



Illinois State Board of Education



Statewide SIS Training
Student Information System



School Year 2020

Agenda

- Welcome / Introductions
- Objectives
- ISBE SIS Resources
- ISBE Contact Information
- Overview: The Student Information System (SIS)
- Accessing SIS
- SIS School Year at a Glance
- Batch Files
- Ed360
- ISBE Contact Information



Welcome / Introductions

Presenters

- **Adam Lowery**
SIS Project Manager
- **Lindsay DeRosa**
SIS Lead Business Analyst
- **Tandi Turner**
ISBE SIS Business Analyst

Other Members of the SIS Team

- **Neli Kelley**
SIS Development Team
- **Amsa Easwaran**
SIS Development Team
- **Mike Kowalski**
SIS Development Team
- **Mike Pflugmacher**
SIS Development Team
- **Don Finch**
SIS IT Technical Lead
- **Pavithra Shetty**
SIS IT Technical Lead
- **Roy Williamson**
ISBE SIS Business Analyst



Objectives

- Efficient material presentation - cover over 150 slides an hour
- Discuss SIS data updates
 - Update local student software package and send updates
 - Search SID - Enrollment tab - 90%
- Identify source information of data categories and due dates
 - <https://www.isbe.net/Pages/Student-Information-System-Key-Dates.aspx>
- Explain common problems exiting a student's enrollment
 - Missing Data: District Status Panel - Data Completion Status Chart
- System functionality review - SIS is a pattern driven system: new collections will function the same as old collections
 - Online
 - Batch Files
 - Reports



ISBE SIS Resources

Resource documents are readily available:

- Located on the ISBE SIS webpage at <https://www.isbe.net/Pages/Student-Information-System.aspx>
- ISBE SIS Announcements
 - User Manual
 - Validations Document
 - File Format Layouts
- Excel Templates
 - Tips for Completing (Data Collection Name) Template
 - Steps for Creating and Uploading (Data Collection Name)
- Data Elements
- Archived Meetings and Presentations
- Frequently Asked Questions



ISBE Contact Information

Assistance is available when you need it:

- ISBE Help Desk
 - (217) 558-3600 – Option 3 – 8:00 a.m. to 4:30 p.m.
 - help@isbe.net
- ISBE SIS Information Website
 - <https://www.isbe.net/Pages/Student-Information-System.aspx>



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Student Information System (SIS) Overview

Overview: The Student Information System

- **SIS Functions**
 - Assigns a unique student identifier (SID)
 - Collects demographic, enrollment, performance, and program participation data for each student
 - Interfaces with internal ISBE Systems
 - Tracks students from school/facility to school/facility and district to district within the state
 - Provides schools, districts and facilities the ability to report timely and accurate data/information through standardized reporting capabilities
 - Accepts data entered either online or via the batch process
 - Provide data to drive more enlightened policy decisions resulting in enhanced educational opportunities for all children
 - Reduce data collection burden on schools, districts, and facilities
 - Enhance the use and relevance of state data by districts and schools
 - Respond to the accountability and reporting requirements of ESSA and other federal and state education programs



Overview: The Student Information System

Increased importance of providing timely and accurate student enrollment data

- Enrollment Start and End Dates
- Grade Level
- Home School RCDS (School for the area where the student resides)
- Serving School RCDS (School where student attends, course is taught, & teacher assigned)
- Service Provider RCDS (Entity providing services for the student that may not be the Serving School)
- Student can have only one Home school RCDS but multiple Serving schools (Area Career Centers, Special Education Private Facilities, Regional Safe Schools, etc.)



Overview: The Student Information System

ISBE Data Transfer Web Service for Batch Automation

This service is suitable for both LAN and Web applications and also works for ISBE Web Application Security System (IWAS) and Non-IWAS based systems. The web service provides a method for entities outside of ISBE to programmatically automate the sending and retrieving of batch data to any system. Any modern programming language should have the ability to call a web service to automate the sending and retrieving of batch data.

Each user of the web service will need a unique Activation Key which identifies the user and the system the batch data is associated with. Generally the ISBE system you are working with will provide a method for you to create an activation key.

The web service is hosted on a secure web server so all data transfers will be secure and encrypted so there is no need for external encryption or decryption of data.

All SIS formats are supported.

300+ Districts are currently using the web service.



Overview: The Student Information System

Data submitted to SIS is used for the following reports:

- Student Course Assignment
- Teacher Course Assignment
- Average Daily Attendance (ADA)
- Student Discipline
- Advanced Coursework (Dual Credit, AP and IB)
- Freshman on Track
- 8th Graders Taking Algebra I
- Graduation Rates
- Drop Out Rates
- Multiple Measures Index (MMI)
- Annual Measureable Achievement Objectives (AMAO)
- eGMS
- Every Student Succeeds Act (ESSA)
- Kindergarten Development Survey (KIDS)
- Employment Information System (EIS)
- Regional Safe School Funding (RSSP)
- Special Education Claims (ISTAR)
- Report Card
- Vocational Funding
- ED360
- Data Quality Dashboard



Overview: The Student Information System

SIS User Access Levels

- **View Only** - Search for a Student ID and view all reports
- **RCDT General User** - RECOMMENDED FOR SEARCHING. General users can access functions to request new Statewide Student Identifiers for an individual student and to search for an existing Statewide Student Identifier. General users can be district-based or school-based personnel and act on behalf of the whole district.
- **RCDT Admin** - RECOMMENDED FOR UPLOADING SIS DATA. This individual is the RCDT Administrator (or his/her designee) responsible for submitting batch files to the Illinois State Board of Education (ISBE). The RCDT Admin has signatory authority and certifies that the submitted data is correct to the best of his/her knowledge and belief.
- **ISBE Admin** - ISBE USE ONLY. This individual is an ISBE employee with administrator rights.



Data Privacy and Security

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- Depending on your role, you may be able to access:

- Student Level data
- Summary data
- Economic indicators
- Downloadable data
- All users of the secure portal, regardless of role, are obligated to Protect Student Privacy. All secure roles enable student data access to some degree and the data is not redacted like the public portal.
- You are legally and ethically obligated to safeguard the confidentiality of these student records.



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Accessing SIS

Accessing SIS

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- Access SIS through ISBE's Web Application Security System (IWAS)
- Link to IWAS from ISBE's Homepage at <https://www.isbe.net/Pages/Student-Information-System.aspx>
- Find the IWAS User Guide on the IWAS Login Screen



Accessing SIS

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- Enter Login information or select the Sign Up Now link



Accessing SIS

The screenshot shows the Illinois State Board of Education website. In the 'MY SYSTEMS' section, there is a list of applications. A red arrow points to the 'Student Information System' link, which is highlighted in blue.



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Accessing SIS

- SIS Homepage (Announcements)

The screenshot shows the Student Information System homepage. A red box highlights an announcement: "2019-2020 SIS users have been posted. Please review 2019-2020 users and demographic and make any corrections as needed. If you do not see your user, please contact your local SIS administrator for assistance. For more information, visit the SIS user guide." Below the announcement is a search bar with the text "Search" and "Go".



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Accessing SIS

- SIS District Status Panel

The screenshot shows the SIS District Status Panel. On the left, there is a bar chart titled "Current Enrollment & Progress Relative?" showing enrollment trends for various districts. On the right, there is a table titled "Enrollment Key Dates" and "Current Enrollment Data Comparison - Year?" with columns for District, Enrollment, and % Change.



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SIS School Year at a Glance



SIS School Year at a Glance

21

- **Key Date: August 1, 2019**
 - Student Registration
 - Parents Complete Home Language Survey
 - 1st Day of School (Fall Term) - Enroll Students into SIS
 - Submit Student Demographics Enrollment data
 - Birth to 3
 - Pre-K (Early Childhood)
 - Submit Early Childhood Outcomes Entry Rating for Pre-K students with IEP's
 - K-12
- **Key Date: September 13, 2019, by 4:00 p.m.**
 - DLM-AA Pre-ID File sent to Vendor
- **Key Date: September 27, 2019, by 4:00 p.m.**
 - ACCESS Site File and Testing Window
- **Key Date: October 1, 2019, by 4:00 p.m.**
 - Seal of Biliteracy Awards Data for SY 2019 due
 - Seal of Biliteracy Application for SY 2020



SIS School Year at a Glance

22

- **Key Date: October 25, 2019, by 4:00 p.m.**
 - Eligible for Immigrant Education Program data due and extracted from SIS for funding eligibility and allocation calculations
- **Key Date: November 8, 2019, by 4:00 p.m.**
 - ACCESS Label File sent to vendor
- **Key Date: November 15, 2019, by 4:00 p.m.**
 - School Year 2020 Fall Enrollment Counts submissions due
 - Service Provider data due (IDEA Services Students only)
 - Student Addresses due (IDEA Services Students only)
- **Key Date: January 17, 2020, by 4:00 p.m.**
 - Submit Fall Student Course Assignments
 - Submit Fall Teacher Course Assignment Entry Records
- End of Fall Term
 - Submit any completed Fall Student Course Assignments
 - Submit any completed Fall Teacher Course Assignment Exit Records
 - Submit Teacher Course Assignment Exit Records



SIS School Year at a Glance

23

- 1st Day of Spring Term
 - Submit any new Student Course Assignments without End Date/Final Grade
 - Submit any new Teacher Course Assignment Entry
- **Key Date: January 31, 2020, by 4:00 p.m.**
 - PSAT 8/9, PSAT 10, and SAT Pre-ID file sent to Vendor for printing labels and determining test booklet and manual quantities
- **Key Date: February 12, 2020**
 - DLM-AA Data Lockdown in Kite
- **Key Date: February 14, 2020, by 4:00 p.m.**
 - Last SIS Upload sent to DLM-AA
- **Key Date: March 3, 2020**
 - Last Day of ACCESS Testing
- **Key Date: March 4, 2020**
 - First Day of ACCESS Correction Window (No Test Results)



SIS School Year at a Glance

24

- **Key Date: March 11, 2020**
 - DLM-AA Testing - Earliest Start Date
- **Key Date: March 31, 2020, by 4:00 p.m.**
 - EL Data due for the Population of the eGMS Ceiling Calculator Funding Allocation Report
- **Key Date: April 14, 2020**
 - SAT Initial Test Date
- **Key Date: April 14, 15, 16, 2020**
 - PSAT 8/9 and PSAT 10 Initial Test Date
- **Key Date: April 15, 2020**
 - First Day of SAT/PSAT Correction Window (No Test Results)
- **Key Date: April 16, 2020 4:00 p.m.**
 - School Year 2020 Spring Enrollment Counts Deadline
 - 504 Plan Submissions due



SIS School Year at a Glance

25

- **Key Date: May 6, 2020**
 - DLM-AA Testing – Latest End Date
- **Key Date: May 7, 2020**
 - First Day of DLM-AA Correction Window (No Test Results)
 - ACCESS Preliminary Scores posted in SIS (T.B.A.)
- **Key Date: May 22, 2020**
 - ACCESS Last Day of Assessment Corrections
- **End of Spring Term**
 - Submit completed Student and Teacher Course Assignments
- **Key Date: Early June 2020**
 - DLM-AA Final Scores posted in SIS
 - IAR Final Scores posted in SIS
- **Key Date: Early July 2020**
 - SAT/PSAT Final Scores posted in SIS



SIS School Year at a Glance

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- **Submit data and verify accuracy of:**
 - SOA Plan data
 - Birth to 3 data
 - Caregiver Demographic data (Birth to 3)
 - College Course Assignments
 - College and Career Readiness Indicator data
 - Early Childhood Outcomes Entry and Progress Ratings for Pre-K Students with IEP's
 - EL Information
 - EL Screener
 - Gifted and Accelerated data
 - Homeless data
 - Immigrant data
 - Outside Course Assignments (Grades 9-12 only)
 - Prenatal
 - Regional Safe School Program (RSSP) data
 - Seal of Biliteracy Awards data (Graduated Students only)
 - Service Provider data (Students with IDEA Services' only)
 - Student Attendance data
 - Student Address data (Students with IDEA Services' only)
 - Student Course Assignments (Pre-K - Grade 12)
 - Student Discipline data
 - Teacher Course Assignments (Pre-K - Grade 12)



SIS School Year at a Glance

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- **Key Date: July 31, 2020**
 - ACCESS Posting of Final Scores
- **Key Date: July 31, 2020, by 4:00 p.m.**
 - Exit All Enrollments for 2020 School Year
 - Student Discipline Groups data submissions due
- **Key Date: August 14, 2020, by 4:00 p.m.**
 - Adjusted Cohort Graduation Rates Finalized
 - Advanced Coursework (IB, AP, and Dual Credit) data Finalized
 - Chronic Absenteeism data Finalized
 - Chronic Truancy data Finalized
 - Freshman on Track data Finalized
 - Percent 8th Graders Taking Algebra I data Finalized
 - Student Mobility data Finalized



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Student Demographics Enrollment Data

Student Demographics Enrollment Data



- **Key Date: August 1, 2019**
 - Student Registration
 - Parents Complete Home Language Survey
 - 1st Day of School (Fall Term) - Enroll Students into SIS
 - Submit Student Demographics Enrollment data
 - Birth to 3
 - Pre-K (Early Childhood)
 - Submit Early Childhood Outcomes Entry Rating for Pre-K students with IEPs
 - K-12
- **Key Date: September 13, 2019, by 4:00 p.m.**
 - DLM-AA Pre-ID File sent to Vendor
- **Key Date: September 27, 2019, by 4:00 p.m.**
 - ACCESS Site File and Testing Window
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 - Seal of Biliteracy Awards Data for SY 2019 due
 - Seal of Biliteracy Application for SY 2020



Student Demographics Enrollment Data

- Request New SID

The screenshot shows the 'Request New SID' interface. On the left, there's a 'Person Profile & Program Selection' section with a bar chart showing enrollment data. On the right, there are two tables: 'Person Profile' and 'Person Profile - Demographics'. The 'Person Profile' table lists fields like Name, Birth Date, and Gender. The 'Person Profile - Demographics' table lists fields like Race, Ethnicity, and Home Language.



Student Demographics Enrollment Data

- Request New SID - Enter Mandatory Student Attributes

The screenshot shows the 'Request New SID - Enter Mandatory Student Attributes' form. It includes fields for 'Last Name', 'First Name', 'Middle Name', 'Date of Birth', 'Gender', 'Race', 'Ethnicity', 'Home Language', and 'Enrollment Status'. There are also checkboxes for 'Is a Student' and 'Is a Teacher'.



Student Demographics Enrollment Data

- Request New SID - Search Results

The screenshot shows the 'Request New SID - Search Results' screen. It features a search bar at the top and a table of search results. The table has columns for 'Last Name', 'First Name', 'Middle Name', 'Date of Birth', 'Gender', 'Race', 'Ethnicity', 'Home Language', and 'Enrollment Status'. Below the table, there are 'Details' and 'Request New SID' buttons.



Student Demographics Enrollment Data

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Demographic Validations

- Date of Birth**
 - Format is mm/dd/yyyy
 - Students must be between 1 day and 22 years old
 - Birth to 3 students must be born on or before the Enrollment date and less than 3 years of age
 - Pre-K students must be at least 3 years old on the enrollment date and less than 6 years old as of September 1st of current school year
 - K-12 students must be at least 3 years old and less than 22 years on the enrollment date.
- Name Fields**
 - Use only alpha characters and spaces, or one hyphen
 - Periods, commas, and apostrophes are not accepted
 - Middle Name Exception: Asterisk is accepted for "no legal middle name"
 - Space or apostrophe in names such as O'Brien should be removed and submitted as Obrien
 - If appropriate (such as for Hispanic children), use mother's maiden name followed by a hyphen (-) and then the father's last name (no spaces)



Student Demographics Enrollment Data

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- Home school RCSDS validations**
 - Only Home School/Facility Districts may add/update public school district, or other state funded school
 - The Serving RCSDS cannot end in "9000" date Student data. (Home, Serving, and Service Provider facilities can add and update Student Course Assignments.)
 - Home RCSDS codes cannot end in 0000, 90xx, 93xx, or 92xx
 - Private facilities with codes ending in 0000 should contact the ISBE Helpdesk
 - Home RCSDS for Entry/Grade Levels 01 through 12 cannot be a 3000 school
- Serving School RCSDS validations**
 - Code cannot end in "0000" if an ROE
- RCSDS breakdown**

R	Region Code	2 Characters
C	County Code	3 Characters
D	District/Serving Entity Code	4 Characters
T	Type Code	2 Characters
S	School Code	4 Characters



Student Demographics Enrollment Data

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Student Demographics Enrollment File Format

- Student ID
- SNAP ID
- Legal Last Name
- Legal First Name
- Legal Middle Name
- Language Code
- Mother's Maiden Name
- Race Code
- Gender Code
- Birth Date
- Birth Place Name
- Reading 1st Indicator
- Reading Improvement Block Grant Indicator
- Title I Indicator
- Eligible for Immigrant Education Program
- Home Language
- Native Language
- Homesick Indicator
- Migrant Indicator
- Private School Student
- Military Connected Student Indicator
- SES Indicator
- EL Indicator
- IEA Services
- Dual Language
- Language of Instruction
- FRL/Low Income Indicator
- 21st Century Indicator
- Enrollment Type
- Enrollment Date
- RCSDS for Home School
- RCSDS for Serving School
- Entry/Grade Level
- School Year
- PDA - Percent of Day Attended
- Tuition-In Indicator



Student Demographics Enrollment Data

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Percent of Day Attended (PDA)

The percentage of a FULL day the student attends.

- Acceptable values will be .01 to 1.00.
- The value must be > 0 and <= 1.00 (If only one enrollment exists, the value will typically be 1.00; multiple Enrollments should usually add up to 1.00)

Note - PDA can be found in the following SIS Batch File Formats:

- Student Demographic Enrollment
- Demographics and Early Childhood V3



Student Demographics Enrollment Data

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- **Enrollment Validations**
 - A student can be actively enrolled in only one Home School
 - A student may attend multiple Serving Schools
 - School Year must be the current school year (2020)
 - Enrollment date must be in mm/dd/yyyy format and within the date range of July 1 to July 31 for the current School Year (i.e. 07/01/2019, through 07/31/2020)
 - Enrollment Date cannot be a future date
 - Student should only be entered as "Original entry to US schools" one time



Student Demographics Enrollment Data

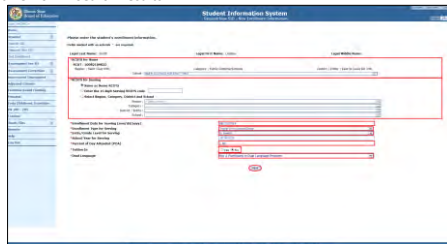
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- **Enrollment Validations (Continued)**
 - The "Enrollment Date" must be greater than the student's previous "Exit Date", unless the previous enrollment record was identified as "Erroneous".
 - The Enrollment Date is the first day of full attendance and the Exit Date is the last full day of enrollment the student completed.
 - Home School, Serving School, and Grade Level cannot be updated in an existing record. If they are incorrect, the student enrollment must be "exited" and a new, accurate enrollment record must be created instead.
 - Student cannot have more than one active enrollment in different grade levels.
 - If using the batch process to submit the data, all Early Childhood students (Pre-K) must be entered using the Demographic and Early Childhood V3 File Format.
 - Students cannot re-enroll after they graduate (i.e., if exit code 06 was used)



Student Demographics Enrollment Data

- Request New SID – Search Results



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Student Demographics Enrollment Data

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- **Grade Level = Evaluation (22)**
 - For potential IDEA Services students (required by I-STAR)
 - Only available when Requesting a New SID Online
 - Birth to 22 years old



Student Demographics Enrollment Data



- **SIS/I-Star Interaction**
 - All Students **MUST** have SIDs
 - Parochial students
 - Birth to 3
 - Students evaluated and **NOT** served
 - Accurate Enrollment Districts and Dates directly affect funding
 - RCDS for Home = Resident District in I-Star
 - RCDS for Service Provider in SIS = Serving District in I-Star
 - RCDS for Serving in SIS = Serving School in I-Star
 - Enrollment/Exit Dates in SIS must encompass Begin/End Dates in I-Star
 - I-STAR assumes SIS data is accurate
 - I-STAR will provide errors when it validates against SIS data that does not match.
 - Changes may need to be made in I-STAR or SIS.
 - If I-STAR records are dis-approved, claims cannot be submitted and there will be an impact on funding for the district



Student Demographics Enrollment Data

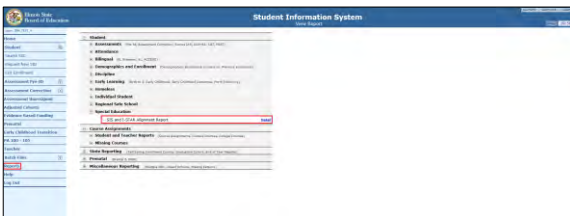


- **IDEA Services**
 - 01 – Yes (IEP/ISP)
 - 02 – No
- **Note: ISP Students must also be Private School Students (PSS Indicator = Yes)**
- **IDEA Services students will have one Service Provider identified for each enrollment**
 - Service Provider will default to the Serving RCDS
 - Serving RCDS code that uniquely identifies the school/program where a student is being educated



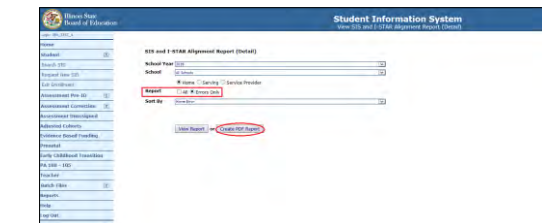
Student Demographics Enrollment Data

SIS and I-STAR Alignment Report



Student Demographics Enrollment Data

SIS and I-STAR Alignment Report: Errors Only



Student Demographics Enrollment Data

SIS and I-STAR Alignment Report



Student Demographics Enrollment Data

Early Childhood (Pre-K) Enrollment Validations

- If IDEA Services is Yes, the Home RCDTS must be a public school
- All students must be at least 3 years old on the 1st day of class (enrollment date)
- Non-IDEA Service Student must be less than 5 years old on September 1, 2019.
- IDEA Service Student must be less than 6 years old on September 1, 2019.
 - If the student was enrolled in an Early Childhood Program when they were 5 or 6 years of age, the system will allow them to enroll even after turning 6 (IDEA Services = No) or 7 (IDEA Services = Yes).

