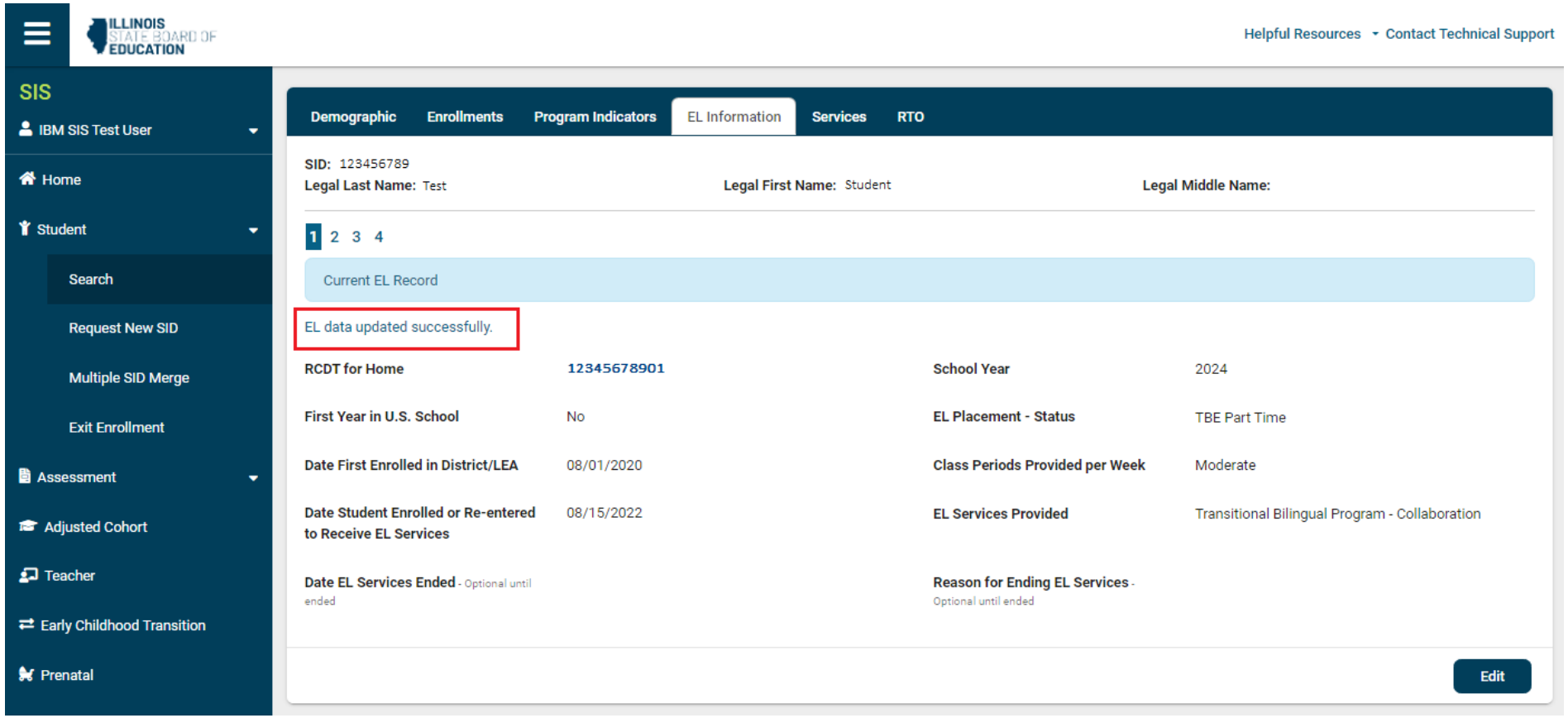
- Verify and Review EL Data.
- Select ‘Submit.’



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

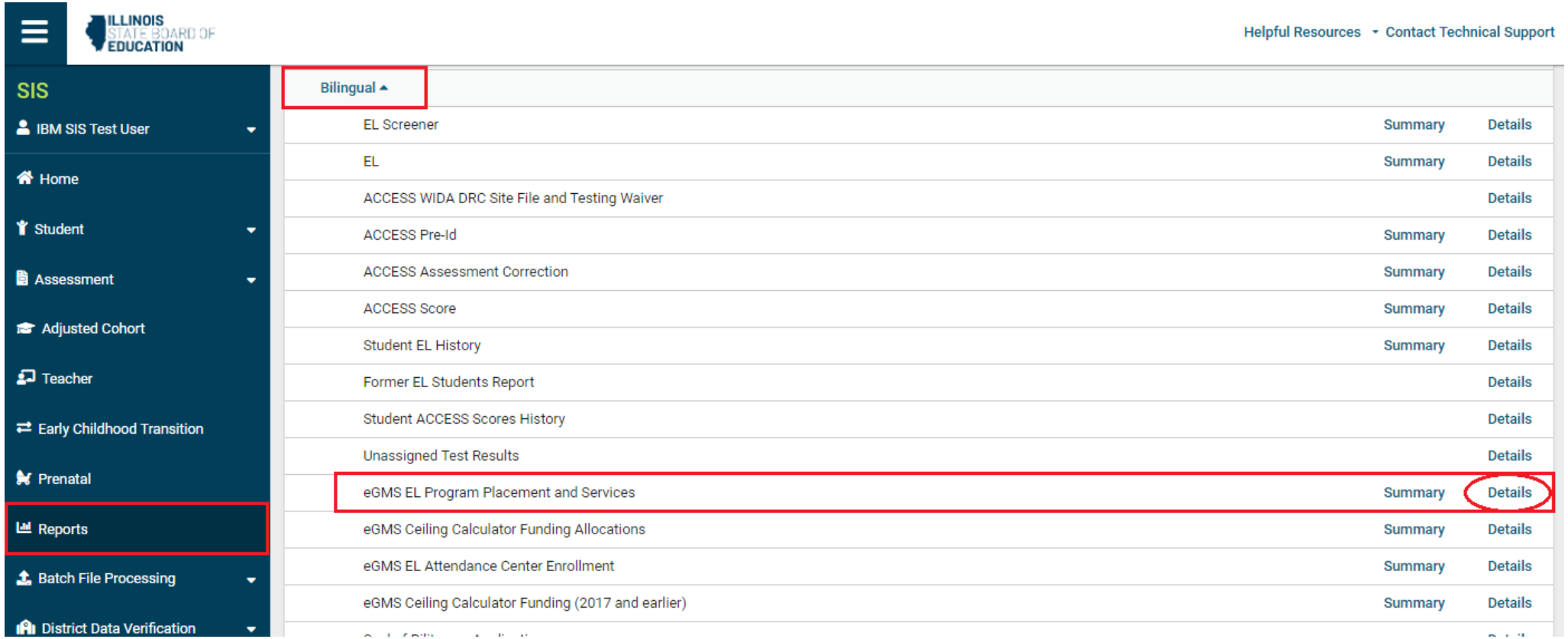
EL data has been successfully updated.



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

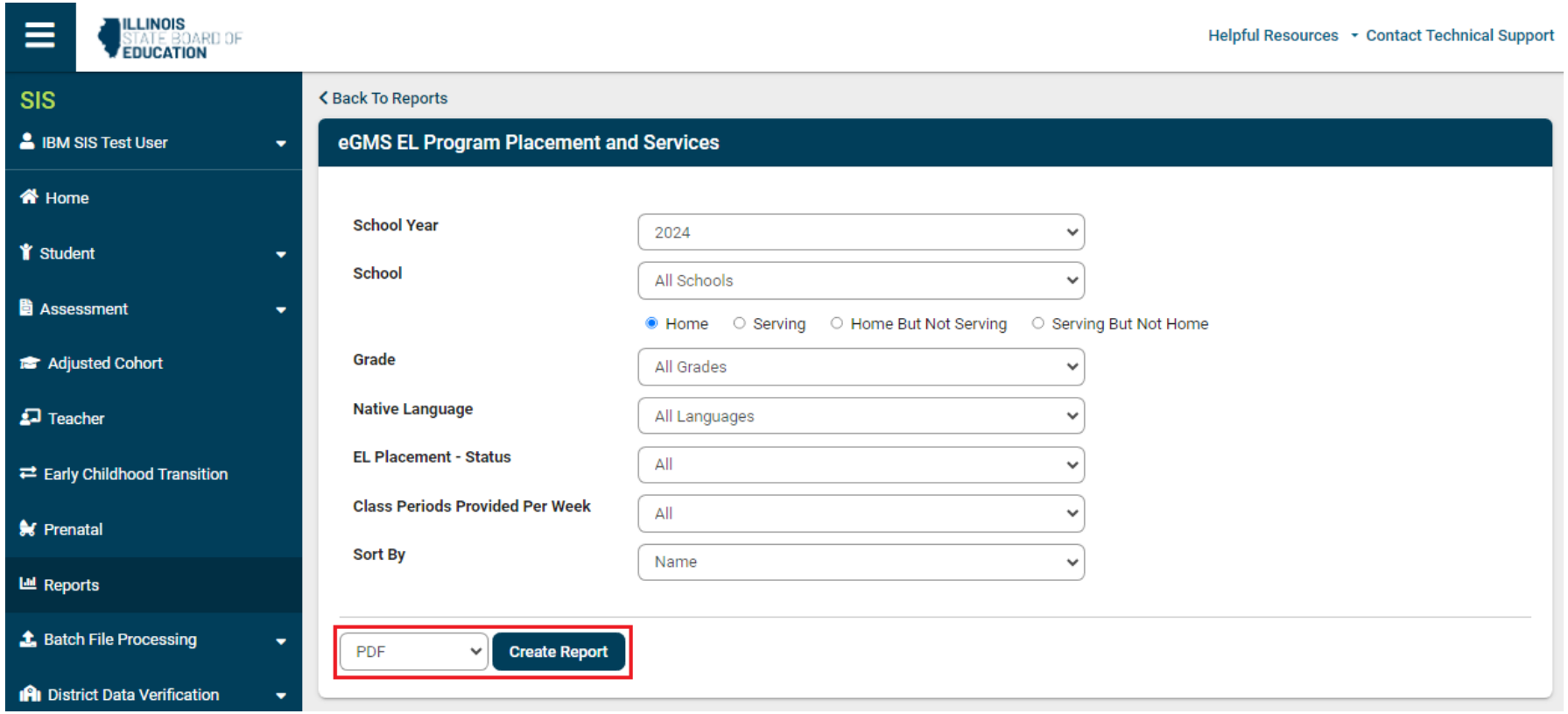
eGMS EL Program Placement and Services – Details Report



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

eGMS EL Program Placement and Services Report – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

eGMS EL Program Placement and Services – Detail Report

2024 eGMS EL Program Placement and Services (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Currently Enrolled Students Only Sorted By: Student Name