Early Childhood Validations

- When the student is actively enrolled in the District, only the Home District may update the student's Early Childhood record
- All dates must be in the mm/dd/yyyy format and cannot be future dates



Student Demographics Enrollment Data

New Demographic and Early Childhood V3 File and Early Childhood V3 File

- Removed the following fields:
 - Early Intervention
 - Referral by CFC
 - Eligibility Determination Date
 - EI Number
 - Reason for Delay
 - IEP Completion Date
 - Date Services Began



Student Demographics Enrollment Data

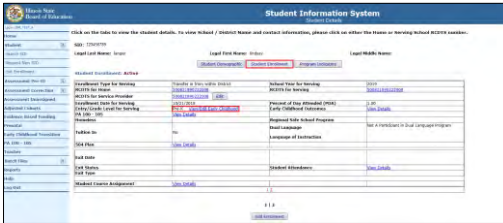
Household Income Criteria (New Validation)

- Did not collect (07) is acceptable for the following scenarios:
 - When IDEA Services, Homeless, or Youth in Care = Yes
- AND
- Preschool For All Expansion funding option is set to any of the following:
 - Federal – Preschool Full Day Expansion (01)
 - Federal – Preschool Expansion – PFA Enhanced (02)
 - Federal – Preschool Expansion – Head Start Enhanced (03)
 - State – Preschool Full Day Expansion (04)
 - State – Preschool Expansion – PFA Enhanced (05)
 - State – Preschool Expansion – Head Start Enhanced (06)



Student Demographics Enrollment Data

- Student Enrollment - Early Childhood link

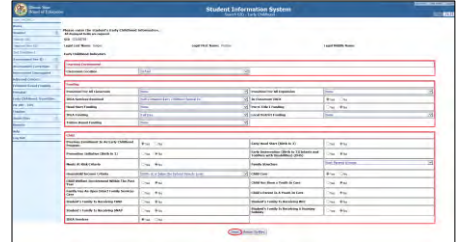


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Student Demographics Enrollment Data

- Early Childhood Data Entry Screen



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Student Demographics Enrollment Data

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Program Indicator Validations

- If student is an English Learner (EL), the Native Language cannot be English.
 - Once set to "Yes", the EL Indicator cannot be updated to "No" until the EL record contains all the mandatory data and the appropriate Date EL Services Ended and Reason for Ending EL Services.
 - To meet English Proficiency the minimum Overall Composite Proficiency Level on ACCESS must be 4.8 or higher.
 - If ALL requirements are met, the student's EL indicator should be "No", otherwise it should remain set to "Yes".
- For additional information, please visit: <https://www.isbe.net/Pages/English-Learners.aspx>.



Student Demographics Enrollment Data

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Program Indicator Validations

- SES Indicator and Tuition-In Indicator for Pre-K must be set to "No"
- When enrolling a Birth to 3 student (Grade Level "00"), the following mandatory fields will be set to "02" or "No" when the file is processed or will be forced "No" online
 - 21st Century Indicator
 - IDEA Services
 - EL Indicator
 - Private School Student Indicator (PSS)
 - Title I Indicator
 - SES Indicator
 - Tuition-In Indicator



Student Demographics Enrollment Data

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- **Program Indicator Validations**
 - Students Under Evaluation will have the following mandatory Program Indicators set to "No":
 - Homeless
 - 21st Century Indicator
 - IDEA Services
 - EL Indicator
 - Private School Student
 - Free or Reduced Price Lunch (FRL) / Low Income
 - Title 1 Indicator will default to "Not a Participant in Title I Program"
 - SES Indicator
 - Tuition-In Indicator
 - Native and Home Language must be provided for all grade levels



Student Demographics Enrollment Data

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- **Private School Student Indicator (PSS)**
 - A private school student is a student whose parent/guardian has chosen to enroll the student in a nonpublic school (e.g., parochial) for general education, with the parent(s) bearing the cost of the student's private education. This includes students who are being home schooled by their parents.
 - Students with disabilities who are being served by the district under an IDEA Individualized Services Plan (ISP).
 - Students who are dually enrolled in a nonpublic school and in their public school district of residence (i.e., their home district) in order to take career and technical education (CTE) coursework at a public school.
- **Private School Student Indicator (PSS) Validations**
 - Grades Pre-K – 12
 - If IDEA Services is "Yes" and Private School Student (PSS) is "No" the student is IEP (Individual Education Plan)
 - If IDEA Services is "Yes" and Private School Student (PSS) is "Yes" the Student is ISP (Individual Service Plan)



Student Demographics Enrollment Data

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- **Military-Connected Student (ESSA Requirement)**
 - Indicator Options - Yes/No
 - Mandatory - Yes
 - Indicator Definition - A student who's Legal Guardian is a member of the Armed Forces or Full-time National Guard on active duty. The terms "Armed Forces," "active duty," and "fulltime National Guard duty" have the same meanings as defined in 10 U.S.C. 101(a)(4), 101(d)(1), and 101(d)(5).
 - "Armed Forces" means the Army, Navy, Air Force, Marine Corps, and Coast Guard.
 - "Active duty" means full-time duty in the active military service of the United States, including full-time training duty, annual training duty, and attendance, while in the active military service, at a school designated as a service school by law or by the secretary of the military department concerned. Such term does not include full-time National Guard duty.
 - "Full-time National Guard duty" means training or other duty, other than inactive duty, performed by a member of the Army National Guard of the United States or the Air National Guard of the United States in the member's status as a member of the National Guard of a State or territory, the Commonwealth of Puerto Rico, or the District of Columbia under section 316, 502, 503, 504, or 505 of title 32 for which the member is entitled to pay from the United States or for which the member has waived pay from the United States.
 - Must be the same for dual enrolled students
 - If in the middle of an enrollment the legal guardians are no longer members of the armed forces, maintain Yes until the next enrollment
 - If unknown set to "No"
 - For more information: <https://www.isbe.net/Pages/Children-of-Military-Families.aspx>



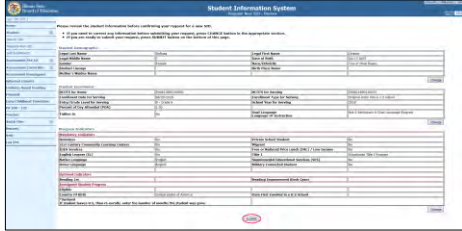
Student Demographics Enrollment Data

- **Request New SID - Program Indicators Screen**



Student Demographics Enrollment Data

- Request New SID - Review

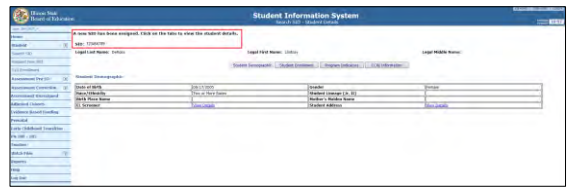


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Student Demographics Enrollment Data

- New SID Assigned!



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Student Demographics Enrollment Data

Use Search SID to update student data or to Add an Enrollment

- View Student Demographics, EL Screener, Student Address, Gifted and Accelerated, or Seal of Bilingual Awards Information (Demographic Tab)
- Add an Enrollment and Update Student Course Assignment, Student Discipline, Early Childhood, Early Childhood Outcomes, Student Attendance, or 504 Information (Enrollment Tab)
 - Add Enrollment
- Update Program Indicators (Program Indicators Tab)
- Update EL Data (EL Tab)
- Update College and Career Readiness Indicator Data (CCRI Tab)

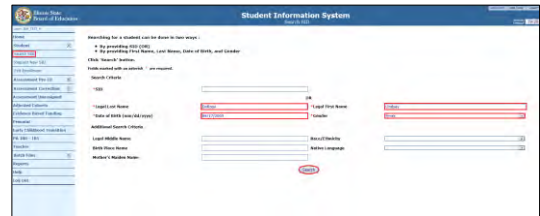


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Student Demographics Enrollment Data

- Search SID



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Student Demographics Enrollment Data

- Search SID – Search Results



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Student Demographics Enrollment Data

- Search SID – Student Details
 - 90% of data to be reported can be found on the Enrollment Tab



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DLM-AA Pre-ID

SIS School Year at a Glance

- **September 13, 2019**
 - DLM-AA Pre-ID file sent to Vendor
- **September 27, 2019**
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- **October 1, 2019**
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DLM-AA Pre-ID

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- **DLM-AA Test Window is March 11 – May 6, 2020**
- **Data Collection Practices for DLM-AA**
 - All student demographic uploads will go through the Student Information System (SIS). SIS will send the data to the appropriate assessment vendor on a regular schedule.
 - For DLM-AA, SIS will upload student data to a system called "Educator Portal," with the exception of the Personal Needs and Preferences (PNP) profile and accommodations information, which must be uploaded directly into "Educator Portal."
 - For more information on DLM-AA or the Educator Portal, please see the link below:
 - <http://www.isbe.net/assessment/dlm.htm>
 - <http://dynamiclearningmaps.org/illinois>
- **Accountability Testing Protocol**
 - ELA and Mathematics: Grades 3-11
 - Students in Grades 9 and 10 must test in ELA and mathematics.
 - Students in Grade 12 must test in ELA, mathematics, and science as required.
 - Science: Grades 5, 8, & 11



DLM-AA Pre-ID

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- **Creation of DLM-AA Pre-ID for Grades 3-11:**
 - Students testing DLM-AA must be IDEA Services (IEP) = Yes.
 - A DLM-AA Pre-ID record will be created for all students Grades 3-11 who have an IAA or DLM-AA record as their most recent assessment in SIS and are currently IDEA Services (IEP) = Yes.
- **Students in Grade 3 will always default to IAR.**
- The test can be updated to DLM-AA by selecting the "IAR" (grades 3-8) or the "SAT/PSAT" (grades 9-11) link under the Assessment Pre-ID category in SIS. Once the record is submitted as DLM-AA, the IAR record will be removed. (Note the student must be IDEA Services (IEP) = Yes)
- The test can be updated to IAR, PSAT 8/9, PSAT 10, or SAT by selecting the "DLM-AA" link under the Assessment Pre-ID category in SIS. Once the record is submitted, the DLM-AA record will be removed.
- DLM-AA students in grades 3-12 may also participate in instructionally embedded assessments and/or field testing (optional). SIS will only load grades 3-11, and grade 12 as required. Contact Laura Quimby at lquimby@isbe.net for assistance in loading additional grade 12, if needed.
 - Students who are participating in instructionally embedded assessments and/or field testing need to be enrolled and identified as taking the DLM-AA earlier to begin accessing materials through the Educator Portal.



DLM-AA Pre-ID

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- **DLM-AA Pre-ID Data Elements**
 - RCDS for Testing School
 - First Year in U.S. School
 - Grade 12 Required to Test
 - www.isbe.net/Documents/Grade_12_Testers_Flow_Chart_2019.pdf

<http://www.isbe.net/Documents/dlm-aa-pre-id.pdf>



DLM-AA Pre-ID

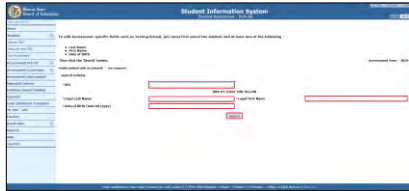
- **DLM-AA Pre-ID - Online**

The screenshot shows the SIS interface with a navigation menu on the left and a main content area. The main content area features a bar chart titled "Center Excellence & Progress Indicators?" and a table titled "Center Excellence Data Collection Status?". The table has columns for "Center", "Status", and "Last Updated".



DLM-AA Pre-ID

- DLM-AA Pre-ID – Online

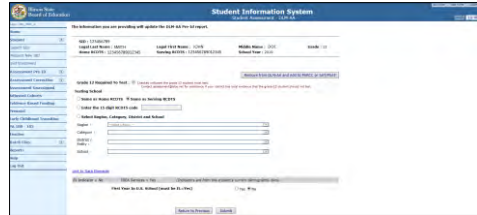


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DLM-AA Pre-ID

- DLM-AA Pre-ID – Online

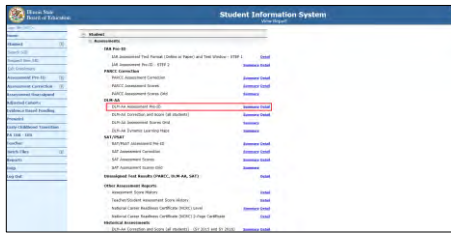


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DLM-AA Pre-ID

- SIS Reports – DLM-AA Pre-ID

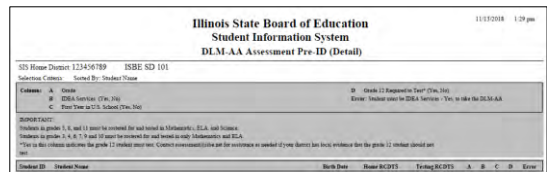


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DLM-AA Pre-ID

- SIS Reports – DLM-AA Pre-ID Report



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**Illinois
State Board of
Education**

ACCESS Site File and Testing Window

SIS School Year at a Glance

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Illinois
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Education



ACCESS Site File and Testing Window

- **What is the purpose of the Site file and Testing window collection?**
 - To transmit ACCESS assessment administration information to Data Recognition Corporation (DRC) for creation of accounts in the WIDA-AMS system, and to notify the state of the need for alternate ACCESS testing dates.
- **What needs to be reported?**
 - Report the ACCESS Testing Window for the entire district or individual school
 - All schools within the district will default to the regular testing window.
 - Regular Testing Window 01/15/2020 to 02/18/2020
 - Waiver 1 Test Window 01/22/2020 to 02/25/2020
 - Waiver 2 Test Window 01/29/2020 to 03/03/2020



Illinois
State Board of
Education



ACCESS Site File and Testing Window

- **What else needs to be reported?**
 - Site Coordinator, Technology Coordinator, and the Shipping Information for the entire district or an individual school
 - ISBE will populate all schools in the district with the "Superintendent" as the Site Coordinator and the Technology Coordinator. The Shipping address will be defaulted to the district office.

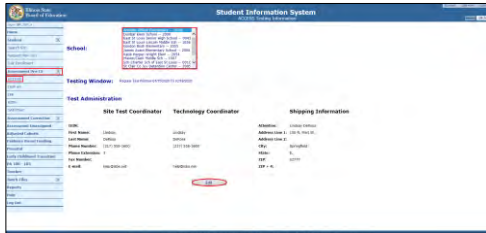


Illinois
State Board of
Education



ACCESS Site File and Testing Window

- ACCESS Test Site Information

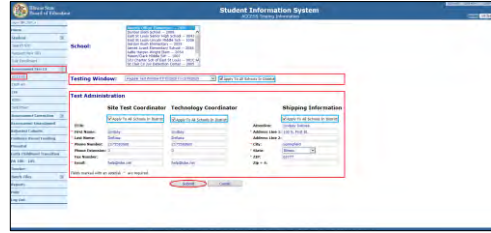


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ACCESS Site File and Testing Window

- ACCESS Test Site Information



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Seal of Biliteracy Award

SIS School Year at a Glance

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Seal of Biliteracy Award

- To add or to update a Seal of Biliteracy Award record the student must have a valid enrollment record in SIS by the following:
 - Enrollment record Home RCDT matches Seal of Biliteracy Award record's Home RCDT
 - Enrollment record School Year matches Seal of Biliteracy Award record's School Year
 - Enrollment is not erroneous
 - If updating Seal of Biliteracy Award record that already exists, Seal or Commendation cannot be "99"
 - Student must first be exited as Graduated in SIS



Seal of Biliteracy Award

Seal of Biliteracy Award Data Elements:

- Seal or Commendation
 - 01 - Seal
 - 02 - Commendation
 - 99 - Erroneous
- Language of Award
 - Language Codes (3 digits)



Seal of Biliteracy Award

Seal of Biliteracy Award Data Elements:

Method of Demonstrating English Proficiency

- 01 - English learner student meets the state proficient level on the ACCESS for ELs administered in any of grades 9-12. *Can be used for both Seal and Commendation.*
- 02 - Student achieves a "meets" or "exceeds" level in ELA on the state academic assessment administered at the secondary level. *Can be used for both Seal and Commendation.*
- 03 - Student obtains a composite score equivalent to Intermediate High or above (ACTFL proficiency levels) on the TOEFL, TOEIC or AAPPL or another standardized assessment meeting the requirements of 1.442(a)(1)(A)(ii) and either subsection (a)(1)(A)(i) or (ii), as applicable (including the ACT or SAT). *Can be used for both Seal and Commendation.*
- 04 - English learner student meets the state-level for part-time TBE placement on the ACCESS for ELs administered in any of grades 9-12. *ONLY for Commendation.*
- 05 - Student obtains a composite score equivalent to Intermediate Low or above (ACTFL proficiency levels) on the TOEFL, TOEIC or AAPPL or another standardized assessment meeting the requirements of 1.442(a)(1)(A)(ii) and either subsection (a)(1)(A)(i) or (ii), as applicable. *ONLY for Commendation.*



Seal of Biliteracy Award

Seal of Biliteracy Award Data Elements:

Method of Demonstrating Proficiency in Language Other than English

- 01 - Student obtains a composite score equivalent to Intermediate High or above (ACTFL proficiency guidelines) on an assessment of reading, writing, listening and speaking in the target language that is accepted by ISBE (or in an assessment of reading in Latin that is accepted by ISBE). *Can be used for both Seal and Commendation.*
- 02 - Student obtains a score equivalent to ACTFL Intermediate High level (meeting progress indicators for 12th grade set forth in the Standards for Learning American Sign Language (2014)) or above on an assessment of American Sign Language. The assessment must be designed according to research-based national or international standards for educational testing. *Can be used for both Seal and Commendation.*
- 03 - Student demonstrates proficiency equivalent to ACTFL Intermediate High level or above in reading, writing, listening and speaking through the alternative evidence method. *Can be used for both Seal and Commendation.*
- 04 - Student obtains a composite score equivalent to Intermediate Low or above (ACTFL proficiency guidelines) on an assessment of reading, writing, listening and speaking in the target language that is accepted by ISBE (or in an assessment of reading in Latin that is accepted by ISBE). *ONLY for Commendation.*
- 05 - Student obtains a score equivalent to ACTFL Intermediate Low or above on an assessment of American Sign Language. The assessment must be designed according to research-based national or international standards for educational testing. *ONLY for Commendation.*
- 06 - Student demonstrates proficiency equivalent to Intermediate Low or above (ACTFL proficiency guidelines) through the alternative evidence method. *ONLY for Commendation.*



Seal of Biliteracy Award

Seal of Biliteracy Award – Add/Update Awards Online

Student Information System

Student: 1616-123456789

Legal First Name: LINDSEY

Legal Middle Name:

Legal Last Name: SMITH

Seal of Biliteracy Award

State of Birth	State of Issue	Number	Private
State of Residence	State of Birth/Admission	Student Number (N, E)	
Home Phone Number	Home Address	Address - Home (City)	City - State - Zip
Work Phone Number	Work Address	Address - Work (City)	City - State - Zip
Family Contact Information			
Home Email			
Work Email			
Home Fax			
Work Fax			



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Seal of Biliteracy Award

Seal of Biliteracy Award – Edit

Student Information System

Student: 1616-123456789

Legal First Name: LINDSEY

Legal Middle Name:

Legal Last Name: SMITH

Seal of Biliteracy Award

Award Type	Current
Year of Issue	2018
Year of Completion	2018
Language of Award	
Method of Demonstrating English Proficiency	
Method of Demonstrating Proficiency in Language Other than English	



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Seal of Biliteracy Award

Seal of Biliteracy Award – Submit

Student Information System

Student: 1616-123456789

Legal First Name: LINDSEY

Legal Middle Name:

Legal Last Name: SMITH

Seal of Biliteracy Award

Award Type	Current
Year of Issue	2018
Year of Completion	2018
Language of Award	
Method of Demonstrating English Proficiency	
Method of Demonstrating Proficiency in Language Other than English	



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Seal of Biliteracy Application



SIS School Year at a Glance

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Seal of Biliteracy Application

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- The Illinois State Seal of Biliteracy application will now be collected in SIS
- Only Districts' with enrollment's in grades 11-12 can apply for the Seal of Biliteracy
- Districts' must first complete a Seal of Biliteracy Application Online before Seal of Biliteracy Awards can be submitted
- Application is due by October 1, 2019



Seal of Biliteracy Application

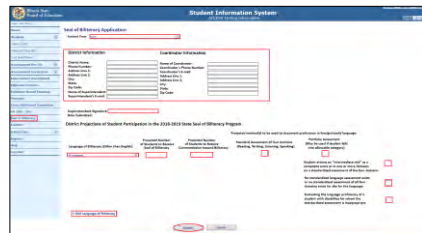
- Seal of Biliteracy Application – Online Only



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Seal of Biliteracy Application

- Seal of Biliteracy Application – Edit



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**Illinois
State Board of
Education**

Eligible for
Immigrant Education Program

SIS School Year at a Glance

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Illinois
State Board of
Education



Eligible for Immigrant Education Program

- Eligible Immigrant Education Program represents a student, ages 3-21, who was NOT born in any of the 50 states, the District of Columbia or Puerto Rico and who has been attending schools in the U.S. for less than three full academic years.
- If Student ID was created within the last 3 years, the "Country of Birth" and "Date First Enrolled in a U.S. School" must be submitted before the student can be exited.
 - If the **Country of Birth** is other than the "United States" a **Date first Enrolled in a U.S. School** must also be provided.
- Immigrant data can be submitted either online or via the batch process.
- On October 25, 2019, the Eligible for Immigrant Education count for each district is populated in the EL ceiling (grant application).
 - Birth to 3 students will be excluded.



Illinois
State Board of
Education



Eligible for Immigrant Education Program

- Country of Birth - Country codes
 - SIS Data Elements: <https://www.isbe.net/Pages/SIS-Data-Elements-approved-codes-and-indicators.aspx>
- First Date of Entry into a U.S. School will be optional if the "Country of Birth" is one of the following:
 - 1000 (U.S.)
 - 9030 (Puerto Rico)
- If a student leaves the U.S., then re-enrolls, enter the number of months the student was gone (online only)
 - Optional unless the student left the U.S. and then returned to school here



Illinois
State Board of
Education



Eligible for Immigrant Education Program

- Immigrant Student Program Link – Program Indicators Tab

Student Information System
Program Indicators

Eligible for Immigrant Education Program: **Yes**



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Eligible for Immigrant Education Program

- Eligible for Immigrant Education Entry – Program Indicators Tab

Student Information System
Program Indicators

Eligible for Immigrant Education Entry: **Yes**



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Eligible for Immigrant Program

- What SIS report displays the Eligible for Immigrant Data? – Eligible for Immigrant Reports

Student Information System
Reports

Eligible for Immigrant Data: **Yes**



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Eligible for Immigrant

- Eligible for Immigrant Report

Illinois State Board of Education
Student Information System
Eligible for Immigrant Student Program Report

4/3/2015 10:17 AM

SIS House District: 12447670112 DBSE Test District

Students Count: County Certified Students Only Sorted By: Student Name

Student ID	Name	Birth Date	House RI 2015	Starting RI 2015	County of Birth	First Date of Entry into IL	Number of Months in IL	Eligible for Immigrant Program	Completed
124476701	Smith, Michael	03/01/2000	12444767024456	1244767024456	County of Adams	03/03/2000	9	Yes	Yes
124476701	Smith, Michael	03/01/2000	12444767024456	1244767024456	County of Adams	03/03/2000	9	Yes	Yes
124476701	Smith, Michael	03/01/2000	12444767024456	1244767024456	County of Adams	03/03/2000	9	Yes	Yes
124476701	Smith, Michael	03/01/2000	12444767024456	1244767024456	County of Adams	03/03/2000	9	Yes	Yes





**Illinois
State Board of
Education**

EL Screener

SIS School Year at a Glance

- **November 8, 2019 by 4:00 p.m.**
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 - School Year 2020 Fall Enrollment Counts submissions due
 - Service Provider data due (Students receiving IDEA Services only)
 - Student Addresses due (Students receiving IDEA Services only)



Illinois
State Board of
Education



EL Screener

- EL Screener is mandatory when specific conditions apply
 - EL Screener is mandatory for EL and Non-EL students that meet all the following criteria:
 - Home Language or Native Language other than English
 - SID created after August 1, 2013
 - Enrolled in Grades K-12
 - No EL Screener data exists in ISBE SIS
 - More than one EL Screener may be provided if needed
 - If a Screener was not completed on the student, mark the Screener type as "Not Tested"



Illinois
State Board of
Education



EL Screener

- EL Screener data collected:
 - Online
 - Batch
- Student must be enrolled in the district to provide the Screener data in SIS; student can take the screening test prior to start of school
- School districts receiving a transfer student will be able to review the Screener data prior to enrollment
- Screener Test types will include Pre-IPT, Pre-LAS 2000, ELTPS, other English Language Proficiency Test, Checklist Process, Interview Process, Observation Process, other Process, Model, W-APT, ACCESS for ELs (e.g., for ELs transferred from other WIDA states), other State Assessment Results, Private Schooled Student, and (if applicable) an option for "Not Tested" – some options are only applicable to Pre-K, as noted in the Data Elements
- Only Kindergarten and 1st Semester 1st Grade students can be screened using the 09 – MODEL Screener

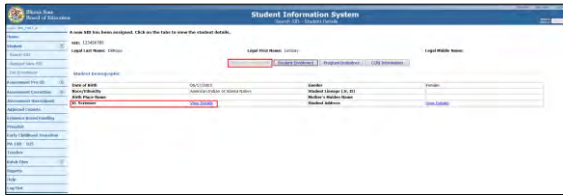


Illinois
State Board of
Education



EL Screener

- Demographics Tab - EL Screener Link

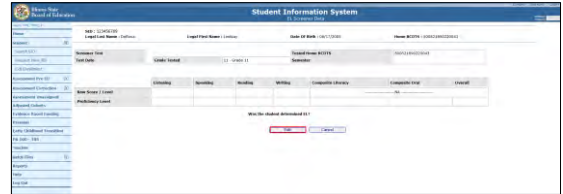


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EL Screener

- View

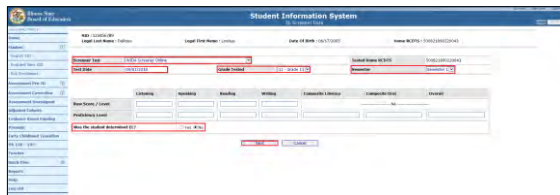


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EL Screener

- Edit

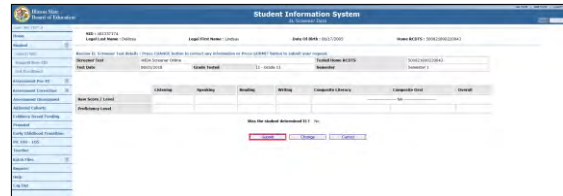


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EL Screener

- Review

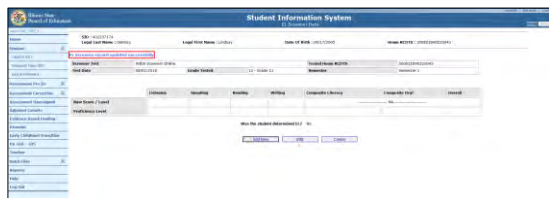


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EL Screener

- Update Successful



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EL Screener

- EL Screener Reports



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EL Screener

- EL Screener Reports

2019 EL Screener (Detail)		08/05/2019 10:00 AM																			
<p>Selection Criteria: None (None Selected)</p> <p>Report By: Teacher/Teacher</p>																					
A	Grade	M	Used EL Screener Test Dates	F	Writing Proficiency Level																
B	Rate	J	Language - Basic Skills Level	G	Language Proficiency Level																
C	Grade Level of State of System	K	Language - Basic Skills Level	H	Language Proficiency Level																
D	State Language Code	L	Language - Basic Skills Level	I	Grade or Composite Proficiency Level																
E	State Language Code	M	Reading - Basic Skills Level	J	Final Determination of LEP Status																
F	System	N	Reading Proficiency Level	K	EL Indicator																
G	EL Screener Test Dates Code	O	Writing - Basic Skills Level	L	EL Screener in Request																
		Print											Close								
Header ID:	12345678	Name:	Test, Student																		
Trailer ID:	87654321	Created:	08/05/2019	M	11	04	001	01	10	00000010						Y	N	N			
Header ID:	12345678	Name:	Test, Student																		
Trailer ID:	87654321	Created:	08/05/2019	M	11	04	001	01	10	00000009	10	7						1	0	N	N
Header ID:	12345678	Name:	Test, Student																		
Trailer ID:	87654321	Created:	08/05/2019	F	11	04	001	01	10	00000015						1	0	N	N		
Header ID:	12345678	Name:	Test, Student																		
Trailer ID:	87654321	Created:	08/05/2019	F	11	04	001	01	10	00012009	6	5						Y	N	N	
Header ID:	12345678	Name:	Test, Student																		
Trailer ID:	87654321	Created:	08/05/2019	F	11	04	002	01	10	00072015						3	0	Y	N	N	
Header ID:	12345678	Name:	Test, Student																		
Trailer ID:	87654321	Created:	08/05/2019	M	11	04	002	01	10	00011009	6	5						Y	N	N	



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ACCESS Pre-ID Report

SIS School Year at a Glance

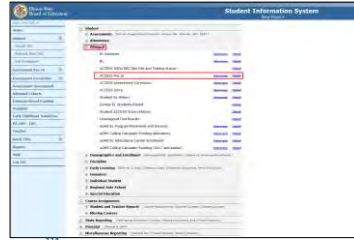
113

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ACCESS Pre-ID Report

- ACCESS Pre-ID Report



ACCESS Pre-ID Report

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- ACCESS Pre-ID Report

2019 ACCESS Pre-ID (Detail)									
SIS House District: 121456789 ISBE: SD 101 7/31/2019 4:32 pm									
Sorted By: Name									
Columns:		B: Gender		D: Ethnicity		F: Marital Status		H: IDEA Services	
A: Birth Date		C: Enrollment Grade		E: New's Custody		G: EE Indicator			
Student ID	Student Name	House RC2019	Enrollment RC2019	A	B	C	D	E	F
123456789	John Doe, Junior	2145678901234	22345678901234	12/28/2009	M	7-Grade	Hispanic or Latino	Spanish	N
Total Students: 1									



Fall Enrollment Counts



SIS School Year at a Glance

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 - Student Addresses due (Students receiving IDEA Services only)



Fall Enrollment Counts

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What reports should I review before the November 15, 2019, Fall Enrollment deadline?

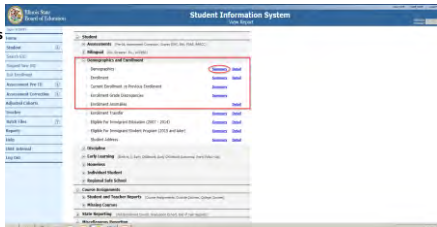
- Student Demographic (Summary/Detail)
- Student Enrollment (Summary/Detail)
- Current Enrollment vs. Previous Enrollment
- Enrollment Grade Discrepancies
- Enrollment Anomalies



Fall Enrollment Counts

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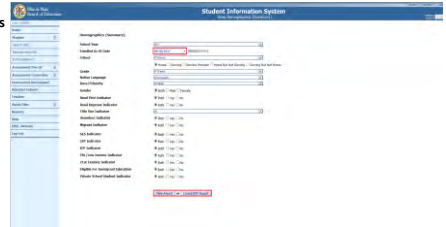
SIS Reports – Demographics (Summary)



Fall Enrollment Counts

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Demographics (Summary) – Criteria



Fall Enrollment Counts

Demographics Summary Report

2017 Demographics (Summary)		
Grade Level	All	Total
Total Students		407
Race: White or African American		9
Race: Hispanic or Latin		12
Race: Two or More Races		0
Race: Asian		433
Native Language: Other (Tagalog/Chinese)		1
Native Language: English		444
Native Language: Spanish		2
Native Language: Other (Tagalog/Chinese)		1
Home Language: English		445
Classroom Profile		210
Reading Plan		0



Fall Enrollment Counts

SIS Reports - Demographics (Detail)



Fall Enrollment Counts

Demographics (Detail)



Fall Enrollment Counts

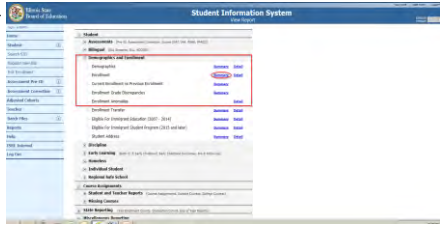
Demographics Detail Report

2017 Demographics (Detail)	
Student ID	Student Name
12145139	Smith, Michael John
12145138	Smith, Michael John
12145137	Smith, Michael John



Fall Enrollment Counts

- SIS Reports – Enrollment (Summary)



Fall Enrollment Counts

- Enrollment Summary Report

11/22/2017 8:23 AM

Illinois State Board of Education
Student Information System
Enrollment (Summary)

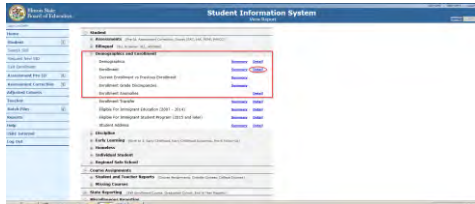
11/22/2017 8:23 AM

Home School: Illinois BC193-1109202018
Home School: Illinois State - IBE Test District 1
Selected Campus: Central Lincoln District

Home School: 1109202018 IBE Test District	Home School: 1109202018 IBE Test District	School	Count
Reporting Period: 11/01/2017 - 11/30/2017	SIS	11-02406-10	1
		11-02406-11	1
		Total	2
Reporting Period: 12/01/2017 - 01/31/2018	SIS	11-02406-11	1
		Total	1
		Total	3

Fall Enrollment Counts

- SIS Reports – Enrollment (Detail)



Fall Enrollment Counts

- Enrollment Detail Report

11/22/2017 8:23 AM

Illinois State Board of Education
Student Information System
Enrollment (Detail)

11/22/2017 8:23 AM

Home School: Illinois BC193-1109202018
Home School: Illinois State - IBE Test District 1
Selected Campus: Central Lincoln District
Selected School: 11-02406-11

Home School: 1109202018 IBE Test District	Home School: 1109202018 IBE Test District	School	Count
Reporting Period: 11/01/2017 - 11/30/2017	SIS	11-02406-11	1
		Total	1
		Total	1
Reporting Period: 12/01/2017 - 01/31/2018	SIS	11-02406-11	1
		Total	1
		Total	2

Fall Enrollment Counts

SIS Reports - Current Enrollment vs Previous Enrollment



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Fall Enrollment Counts

Current Enrollment vs Previous Enrollment Report

2017 Current Enrollment vs. 2016 Previous Enrollment

Criteria: 12145678912

2016 Test Score	2016 Enrollment	2017 Enrollment	Change
9- Grade 9	32	44	37%
10- Grade 10	40	34	17%
11- Grade 11	23	39	69%
12- Grade 12	32	25	28%



130



Fall Enrollment Counts

SIS Reports - Enrollment Grade Discrepancies



131



Fall Enrollment Counts

Enrollment Grade Discrepancies Report

2017 Enrollment Grade Discrepancies Report

Criteria: 12145678912345

Enrollment Grade Discrepancies Report

Enrollment Grade Discrepancies Report

Grade	Enrollment	Discrepancy
9- Grade 9	32	44
10- Grade 10	40	34
11- Grade 11	23	39
12- Grade 12	32	25



Fall Enrollment Counts

SIS Reports – Enrollment Anomalies

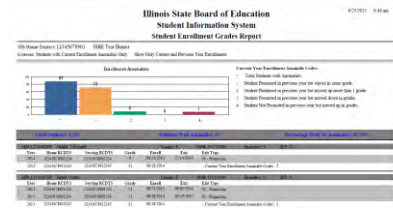


133



Fall Enrollment Counts

Enrollment Anomalies Report



134



Fall Enrollment Counts

- What reports to review after the November 15, 2019 Fall Enrollment deadline?
 - Fall Enrollment Counts (Summary)
- What are Fall Enrollment Counts used for?
 - Evidence Based Funding (EBF)
 - Special Education Approval & Reimbursement (SEARS)
 - Textbook Loan
 - Profile of Special Education
 - IDEA Allocations
 - General State Aid
 - Special Education Report
 - EDEN
 - Teacher Loan Cancellation Program
 - Enrollment projection
 - Report Card Reports
 - Illinois State Report Card
 - Physical Education Exemption Report
 - School Technology Revolving Loan Program
 - Teacher Service Records
 - Early Childhood eGMS Grants

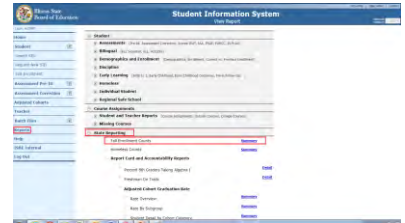


135



Fall Enrollment Counts

SIS Reports – Fall Enrollment Counts

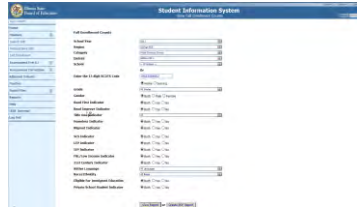


136



Fall Enrollment Counts

Fall Enrollment Counts Criteria



Fall Enrollment Counts

Fall Enrollment Counts Report

Fall Enrollment Counts for 2018 School Year 6/30/2019 10:48 AM

SIS State District: 1245478001 SBE Test District

Selection Criteria: Standard: All - 9/18/2019

State Level	All	Total
Total Students		3958
Race: American Indian or Alaska Native		7
Race: Asian		498
Race: Black or African American		76
Race: Hispanic or Latin		274
Race: Native Hawaiian or Other Pacific Islander		4
Race: White or Alaska Nati		1897
Race: Other		286
Native Language: American Sign Language		1
Native Language: Arabic		1
Native Language: Arabic		3
Native Language: Spanish/Chinese		2



Service Provider
(IDEA Services Students Only)

SIS School Year at a Glance

- November 8, 2019 by 4:00 p.m.
 - Students Screened (EL Screener)
 - ACCESS Label File sent to Vendor
- November 15, 2019 by 4:00 p.m.
 - School Year 2020 Fall Enrollment Counts submissions due
 - Service Provider data due (Students receiving IDEA Services only)
 - Student Addresses due (Students receiving IDEA Services only)

Service Provider



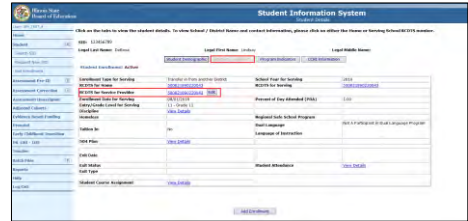
Service Provider - Required for I-STAR

- Service Provider will default to the Serving RCDS.
- The Serving RCDS code uniquely identifies the school/program where a student is educated.
- Service Provider is the entity providing services to the student and may or may not be the serving location.
- Service Provider data can only be edited by Home district (either online or batch file).
- For improved security, Service Providers will only be able to view students for which they provide services.
- Service Providers have the ability to enter Student Course Assignments.
- Reports and request files will be modified to include Service Provider information.



Service Provider

• Student Enrollment – Service Provider Link

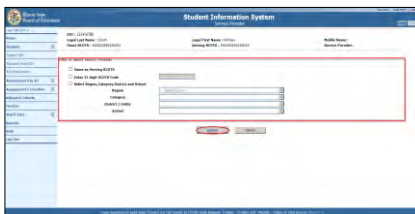


142



Service Provider

• Student Enrollment – Service Provider Edit

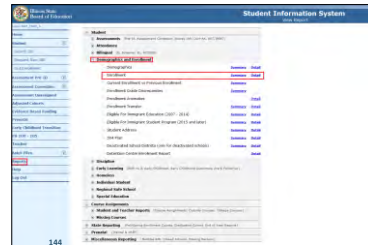


143



Service Provider

• SIS Reports – Enrollment Report (Service Provider)



144



Service Provider

- Enrollment Report (Service Provider)



145



Service Provider

- Enrollment Report (Service Provider)

ID#	Name	Birth Date	Enrollment
123456789	John, Jane	11/04/2002	Enrolled
123456789012345	Service Provider Name: 2018 Test ID		
123456789012345	Grade: 1	FTY: 1.00	Start: 04/16/2017
123456789012345	End: Service		



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Illinois State Board of Education

Students Address
(IDEA Services Students Only)

SIS School Year at a Glance

- **November 8, 2019 by 4:00 p.m.**
 - Students Screened (EL Screener)
 - ACCESS Label File sent to Vendor
- **November 15, 2019 by 4:00 p.m.**
 - School Year 2020 Fall Enrollment Counts submissions due
 - Service Provider data due (Students receiving IDEA Services only)
 - Student Addresses due (Students receiving IDEA Services only)



Student Address (IDEA Services Students Only)

149

- Student Address
 - Online
 - Batch
- Students exited that do not already have an active address record that have IDEA Services set to “Yes” must have an address record
- SIS will collect both the student’s primary address (the resident household) and an optional secondary address
 - The student address must be provided for a student in grades Pre-K - 12 AND the IDEA Services indicator has been set to “Yes” in SIS



Student Address (IDEA Services Students Only)

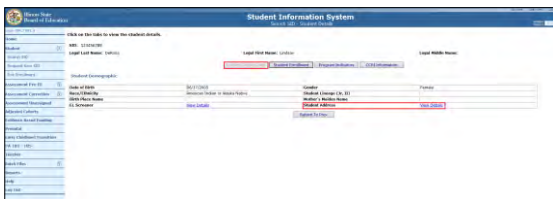
150

- SIS will only check for an IDEA Services student’s address upon exit enrollment - if the student is not IDEA Services at that time, the address validation will not be enforced
- Students may or may not be IDEA Services when address data is submitted (An address may be provided for a non-IDEA Services student; however, it is not required)
- Address may only be provided by the Home district of the active enrollment
 - Home district can change the status from Active to Inactive to remove the address record



Student Address (IDEA Services Students Only)

- Student Demographics – Student Address Link

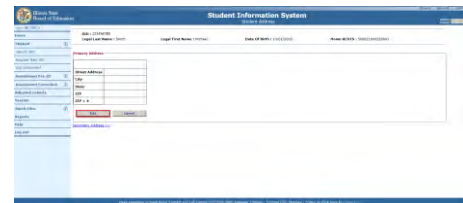


151



Student Address (IDEA Services Students Only)

- View Student Addresses



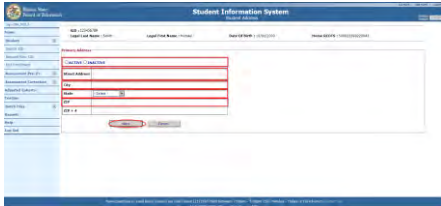
152



Student Address (IDEA Services Students Only)

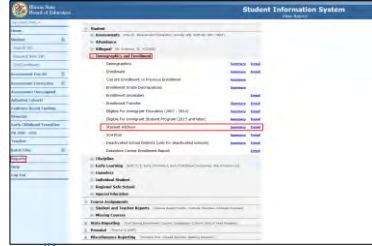
153

- Edit Student Addresses



Student Address (IDEA Services Students Only)

- Student Address Reports



Student Address (IDEA Services Students Only)

155

- Student Address Report

Illinois State Board of Education
Student Information System
2015 Student Address Report

8/3/2019 10:11 am

103 State District 121457900 ISBE Total District

Information Columns: REP = Yes Sorted By: Student Name

Display: 5 Selected Report Address 2 The Student System

Student ID	Name	Birth Date	REP	Address Complete	Errors
121457901	Isabel, Isabel	10/27/2011	Yes	Yes	
121457902	Isabel, Isabel	10/27/2011	Yes	Yes	
121457903	Isabel, Isabel	10/27/2011	Yes	Yes	
121457904	Isabel, Isabel	10/27/2011	Yes	Yes	
121457905	Isabel, Isabel	10/27/2011	Yes	Yes	
121457906	Isabel, Isabel	10/27/2011	Yes	Yes	
121457907	Isabel, Isabel	10/27/2011	Yes	Yes	
121457908	Isabel, Isabel	10/27/2011	Yes	Yes	
121457909	Isabel, Isabel	10/27/2011	Yes	Yes	
121457910	Isabel, Isabel	10/27/2011	Yes	Yes	



Student Course Assignment

SIS School Year at a Glance

197

- **January 17, 2020 by 4:00 p.m.**
 - Fall Student Course Assignments due without End Date/Final Grade
 - Fall Teacher Course Assignment Entry Records due
- Preschool Student Course Assignment
- Verify Teacher and Student Course Assignments
- Career and Technical Education (CTE) Courses
- College Course Assignments
- Outside Course Assignments



Student Course Assignment

198

Student Course Assignment Resources: <https://www.isbe.net/Pages/Illinois-State-Course-System.aspx>

- Student Course Assignment Catalogs
 - Prior to Secondary Course Catalog (Grades Pre-K – 8)
 - Secondary Course Catalog (Grades 9 – 12)



Student Course Assignment

199

Use a Secondary Course Code if you are providing High School Credit:

- S2052A000 Algebra I
 - If high school credit, use - 02052A000
- S2061A000 Integrated Math-Multiyear Equivalent
 - If high school credit, use - 02061A000
- S2069A000 Algebra-Other
 - If high school credit, use - 02069A000
- S2074A000 Principles of Algebra and Geometry
 - If high school credit, use - 02074A000
- S2075A000 Particular Topics in Geometry
 - If high school credit, use - 02075A000
- S2079A000 Geometry-Other
 - If high school credit, use - 02079A000



Student Course Assignment

200

• Term Definitions

- Y1 = Year Long (Pre-K - 8 only)
- Y2 = Year Long Summer (K - 8 only)
- S1 = Semester 1
- S2 = Semester 2
- S3 = Semester Summer
- T1 = Trimester 1
- T2 = Trimester 2
- T3 = Trimester 3
- T4 = Trimester Summer
- Q1= Quarter 1 (K - 8 only)
- Q2= Quarter 2 (K - 8 only)
- Q3= Quarter 3 (K - 8 only)
- Q4= Quarter 4 (K - 8 only)
- Q5= Quarter Summer (K - 8 only)



Student Course Assignment

- Credit Guidelines (Prior to Secondary Courses Grades Pre-K - 8)**
 - Primary goals: To better reflect the specific curriculum and to help link Teacher Course Assignments to Student Course Assignments
 - Prior to Secondary (K-8) - Student Course Assignments may be submitted as Year Long, Semesters, or Trimesters. Pre-K is Y1 only.