Columns

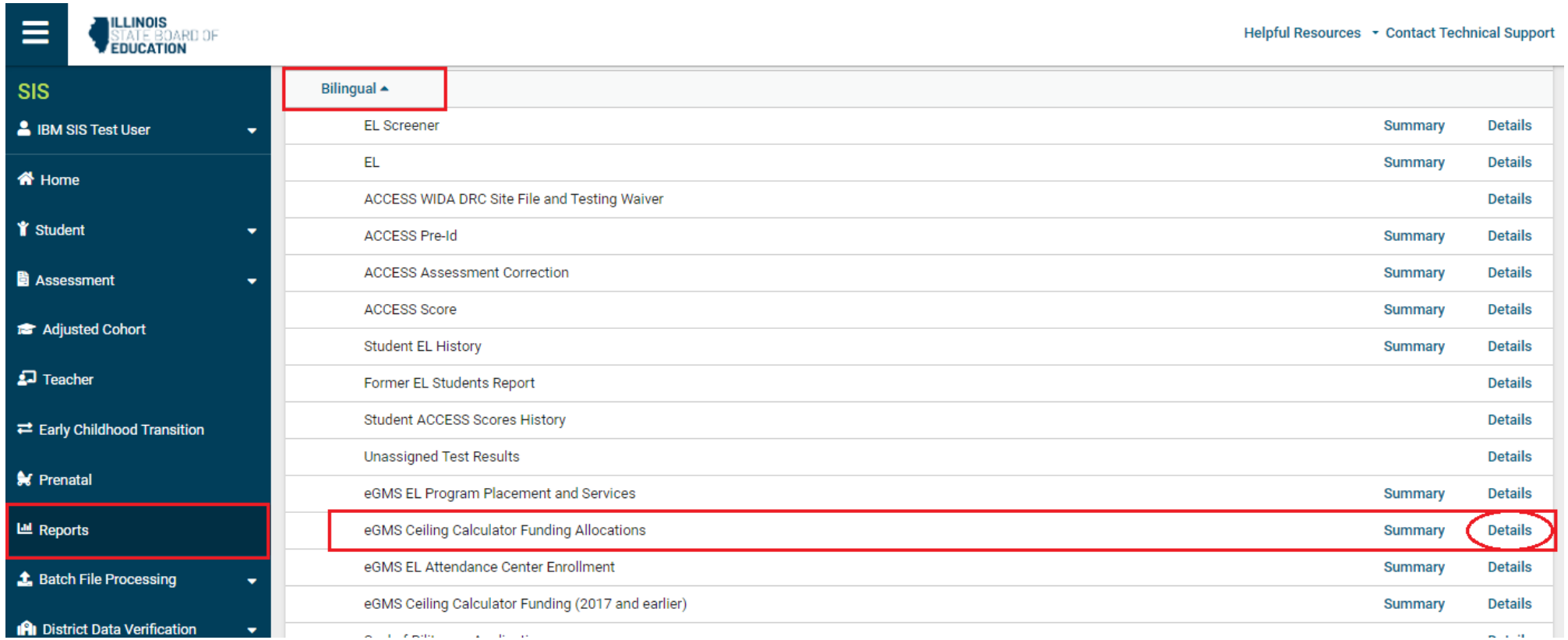
A Grade Level
B Native Language Code
C Race Code
D EL Placement - Entry Status Code
E Class Periods Provided Per Week Code

Student ID	Name	Attendance Center	Birth Date	A	B	C	D	EL Placement Status	E	Class Periods Provided Per Week
123456789	Test, Student	123456789012345	09/09/2014	3	056	17	10	TBE Full Time	03	High
123456789	Test, Student	123456789012345	09/28/2014	3	056	17	10	TBE Full Time	03	High
123456789	Test, Student	123456789012345	03/24/2015	4	001	11	11	TBE Part Time	02	Moderate

ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

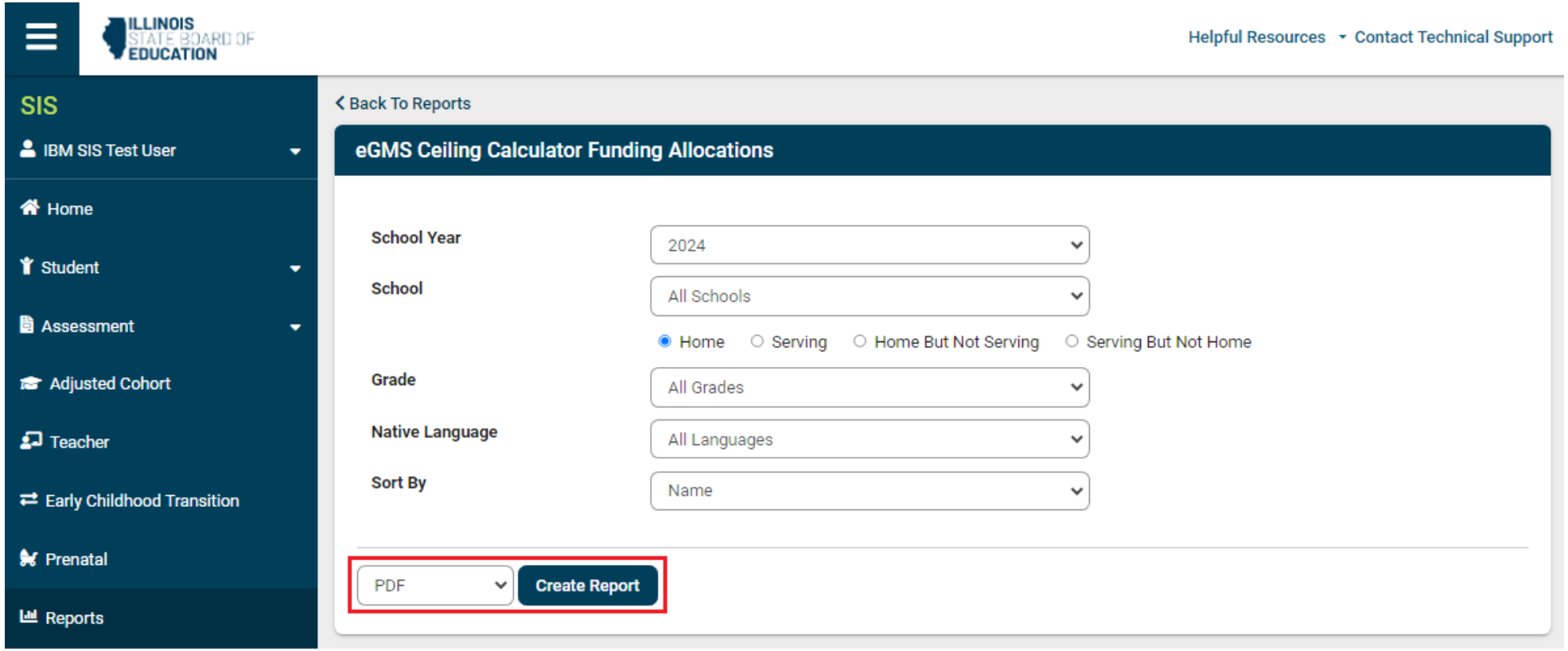
eGMS Ceiling Calculator Funding Allocations - Details Report



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

eGMS Ceiling Calculator Funding Allocations Report – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

eGMS Ceiling Calculator Funding Allocation - Detail Report

- LIEPs amount was updated to $100.00 for FY 2024.

2024 eGMS Ceiling Calculator Funding Allocation (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Currently Enrolled Students Only Sorted By: Student Name

Columns	**A**	Grade Level	**B** Native Language Code	**C** Race Code	
	D	EL Placement Status:	10-TBE Full Time 11-TBE Part Time	12-TPI 13-228.27-Plan	14-Parents Refused
	E	Class Periods Per Week:	00-None 01-Low	02-Moderate 03-High	

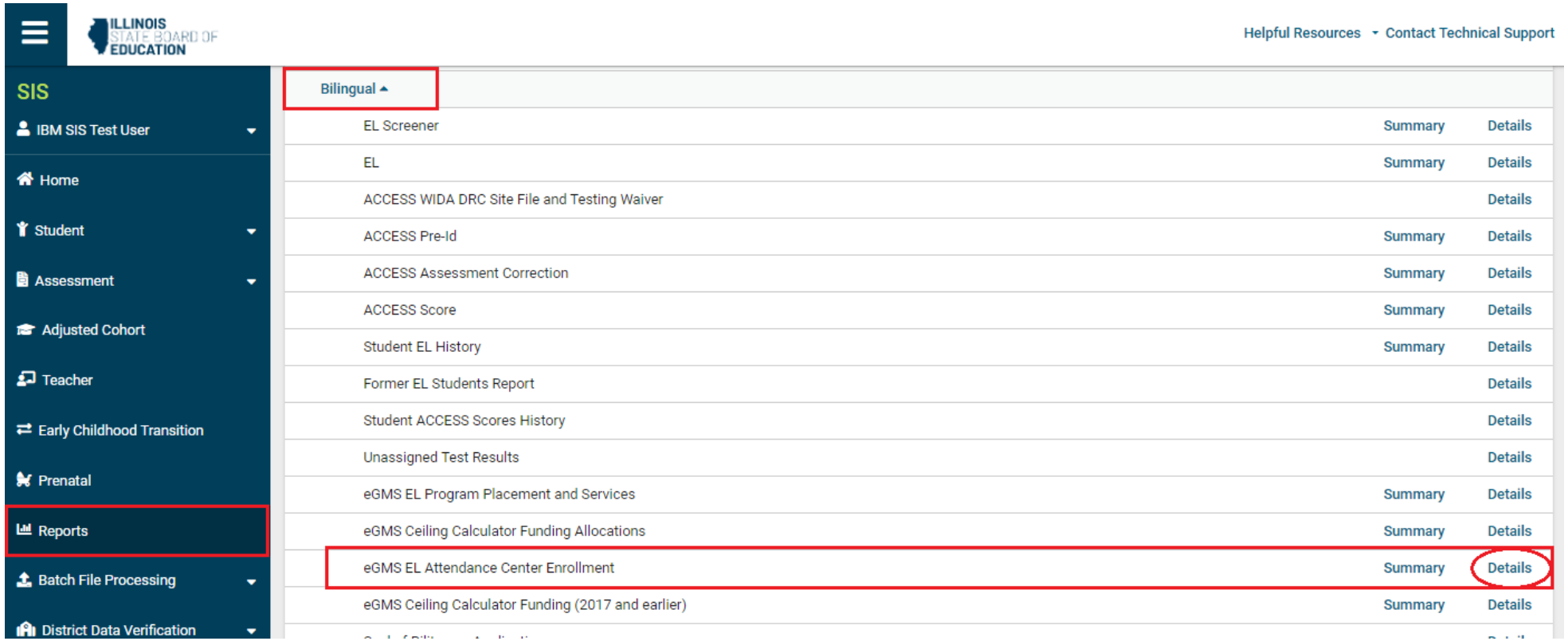
Projected Funding Allocations for FY2025 Language Instruction Educational Program (LIEP)

Student ID	Name	Attendance Center	Birth Date	A	B	C	D	E	LIEPs
123456789	Test, Student	123456789012345	09/09/2014	3	056	17	10	03	$100.00
123456789	Test, Student	123456789012345	09/28/2014	3	056	17	10	03	$100.00
123456789	Test, Student	123456789012345	03/24/2015	4	001	11	11	02	$100.00

ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

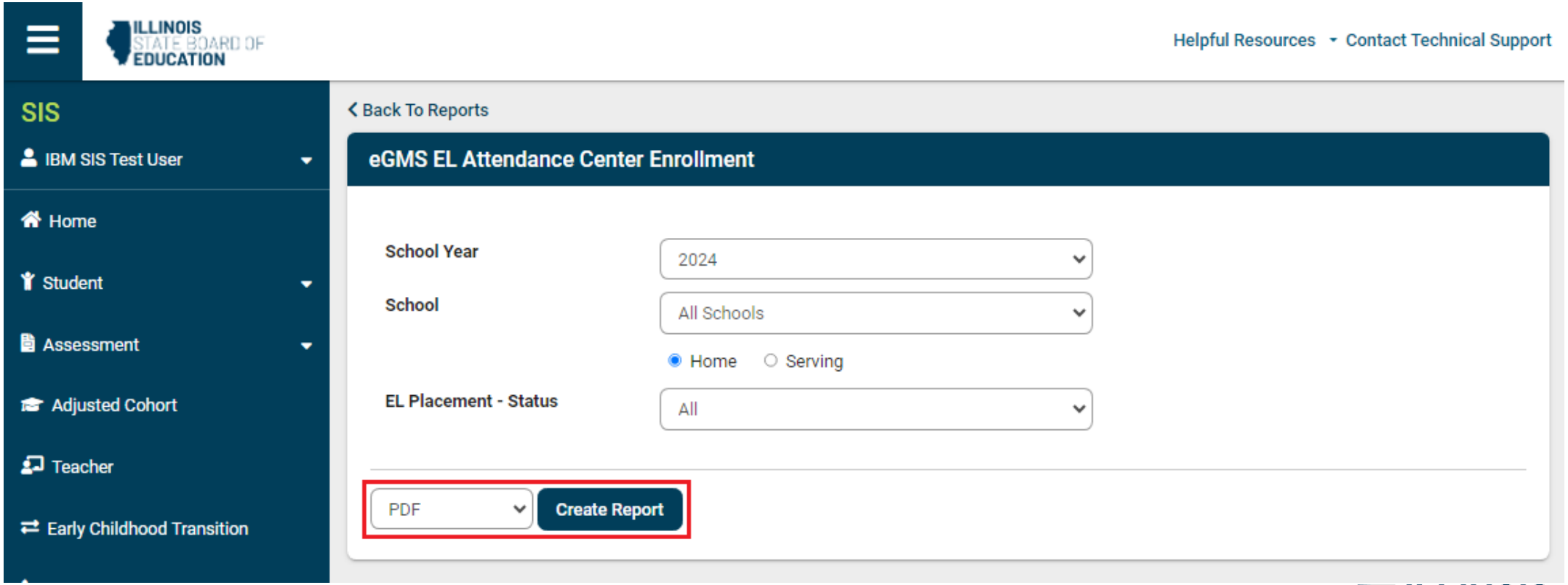
eGMS EL Attendance Center Enrollment – Detail Report



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

eGMS EL Attendance Center Enrollment Report – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

EL Data for eGMS Ceiling Calculator Funding Allocation Reports

eGMS EL Attendance Center Enrollment - Detail Report

2024 eGMS EL Attendance Center Enrollment (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Currently Enrolled Students Only EL Entry Type: ALL

123456789012345 ISBE Test Attendance Center

		Current Enrollment By Grade Level														Class Periods Per Week				
TBE Full Time		**PreK**	**K**	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**Total**	**None**	**Low**	**Med**	**High**	**Total**
	Apache	0	0	0	0	14	0	0	0	0	0	0	0	0	0	14	0	0	0	14	14
	Entry Status Totals	**0**	**0**	**0**	**0**	**14**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**14**	**0**	**0**	**0**	**14**	**14**
	School Totals	**0**	**0**	**0**	**0**	**14**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**14**	**0**	**0**	**0**	**14**	**14**

ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification

Deadline: April 15, 2024

ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification

Enrollment Guidelines

Submit enrollment as soon as possible.

- Enrollment Date: The begin date of enrollment is the first day the school expected the student to attend.
  - If the student did not attend on the expected day due to an excused absence, the student should be enrolled on the expected date and the student is marked absent. If the school has no contact with the student or family, then the first day of enrollment would be the first day the student attends. Do not submit an enrollment record until the student has attended at least one day.

Exit students as soon as they leave your district.

- Exit Date: The last day of enrollment is the last day the student attended school.
  - If the student transfers to another district and delays before enrolling, the missed school days are not recorded at either school unless the school has knowledge of the situation and knows the student is absent from their school. In any event if the student enrolls at a new school, the prior school's enrollment should be exited on the day prior to enrolling in the new school. If a student attends a portion of the day at the old school, the new school cannot begin the enrollment until the next day.

What reports or documents need to be reviewed?

- Student Demographic (Summary/Detail)
- EBF User Guide

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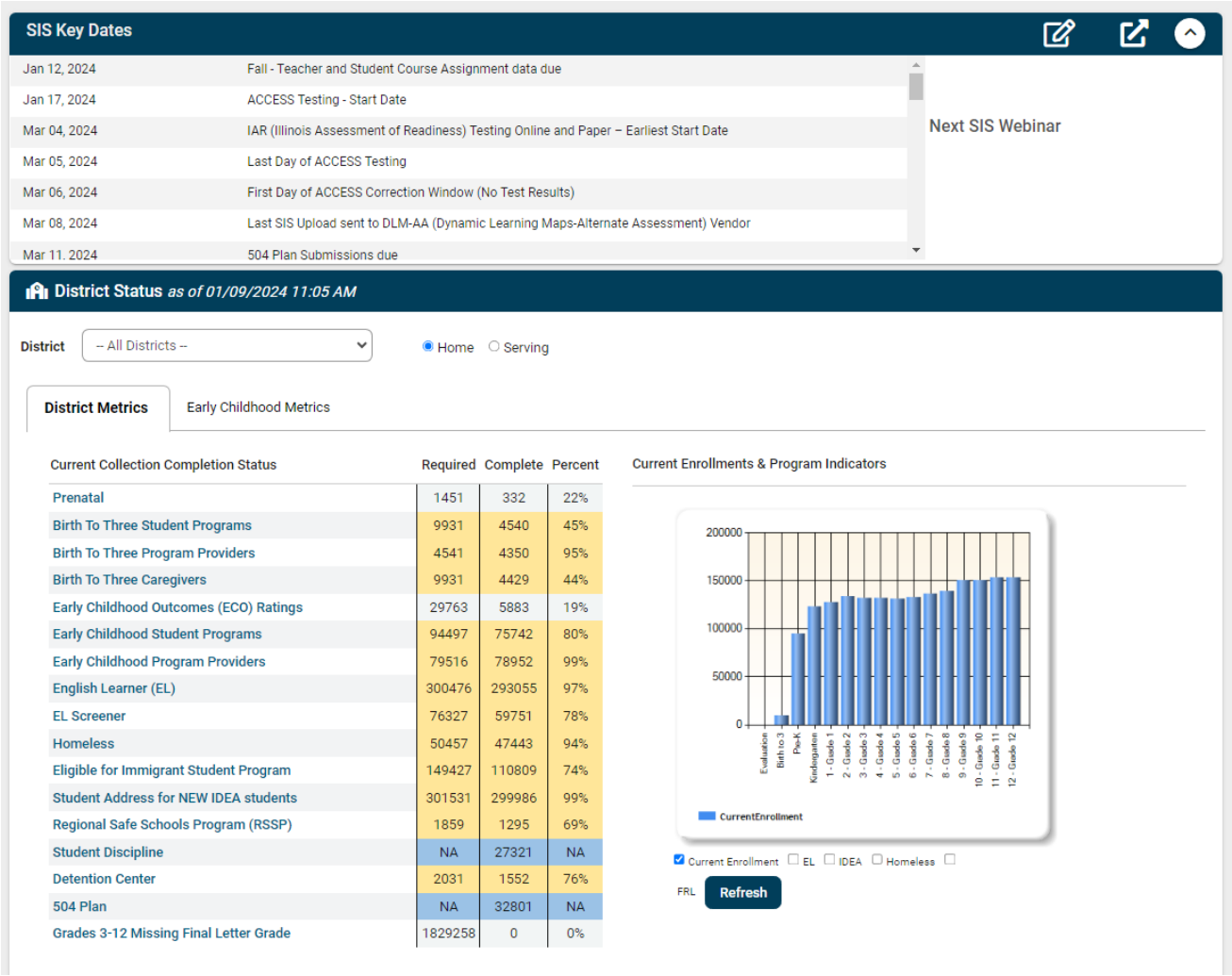
SY24 Fall and Spring Enrollment Counts EBF Verification

SIS Status Panel



SIS Key Dates

Jan 12, 2024	Fall - Teacher and Student Course Assignment data due
Jan 17, 2024	ACCESS Testing - Start Date
Mar 04, 2024	IAR (Illinois Assessment of Readiness) Testing Online and Paper – Earliest Start Date
Mar 05, 2024	Last Day of ACCESS Testing
Mar 06, 2024	First Day of ACCESS Correction Window (No Test Results)
Mar 08, 2024	Last SIS Upload sent to DLM-AA (Dynamic Learning Maps-Alternate Assessment) Vendor
Mar 11, 2024	504 Plan Submissions due

Next SIS Webinar

District Status *as of 01/09/2024 11:05 AM*

District -- All Districts -- Home Serving

District Metrics | Early Childhood Metrics

Current Collection Completion Status	Required	Complete	Percent
Prenatal	1451	332	22%
Birth To Three Student Programs	9931	4540	45%
Birth To Three Program Providers	4541	4350	95%
Birth To Three Caregivers	9931	4429	44%
Early Childhood Outcomes (ECO) Ratings	29763	5883	19%
Early Childhood Student Programs	94497	75742	80%
Early Childhood Program Providers	79516	78952	99%
English Learner (EL)	300476	293055	97%
EL Screener	76327	59751	78%
Homeless	50457	47443	94%
Eligible for Immigrant Student Program	149427	110809	74%
Student Address for NEW IDEA students	301531	299986	99%
Regional Safe Schools Program (RSSP)	1859	1295	69%
Student Discipline	NA	27321	NA
Detention Center	2031	1552	76%
504 Plan	NA	32801	NA
Grades 3-12 Missing Final Letter Grade	1829258	0	0%

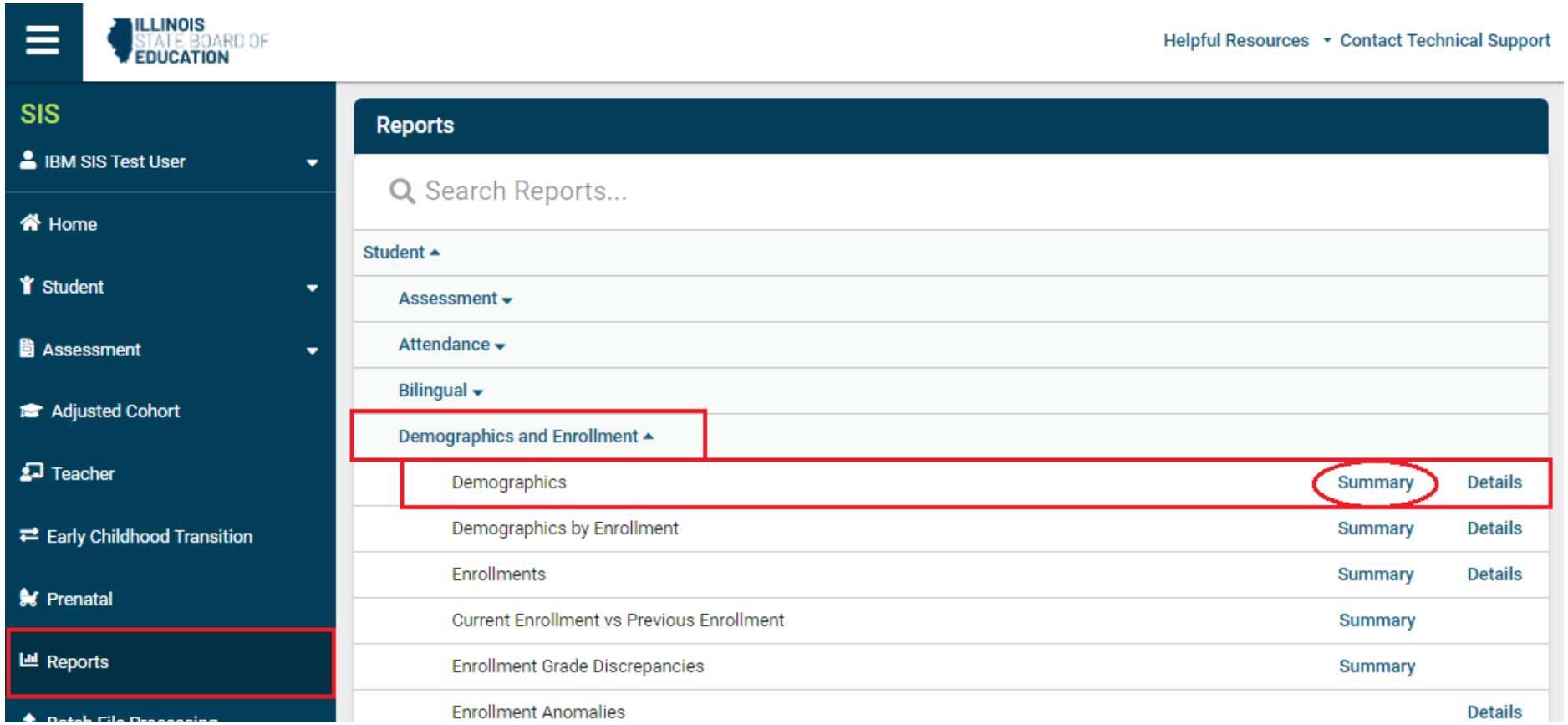
Current Enrollments & Program Indicators

Current Enrollment EL IDEA Homeless FRL Refresh

ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification

Demographics – Summary Report

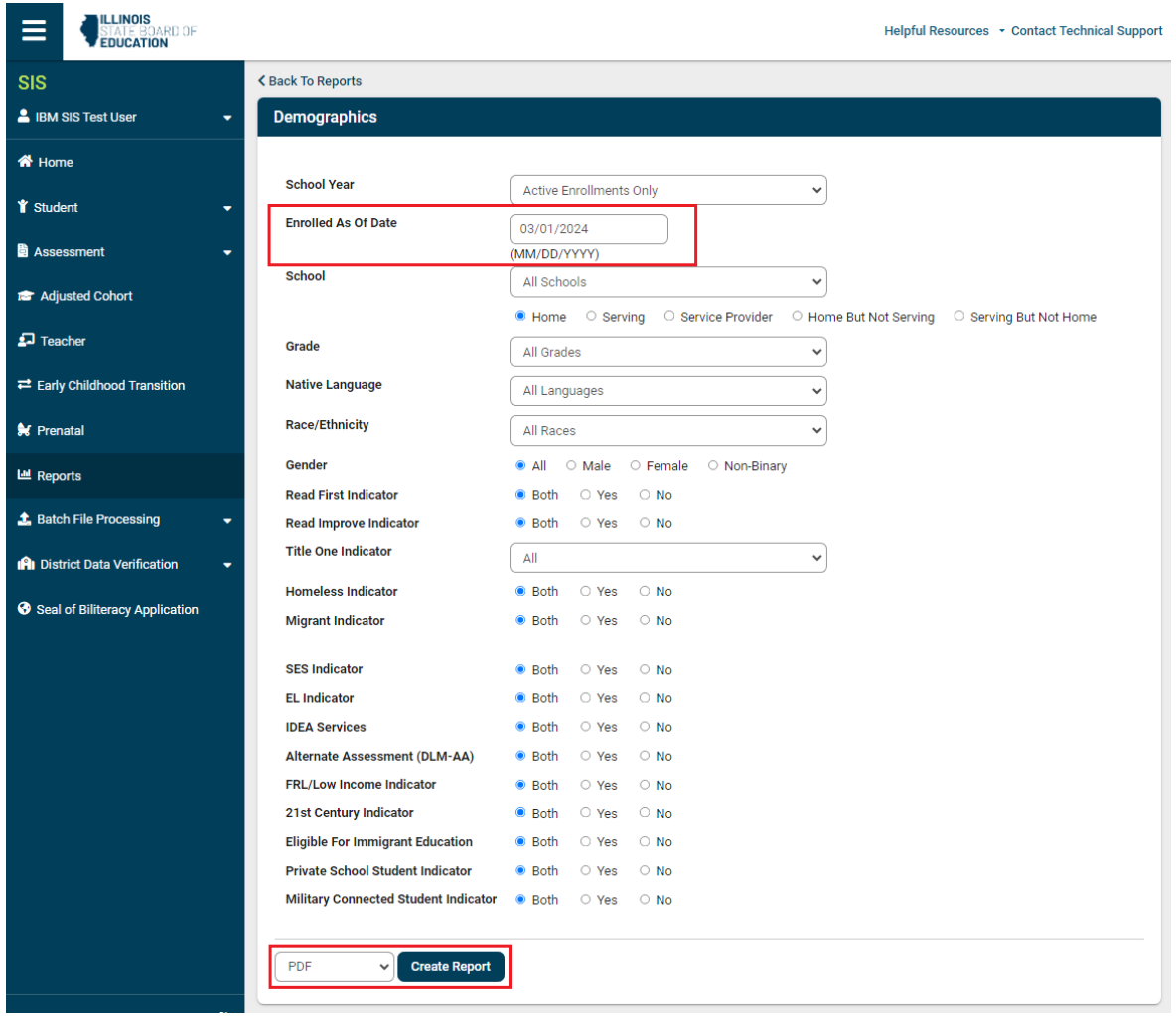


ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification

Demographics –
Criteria Page –

Enrolled As of Date:
10/01/2023 Fall or
03/01/2024 Spring



ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification

Demographics Summary Report, Enrollments as of March 1, 2024

Demographics (Summary)

SIS Home District: 12345678901 ISBE Test District

For Exited students, Demographic by Enrollment data is reported.

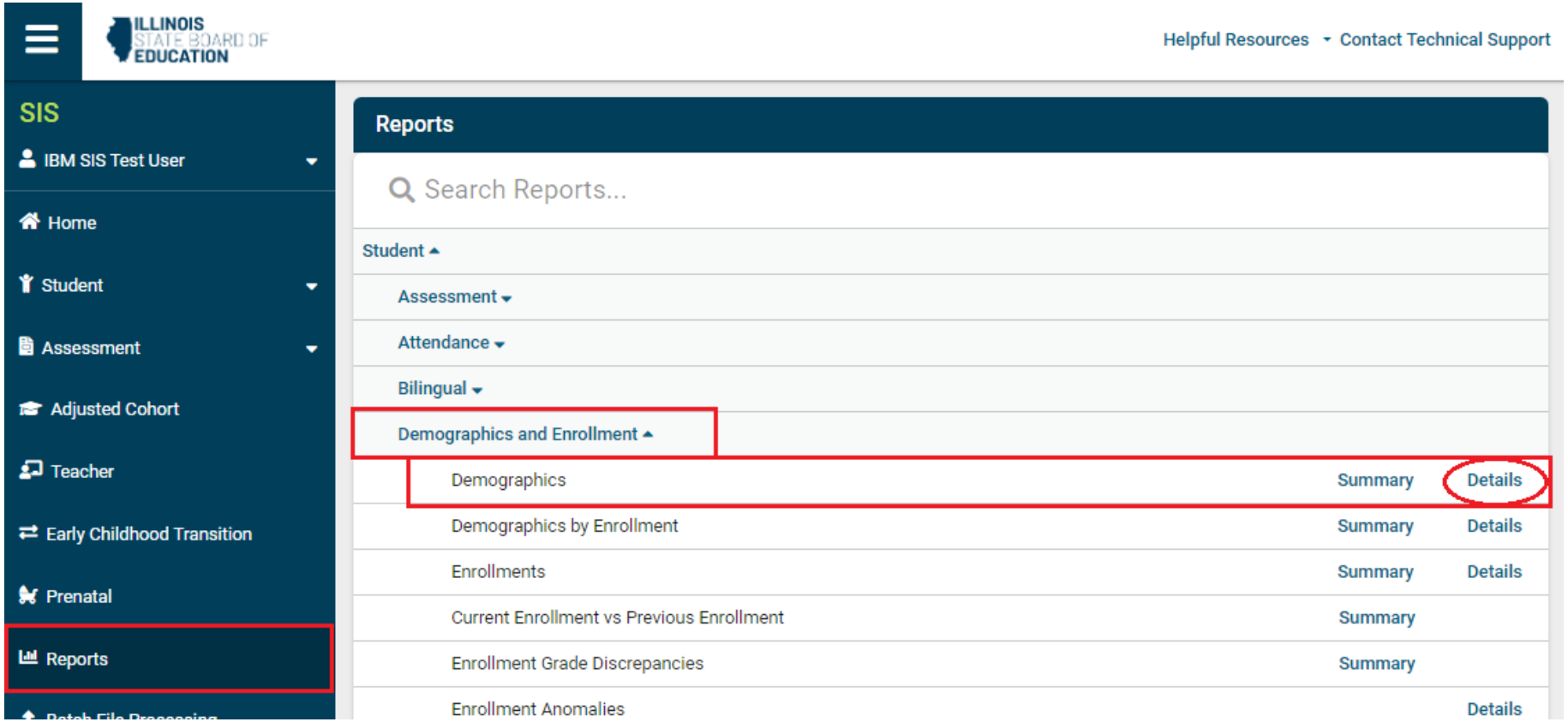
Selection Criteria: Currently Enrolled Students Only Student Demographics = Enrollments As Of = 03/01/2024