Y1 and Y2	Year Long, Year Long 2 (Summer)	1.00
S1, S2 and S3	Semester 1 (Fall), Semester 2 (Spring) and Semesters 3 (Summer)	0.50
T1, T2, T3 and T4	Trimesters 1 (Fall), Trimesters 2 (Winter), Trimesters 3 (Spring) and Trimesters 4 (Summer)	0.33
Q1, Q2, Q3, Q4 and Q5	Quarters 1, Quarters 2, Quarters 3, Quarters 4 and Quarters 5 (Summer)	0.25



Student Course Assignment

- Credit Guidelines (Secondary Courses Grades 9-12)**
 - Primary goals: To better reflect the specific curriculum and to help link Teacher Course Assignments to Student Course Assignments AND to collect complete transcript-level course data
 - High School Student Course Assignments may be submitted as Semesters or Trimesters
 - Ensure End of the Year reporting is consistent and repeatable across distir

S1, S2 and S3	Semester 1 (Fall), Semester 2 (Spring) and Semesters 3 (Summer)	0.50
T1, T2, T3 and T4	Trimesters 1 (Fall), Trimesters 2 (Winter), Trimesters 3 (Spring) and Trimesters 4 (Summer)	0.33



Student Course Assignment

- Reporting Student Course Assignments (Pre-K-12)**
 - Student Course Assignments are entered at the beginning and end of each term or when a student changes courses
- Submitting Final Letter Grades for Student Course Assignments**
 - Final Letter Grades must be submitted at the end of each term
 - For all Pre-K-8 courses (and when possible for 9-12 courses), SIS will populate courses that are missing Final Letter Grades according to the Exit Type Code provided at the time the enrollment is exited
 - SIS will not overwrite Final Letter Grades that have already been submitted**
 - Home, Serving or Service Provider Schools can update the Final Letter Grade at any time**



Student Course Assignment

- When a student enrollment is exited, the following grades will be applied:

Code	Definition	Pre-K	Prior to Secondary Courses (K-2)	Prior to Secondary Courses (3-5)	Secondary Courses
2	Transfer to another public school within the district	91	N (2S)	N (2S)	W (17)
3	Transfer to Home Schooled	91	N (2S)	N (2S)	W (17)
4	Transfer to Private School	91	N (2S)	N (2S)	W (17)
5	Dropout	91	CP (2S)	Must be Provided	Must be Provided
6	Quarantined				Must be Provided
7	Death	91	N (2S)	N (2S)	W (17)
8	Expulsion	91	N (2S)	N (2S)	W (17)
9	Student Exit	91	N (2S)	N (2S)	W (17)
10	Transfer to GED program				W (17)
11	Home, not known to be continuing	91	N (2S)	N (2S)	W (17)
12	Home, not known to be continuing	91	N (2S)	Must be Provided	Must be Provided
13	Reenrolled in same grade or descended to a lower grade	91	N (2S)		W (17)
14	Open Out				W (17)
15	Change of State of Completion			N (2S)	W (17)
16	Victim of a Violent Crime	91	N (2S)	N (2S)	W (17)
17	Change in Serving School or Percent of Day Attended	91	N (2S)	N (2S)	W (17)
18	Moved Out of the United States	91	N (2S)	N (2S)	W (17)
19	Transfer to another public school district out of Illinois	91	N (2S)	N (2S)	W (17)
20	Transfer to another public school district in Illinois	91	N (2S)	N (2S)	W (17)
99	Continuous enrollment		99	99	99



Student Course Assignment

165

- **Student Course Assignment Validations**
 - Student Course Assignment can be added or updated via the following:
 - Online
 - Batch
 - The Home, Serving and Service Provider District can submit Student Course Assignment data
 - The Home District is still ultimately responsible for ensuring data is collected; the Home, Serving and Service Provider districts must communicate to determine who is entering the data
 - Student does NOT need to be actively enrolled at the time of submission
 - No Student Course Assignments can be entered prior to school year 2011 (Earliest Student Course Start Date is 07/01/2010)
 - Serving school and Service Provider school can only view courses for students it is serving



Student Course Assignment

166

- **Student Course Assignment Validations**
 - To add or to update a record, the student must have a valid district enrollment record in SIS with the following characteristics:
 - Enrollment record Home RCDS matches Student Course Assignment record Home RCDS
 - Enrollment record Serving RCDS matches Student Course Assignment record Serving RCDS
 - Enrollment School Year matches Student Course Assignment School Year
 - Course Start Date must be equal to or greater than the Student's Enrollment Date
 - Course End Date must be equal to or less than the Student's Exit Enrollment Date
 - Enrollment Exit/Withdrawal Type does not equal Code 99 (Erroneous Enrollment)



Student Course Assignment

167

- **Student Course Assignment Validations**
 - A school can view and edit all Student Course Assignment data for the enrollments where it is identified as the Home School, Serving School or Service Provider School.
 - SIS ensures active enrollment can view all Student Course Assignments:
 - Once the student is enrolled, all past assignments can be viewed.
 - Student Course Assignment data can only be entered on students in Grades Pre K-12.



Student Course Assignment

168

- **Update/Edit Student Course Assignments**
 - The following elements must match to update the Student Course Assignment record:
 - SID
 - Home RCDS
 - Serving RCDS
 - School Year
 - Term
 - State Course Code
 - Section Number
 - Total Attendance and Actual Attendance can be sent with the start of the course and updated throughout the term.



Student Course Assignment

169

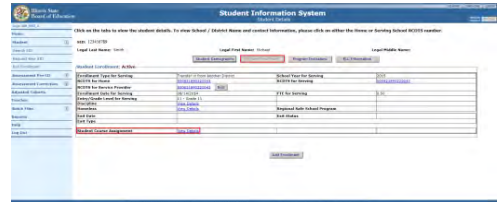
- **Additional mandatory data collected on the Student Course Assignment**
 - Course Level (Remedial, General, Enriched or Honors)
 - Course Setting (Traditional, Online or Other alternative)
 - Language the Course was Taught In **(New)**
 - Refer to the Language codes listed in the SIS Data Elements (001 - Spanish, 002 - Greek etc...)
 - 000 - English will be accepted but can be left blank
 - If record left blank it is assumed the course was taught in English
 - Competency Based Education (Yes or No) **(New)**
- Link to SIS Data Elements:
 - <https://www.isbe.net/Pages/SIS-Data-Elements-approved-codes-and-indicators.aspx>



Student Course Assignment

170

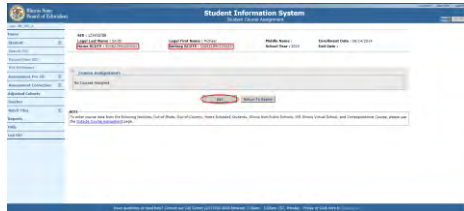
- **Student Enrollment – Student Course Assignment Link**



Student Course Assignment

171

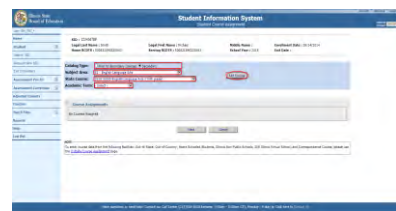
- **View Courses**



Student Course Assignment

172

- **Add Courses**



Student Course Assignment

173

- View Courses



Student Course Assignment

174

- Edit Courses



Student Course Assignment

175

- View Courses



Student Course Assignment

176

- Review Courses



Student Course Assignment

177

- Updated Successful

The screenshot shows the 'Student Information System' interface. At the top, a message reads: 'An assignment has been updated for the existing student. Click on the table to view the student details. To view school / district name and contact information, please click on either the name or the school / district number.' Below this, there are tabs for 'View Public Name' and 'View Student Details'. The main content area displays a table with columns for 'Student Name', 'School', 'Course ID', 'Section', 'Start', 'End', 'Status', and 'Grade'. The table contains one row of data. Below the table, there is a section for 'View Public Name' and a 'View Student Details' link.



Student Course Assignment

178

- Student Enrollment #2

The screenshot shows the 'Student Information System' interface. At the top, a message reads: 'An enrollment has been added for the existing student. Click on the table to view the student details. To view school / district name and contact information, please click on either the name or the school / district number.' Below this, there are tabs for 'View Public Name' and 'View Student Details'. The main content area displays a table with columns for 'Student Name', 'School', 'Course ID', 'Section', 'Start', 'End', 'Status', and 'Grade'. The table contains one row of data. Below the table, there is a section for 'View Public Name' and a 'View Student Details' link.



Student Course Assignment

179

- View Courses

The screenshot shows the 'Student Information System' interface. At the top, a message reads: 'An assignment has been updated for the existing student. Click on the table to view the student details. To view school / district name and contact information, please click on either the name or the school / district number.' Below this, there are tabs for 'View Public Name' and 'View Student Details'. The main content area displays a table with columns for 'Course ID', 'Section', 'Start', 'End', 'Status', and 'Grade'. The table contains one row of data. Below the table, there is a section for 'View Public Name' and a 'View Student Details' link.



Student Course Assignment

180

- SIS Reports – Student Course Assignment

The screenshot shows the 'Student Information System' interface. At the top, a message reads: 'An assignment has been updated for the existing student. Click on the table to view the student details. To view school / district name and contact information, please click on either the name or the school / district number.' Below this, there are tabs for 'View Public Name' and 'View Student Details'. The main content area displays a table with columns for 'Report Name', 'Status', and 'Date'. The table contains one row of data. Below the table, there is a section for 'View Public Name' and a 'View Student Details' link.



Student Course Assignment

183

- Student Course Assignment Report

2015 Student Course Assignment - Course Information (Detail)

SIS School Year at a Glance

Form	Start Course Code	Section	State Course Title	Grade	Level	Start Date	End Date	Start Time	End Time	Days	Teacher	Room	Class
2015-16-001	001	001	001	001	001	001	001	001	001	001	001	001	001
2015-16-002	002	002	002	002	002	002	002	002	002	002	002	002	002
2015-16-003	003	003	003	003	003	003	003	003	003	003	003	003	003
2015-16-004	004	004	004	004	004	004	004	004	004	004	004	004	004
2015-16-005	005	005	005	005	005	005	005	005	005	005	005	005	005



Illinois State Board of Education

Teacher Course Assignment

SIS School Year at a Glance

183

- **January 17, 2020 by 4:00 p.m.**
 - Fall Student Course Assignments due without End Date/Final Grade
 - [Fall Teacher Course Assignment Entry Records due](#)
- Preschool Student Course Assignment
- Verify Teacher and Student Course Assignments
- Career and Technical Education (CTE) Courses
- College Course Assignments
- Outside Course Assignments



Teacher Course Assignment

184

- The Teaching Location District or the Employer District will submit Teacher Course Assignments
- All teachers submitted must have an IEIN number.
- Teacher Course Assignments can be added or updated via Online or Batch.



Teacher Course Assignment

185

Teacher Course Assignment Entry

- **Teacher Course Start Date** - First day of attendance for the teacher
- **EIS Position Codes (formerly - Role of Professional)** - Teachers Position Code in the Employment Information System (EIS)
- **Teacher to Course Commitment** - Numeric value of the teacher's course commitment during the duration of the course (decimal format, where 1.00 represents a full-time commitment to the course)



Teacher Course Assignment

186

EIS Position Codes

Position Code	Position Code Description
200	Teacher
201	Reading Teacher
202	Bilingual Education Teacher
203	English as a Second Language Teacher
204	Writing Instructional Teacher
207	Spanish Language Pathway Teacher
208	Career and Technical Educator (CTE)
250	Special Education Teacher
251	Bilingual Special Education Teacher
601	Resource Teacher (Visual Art, Music, Drama, and Theatre)
602	Resource Teacher History
603	Resource Teacher Government/Civics/Political Science
604	Resource Teacher English/Language Arts
605	Resource Teacher Reading
606	Resource Teacher Math
607	Resource Teacher Science (all sciences)
608	Resource Teacher Foreign Language
609	Resource Teacher Economics
610	Resource Teacher Elementary
611	Resource Teacher Other
699	Claydon Resource Teacher



Teacher Course Assignment

187

Teacher Course Assignment Exit

- **Actual Attendance (Classes)** - Actual number of class periods of attendance teacher attended per course during the term
- **Total Attendance (Classes)** - Total number of class periods of attendance available for the teacher for this course during the term
- **Teacher Course End Date** - Last day of attendance for the teacher
- **Reason for Exit** - Reason why teacher exited the course
 - 01 Course Ended
 - 02 Teacher Resigned/Reassigned/Terminated
 - 03 Leave of Absence
 - 04 Death
 - 05 Teacher Expulsion
 - 99 Erroneous Course Assignment



Teacher Course Assignment

Teacher Course Assignment Online Process



188



Teacher Course Assignment

189 • SIS District Status Panel



Teacher Course Assignment

190 • Teacher Search



Teacher Course Assignment

191 • Potential Match Summary Page

ID#	Last Name	First Name	Middle Initial	Date of Birth	Gender	Status
1234567	Smith	John	Jr.	12/15/1955	Female	Active
1234567	Smith	John	Jr.	12/15/1955	Female	Active



Teacher Course Assignment

192 • Select Teaching Location



Teacher Course Assignment

193

• Edit Teacher Course Assignments

The screenshot shows the SIS interface for editing teacher course assignments. It includes a header with the user's name and role, and a main area with a table of assignments. A red box highlights the 'Add New Teacher Course Assignment' button.



Teacher Course Assignment

194

• Add Course

The screenshot shows the 'Add New Teacher Course Assignment' form. It includes fields for Subject Area, Section Number, Start Date, End Date, and other course details. The form is highlighted with a yellow background.



Teacher Course Assignment

195

• Select Course Details

The screenshot shows the SIS interface for selecting course details. It includes a header with the user's name and role, and a main area with a table of course details. A red box highlights the 'Select Course' button.



Teacher Course Assignment

196

• Submit Teacher Course Assignments

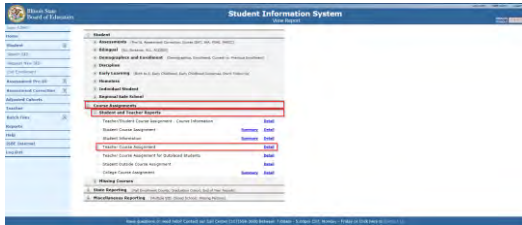
- When Teacher Course Assignment is submitted first, a new system enhancement will automatically exit the Teacher Course Assignment when all the corresponding Student Course Assignments are exited.
- When all Student Course Assignments for a Section have received a Final Letter Grade, SIS will populate the Teacher Course Assignment "Course End Date" and "Reason for Exit" via an overnight process.
 - Teacher Course End Date will be set to the last Student Course End Date.
 - Reason for Exit will be set to 01- Course Ended.

Note: School districts can still update course data after course completion data has been submitted.



Teacher Course Assignment

- Teacher Course Assignment Report



197



Teacher Course Assignment

- SIS Reports – Teacher Course Assignment

2015 Teacher Course Assignment

Teacher Information

Teacher	Teacher Name	Health	Midpoint	Birth Date	SSN	TEC Code	Teaching Location	WGETS	TEC Code	TEC Code
1011111111	Teacher Name	Health	Midpoint	Birth Date	SSN	TEC Code	Teaching Location	WGETS	TEC Code	TEC Code



198



Preschool Student Course Assignments

SIS School Year at a Glance

200

- January 17, 2020 by 4:00 p.m.
 - Fall Student Course Assignments due without End Date/Final Grade
 - Fall Teacher Course Assignment Entry Records due
- Preschool Student Course Assignment
 - Verify Teacher and Student Course Assignments
- Career and Technical Education (CTE) Courses
 - College Course Assignments
 - Outside Course Assignments



Preschool Student Course Assignment

201

Preschool Courses link the teacher to the student for each funding type entered at time of student enrollment.

- Students enrolled in Grade Pre-K can not be exited until the courses have been added.
 - 73028APFA Preschool for All
 - 73028ASPE Preschool IDEA
 - 73028AEXP Preschool Expansion
 - 73028ATIT Pre-K Title I
- If the student is identified as a Private School Student (PSS= Yes) or if the students funding source is listed below a student course is not required.
 - 73028AHSE Head Start
 - 73028APLD Preschool Local District
 - 73028ATBP Tuition Based Preschool



Preschool Student Course Assignment

202

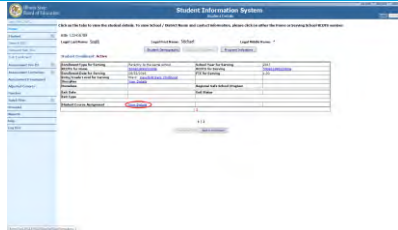
Purpose for Collecting the Preschool Courses is to Tie a Teacher to a Student

- Term - Y1
- State Course Code - 73028A***
- Local Course ID - Optional
- Local Course Title - Optional
- Student Course Start Date - Enrollment Start Date
- Section Number - District Defined
- Course Level - General
- Course Credit - 1.0
- Articulated Credit - No
- Dual Credit - No
- Course Setting - Traditional
- Actual Attendance - Optional
- Total Attendance - Optional
- Single Parent including Single Pregnant Woman - No
- Displaced Homemaker - No
- Course Numeric Grade - Optional
- Maximum Numeric Grade - Optional
- Student Course End Date - Enrollment Exit Date
- Course Final Letter Grade/Completion Status - (31) Completed Early Childhood Course



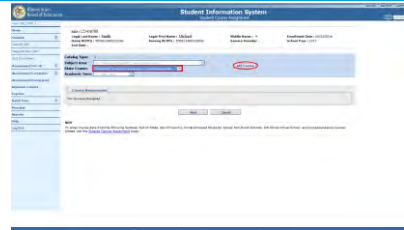
Preschool Student Course Assignment

203

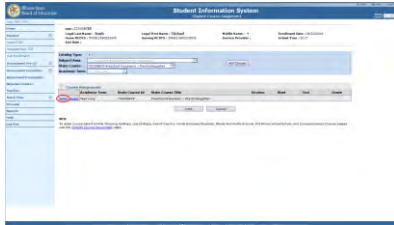


Preschool Student Course Assignment

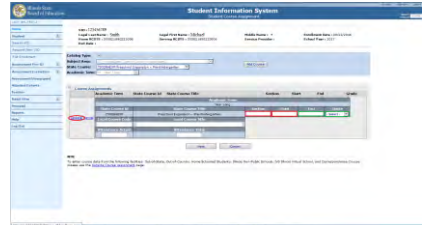
204



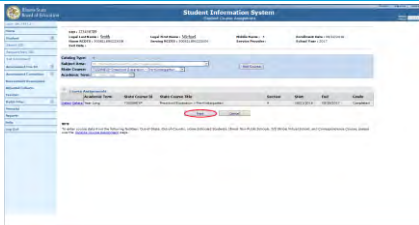
Preschool Student Course Assignment



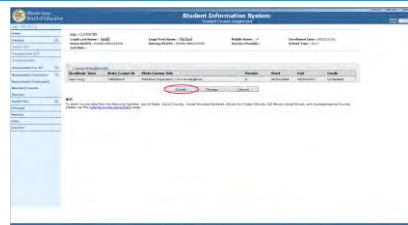
Preschool Student Course Assignment



Preschool Student Course Assignment



Preschool Student Course Assignment





Illinois State Board of Education

Verify Teacher/Student Course Assignments

SIS School Year at a Glance

210

- **January 17, 2020 by 4:00 p.m.**
 - Fall Student Course Assignments due without End Date/Final Grade
 - Fall Teacher Course Assignment Entry Records due
 - Preschool Student Course Assignment
 - [Verify Teacher and Student Course Assignments](#)
 - Career and Technical Education (CTE) Courses
 - College Course Assignments
 - Outside Course Assignments



Verifying Student/Teacher Course Assignments

- **Linking Teacher Course Assignment to a Student Course Assignment – The following items must match:**

- School Year
- Student Serving School RCDTS matches Teaching Location RCDTS
- State Course Code
- Term
- Section Number

- For data quality purposes, it is very important that the appropriate teacher is matched to the correct students.

Verifying Student/Teacher Course Assignments

Student Information	Teacher Information
Student ID	Local Teacher ID
SAP ID	Teacher Last Name
Student Last Name	Teacher First Name
Student First Name	Teacher Birth Date
Birth Date	
Location / Course	Location / Course
Home RCDTS	Teaching Location RCDTS
Serving School	School Year
School Year	State Course Code
State Course Code	Term (Semester)
Term (Semester)	Section Number
Section Number	
Course Information	Course Information
Local Course ID	Local Course ID
Local Course Title	Local Course Title
Student Course Start Date	Teacher Course Start Date
Course Level	Rate of Professional
Course Level	Teacher Contract Years
Assigned Credits	Actual Absence
End Credits	Total Absence
Course Setting	Teacher Course End Date
Local Absence	Planner for Exit
Job Information	
Single Parent including Single	
Program Member	
Employed Member	
Classroom Assistant	
Illinois Numeric Grade	
Illinois Numeric Grade	
Student Course End Date	
Course Final Letter Grade	
Computer Status	

These 5 elements link a Teacher Course Assignment to a Student Course Assignment.

- Student Serving RCDTS = Teaching Location RCDTS
- School Year
- State Course Code
- Term
- Section Number



211



212



Verifying Student/Teacher Course Assignments

215

- Current SIS District Status Panel



Verifying Student/Teacher Course Assignments

216

- Current SIS District Status Panel

Course Data Quality (Pre-K - 12)	
Serving Location : All Districts	
Unique Student Count	2072900
Unique Teacher Count	118983
Student Teacher Ratio	17
Unique Course Count	1120708
Courses Missing Students	233072
Courses Missing Teachers	116637
Students Missing Courses	481506



Verifying Student/Teacher Course Assignments

215

- Verify that the Teacher and Student Course Assignments are submitted correctly.
- **Student Course Information – Student Information Report (Summary)**
 - Total count of classes per student: Review report to ensure students have the correct number of courses. All students Grades K-12 should have courses.
 - Add courses if students are missing courses.
- **Students with no Course Assignments (Detail)**
 - The report displays students with no courses.
- **Courses with Students but no Teachers (Detail)**
 - The report displays Student Course Assignment records that do not have a corresponding Teacher Course Assignment record.
 - Teachers are missing: add the Teacher Course Assignment using the corresponding School Year, Teaching Location, State Course Code, Ten and Section Number.



Verifying Student/Teacher Course Assignments

216

- **Courses with Teachers but No Students (Detail)**
 - The report displays Teacher Course Assignment records that do not have a corresponding Student Course Assignment record.
 - Students are missing: Add Student Course Assignments using the corresponding School Year, Serving Location, State Course Code, Term, and Section Number.
- **Teacher/Student Course Assignment – Course Information (Detail)**
 - The report displays course assignments with teachers and students that are correctly matched.



Verifying Student/Teacher Course Assignments

- 221 • Courses with Students but no Teachers (Detail)



Verifying Student/Teacher Course Assignments

- 222 • Courses with Students but No Teacher: Add any missing Teacher Course Assignments using the corresponding School Year, Teaching Location, State Course Code, Term, and Section Number.

2014 Courses with Students but no Teachers - (Detail)											
SIS State District: 9999999999		SIS School:									
Select a Course:		Select by: School Year:									
Term:	State Course Code:	Section:	State Course Title:	State School:							
1	5014A002	00179711	Physical Education (grade 5)	999999999999							
Index ID	Index Year	Book Date	Grade	Course Code	Course Setting	Enroll	Start Date	End Date	Enrollment	Enroll Date	Enroll Status
00000000	2014	10/04/2014	05	5014A002	Physical	150	10/04/2014	05/31/2015	150	10/04/2014	0
Total Indexes in This Section: 1											
Term:	State Course Code:	Section:	State Course Title:	State School:							
1	5014A002	00179701	Physical Education (grade 5)	999999999999							
Index ID	Index Year	Book Date	Grade	Course Code	Course Setting	Enroll	Start Date	End Date	Enrollment	Enroll Date	Enroll Status
00000000	2014	10/04/2014	05	5014A002	Physical	150	10/04/2014	05/31/2015	150	10/04/2014	0
00000000	2014	10/04/2014	05	5014A002	Physical	150	10/04/2014	05/31/2015	150	10/04/2014	0
Total Indexes in This Section: 2											

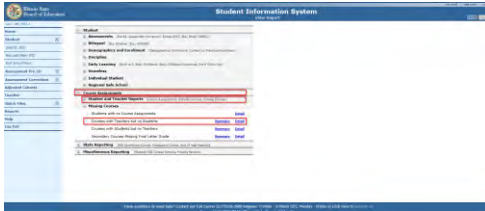


222



Verifying Student/Teacher Course Assignments

- 223 • Courses with Teachers but No Students (Detail)



Verifying Student/Teacher Course Assignments

- 224 • Courses with Teachers but No Student: Add any missing Student Course Assignments using the corresponding School Year, Serving Location, State Course Code, Term, and Section Number.

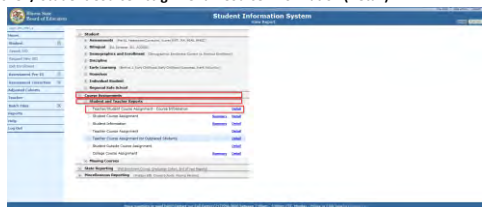
2014 Courses with Teachers but no Students - (Detail)											
SIS State District: 9999999999		SIS School: 9999999999									
Select a Course:		Select by: Teacher Name:									
Term:	State Course Code:	Section:	State Course Title:	State School:							
1	5014A002	000011002	Physical Education (grade 5)	999999999999							
1	5014A002	000011004	Physical Education (grade 5)	999999999999							
Total Course Count: 3											



Verifying Student/Teacher Course Assignments

225

- Teacher / Student Course Assignment – Course Information (Detail)



Verifying Student/Teacher Course Assignments

- The sample report displays teacher and student courses correctly aligned.

2014 Teacher/Student Course Assignment - Course Information (Detail)

SIS Reporting Director: 8/8/2019 9:58 AM

Teacher: 099999 EEN: 099999

Term	Year Course Code	Section	Days	Time	Classroom	Section Status	Section Type	Section Code	Section Description	Section Teacher	Section Student	Section Grade	Section Status
2014-1	000000000	000000000											
Total Prerequisites for This Section: 0													



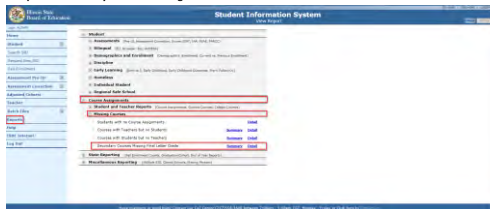
226



Verifying Student/Teacher Course Assignments

227

- SIS Reports - Secondary Courses Missing Final Letter Grade



Verifying Student/Teacher Course Assignments

228

- Secondary Courses Missing Final Letter Grade Report

2015 Secondary Courses Missing Final Letter Grade (Detail)

SIS Reporting Director: 12/14/2015 9:12 AM TSP: TSP District

Reporting School: 121447000 Reporting School: 121447000

Student ID	Student Name	Birth Date	Grade	Private School							
121447000	Allyson, Michael	08/09/2005	9	No							
Reporting School: 121447000											
State Course Code	Section Code	Term	Section	Course Level	Course Setting	Grade	Start Date	End Date	Assigned	Final Date	Final
000000000	000000000	2015-1	000000	0000	0000	9	08/14/2015	05/15/2016	No	05/15/2016	
Reporting School: 121447000											
State Course Code	Section Code	Term	Section	Course Level	Course Setting	Grade	Start Date	End Date	Assigned	Final Date	Final
000000000	000000000	2015-1	000000	0000	0000	9	08/14/2015	05/15/2016	No	05/15/2016	
Reporting School: 121447000											



Verifying Student/Teacher Course Assignments

• Deadlines for 2018 School Year Student and Teacher Course Assignments:

- **Fall Data - Teacher Course Assignment Grades Pre-K-12 is due January 17, 2020**
 - Fall Data consists of Terms Q1, Q2, Y1, S1 and T1 (Possibly T2)
- **Fall Data - Student Course Assignment Grades Pre-K-12 is due January 17, 2020**
 - Fall Data consists of Terms Q1, Q2, Y1, S1 and T1 (Possibly T2)
- **Remaining Student and Teacher Assignment Data is due July 31, 2020**
 - Remaining data consists of terms Q3, Q4, Y2, S2, S3, T2 and T3



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**Illinois
State Board of
Education**

Career and Technical Education (CTE) Course Assignments

SIS School Year at a Glance

231

- **January 17, 2020 by 4:00 p.m.**
 - Fall Student Course Assignments due without End Date/Final Grade
 - Fall Teacher Course Assignment Entry Records due
 - Preschool Student Course Assignment
 - Verify Teacher and Student Course Assignments
 - [Career and Technical Education \(CTE\) Courses](#)
 - College Course Assignments
 - Outside Course Assignments



Career and Technical Education (CTE) Course Assignments

232

- Before every school year, local school administration meets with the Education for Employment (EFE) director.
- The EFE director will assign a list of courses that can be taught at each location
- In order to receive CTE funding, schools must enter student Course Assignments according to the CTE State Course Code supplied by the EFE.
 - CTE Courses are identified in the Secondary State Course Catalog with a CTE Label. All approved CTE State Courses end in something other than "0"
 - Example: 03001A001



Career and Technical Education (CTE) Course Assignments

233

How is funding calculated?

- Allocations are loaded in the e-GMS CTEI Application.
 - All entities will begin with 90% of the Program Improvement and Credit Generation Allotment of the previous year's allocation.
- 10% of the funds will be based on the entities' student course assignments from the previous year:
 - 50% on the number of approved CTE Courses students took; and
 - 50% on the number of credits in approved CTE Courses students received
- No entity with student course assignments in approved CTE Courses will receive less than 90% and no more than 110% of last year's allocation.



Career and Technical Education (CTE) Course Assignments



234



College Course Assignment

SIS School Year at a Glance

236

- **January 17, 2020 by 4:00 p.m.**
 - Fall Student Course Assignments due without End Date/Final Grade
 - Fall Teacher Course Assignment Entry Records due
 - Preschool Student Course Assignment
 - Verify Teacher and Student Course Assignments
 - Career and Technical Education (CTE) Courses
 - [College Course Assignments](#)
 - Outside Course Assignments



College Course Assignment

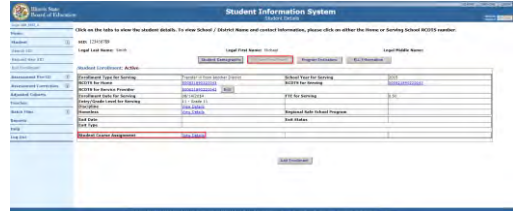
237

- **College Course Assignment**
 - Students taking Dual Credit Courses need to be reported Using the College Course assignment. The College Course Assignment collection requires and additional IPEDS Code be reported that identifies the College the Dual Credit agreement is with.
 - IPEDS numbers are listed in the SIS Data Elements. If the Community College is not found on the list please contact the help desk.
 - Link to SIS Data Elements <https://www.isbe.net/Pages/Student-Information-System.aspx>
- SIS integrated the College Course Assignment data collection (via Student Course Assignment processing) during the 2014 school year.



College Course Assignment

- **Student Enrollment - Link**



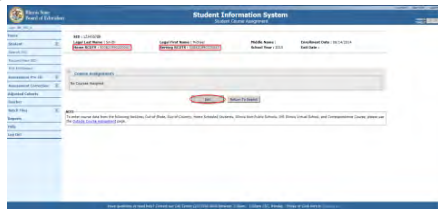
238



College Course Assignment

239

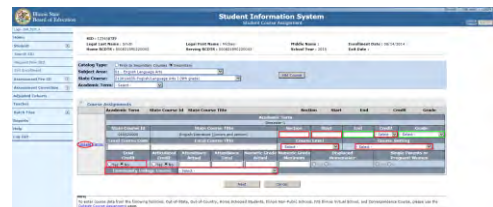
- **View**



College Course Assignment

240

- **Edit Course**



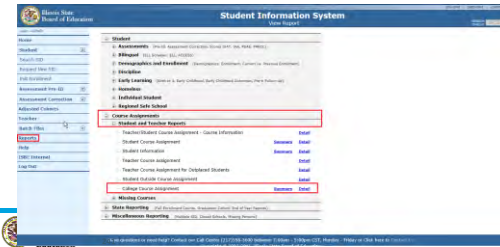
240



College Course Assignment

What SIS report displays the College Course Assignment Data?

- College Course Assignment Reports



College Course Assignment

College Course Assignment Report

2015 College Course Assignment - Course Information (Detail)

US House District: 1224567890 ISBE Test District: Selection Criteria:

SPEDS #: 144254 - Joliet Junior College

Student ID	Student Name	Birth Date	Enroll	Section	Grade	Course Code	Course Name	Credit	Term	Start Date	End Date	Grade	Status	State Course Title	
														English Language	MSL Equivalent - Course
1224567890	Smith, Michael	01-01-2009	En	02204078012345	10	Shaw	Shaw	1.00	18	08/20/2014	08/20/2014	100	C		
1224567890	Smith, Michael	01-01-2009	En	02204078012345	11	Shaw	Shaw	1.00	18	08/20/2014	08/20/2014	100	C		
1224567890	Smith, Michael	01-01-2009	En	02204078012345	12	Shaw	Shaw	1.00	18	08/20/2014	08/20/2014	100	C		
1224567890	Smith, Michael	01-01-2009	En	02204078012345	13	Shaw	Shaw	1.00	18	08/20/2014	08/20/2014	100	C		
1224567890	Smith, Michael	01-01-2009	En	02204078012345	14	Shaw	Shaw	1.00	18	08/20/2014	08/20/2014	100	C		



Illinois State Board of Education

Outside Course Assignment

SIS School Year at a Glance

- January 17, 2020 by 4:00 p.m.
 - Fall Student Course Assignments due without End Date/Final Grade
 - Fall Teacher Course Assignment Entry Records due
 - Preschool Student Course Assignment
 - Verify Teacher and Student Course Assignments
 - Career and Technical Education (CTE) Courses
 - College Course Assignments
 - Outside Course Assignments



Illinois State Board of Education



Outside Course Assignment

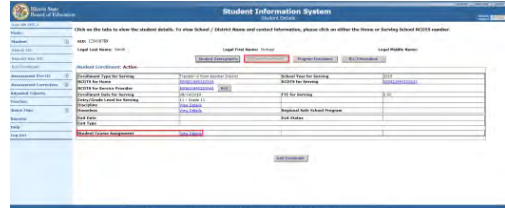
245

- **Courses entered on the local transcript must be submitted**
 - Outside Course Assignments are for Grades 9-12 only (Optional)
 - No Outside Course Assignments can be entered prior to school year 2011 (Earliest Student Course Start Date is 07/01/2010)
- **Student moves into the school district from one of the following:**
 - out-of-state public district
 - non-public school district
 - out-of-country (Student NOT born in any of the 50 states, the District of Columbia, Puerto Rico, or the U.S. Virgin Islands)
 - home schooled student
 - other (courses from other sources, IVS Illinois Virtual School, correspondence course, etc.)
- **Student must be actively enrolled in the home district to add Outside Course Assignments**



Outside Course Assignment - Student Enrollment

• Student Enrollment - Link



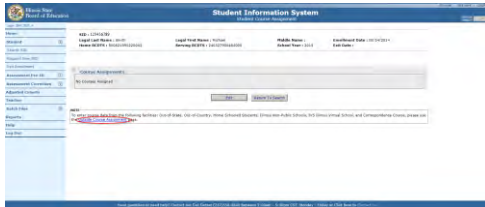
246



Outside Course Assignment

247

• View Courses



Outside Course Assignment

248

• Add Courses

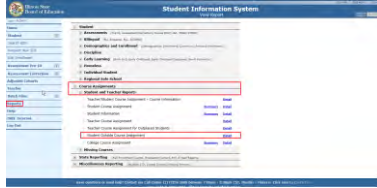


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Outside Course Assignment

- What SIS reports display the Outside Course Assignment Data?
 - Outside Course Assignment Reports



Outside Course Assignment

- Outside Course Assignment Report

2015 Student Outside Course Assignment - Student Information Report (Detail) 8/10/2015 11:28:41AM

SIS School District: 1214567890 SIS: Test Center
 Submission Criteria: SIS: Test Center

Student ID	Student Name	Birth Date	School Submitting Information
1214567890	Smith, Michael	01/01/2000	121456789012145

Year Course Code Title	Level Course Code Title	Term	Section	Course Level	Course Setting	Grade Level
1001000 English Language Arts (901 grade)	1001000 English Language Arts (901 grade)	1st	1001	General	Traditional	901
1001000 English Language Arts (901 grade)	1001000 English Language Arts (901 grade)	1st	1001	General	Traditional	901



IAR Pre-ID file sent to Vendor

SIS School Year at a Glance

- Late January, 2020
 - IAR file sent to Vendor for printing labels and determining test booklet and manual quantities
- January 31, 2020
 - PSAT 8/9 and 10 file sent to Vendor for printing labels and determining test booklet and manual quantities
 - SAT file sent to Vendor for printing labels and determining test booklet and manual quantities
- February 12, 2020
 - DLM-AA Data Lockdown in KITE
- February 14, 2020 by 4:00 p.m.
 - Last SIS Upload sent to DLM-AA Vendor

IAR Pre-ID

253

- All student demographic uploads will go through the Student Information System (SIS). SIS will upload data to Pearson every Friday until late February.
- For IAR, SIS will upload all student data into PearsonAccess ^{next}
- After the February deadline, all data must be updated directly in PearsonAccess ^{next}
 - Continue to Exit and enroll students in SIS
- Testing Protocol for Grades 3-8:**
 - All students in grades 3-8 will be scheduled to take IAR assessments in both ELA/L and Math



IAR Pre-ID

254

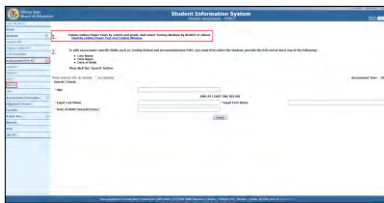
- IAR Testing Window** *(School year 2020 dates have not yet been released)*
 - The IAR Correction data will be based on the testing school's Testing Window.**
 - For grades 3-8, any student enrolled at any point in time during the Testing school's Testing Window will be included.
 - As the Testing Window grows closer, edit IAR Pre-ID Step 1 with the corrected dates so all applicable students are included.**
 - Example: If your testing window ends earlier than anticipated, change the end date to reflect this.
 - ISBE will enter a default testing window of **March 2020 – April 2020** for schools who do not enter a Testing Window by last day of testing
 - As needed Testing Schools may Update the Testing Window after last day of testing



IAR Pre-ID

255

IAR Pre-ID – Step 1 - Identify Online/Paper Test and Testing Window

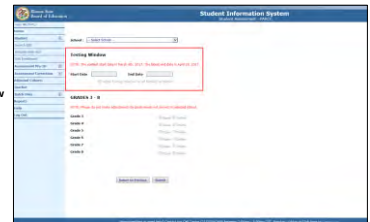


IAR Pre-ID

256

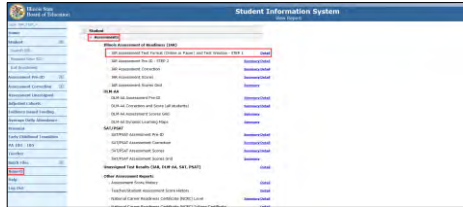
IAR Pre-ID – Step 1 - Identify Online/Paper Test and Testing Window

Verify Testing Window is correct. Edit Testing Window as needed (e.g., if you finish early, adjust the end date)



IAR Pre-ID

- IAR Pre-ID – Step 1 - Identify Online/Paper Test and Testing Window

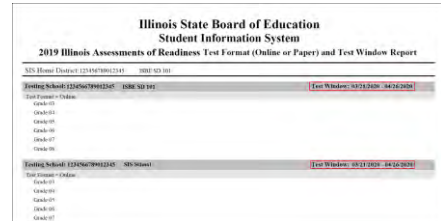


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IAR Pre-ID

- IAR Pre-ID – Step 1 - Identify Online/Paper Test and Testing Window



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IAR Pre-ID

- IAR Pre-ID - Step 2: Updating IAR Pre-ID
 - Home and Testing districts can make updates in SIS.
- The IAR Assessment Pre-ID will contain one record per content area (ELA/L and Math).
 - Ensure that accommodations are entered for the correct content area.
 - When a student's enrollment is exited, the student will be removed from the IAR Pre-ID report.
 - If a record is exited, the IAR Pre-ID table will retain the data.
 - If a new enrollment is created, all data from the prior IAR record will be applied to the new record, but the record can still be edited.



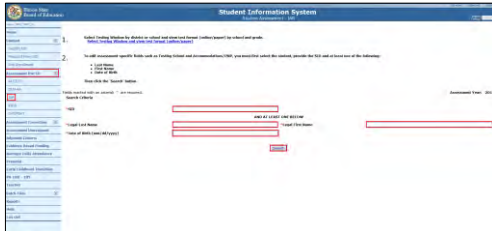
IAR Pre-ID

- IAR Pre-ID - Step 2
 - IAR Assessment Session Location
 - District Defined
 - Paper Use
 - This field was sent to determine how Pre-ID labels will be sorted
 - Online Use
 - Used to assign students to an online Test Session
 - Assessment Session Locations will ONLY be sent two weeks before the Assessment Pre-ID Deadline.
 - After a Test Session has started, the student must be removed manually from that Test Session in Pearson in order for the student to be put in a different Test Session.
 - All IAR data should be continuously updated in SIS, so it is consistent with Pearson.
 - If new students or updates to IAR Pre-ID data are required after February 24, 2020, updates must be made directly in PearsonAccessSM.