Grade Level: All	Total
Total Students:	545
Race: American Indian or Alaska Native	1
Race: Asian	2
Race: Black or African American	417
Race: Hispanic or Latino	14
Race: Middle Eastern or North African	7
Race: Native Hawaiian or Other Pacific Islander	1
Race: Two or More Races	87
Race: White	16

ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification

Demographics – Details Report

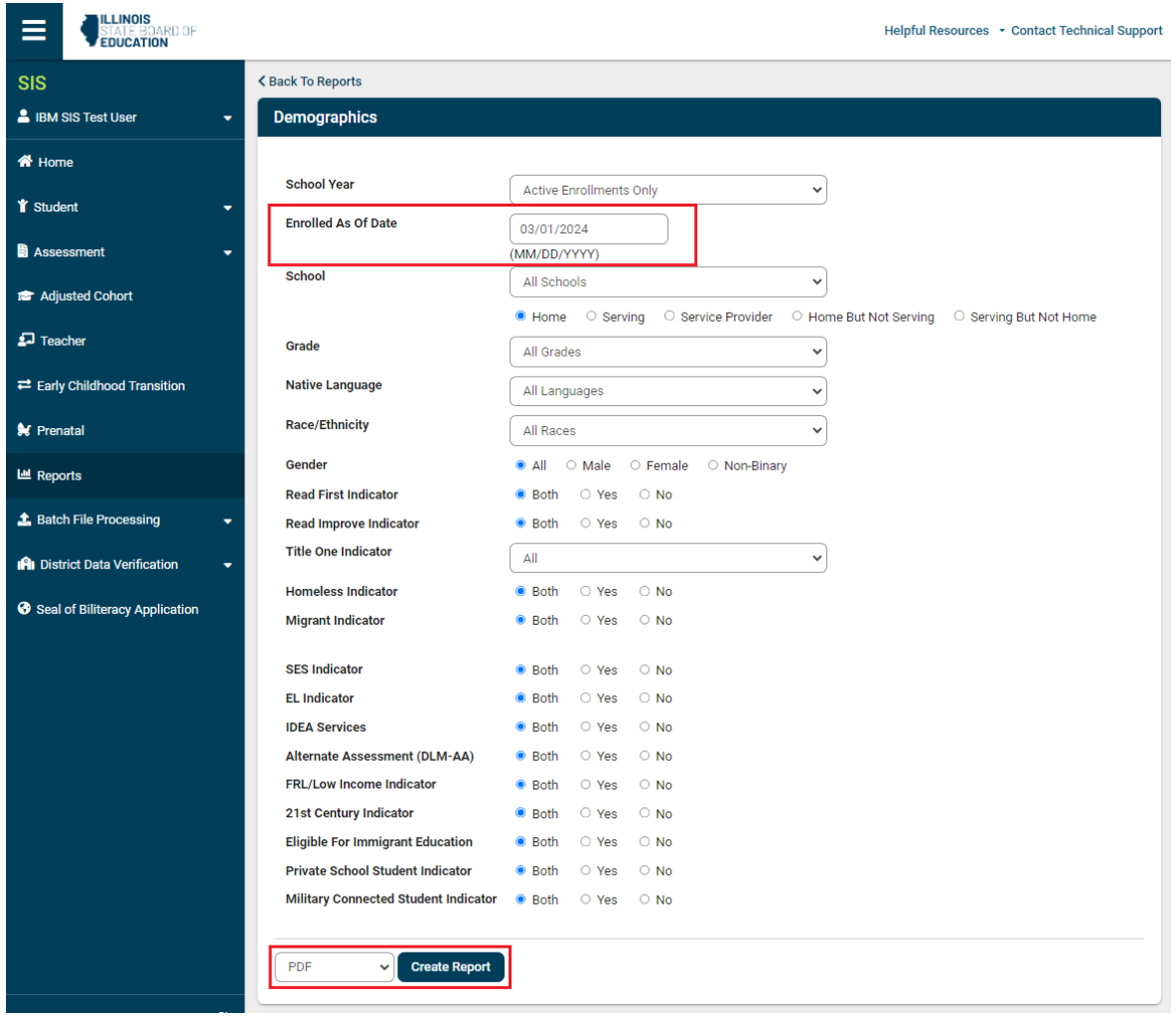


ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification

Demographics –
Criteria Page –

Enrolled As of Date:
10/01/2023 Fall or
03/01/2024 Spring



ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification

Demographics Detail Report, Enrollments as of March 1, 2024

Demographics (Detail)

SIS Home District: 12345678901 ISBE Test District

For Exited students, Demographic by Enrollment data is reported.

Selection Criteria: Currently Enrolled Students Only Student Demographics = Enrollments As Of = 03/01/2024 Sorted By: Student ID

Columns

A Gender	**D** Enrollment Type Code *	**G** Title One	**J** Homeless	**M** EL	**P** FRL/Low Income	**S** Private School
B Race Code *	**E** Reading First	**H** Native Language Code *	**K** Migrant	**N** IDEA Services	**Q** 21st Century	**T** Military Connected
C Grade Level	**F** Reading Improvement	**I** Home Language Code *	**L** SES	**O** Alternate Assessment (DLM-AA)	**R** Eligible Immigrant Ed Prog	

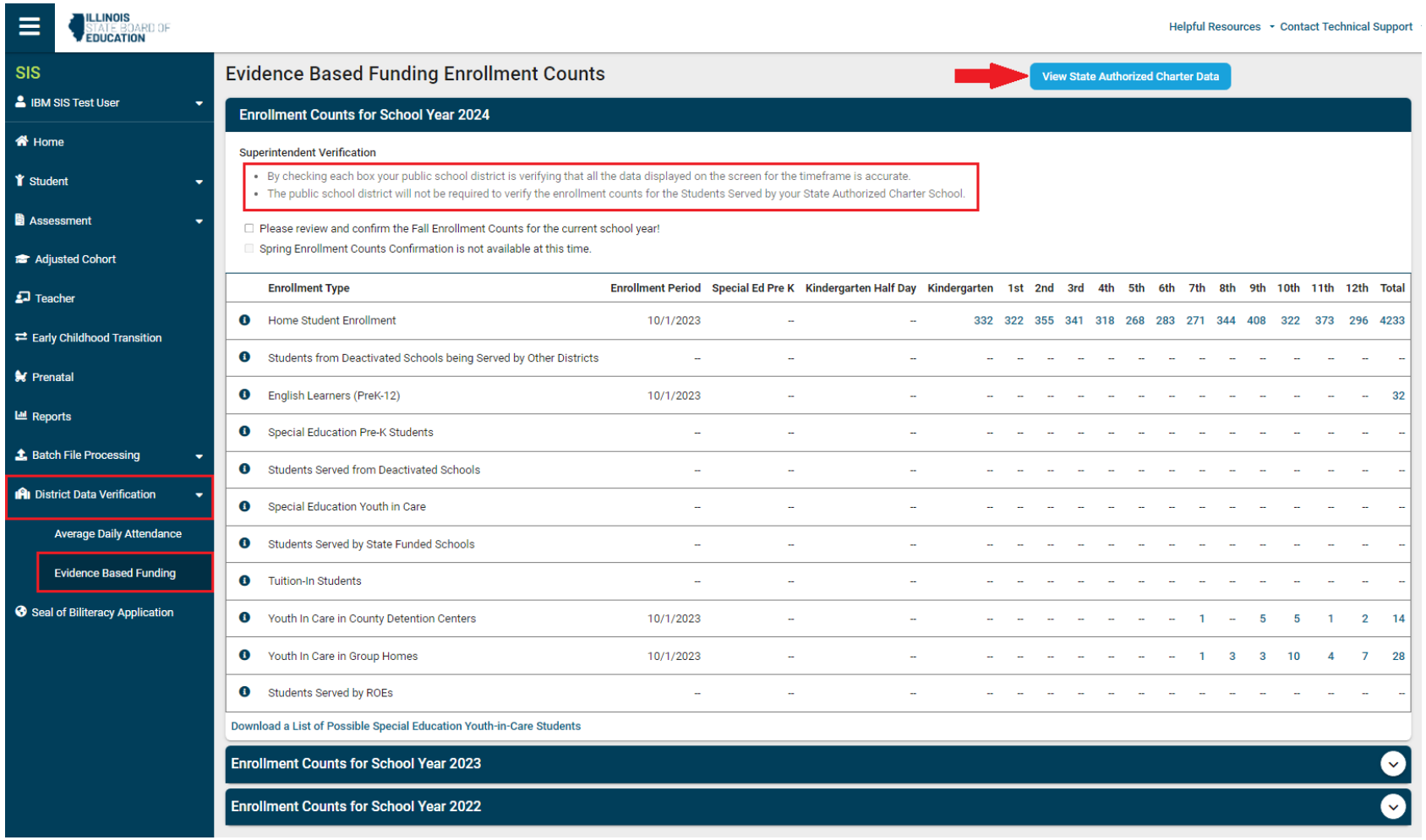
Title One **11** SchoolWide Title I Program **12** Targeted Assistance Title I Program **13** Not a Participant in Title I Program

* Race, Enrollment Type, Native Language and Home Language Codes definitions can be found on the Student Information System web site.

Student ID	Student Name	Birth Date	Birth Place	Home RCDTS	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
123456789	Test, Student	01/31/2018	ST LOUIS MO	123456789012345	M	14	K	03	N	N	11	000	000	N	N	N	N	N	N	Y	N	N	N	N
123456789	Test, Student	11/29/2017	SHILOH IL	123456789012345	F	14	K	04	N	N	11	000	000	N	N	N	N	N	N	Y	N	N	N	N
123456789	Test, Student	01/17/2018	ST LOUIS MO	123456789012345	F	14	K	04	N	N	11	000	000	N	N	N	N	N	N	Y	N	N	N	N

ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification



- April 15, 2024: Fall and spring EBF data must be reviewed and marked verified by the superintendent.
- Select ‘View State Authorized Charter Data’ in upper right corner to view counts from any state-authorized charter school within your school district.