IAR Pre-ID

- IAR Pre-ID - Step 2

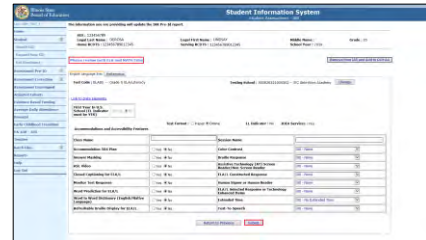


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IAR Pre-ID

- IAR Pre-ID - Step 2

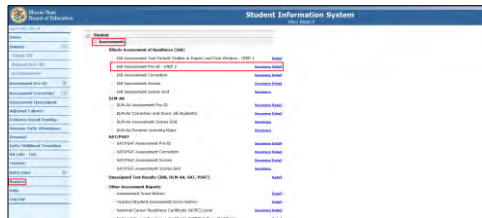


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IAR Pre-ID

- IAR Pre-ID Reports

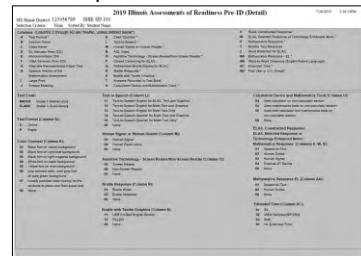


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IAR Pre-ID

- IAR Assessment Pre-ID Report



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Illinois State Board of Education

PSAT 8/9, PSAT 10, and SAT Pre-ID

SIS School Year at a Glance

- **Late January, 2020**
 - IAR file sent to Vendor for printing labels and determining test booklet and manual quantities
- **January 31, 2020**
 - PSAT 8/9 and 10 file sent to Vendor for printing labels and determining test booklet and manual quantities
 - SAT file sent to Vendor for printing labels and determining test booklet and manual quantities
- **February 12, 2020**
 - DLM-AA Data Lockdown in KITE
- **February 14, 2020 by 4:00 p.m.**
 - Last SIS Upload sent to DLM-AA Vendor



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PSAT 8/9, PSAT 10, and SAT Pre-ID

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- All students identified as Grade 11 or Grade 12 that have not taken SAT are required to take SAT, unless DLM-AA is the appropriate state assessment. Initial Test Date: April 14, 2020
- Students in Grade 9 will take PSAT 8/9
- Students in Grade 10 will take PSAT 10
- The initial test date for PSAT 8/9 and PSAT 10 is April 14, 15, or 16, 2020
- Students in Grades 3-8 will continue to take IAR or DLM-AA
- PSAT/SAT Pre-ID data is sent to vendor on January 31, 2020
- Review and correct First Year in U.S School
- ISBE will create the PSAT/SAT Correction April 15, 2020



PSAT 8/9, PSAT 10, and SAT Pre-ID

- **PSAT/SAT Pre-ID Reports**

Assessment Type	Description	Status
IAR Assessment	Illinois Assessment Ready (IAR)	Active
PSAT Assessment	PSAT Assessment (Pre-ID)	Active
SAT Assessment	SAT Assessment (Pre-ID)	Active
DLM-AA	DLM-AA Assessment	Active
PSAT/SAT Pre-ID	PSAT/SAT Pre-ID Assessment	Active
SAT/SAT Pre-ID	SAT/SAT Pre-ID Assessment	Active
Other Assessment Reports	Other Assessment Reports	Active



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PSAT 8/9, PSAT 10, and SAT Pre-ID

- PSAT/SAT Pre-ID Report

Illinois State Board of Education Student Information System
2019 SAT, PSAT 10, and PSAT 8/9 Assessment Pre-ID (Detail)

SIS District: 123456789 SISSE SD: 101

School Name: School Site:

Assessment: Grade 8/9 Test Booklet
 Grade 10 Test Booklet
 Grade 11 Test Booklet
 Grade 12 Test Booklet
 Grade 8/9 Test Booklet (PSAT 8/9)
 Grade 10 Test Booklet (PSAT 10)
 Grade 11 Test Booklet (PSAT 10)
 Grade 12 Test Booklet (PSAT 10)
 Grade 8/9 Test Booklet (SAT Pre-ID)
 Grade 10 Test Booklet (SAT Pre-ID)
 Grade 11 Test Booklet (SAT Pre-ID)
 Grade 12 Test Booklet (SAT Pre-ID)

Student ID	Student Name	Birth Date	Home ID	Testing ID	Testing ID	A	B	C	D	E	F	G
12345678	JOHN, JAMES	01-15-2001	100110010010	100110010010	100110010010							
12345679	JANE, JANE	01-15-2001	100110010010	100110010010	100110010010							
12345680	JANE, JANE	01-15-2001	100110010010	100110010010	100110010010							



Illinois State Board of Education

DLM-AA Lockdown in K.I.T.E.



SIS School Year at a Glance

- Late January, 2020
 - IAR file sent to Vendor for printing labels and determining test booklet and manual quantities
- January 31, 2020
 - PSAT 8/9 and 10 file sent to Vendor for printing labels and determining test booklet and manual quantities
 - SAT file sent to Vendor for printing labels and determining test booklet and manual quantities
- February 12, 2020
 - DLM-AA Data Lockdown in KITE
- February 14, 2020 by 4:00 p.m.
 - Last SIS Upload sent to DLM-AA Vendor



Illinois State Board of Education

ACCESS Correction Process



SIS School Year at a Glance

- **March 3, 2020**
 - Last Day of ACCESS Testing
- **March 4, 2020**
 - First Day of ACCESS Correction Window (No Test Results)
- **March 11, 2020**
 - DLM-AA Testing – Earliest Start Date
- **March 31, 2020 by 4:00 p.m.**
 - EL Data due for the Population of the eGMS Ceiling Calculator
- **April 14, 2020**
 - SAT Initial Test Date
- **April 14, 15, or 16, 2020**
 - PSAT 8/9 and 10 Initial Test Date
- **April 15, 2020**
 - First Day of SAT/PSAT Correction Window (No Test Results)

ACCESS Correction Process

- All Grade K – 12 students identified as EL will take an ACCESS test.
- All Grade K – 12 students identified as EL and enrolled on November (TBA), should receive an ACCESS label.
- If a student exits the district before the ACCESS test is given, the label should be destroyed.
- If a student enrolled after labels have been sent, please bubble the student's information on a blank testing document.

ACCESS Correction Process

- **ISBE will create the ACCESS Correction file for students enrolled as EL during the Testing Window**
 - Demographic, Home School, and Grade details must reflect a student's status as of the last day of the ACCESS testing period.
 - Changes made to the ACCESS correction data only affect data that is being submitted to DRG; it does not update the related student information in SIS.
 - Updates to SIS student demographic, enrollment, and program indicator data (and enrollment exits) must also continue through the end of the school year.
 - If student demographic errors are identified in the ACCESS Correction file, revisions must be made both via the ACCESS Correction file and within SIS (via the Student Demographic/Enrollment batch file or the available online areas).
 - An ACCESS Correction record can only be added if the student has an EL record in your district for the current school year.

ACCESS Correction Process

- **The following fields can be added or updated during the ACCESS Correction Window:**

<ul style="list-style-type: none"> - Student Tested - Reason for Not Testing - SAP ID - Legal Last Name - Legal First Name - Legal Middle Name - Birth Date - Race Code - Gender Code 	<ul style="list-style-type: none"> - Military Connected Student - Homeless Indicator - Migrant Indicator - IDEA Services - FRL/Low Income Indicator - 21st Century Indicator - Home School RCDS - Grade Level at Time of Testing - Test Taken
--	--

ACCESS Correction Process



List of Not Tested Reasons

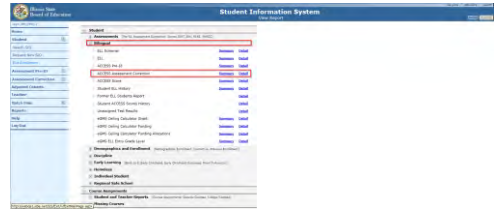
- 01 - Medically Exempt
- 02 - Homebound Exempt
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 05 - Not Enrolled/ Not EL at Time of Testing
- 07 - Transferred Out During Testing
- 08 - Transferred In During Testing
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 20 - Obtained proficiency in a prior year or proficient based on screening tests



ACCESS Correction Process



ACCESS Assessment Correction – Reports Screen



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ACCESS Correction Process



SIS ACCESS Correction – Summary Report

2015 ACCESS Assessment Correction Summary 8/15/2015 9:55 am

Assessment Home District: 123456789 SIB#E: SD 101

Indicator	Total
01 - Medically Exempt	2
02 - Homebound Exempt	2
03 - In Jail/Locked Facility	2
04 - Out of State/Country	2
05 - Not Enrolled/ Not EL at Time of Testing	0
07 - Transferred Out During Testing	2
08 - Transferred In During Testing	0
09 - Deceased	0
10 - Absent from Testing	0
15 - Refusal but Present to Test	0
20 - Obtained proficiency in a prior year or proficient based on screening tests	0



ACCESS Correction Process



ACCESS Assessment Correction – Detail Report

2015 ACCESS Assessment Correction Report (Detail) 8/15/2015 10:01 am

Assessment Home District: 123456789 SIB#E: SD 101

Education Category: None Sorted By: grade at average

Indicator	Count	Indicator	Count	Indicator	Count
01 - Medically Exempt	2	07 - Transferred Out During Testing	2	15 - Refusal but Present to Test	0
02 - Homebound Exempt	2	08 - Transferred In During Testing	0	20 - Obtained proficiency in a prior year or proficient based on screening tests	0
03 - In Jail/Locked Facility	2	09 - Deceased	0		
04 - Out of State/Country	2	10 - Absent from Testing	0		
05 - Not Enrolled/ Not EL at Time of Testing	0	15 - Refusal but Present to Test	0		
07 - Transferred Out During Testing	2	20 - Obtained proficiency in a prior year or proficient based on screening tests	0		



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ACCESS Correction Process

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- Assessment → ACCESS Correction Link



ACCESS Correction Process

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- ACCESS Assessment Correction Search



ACCESS Correction Process

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- ACCESS Assessment Correction Student Detail



ACCESS Correction Process

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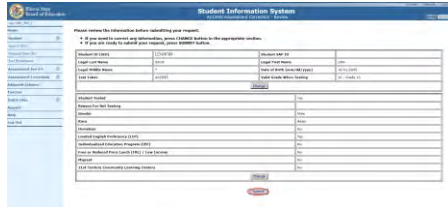
- ACCESS Assessment Correction Details



ACCESS Correction Process

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ACCESS Assessment Correction Review



ACCESS Correction Process

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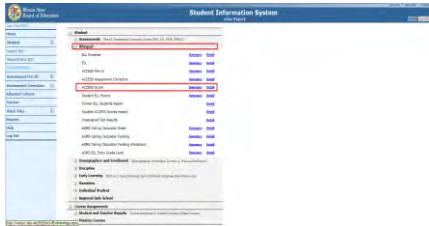
- Once ACCESS Preliminary Scores are posted in SIS.
- Verify students are not missing ACCESS scores.
 - Run an ACCESS Scores **Summary Report** located under Reports in the *Bilingual* section.
 - Make report criteria selections.
 - Review **Result Codes**.



ACCESS Correction Process

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ACCESS Score Report - Summary



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ACCESS Correction Process

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ACCESS Score Report - Summary

2018 ACCESS Scores Summary		
Grade	All	Total
Total Students		4917
HS Grade Level - Kindergarten		3014
HS Grade Level - 1 - Grade 1		1199
HS Grade Level - 2 - Grade 2		1067
HS Grade Level - 3 - Grade 3		990
HS Grade Level - 4 - Grade 4		995
HS Grade Level - 5 - Grade 5		423
HS Grade Level - 6 - Grade 6		309
HS Grade Level - 7 - Grade 7		194
HS Grade Level - 8 - Grade 8		596
Result Codes - 1		36
Result Codes - 2		1
Result Codes - 3		1
Result Codes - 4		1
Result Codes - 5		42
Result Codes - 6		1
Result Codes - 7		1
Result Codes - 8		1
Result Codes - 9		1
Result Codes - 10		320

- Possible Result Codes**
 - 1 = Missing Scores
 - 2 = Missing EL Data
 - 3 = No Action Required By School District.
- This Error Will Be Corrected By Vendor.
- 4 = Grade levels in Columns A and B are not the same. This item should be reviewed to ensure that the student was tested in the correct grade.
- 5 = Alternate ACCESS Test Score



ACCESS Correction Process

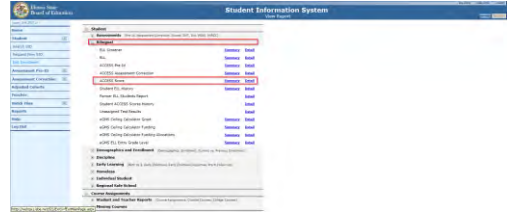
289

- Identify EL Students with Missing ACCESS Scores.
 - Run an ACCESS Score **Detail Report** located under Reports in the *Bilingual* section.
 - Make report criteria selections.
 - Sort by Error.



ACCESS Correction Process

- ACCESS Score Report - Detail



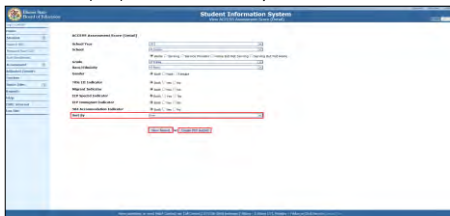
290



ACCESS Correction Process

291

- ACCESS Assessment Score (Detail) – Criteria Screen: Select sort by - Error



ACCESS Correction Process

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- ACCESS Assessment Score – Detail Report

2015 ACCESS Scores Report (Detail)

SIS Home District: 121456789012145 INSE: SD 101

Subtests Content: Sorted By: error

Subtest	Scale Score	Proficiency Level
1. Oral Scale Score	1	Q Oral Proficiency Level
2. Reading Scale Score	2	R Emergent Proficiency Level
3. Writing Scale Score	3	S Emerging Proficiency Level
4. Listening Scale Score	4	T Yields Scores

Breaks Code: 1 = Missing Score 2 = Missing ELL Data 3 = No Action Required By School District This Error Will Be Corrected By Vendor
 4 = Grade Incomplete or Test ID not set case This area should be reviewed to ensure the student tested in the correct grade
 5 = Alternate ACCESS Test Score

Student ID	Student Name	Subtest	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	Code
121456789	Test, Student A																						
121456789	Test, Student B																						
121456789	Test, Student C																						
121456789	Test, Student D																						
121456789	Test, Student E																						
121456789	Test, Student F																						
121456789	Test, Student G																						
121456789	Test, Student H																						



ACCESS Correction Process

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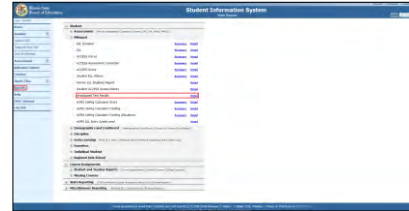
- Identifying ACCESS scores that are not assigned to my students
- Run an **Unassigned Test Results** Detail Report in the Bilingual section of Reports.
 - The test results for the students listed on this report could **not** be automatically matched to a student in the ACCESS Correction file.
- Steps for Assigning Student Test Results:
 - Step 1:** Add or update the unassigned student records found on this report to the ACCESS Correction data; this can be done via an online ACCESS Correction or through the corresponding batch file process (Student must have an EL record in SIS for the current School Year).
 - Step 2:** Overnight, the unassigned test results will be linked to the students' ACCESS Correction data.
 - Step 3:** Verify the update using the ACCESS Scores Report and the Unassigned Test Results Report the next morning.



ACCESS Correction Process

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- Verify your student Unassigned Test Results: Reports Page



ACCESS Correction Process

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- Unassigned Test Results Reports - ACCESS



ACCESS Correction Process

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- Unassigned Test Results Reports - ACCESS





Illinois State Board of Education

DLM-AA Testing Earliest Start Date

SIS School Year at a Glance

- **March 3, 2020**
 - Last Day of ACCESS Testing
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- **March 31, 2020 by 4:00 p.m.**
 - EL Data due for the Population of the eGMS Ceiling Calculator
- **April 14, 2020**
 - SAT Initial Test Date
- **April 14, 15, or 16, 2020**
 - PSAT 8/9 and 10 Initial Test Date
- **April 15, 2020**
 - First Day of SAT/PSAT Correction Window (No Test Results)



Illinois State Board of Education 298



Illinois State Board of Education

English Learners (EL)

SIS School Year at a Glance

- **March 3, 2020**
 - Last Day of ACCESS Testing
- **March 4, 2020**
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- **March 11, 2020**
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 - EL Data due for the Population of the eGMS Ceiling Calculator
- **April 14, 2020**
 - SAT Initial Test Date
- **April 14, 15, or 16, 2020**
 - PSAT 8/9 and 10 Initial Test Date
- **April 15, 2020**
 - First Day of SAT/PSAT Correction Window (No Test Results)



Illinois State Board of Education 300



English Learners (EL)

301

- **EL Validations**
 - A student cannot have both Parents Refused and Parents Withdrawn.
 - The Date EL Services Ended must be during current school year.
 - If a student receives an ACCESS Score, the EL Reason for Ending Services cannot be Erroneous.
 - If current student EL records are set to Erroneous but they receive an ACCESS score, the EL Services End Reason and the EL Services End Date will be removed when the ACCESS Score is attached to the student.

Note: Only students who are identified as EL and whose EL Indicator is Yes can take the ACCESS test. (Grades K-12 only).



English Learners (EL)

302

- If a student is identified as EL = Yes when enrolled, an EL record will be created in SIS
- An EL record may be viewed and/or updated:
 - By a Home District
 - If the student has an active current School Year enrollment
- Rules changed for transitioning students out of EL based on ACCESS test results. The minimum overall composite proficiency level must be 4.8 or higher. If this requirement is met, the student's EL indicator should be 'No'.
- For additional EL information, please visit: <https://www.isbe.net/Pages/English-Learners.aspx>
- Identifying Erroneous EL records
 - Date EL Services Ended = Date EL Services Began
 - Reason for Ending EL Services = Erroneous



English Learners (EL)

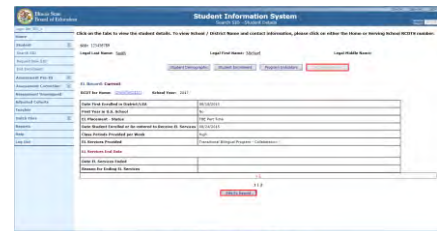
303

- **Parents Refuse Services**
 - If a student is identified as having Limited English Proficiency and the parents refuse EL services:
 - The student's EL Indicator remains Yes
 - EL Placement-Entry Status = Parents Refused
 - Date Entered/Re-entered to Receive EL Services = Enrollment Date
 - Date and Reason EL Services Ended = Null (remain blank)
- **Parents Withdraw Student from Services**
 - If the student begins to receive EL services and the parents decide to have student withdrawn:
 - Parents withdraw the student while receiving EL Services (not the same as Parents Refused services)
 - The student's EL Indicator remains Yes
 - Date Entered/Re-entered to Receive EL Services = Enrollment Date
 - Date and Reason EL Services Ended = Date parents removed student from services
 - Reason for Ending Services = Withdrawn by Parents



English Learners (EL)

- **EL - View**



English Learners (EL)

- EL - Edit



305



English Learners (EL)

- EL - Review



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English Learners (EL)

- EL - Update Successful



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English Learners (EL)

- EL Ceiling Calculator Funding Allocations - Due March 31, 2020
- eGMS uses the EL data in SIS to allocate funding
- SIS District Status Panel - Current Enrollment Data Completion Status*
 - ✓ EL data should be 100% complete

Collection	Total Required	Complete	% Complete
Demographic	0	0	0%
Birth To 3	3	0	0%
Birth To 3 Caregiver Demographics	1	0	0%
Early Childhood Outcomes (ECO) Entry	24	23	95%
Early Childhood Outcomes (ECO) Progress	14	0	0%
English Learners (EL)	51	49	96%
EL Services	15	14	93%
Homeless	350	273	78%
Eligible for Transient Student Program	580	575	99%
Student Address for NEW IEP students	732	729	99%
Regional Self-Services Program (RSSP)	11	6	72%
Student Shopping	94	0	0%
Secondary Course Missing Final Letter Grade	1028	0	0%



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English Learners (EL)

- EL Report – SIS Reports



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English Learners (EL)

- EL - Summary Report

EL (Summary)	
Category	Total
Total Students	40
Oriskany Level - Outcomes	9
Oriskany Level 1 - Oriskany 1	9
Oriskany Level 2 - Oriskany 2	9
Oriskany Level 3 - Oriskany 3	9
Oriskany Level 4 - Oriskany 4	9
Oriskany Level 5 - Oriskany 5	9
Oriskany Level 6 - Oriskany 6	9
Oriskany Level 7 - Oriskany 7	9
Oriskany Level 8 - Oriskany 8	9
Oriskany Level 9 - Oriskany 9	9
Oriskany Level 10 - Oriskany 10	9
Oriskany Level 11 - Oriskany 11	9
Oriskany Level 12 - Oriskany 12	9
Oriskany Level 13 - Oriskany 13	9
Oriskany Level 14 - Oriskany 14	9
Oriskany Level 15 - Oriskany 15	9
Oriskany Level 16 - Oriskany 16	9
Oriskany Level 17 - Oriskany 17	9
Oriskany Level 18 - Oriskany 18	9
Oriskany Level 19 - Oriskany 19	9
Oriskany Level 20 - Oriskany 20	9
Oriskany Level 21 - Oriskany 21	9
Oriskany Level 22 - Oriskany 22	9
Oriskany Level 23 - Oriskany 23	9
Oriskany Level 24 - Oriskany 24	9
Oriskany Level 25 - Oriskany 25	9
Oriskany Level 26 - Oriskany 26	9
Oriskany Level 27 - Oriskany 27	9
Oriskany Level 28 - Oriskany 28	9
Oriskany Level 29 - Oriskany 29	9
Oriskany Level 30 - Oriskany 30	9
Oriskany Level 31 - Oriskany 31	9
Oriskany Level 32 - Oriskany 32	9
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Oriskany Level 34 - Oriskany 34	9
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Oriskany Level 36 - Oriskany 36	9
Oriskany Level 37 - Oriskany 37	9
Oriskany Level 38 - Oriskany 38	9
Oriskany Level 39 - Oriskany 39	9
Oriskany Level 40 - Oriskany 40	9



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English Learners (EL)

- EL - Detail Report

EL (Detail)	
Oriskany Level 1 - Oriskany 1	9
Oriskany Level 2 - Oriskany 2	9
Oriskany Level 3 - Oriskany 3	9
Oriskany Level 4 - Oriskany 4	9
Oriskany Level 5 - Oriskany 5	9
Oriskany Level 6 - Oriskany 6	9
Oriskany Level 7 - Oriskany 7	9
Oriskany Level 8 - Oriskany 8	9
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Oriskany Level 35 - Oriskany 35	9
Oriskany Level 36 - Oriskany 36	9
Oriskany Level 37 - Oriskany 37	9
Oriskany Level 38 - Oriskany 38	9
Oriskany Level 39 - Oriskany 39	9
Oriskany Level 40 - Oriskany 40	9



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English Learners (EL)

- eGMS EL Program Placement and Services Reports



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English Learners (EL)

- eGMS EL Attendance Center Enrollment - Detail Report

2019 eGMS EL Attendance Center Enrollment (Detail)																		
SIS Reporting Division: 1234567890 SISID: 001 Subdivision: County: Franklin County: Franklin State: IL EL Entry Type: ALL																		
2019-2020 East St. Louis Senior High School Attendance Center:																		
Current Enrollment By Grade Level												Class Period Per Week						
Grade	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	None	One	Two	Three
PK	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Speech	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Early State Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Current Enrollment By Grade Level												Class Period Per Week						
Grade	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	None	One	Two	Three
PK	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Speech	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Early State Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



SAT/PSAT Correction/Scores



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SIS School Year at a Glance

- March 3, 2020**
 - Last Day of ACCESS Testing
- March 4, 2020**
 - First Day of ACCESS Correction Window (No Test Results)
- March 11, 2020**
 - DLM-AA Testing – Earliest Start Date
- March 31, 2020 by 4:00 p.m.**
 - EL Data due for the Population of the eGMS Ceiling Calculator
- April 14, 2020**
 - SAT Initial Test Date
- April 14, 15, or 16, 2020**
 - PSAT 8/9 and 10 Initial Test Date
- April 15, 2020**
 - First Day of SAT/PSAT Correction Window (No Test Results)



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SAT/PSAT Correction/Scores

- The SAT Assessment Correction window will begin for all schools on April 15, 2020.
- The PSAT Assessment Correction window will begin after the initial test date on April 15, 16, or 17, 2020.
- During the Assessment Correction window, review all student data, including indicators, and add any Reason for No Valid Test Attempt codes as needed, based on local records.



SAT, PSAT 10 & PSAT 8/9 Correction

- SAT/PSAT Correction Screens – Edit



321



SAT, PSAT 10 & PSAT 8/9 Correction

- SAT/PSAT Correction Screens – View



322



SAT, PSAT 10 & PSAT 8/9 Correction

- SAT/PSAT Correction Screens



323



SAT, PSAT 10 & PSAT 8/9 Correction

- SAT/PSAT Correction Report



324



SAT, PSAT 10 & PSAT 8/9 Correction

325

Reason For No Valid Test Attempt:

- 01 - Medical Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred In After Test Administration
- 09 - Deceased
- 10 - Absent From Testing
- 15 - Refusal Not Present to Test
- 16 - Part-Time Enrollment
- 18 - PSS SIS Use Only
- 19 - Reserved for Internal Use-SIS Use Only
- 21 - Reserved for Internal Use Only-Scale Score for Content Area Exits in Another School
- 22 - Reserved for Internal Use-SIS Use Only
- 23 - Reserved for Internal Use-SIS Use Only (First Year in U.S. School)
- 25 - Reserved for Internal Use-Assessment Use Only (Grade 11 No Participation Credit)
- 50 - Reserved for Internal Use-SIS Use Only (Grade 12 Exempt Programming)
- 51 - Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt SS Evidence)
- 52 - Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt District Submission)
- 53 - Reserved for Internal Use-Assessment Use Only (Grade 12 No Participation Credit)
- 54 - Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt Other)

Link to complete RWTs document: <https://www.ilsnet/Documents/Assess/ps-sis/sis-no-valid-test-attempt.pdf>



**Illinois
State Board of
Education**

Spring Enrollment Counts

SIS School Year at a Glance

- **April 16, 2020**
 - School Year 2020 Spring Enrollment Counts Deadline
 - SQA Plan Submissions due
- **Mid April, 2020**
 - First Day of IAR Correction Window (No Test Results)
- **May 6, 2020**
 - DLM-AA Testing – Latest End Date
- **May 7, 2020**
 - First Day of DLM-AA Correction Window (No Test Results)
 - ACCESS Preliminary Scores Posted in SIS (T.B.A)
- **May 22, 2020**
 - Last Day of ACCESS Preliminary Data Review



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Spring Enrollment Counts

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- **Enrollment Guidelines**
 - **Submit Enrollment as soon as possible**
 - Enrollment Date: The month, day, and year of the first FULL day the student was scheduled to receive educational services for a continuous period during the CURRENT school year, regardless of whether the student was in attendance or absent that day.
 - **Exit Students as soon as they leave your district**
 - Exit Date: The month, day, and year of the last FULL day the student was scheduled to receive educational services during the CURRENT school year, regardless of whether the student was in attendance or absent that day.
 - **What reports should I review?**
 - Student Demographic (Summary/Detail)



**Illinois
State Board of
Education**



Spring Enrollment Counts

- SIS Status Panel



329

Spring Enrollment Counts

- SIS Reports - Demographics (Summary)

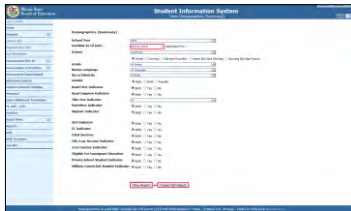


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Spring Enrollment Counts

- Demographics (Summary) – Criteria
- Enrolled As Of Date = 03/01/2020



331

Spring Enrollment Counts

- Demographics Summary Report

2019 Demographics (Summary)	
SIS Home District: #12345678912 - 8888 Test District	
Selections Criteria: Student Demographics - Current Enrollments As Of = 03/01/2019	
Grade-Level	Total
Total Students:	497
Race: Black or African American:	5
Race: Hispanic or Latinx:	182
Race: Two or More Races:	0
Race: White:	438
Native Language: American Sign Language:	0
Native Language: English:	496
Native Language: Spanish:	1
Native Language: Other/Sign/English/Mandarin:	0
Gender: Male:	466
Gender: Female:	288
Gender: Trans:	213
Reading Level:	0



332



Spring Enrollment Counts

SIS Reports - Demographics (Detail)

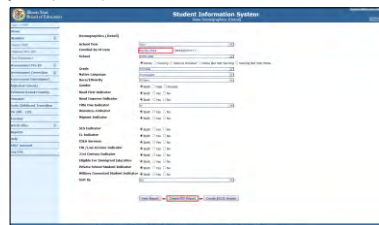


333



Spring Enrollment Counts

Demographics (Detail) - Criteria



334



Spring Enrollment Counts

Demographics Detail Report

2019 Demographics (Detail) 2/16/2020 10:30:00AM

SEN House District: 1224/45789 SIBE ID: 111

Selection Criteria: Student Demographics - Current Enrollment As Of = 03/01/2019 School By: Student ID

Legend:

A	Citywide	D	Specialized Type Code *	G	Title Code	J	Minority 1	SEI	SEI	O	FRL/Low Socioecon	R	Parental Involvement
B	Race Code *	E	Residency Type	H	State Language Code *	K	Migrant	M	ELL	P	21st Century	S	Military Connected
C	Credit Level	F	Residency Improvement	I	Special Language Code *	N	SEA Services	Q	English Language Ld. Prog				

File View: 11 School/VAE Title I Program 12 Trilingual Assessment Title I Program 13 State Participation Title I Program

Please Refresh Data, Sort, and Language will How Changes Columns will be based on the State Information System web site.

Student ID	Student Name	Birth Date	Birth Place	House Account	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
122445789	Debra L. Leland	10/21/2002	BELLEVILLE, IL	122445789000210																			
122445789	Doni Jane	10/27/2002	CHRISTIANVILLE, IL	122445789000210																			
122445789	Frank Alan	07/22/2002	MOULTON, MO	122445789000210																			



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Spring Enrollment Counts

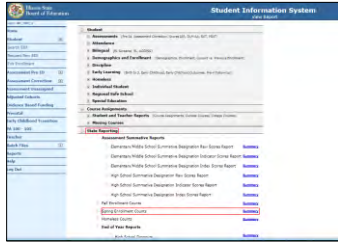
336

- What reports to review before the April 16, 2020 Spring Enrollment deadline?
 - Spring Enrollment Counts (Summary)
- What are Spring Enrollment Counts used for?
 - Evidence Based Funding (EBF)
 - School Report Card
 - Ed 360



Spring Enrollment Counts

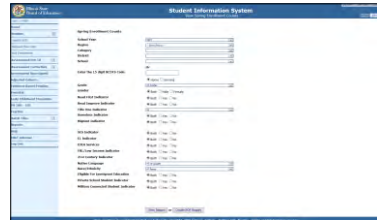
- SIS Reports – Spring Enrollment Counts



337

Spring Enrollment Counts

- Spring Enrollment Counts Criteria



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Spring Enrollment Counts

- Spring Enrollment Counts Report

Spring Enrollment Counts for 2019 School Year

SIS Home District: 12345678901 DBE Test District
 Selection Criteria: Enrolled As Of = 03/01/2019

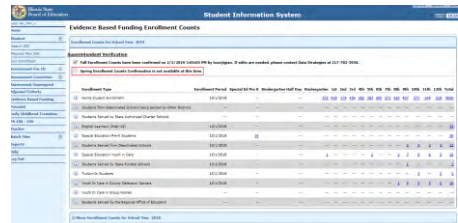
Grade Level	All	Total
Total Students		3016
Race: American Indian or Alaska Native		7
Race: Asian		508
Race: Black or African American		79
Race: Hispanic or Latino		271
Race: Native Hawaiian or Other Pacific Islander		8
Race: Two or More Races		168
Race: White		2081
Native Language: Albanian (Gheg/Kosovo/Macedon)		1
Native Language: Arabic		3
Native Language: Assamese		4



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Spring Enrollment Counts

- Superintendent Verification for Spring Enrollment Counts Confirmation Page



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504 Plan

SIS School Year at a Glance

- April 16, 2020
 - School Year 2020 Spring Enrollment Counts Deadline
 - 504 Plan Submissions due
- Mid April, 2020
 - First Day of IAR Correction Window (No Test Results)
- May 6, 2020
 - DLM-AA Testing – Latest End Date
- May 7, 2020
 - First Day of DLM-AA Correction Window (No Test Results)
 - ACCESS Preliminary Scores Posted in SIS (T.B.A)
- May 22, 2020
 - Last Day of ACCESS Preliminary Data Review



504 Plan

- 504 Plans are due by April 16, 2020, 4:00 p.m.
- To add or to update a 504 Plan record, the student must have a valid district enrollment record in SIS.
- To add a 504 Plan, the following conditions must be met:
 - Enrollment record Home RCDT matches 504 Plan record's Home RCDT
 - Enrollment record School Year matches 504 Plan record's School Year - New
 - Enrollment Exit/Withdrawal Type code does not equal Code 99 Erroneous Enrollment



504 Plan

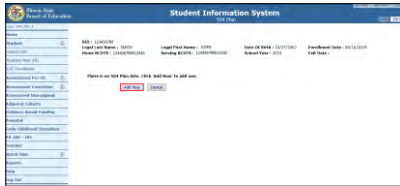
- To add a 504 Plan Record online select Student Enrollment
 - 504 Plan – View Details

Field	Value
Student Information	...
Home RCDT	...
School Year	...
Enrollment Exit/Withdrawal Type code	...



504 Plan

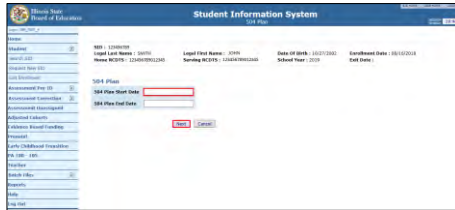
- 504 Plan – Add Record



345

504 Plan

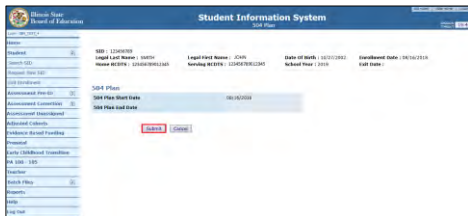
- Enter 504 Plan Start Date (Mandatory) and 504 Plan End Date (Optional)
- Then select 'Next'



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504 Plan

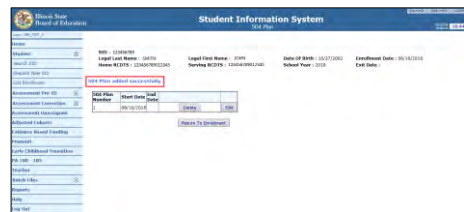
- Verify 504 Plan data and then select 'Submit'



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504 Plan

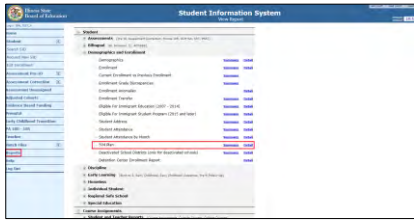
- 504 Plan added successfully



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504 Plan

- SIS Reports - 504 Plan



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504 Plan

- 504 Plan Detail Report

3/13/2019 1:50 pm

Illinois State Board of Education
Student Information System
2019 Student 504 Plan Report

SIS House District: 123456789 INBE: SD 101
Selection Criteria: Selected By: Student ID

Student ID	Name	Grade Level	State Code	Private School Indicator		FEL-Low Indicator		Start Date	End Date	A	B	C	D	E	F	G	
				F	E&A Indicator	F	FEL-Low Indicator										
12345678	TRIST, JESSICA	05	IL					08/10/2018	05/15/2019								
12345679	TRIST, JESSICA	05	IL					08/10/2018	05/15/2019								
12345680	TRIST, JESSICA	05	IL					08/10/2018	05/15/2019								
12345681	TRIST, JESSICA	05	IL					08/10/2018	05/15/2019								
12345682	TRIST, JESSICA	05	IL					08/10/2018	05/15/2019								



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IAR Correction/Scores

SIS School Year at a Glance

- April 16, 2020
 - School Year 2020 Spring Enrollment Counts Deadline
 - 504 Plan Submissions due
- Mid April, 2020
 - First Day of IAR Correction Window (No Test Results)
- May 6, 2020
 - DLM-AA Testing – Latest End Date
- May 7, 2020
 - First Day of DLM-AA Correction Window (No Test Results)
 - ACCESS Preliminary Scores Posted in SIS (T.B.A)
- May 22, 2020
 - Last Day of ACCESS Preliminary Data Review



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IAR Correction and Scores

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- Grades 3 – 8 students are required to test IAR
- 2020 IAR Test Windows are identified by school.
- Students are included in the Assessment Correction when the date of their SIS enrollment falls within the start and end dates of their Testing School's Test Window.
- When your Test Window ends, review the IAR Correction report to verify that all students who were to be tested are on the report.



IAR Correction and Scores

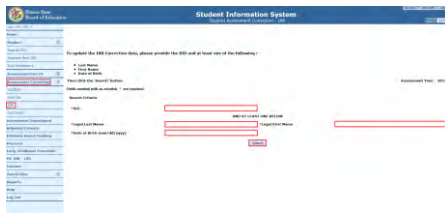
354

- The 2019-20 preliminary IAR score data are scheduled to be posted in SIS in **Early June, 2020**.
 - Until IAR score data arrive, ISBE will not know for sure whether a student tested, so please rely on your local records for entering a "Reason for No Valid Test Attempt" as applicable.
- Testing School and Test Code from the score file will override the correction.
- If the Test Code of the Test Taken is inconsistent with the student's grade, error code 2 will appear on the IAR Score report.
- If RNVT is provided for a student with valid score, it will be removed.
- For Private School students who did not test, '18 - PSS-SIS Use Only' will be applied after scores arrive.
- IAR Last Day of Corrections for the Purpose of Accountability and School Report Card for SY 2020 due by Friday, August 14, 2020



IAR Correction and Scores

- **Edit Assessment Correction**



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IAR Correction and Scores

- **Select Assessment Correction Record**

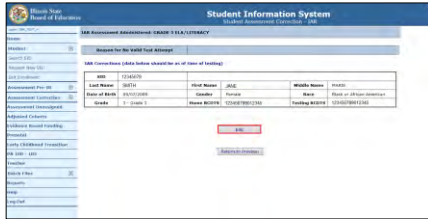


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IAR Correction and Scores

- Edit Assessment Correction

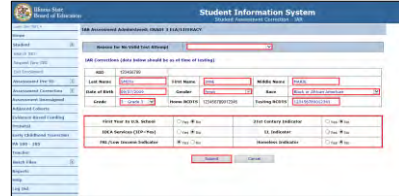


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IAR Correction and Scores

- Edit Assessment Correction
 - Demographic data can only be updated Online
 - Make sure to edit BOTH ELA and Math



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IAR Correction and Scores

Unassigned Scores will fall into one of the four categories:

- **Correction Exists; Home School mismatch**
 - The Responsible School from PearsonAccessNext does not match the Home School in Correction. To correct, update the Home School on the Unassigned.
- **Enrollment Out of Test Window**
 - The Responsible School from PearsonAccessNext matches the Home School in Correction, but the enrollment is not within Testing School's Test Window. To correct, update the Enrollment dates on the Unassigned.
- **Enrollment Not Found**
 - We prefer SIS Users add the missing enrollment during test window. If for some reason they cannot, then they can provide the Grade, Home RCDTS and Serving RCDTS on the Unassigned screen. Other Enrollment fields are optional. An overnight process will match the score. They can also choose "Disclaim Score" if it does not belong to their district.
- **Student Not Found**
 - User Must provide a valid SID to receive the score record. An overnight process will match the score, provided the student has a correction that matches to score record.



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IAR Correction and Scores

- Unassigned Test Results – Will not be populated until scores are received



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IAR Correction and Scores

- IAR Assessment Correction Reports



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IAR Correction and Scores

- IAR Assessment Correction Summary



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IAR Correction and Scores

- IAR Assessment Correction Detail



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IAR Correction and Scores

- IAR Assessment Correction Detail (cont.)
 - The Test Window Status will either be PENDING or COMPLETE



IAR Correction and Scores

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Reason For No Valid Test Attempt:

- 01 - Medically Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred in After Test Administration
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 16 - Part-Time Enrollment
- 18 - PSS SIS Use Only
- 19 - Reserved for Internal Use-SIS Use Only
- 21 - Reserved for Internal Use Only-Scale Score for Content Area Exists in Another School
- 22 - Reserved for Internal Use-SIS Use Only
- 23 - Reserved for Internal Use-SIS Use Only (First Year in U.S. School)

Link to complete RNVVA document: <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf>



**Illinois
State Board of
Education**

DLM-AA Correction/Scores

SIS School Year at a Glance

- **April 16, 2020**
 - School Year 2020 Spring Enrollment Counts Deadline
 - SQA Plan Submissions due
- **Mid April, 2020**
 - First Day of IAR Correction Window (No Test Results)
- **May 6, 2020**
 - DLM-AA Testing – Latest End Date
- **May 7, 2020**
 - First Day of DLM-AA Correction Window (No Test Results)
 - ACCESS Preliminary Scores Posted in SIS (T.B.A)
- **May 22, 2020**
 - Last Day of ACCESS Preliminary Data Review



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DLM-AA Correction and Scores

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- **Data Collection Practices for DLM-AA**
 - Student demographic uploads will go through the Student Information System (SIS)
 - SIS will send the last data update to the assessment vendor Friday, February 14, 2020
 - After February 14, 2020, contact Laura Quimby for assistance:
 - lquimby@isbe.net
 - May 6, 2020 - DLM-AA Testing – Latest End Date
 - The DLM-AA Assessment Correction window will start on May 7, 2020
 - DLM-AA Scores scheduled to be posted in SIS, early June 2020
 - DLM-AA Last Day of Corrections for the Purpose of Accountability and School Report Card for SY 2020 due by Friday, August 14, 2020
 - If not on DLM-AA, go to IAR or SAT/PSAT Pre-ID online screen, search for the student and move the student to IAR or SAT/PSAT. An overnight process will remove the student from IAR or SAT/PSAT Correction and add to DLM-AA Correction.