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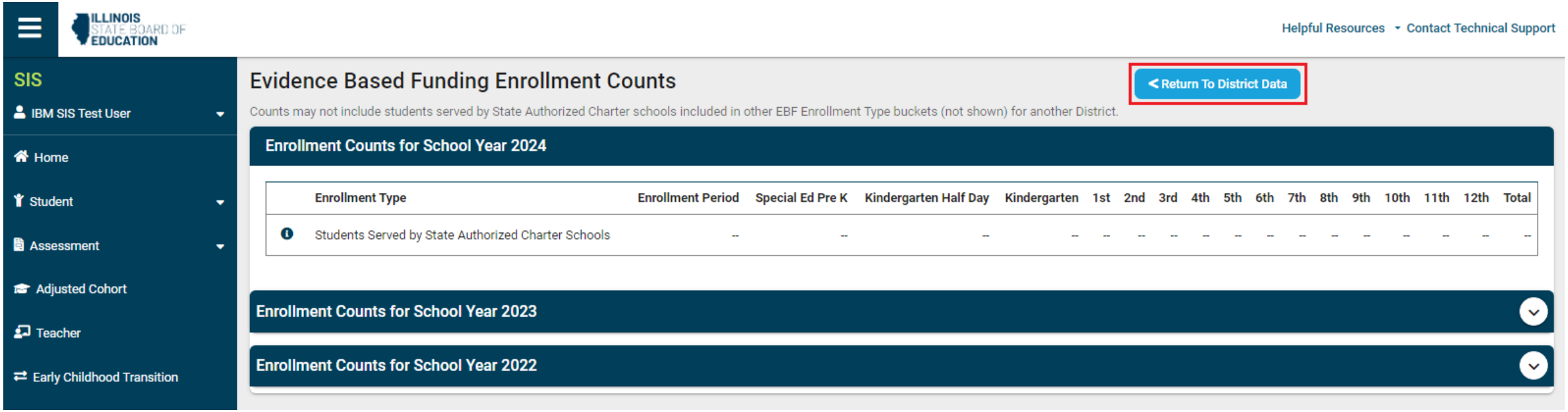
SY24 Fall and Spring Enrollment Counts EBF Verification

- View state-authorized charter data and select ‘Return to District Data’ to verify.
- This data will be verified by the state-authorized charter and will not need to be verified by the public school district.



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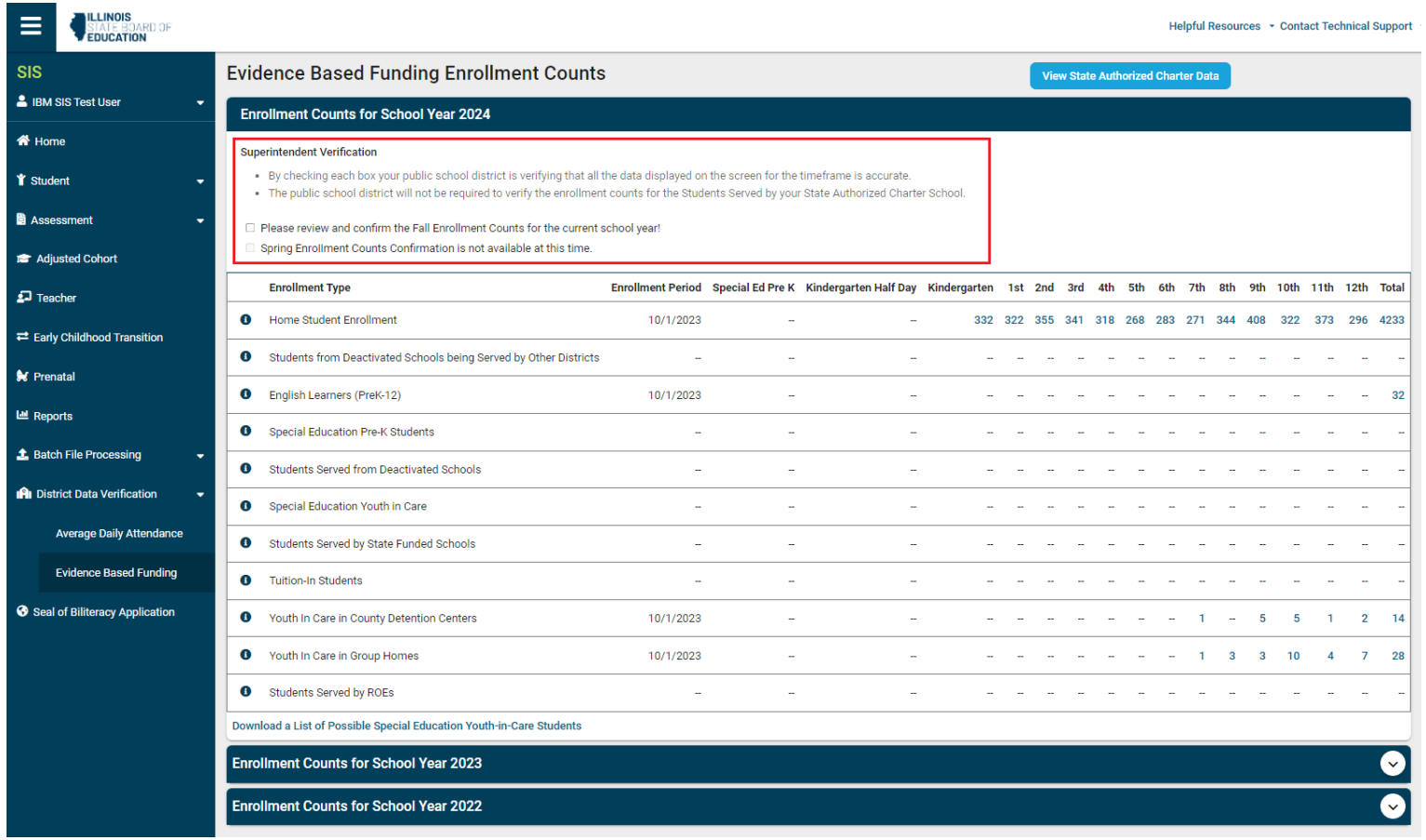
SY24 Fall and Spring Enrollment Counts EBF Verification

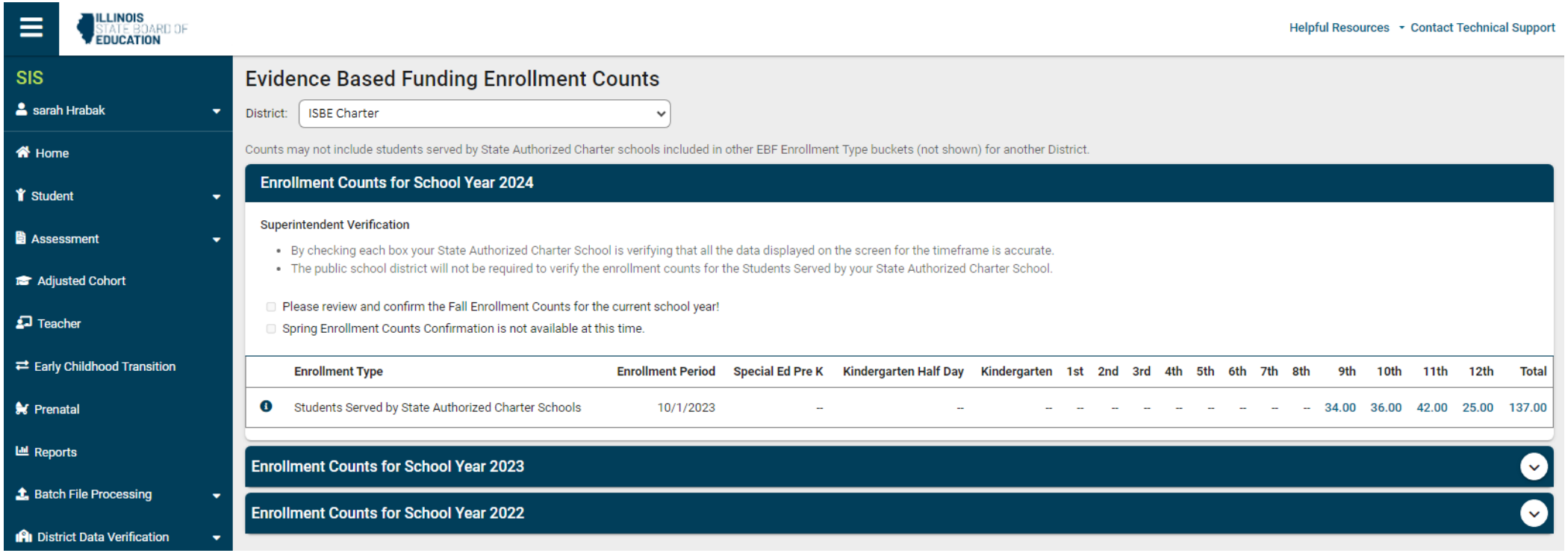


Superintendents must review + verify enrollment counts + check boxes to confirm data displayed are accurate for fall and spring ***no later than*** April 15, 2024

ILLINOIS STATE BOARD OF EDUCATION

SY24 Fall and Spring Enrollment Counts EBF Verification

State-authorized charters *must* verify student data instead of the public school ***no later than*** April 15, 2024



ILLINOIS STATE BOARD OF EDUCATION

Detention Center

Deadline: April 15, 2024

ILLINOIS STATE BOARD OF EDUCATION

Detention Center

- There are 22 Illinois detention centers associated with 21 districts.
- The district in which the detention center is located is responsible for submitting the detention center records.
  - The detention center (or the district in which it is located) is responsible for entering and exiting the record when the student leaves the detention center.
- Detention center records can be entered both online or via batch.
- The detention center record can be entered regardless if the student is already enrolled in SIS or exited.
- Districts no longer need to exit student enrollments for students going to a detention center.
- Detention center enrollments occurring on October 1 or March 1 must be entered by the April 15, 2024, deadline for Evidence-Based Funding.
- All remaining detention center enrollments must be entered by July 31, 2024

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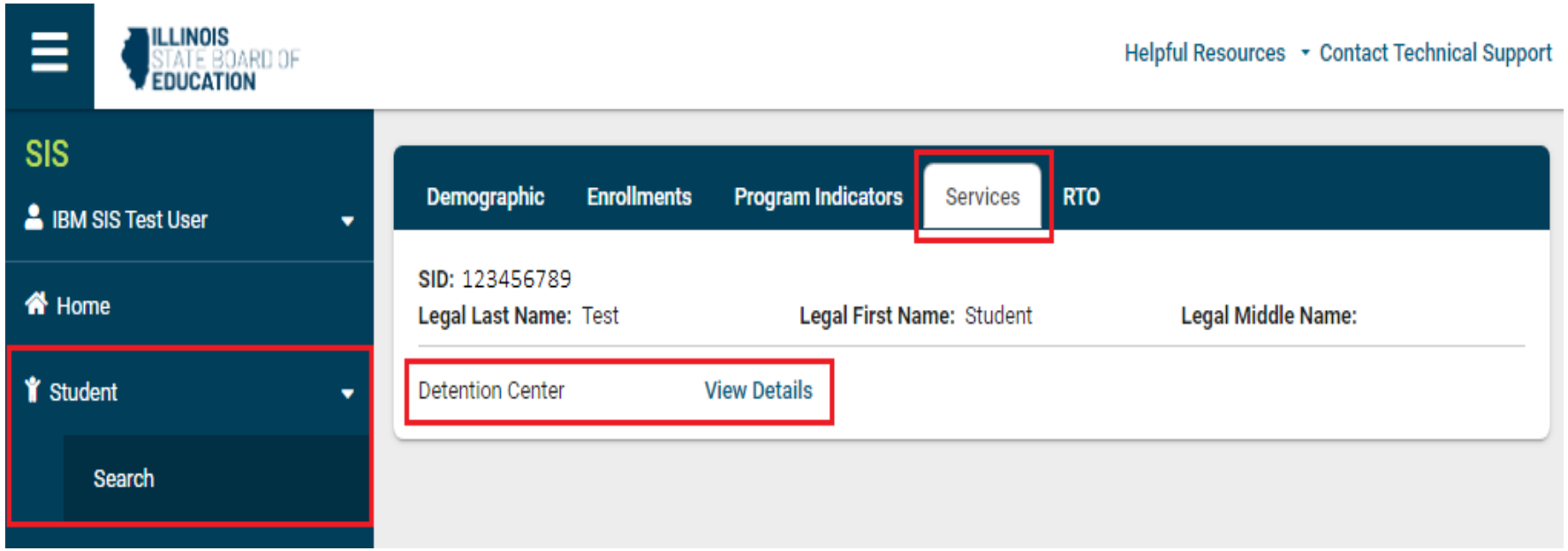
Detention Center

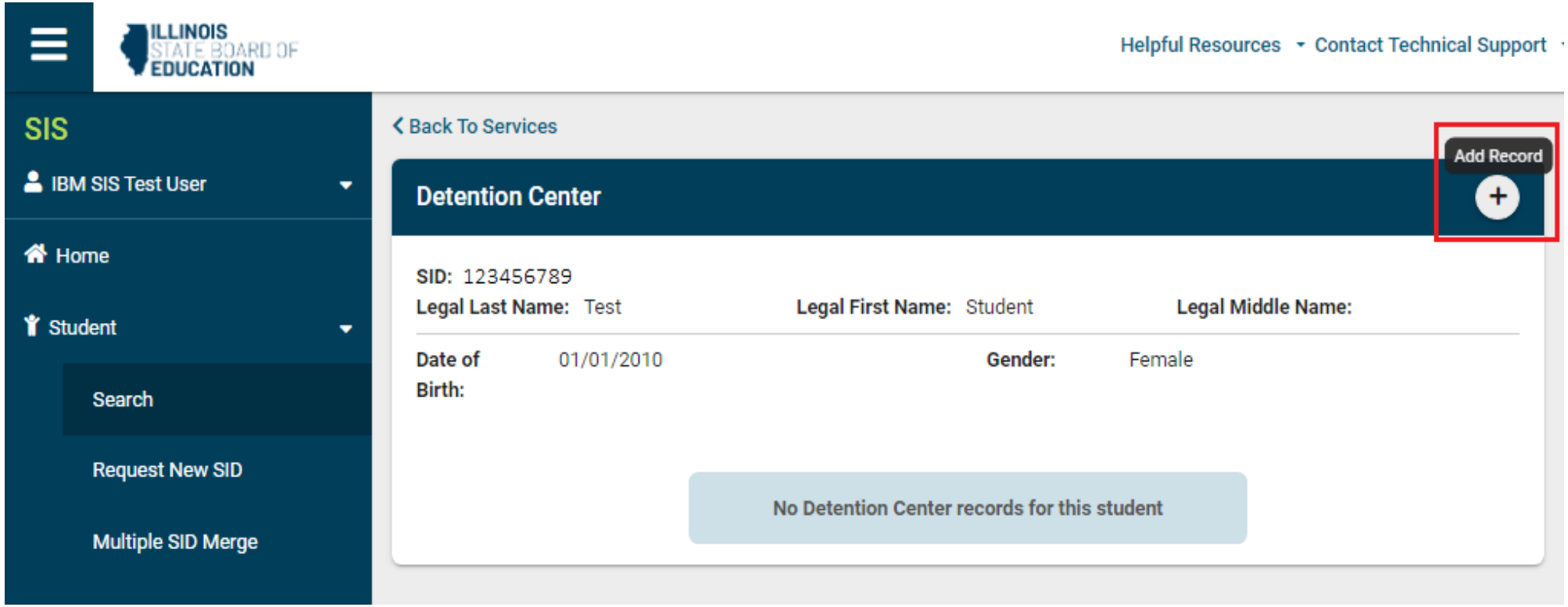
Search by student – Services tab. Select Detention Center 'View Details.'



ILLINOIS STATE BOARD OF EDUCATION

Detention Center

To add detention center record, click ‘+’ Add Record.



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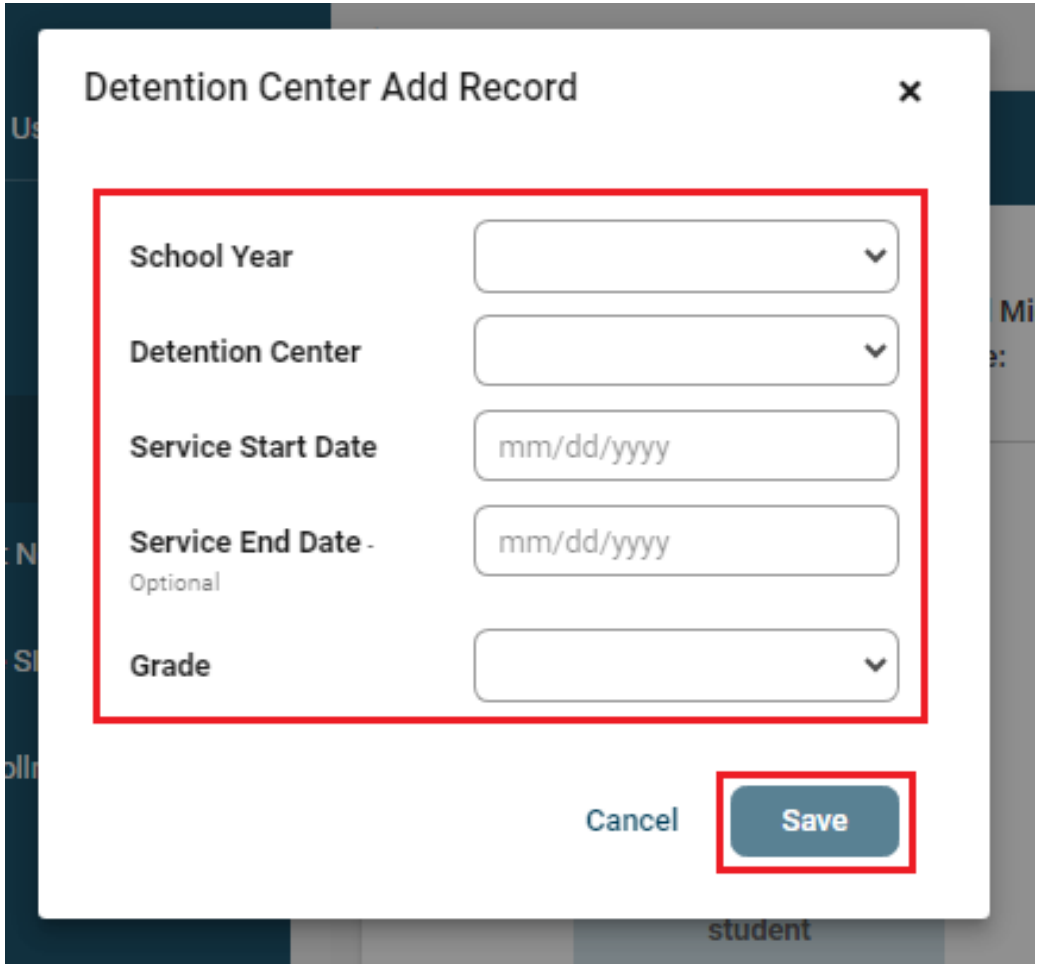
Detention Center



- Enter Detention Record data.
- Start and End Date *cannot* overlap an existing Start or End Date.
  - That will result in an error message.
- Select 'Save.'

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Detention Center

Detention center record has been added and may now be edited or deleted.

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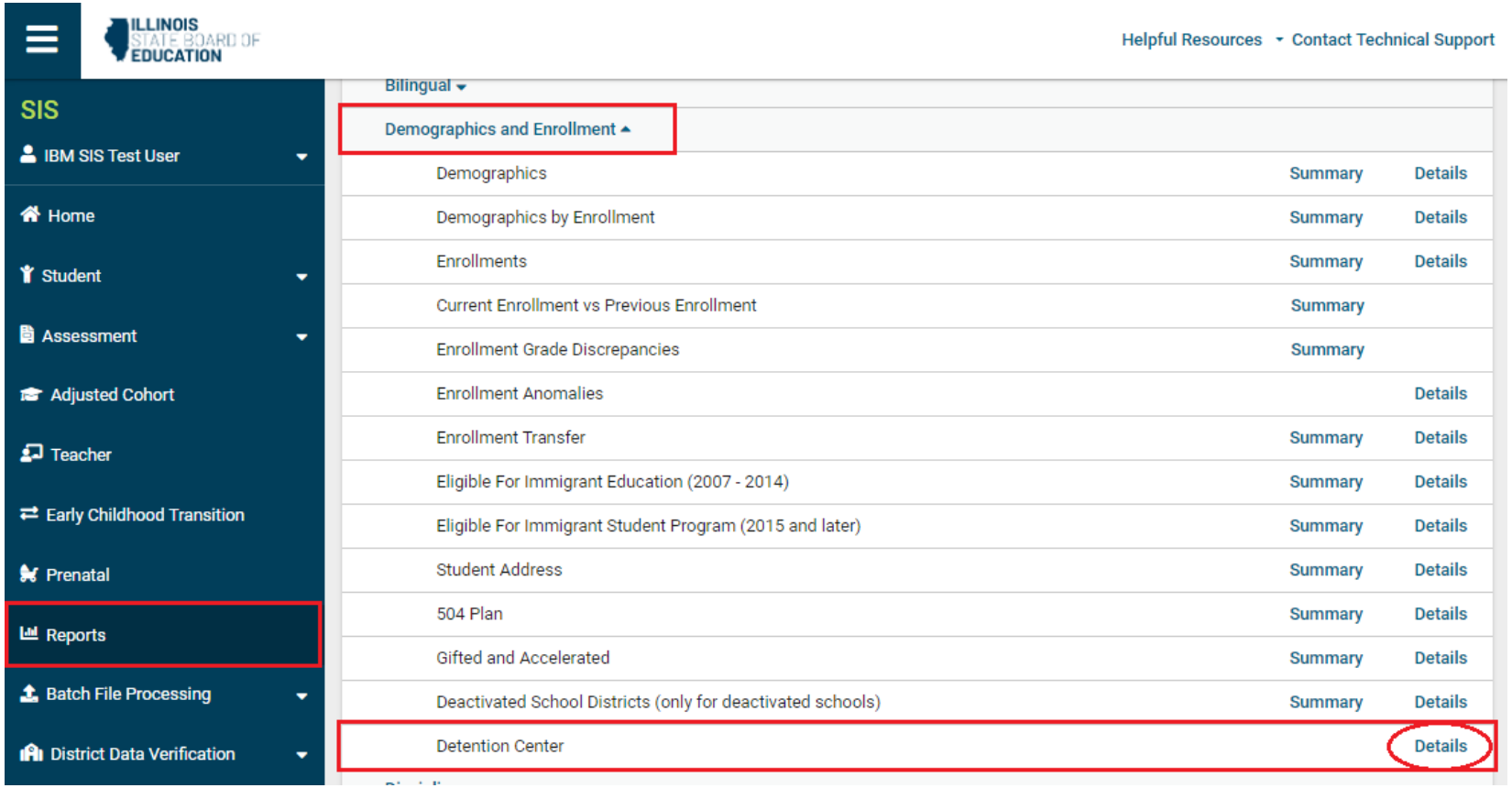
Detention Center

Detention Center Report



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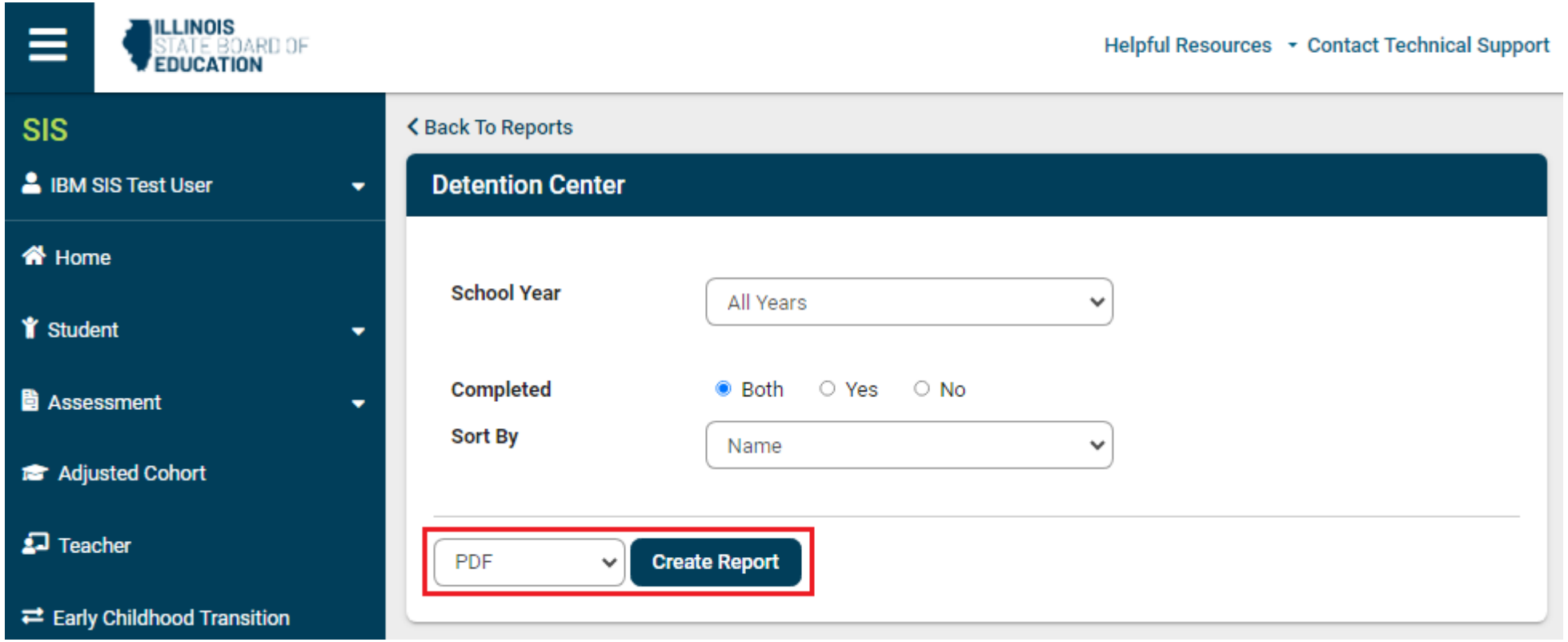
Detention Center

Detention Center Report – Criteria Page



ILLINOIS STATE BOARD OF EDUCATION

Detention Center

Detention Center – Detail Report

Illinois State Board of Education
Student Information System
County Detention Center Report

SIS Home District: 12345678901 ISBE Test District

Sorted By: Student Name

Detention Center District: 12345678901 ISBE District

Detention Center: 123456789012345 ISBE Detention Center

Student ID	Name	Gender	Birth Date	Grade	Service Start Date	Service End Date
123456789	Test, Student	M	08/15/2006	09	02/03/2021	02/24/2021
123456789	Test, Student	M	08/15/2006	10	12/06/2021	01/25/2022
123456789	Test, Student	M	08/15/2006	10	03/23/2022	06/08/2022

ILLINOIS STATE BOARD OF EDUCATION

SY24 Reminders

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SY24 Reminders

Restraint and Time Out (RTO)

- RTO events must be entered within two days of the occurrence.
- RTO can only be entered online. (Batch method was removed)
- RTO events can be entered by the Home or Serving school where the event occurred.
- Students do not need to be enrolled to enter the RTO record into SIS.
- Refer to the RTO Training Module for further guidance.

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Teacher Course Assignments

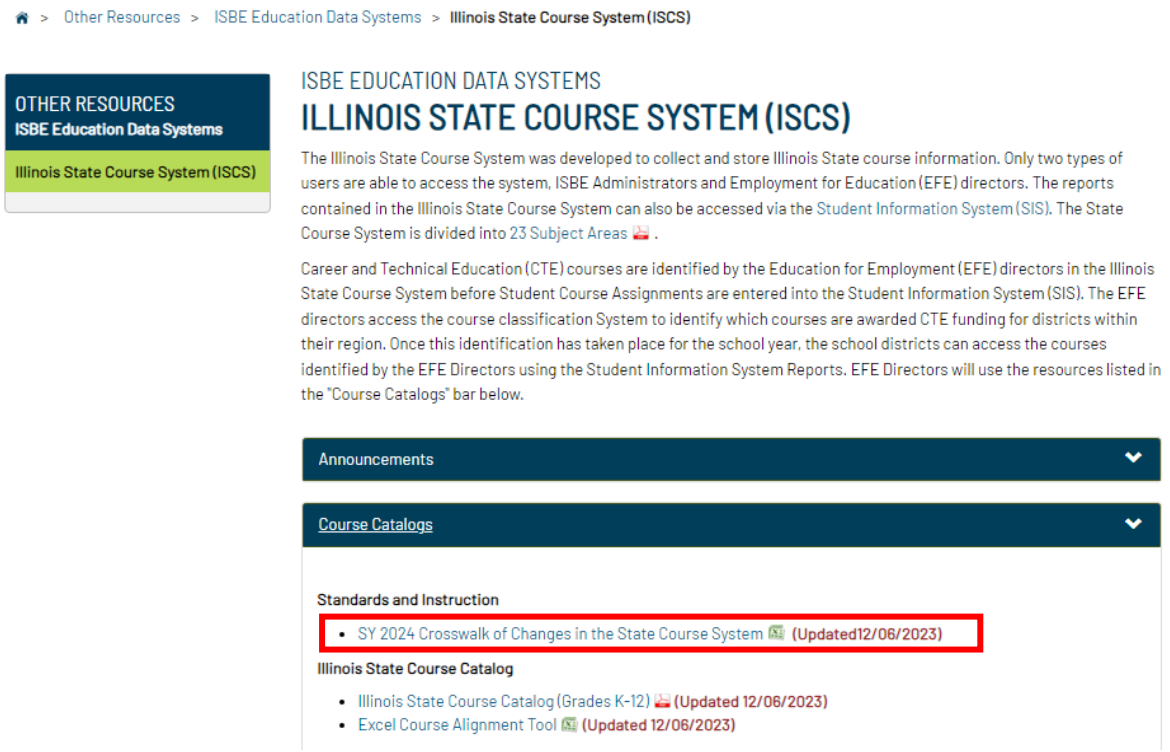
- Starting SY24 - SIS does not accept EIS Position Codes: 601 – 699.
- Only EIS Position Codes: 200 – 251 can be submitted in SIS.

Position Code	Position Code Description
200	Teacher
201	Reading Teacher
202	Bilingual Education Teacher
203	English as a Second Language Teacher
204	Visiting International Teacher
207	Speech Language Pathology Teacher
208	Career and Technical Educator (CTE)
250	Special Education Teacher
251	Bilingual Special Education Teacher

ILLINOIS STATE BOARD OF EDUCATION

Student Course Catalog Updates

- ISBE retired all courses that began with Subjects 51-73.
- SY 24 Crosswalk of Changes in the State Course System has been posted.



ILLINOIS STATE BOARD OF EDUCATION

Upcoming Key Dates & Webinars

ILLINOIS STATE BOARD OF EDUCATION

Upcoming Key Dates

Activity	Dates
IAR Pre-ID file sent to vendor	January 26, 2024
IAR online and paper testing – earliest start date for SY24	March 4, 2024
Last day of ACCESS testing for SY24	March 5, 2024
Last SIS upload sent to DLM-AA vendor	March 8, 2024, 4pm
First day of ACCESS correction window (no test results) for SY24	March 11, 2024

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Upcoming Key Dates

Activity	Dates
504 Plan submissions due	March 11, 2024, 4 p.m.
DLM-AA Testing – earliest start date for SY24	March 13, 2024
SAT with Essay, PSAT 10, and PSAT 8/9 – earliest start date for SY 24	March 18, 2024
Last Day of IAR (Illinois Assessment of Readiness) Testing – Paper for SY24	April 5, 2024
SY24 fall and spring EBF enrollment counts deadline EBF verification deadline -- verify October 1, March 1 EL records and Detention Center data	April 15, 2024, 4 p.m.

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Upcoming Key Dates

Activity	Dates
EL data due for population of eGMS Ceiling Calculator Funding Allocation Report	April 15, 2024, 4 p.m.
Last day of IAR testing online for SY24	April 19, 2024
SAT with Essay, PSAT 10, and PSAT 8/9 – latest end date for SY24	April 26, 2024
Last day of DLM-AA testing for SY24	May 8, 2024
SY24 Student Attendance data finalized	July 12, 2024, 4:00 p.m.

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Upcoming SIS Webinars

Monitor SIS webpage page for upcoming webinars' registration links

Activity	Date & Time
End of SY24 planning for SY25	May 1, 2024
End of Year 2023-24 Report Card data verification	June 18, 2024

All scheduled 1:30-3 p.m.

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Next Steps for Districts

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Next Steps for Districts

Run SIS reports to verify the following student data are accurate and complete:

- Review SIS Key Dates to verify all upcoming data collection deadlines.
- Verify 504 Plan submissions.
- Verify EBF Enrollment Counts.
- Complete Detention Centers enrollments.
- Complete EL records for TBE and TPI students.

Verify Program Indicators are marked correctly in SIS (e.g., IDEA Services, EL Indicator)

Review Assessment Pre-ID

- Verify Grade Level and Alternate Assessment Indicator are correct in SIS.
- Verify Testing School code is set correctly.

Clean up multiple SIDs.

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Where to Direct Questions

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Where to Direct Questions

ISBE SIS Help Desk

- 217-558-3600, option 3
- SIS@isbe.net
  - SIS policy questions are directed to the proper ISBE department.
  - SIS technical questions are answered by the SIS Help Desk.

ILLINOIS STATE BOARD OF EDUCATION

NOTICE: This webinar is being recorded!

Please *do not* provide any student, personal, or vendor information.

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