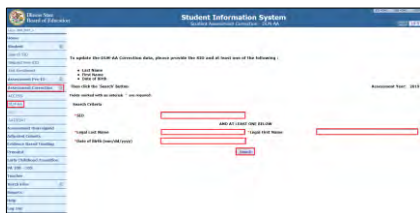


**Illinois
State Board of
Education**



DLM-AA Correction and Scores

- DLM-AA Correction Screens – Edit

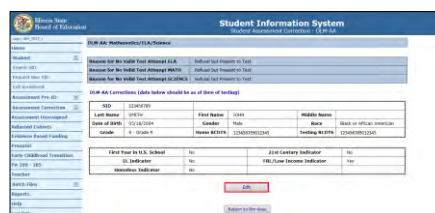


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DLM-AA Correction and Scores

- DLM-AA Correction Screens

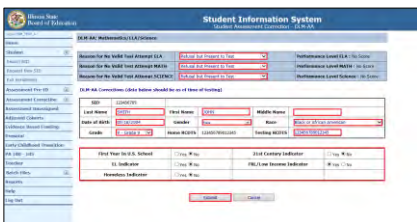


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DLM-AA Correction and Scores

- DLM-AA Correction Screens



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DLM-AA Correction and Scores

- DLM-AA Correction and Scores Report

2019 DLM-AA Correction and Score (Detail)

Student ID	Student Name	Grade	Assessment	Score	Standard	Item ID	Item Description	Item Score	Item Standard
123456789	John Doe	5	Mathematics	85	5-MAF-1-1	1.1	Understand the meaning of a ratio and use it to solve real-world problems.	4	5-MAF-1-1-1.1
123456789	John Doe	5	Mathematics	85	5-MAF-1-2	2.1	Use ratio and rate reasoning to solve real-world problems.	4	5-MAF-1-2-2.1
123456789	John Doe	5	Mathematics	85	5-MAF-1-3	3.1	Recognize and represent real-world situations that are proportional.	4	5-MAF-1-3-3.1



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DLM-AA Correction and Scores

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Reason for No Valid Test Attempt:

- 01 - Medical Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred In After Test Administration
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 16 - Part-Time Enrollment
- 18 - PSS SIS Use Only
- 19 - Reserved for Internal Use-SIS Use Only
- 21 - Reserved for Internal Use Only-Scale Score for Content Area Exists in Another School
- 22 - Reserved for Internal Use-SIS Use Only
- 23 - Reserved for Internal Use-SIS Use Only (First Year in U.S. School)
- 25 - Reserved for Internal Use-Assessment Use Only (Grade 11 No Participation Credit)
- 50 - Reserved for Internal Use-SIS Use Only (Grade 12 Exempt Programming)
- 51 - Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-SS Evidence)
- 52 - Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-District Submission)
- 53 - Reserved for Internal Use-Assessment Use Only (Grade 12 No Participation Credit)
- 54 - Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-Other)

Link to complete RWTs document: <https://www.ilsnet/Documents/Assess-no-valid-test-attempt.pdf>



Illinois State Board of Education

Prenatal

SIS School Year at a Glance

Submit data and verify accuracy of (Deadline - July 31):

- Prenatal data
- Birth to 3 data
- Caregiver Demographic data (Birth to 3)
- College Course Assignments
- College and Career Readiness Indicator
- Early Childhood Outcomes Entry and Progress Ratings for Pre-K Students with IEPs
- EL Information
- EL Screener
- Gifted and Accelerated data
- Homeless data
- Immigrant data
- Outside Course Assignments (Grades 9-12 only)
- Regional Safe School Program (RSSP) data
- Service Provider data (Students with IDEA Services only)
- Student Address data (Students with IDEA Services only)
- Student Course Assignments (PreK-12)
- Teacher Course Assignments (PreK-12)

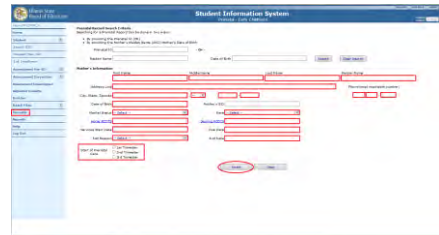


375



Prenatal

- Creating a New Prenatal Record

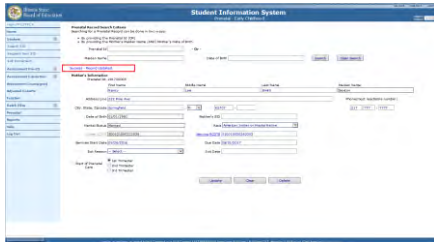


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Prenatal

Creating a New Prenatal Record

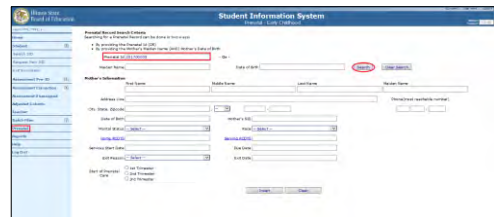


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Prenatal

Searching for an existing Prenatal Record



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Prenatal

Searching for an existing Prenatal Record

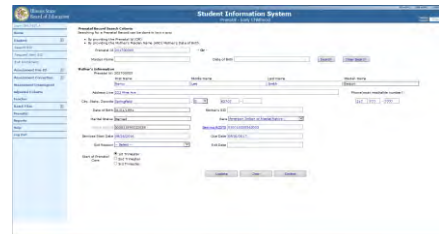


379



Prenatal

Searching for an existing Prenatal Record

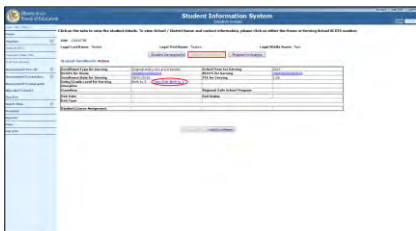


380



Prenatal

Link a Birth to 3 Student to a Prenatal Record

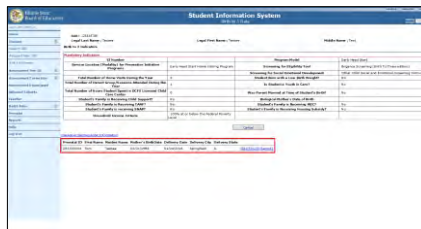


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Prenatal

Link a Birth to 3 Student to a Prenatal Record

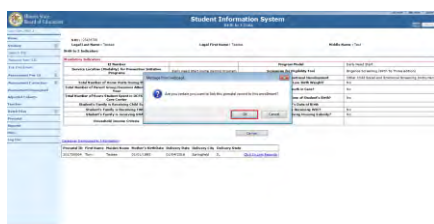


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Prenatal

Link a Birth to 3 Student to a Prenatal Record

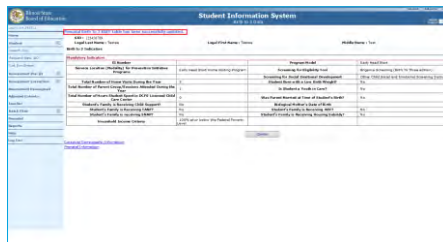


383



Prenatal

Link a Birth to 3 Student to a Prenatal Record

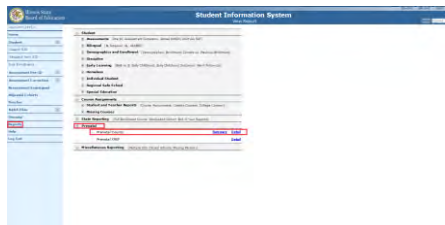


384



Prenatal

- Prenatal Counts Report



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Prenatal

- Prenatal Counts Report

7/13/2017 12:48 pm

2017 Prenatal (Detail)

RCDFIS: 021248790123

Education:		G: Number of Prenatal Visits		J: Birth Code	
A: Start Date	D: Service User Date	H: Number of Prenatal Visits	I: Termination Date	K: Maternal Status Codes	
B: Delivery Date	E: Biological Mother's Date of Birth				
C: End Date	F: Number of Prenatal Visits				

Race Codes: 11 - Hispanic or Latino 12 - American Indian or Alaska Native 13 - Asian 14 - Black or African American 15 - Native Hawaiian or Pacific Islander 16 - White 17 - Two or More
 Marital Status Codes: 41 - Never Married 42 - Married 43 - Widowed 44 - Divorced 45 - Separated

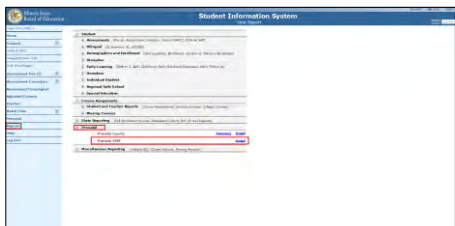
Prenatal ID	16170001	Mother's Name	Smith, Valerie Nancy	Address	222 Pine Ave Springfield, IL 62767	Phone	(217) 777-7777							
		Place of Delivery	City, State & County	A	B	C	D	E	F	G	H	I	J	K
Total # of Records: 1														



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Prenatal

- Prenatal XREF Report



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Prenatal

- Prenatal XREF Report

7/13/2017 12:49 pm

2017 Prenatal Xref To Student

Race Codes: 11 - Hispanic or Latino 12 - American Indian or Alaska Native 13 - Asian 14 - Black or African American 15 - Native Hawaiian or Pacific Islander 16 - White 17 - Two or More
 Marital Status Codes: 41 - Never Married 42 - Married 43 - Widowed 44 - Divorced 45 - Separated

RCDFIS: 021248790123

Prenatal ID	16170001	Mother's Name	Smith, Valerie Nancy	Address	222 Pine Ave Springfield, IL 62767	Phone	(217) 777-7777						
Student ID	12247932	Student Name	Smith, Jake Michael	Birth Date	09-02-2017	Grade	05	Race	18	Student's Marital Status	10000	Mother's SID	
No Prenatal XREF Records Match The Selected Criteria													



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Illinois State Board of Education

Birth to 3

SIS School Year at a Glance

Submit data and verify accuracy of (Deadline - July 31):

- Prenatal data
- Birth to 3 data
- Caregiver Demographic data (Birth to 3)
- College Course Assignments
- College and Career Readiness Indicator
- Early Childhood Outcomes Entry and Progress Ratings for Pre-K Students with IEPs
- EL Information
- EL Screener
- Gifted and Accelerated data
- Homeless data
- Immigrant Data
- Outside Course Assignments (Grades 9-12 only)
- Regional Safe School Program (RSSP) data
- Service Provider data (Students with IDEA Services only)
- Student Address data (Students with IDEA Services only)
- Student Course Assignments (PreK-12)
- Teacher Course Assignments (PreK-12)



Illinois State Board of Education

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Birth to 3

Birth to 3 Validations

- All Mandatory Birth to 3 Information must be included before the student is exited
- The Home RCDTS of the student's active enrollment must match the user's IWAS RCDTS



Illinois State Board of Education

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Illinois State Board of Education

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Birth to 3

Student Enrollment - Birth to 3 Link

A screenshot of the Student Information System (SIS) interface. The page title is "Student Information System" and the user is logged in as "Student Admin". A message at the top states: "A user ID has been assigned. Click on the tabs to view the student details. To view school / district home and contact information, please click on either the Home or Learning School Admin buttons." Below the message is a table with columns for "Student Information", "Enrollment Information", and "Student Details". The table contains several rows of data, including fields for "Student ID", "Enrollment Date", "Enrollment Type", "Enrollment Level", "Enrollment Status", "Enrollment Reason", "Enrollment Date", "Enrollment Date", "Enrollment Date", and "Enrollment Date".

Birth to 3

- Birth to 3 – View



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Birth to 3

- Birth to 3 – Edit



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Birth to 3

- Birth to 3 – Review



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Birth to 3

- Birth to 3 – Update Successful

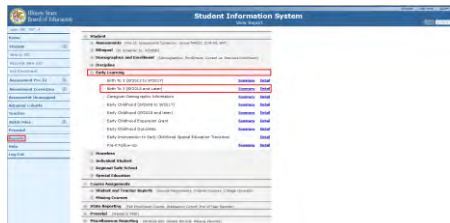


396



Birth to 3

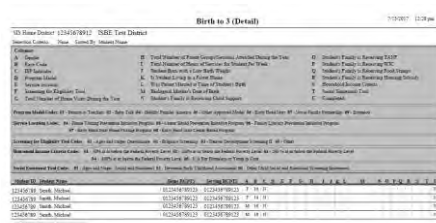
- SIS Reports – Birth to 3



397

Birth to 3

- SIS Reports – Birth to 3



398



Caregiver Demographic (Birth to 3)

SIS School Year at a Glance

Submit data and verify accuracy of (Deadline - July 31):

- Prenatal data
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- EL Screener
- Gifted and Accelerated data
- Homeless data
- Immigrant data
- Outside Course Assignments (Grades 9-12 only)
- Regional Safe School Program (RSSP) data
- Service Provider data (Students with IDEA Services only)
- Student Address data (Students with IDEA Services only)
- Student Course Assignments (PreK-12)
- Teacher Course Assignments (PreK-12)



400



Caregiver Demographic (Birth to 3)



Caregiver Demographic Validations

- All Mandatory Caregiver Demographic Information must be included before the student is exited
- The Home RCDS of the student's active enrollment must match the user's IWAS RCDS
- Student must be enrolled as "00 – Birth to 3"



Caregiver Demographic (Birth to 3)



Caregiver Demographic Validations

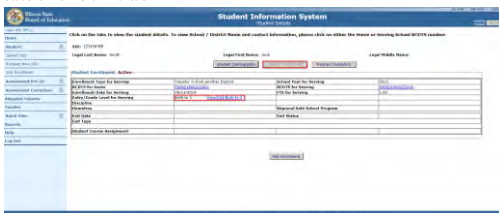
- Only one of each Caregiver record types will be accepted (Biological Mother, Biological Father, Adoptive Parent, Grandparent, Other Relative, Legal Guardian, Foster Parent, Other.) If the user sends in a record with the same Relationship Status of a record already in the database, SIS will overwrite the prior record with the new one.
- If a user submits a file with a Caregiver SID, SIS will verify that it is a valid SID. If the SID is not valid, it will not be stored; however, the rest of the record will be processed.
- Caregiver SID cannot match the SID of the Birth to 3 student.



Caregiver Demographic (Birth to 3)



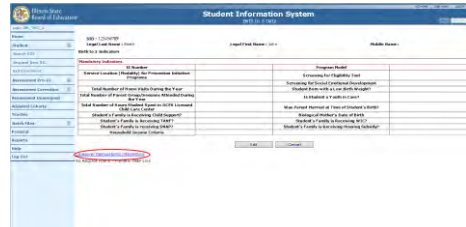
Student Enrollment – Birth to 3 Link



Caregiver Demographic (Birth to 3)



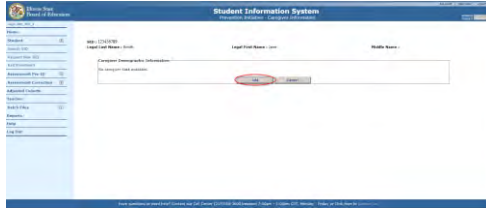
Birth to 3 – CaregiverDemographicLink



Caregiver Demographic (Birth to 3)

405

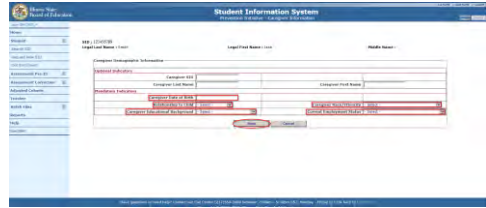
- Caregiver Demographic- Add/Update



Caregiver Demographic (Birth to 3)

406

- Caregiver Demographic- Edit



Caregiver Demographic (Birth to 3)

407

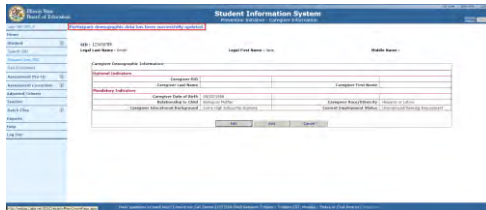
- Caregiver Demographic- Submit



Caregiver Demographic (Birth to 3)

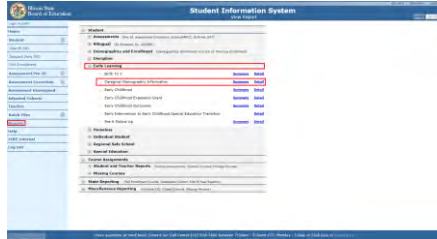
408

- Caregiver Demographic- Update Successful



Caregiver Demographic (Birth to 3)

- SIS Reports – Caregiver Demographic



409



Caregiver Demographic (Birth to 3)

- Caregiver Demographic – Report

2015 Prevention Initiative Caregiver Demographics Information (Detail)

505 Union District 1214977912 5055 Ever District

Submission Criteria: Issued By: Student Name

Education: A Educational Background of Caregiver * B Date of Birth of Caregiver * C Current Employment Status of Caregiver D Caregiver's

Education Background of Caregiver: 1 High School or Less 2 Some High School/HS Diploma 3 Postsecondary Education 4 Postsecondary Degree 5 Postsecondary Degree

Current Employment Status of Caregiver: 1 Unemployed/Not Seeking Employment 2 Unemployed/Retired or on leave 3 Unemployed/Retired or on leave 4 Unemployed/Retired or on leave 5 Unemployed/Retired or on leave 6 Unemployed/Retired or on leave

1. Missing/Unreported Data are a Great Expectation! These Unreported Data are based on the Personal Information Group and are

Student ID	Student Name	Home RA/IDEA	Reporting RC/IDEA	Relationship	Category (S)	Caregiver Name	Birth Date	B	S	C	D
121497970	Joan, Anna	12149779121476	12149779121476	Biological Mother		Smith, Michael	01/03/2000	F	1	1	Y
121497970	Joan, Anna	12149779121476	12149779121476	Biological Mother		Smith, Michael	11/24/2000	F	1	1	Y
121497970	Joan, Anna	12149779121476	12149779121476	Biological Mother		Smith, Michael	01/03/2000	F	1	1	Y



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College and Career Readiness Indicator

SIS School Year at a Glance

Submit data and verify accuracy of (Deadline - July 31):

- Prenatal data
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- Homeless data
- Immigrant Data
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- Service Provider data (Students with IDEA Services only)
- Student Address data (Students with IDEA Services only)
- Student Course Assignments (PreK-12)
- Teacher Course Assignments (PreK-12)



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College and Career Readiness Indicator

415

- SIS will start collecting CCRI data in SY 2019.
- CCRI data will first be reported in the October 2020 Report Card.
- Data points will become part of the Student Success/School Quality Indicator within the accountability system in the 2021 Report Card.
- Only students in grades 9 – 12 will be able to enter a CCRI record.
- Only the most recent Home, Serving, or Service Provider RCDT can add or edit a CCRI Record.
- More information can be found at: <https://www.isbe.net/Documents/College-Career-Ready-Indicator.pdf>



College and Career Readiness Indicator

416

CCRI Data Elements:

- **GPA (Only for grades 11 and 12)**
 - 01- 3.75 or Above
 - 02- 2.8-3.74
 - 03- Below 2.8
 - 00-None
- **Identify a Career Area of Interest by the End of Sophomore Year - Yes/No**
- **One academic indicator in ELA - Yes/No**
- **One academic indicator in Math - Yes/No**
- **Minimum ACT or SAT Subject Scores-English, Reading, and Writing - Yes/No**
- **Minimum ACT or SAT Subject Scores-Math - Yes/No**



College and Career Readiness Indicator

415

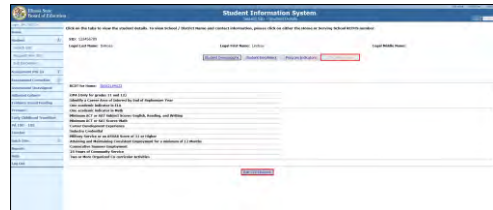
CCRI Data Elements continued:

- **Career Development Experience - Yes/No**
- **Industry Credential**
 - 01 - Agriculture, Food and Natural Resources
 - 02 - Arts and Communications
 - 03 - Finance and Business Services
 - 04 - Human and Public Services
 - 05 - Information Technology
 - 06 - Manufacturing, Engineering, Technology and Trades
 - 07 - Health Sciences and Technology
 - 00 - None
- **Military Service or an ASVAB Score of 31 or Higher - Yes/No**
- **Attaining and Maintaining Consistent Employment for a Minimum of 12 Months - Yes/No**
- **Consecutive Summer Employment - Yes/No**
- **25 Hours of Community Service - Yes/No**
- **Two or More Organized Co-curricular Activities - Yes/No**



College and Career Readiness Indicator

- College and Career Readiness Indicator - Edit

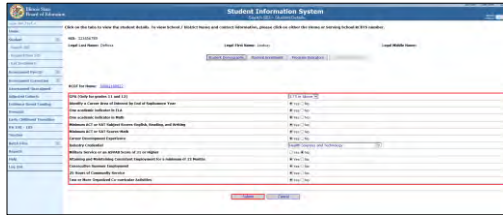


416



College and Career Readiness Indicator

- College and Career Readiness Indicator - Submit

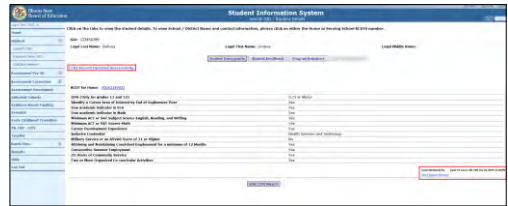


417



College and Career Readiness Indicator

- College and Career Readiness Indicator – Successfully Updated!
- Change History



418



College and Career Readiness Indicator

- College and Career Readiness Indicator - Reports



419



College and Career Readiness Indicator

- College and Career Readiness Indicator – Detail Report

2019 College and Career Readiness Indicator (Detail)			
SIBS Honor District: 121456789		ISBE SID: 011	
Student's Course: [Name] Student ID: [ID]			
Colubian - Detailed Below			
A. GPA (GPA for grades 11 and 12)	B. Subunit Credits	C. Military Service or an ASVAB Score of 31 or Higher	D. Attendance and Minimum Course Employment for a Minimum of 12 Months
E. Career Academics Indicator (CAI)	F. Career Pathway Employment	G. Minimum ACT or SAT Subject Scores - English, Reading, Writing	H. 75 Hours of Community Service
I. Minimum ACT or SAT Subject Scores - Math	J. Two or More Open-Ended Career-Related Activities	K. Career Development Experience	
LPA	Subunit Credits	44 - Business and Public Services	47 - Health Sciences and Technology
45 - 1 & 2	46 - Art and Communication	48 - Business Technology	49 - State
47 - Other	48 - Education Business Services	49 - Manufacturing, Engineering, Technology and Trades	
Mean School ID: 10000000000000000000			
Student ID:	Name:	State:	Grade: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
123456789	John Doe	IL	11



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Illinois
State Board of
Education

Early Childhood Outcomes

SIS School Year at a Glance

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- Student Course Assignments (PreK-12)
- Teacher Course Assignments (PreK-12)



Illinois
State Board of
Education

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Early Childhood Outcomes

- **Criteria determining when Early Childhood Outcomes data must be reported**
 - Pre-K and
 - IDEA Services "Yes" and Private Schooled Student "No"
- **Early Childhood Outcomes – Progress Rating**
 - Recommended by Early Childhood Outcomes Advisory Committee to improve school districts' tracking on early childhood special education students
 - Allow the school districts the ability to submit data at any time
 - Improve data quality
 - Use existing ECO data collection process



Illinois
State Board of
Education

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Early Childhood Outcomes

Early Childhood Outcomes Validations

- One Early Childhood Outcomes "Entry Rating" is mandatory before the student's enrollment is exited
- Upon exiting a student's enrollment, an Early Childhood Outcomes Progress Rating is required if the last rating is more than 6 months old **OR if the student is exited during the timeframe of February 1 – July 31, an updated ECO rating must be done during that timeframe**
- The Early Childhood Outcomes ratings may be submitted to SIS at any time while the student is enrolled



Illinois
State Board of
Education



Early Childhood Outcomes

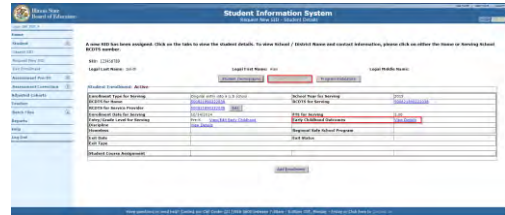
425

- Primary Anchors
 - 01 - Assessment and Evaluation Programming System (AEPS)
 - 02 - Carolina Curriculum for Infants and Toddlers/Preschoolers with Special Needs
 - 03 - High Scope Child Observation Record
 - 05 - Hawaii Early Learning Profile (HELP)
 - 08 - Work Sampling System
 - 10 - Teaching Strategies GOLD
 - 11 - Early Learning Scales (ELS)
 - 12 - Ages and Stages Questionnaire (ASQ)
 - 98 - Private School Student
 - 99 Erroneous



Early Childhood Outcomes (ECO) Link

- Student Enrollment – ECO Link



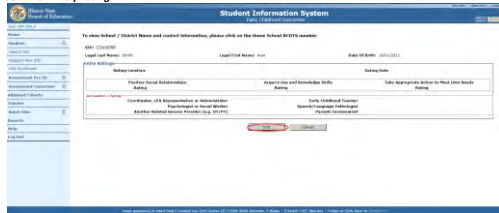
426



Early Childhood Outcomes

427

- ECO – View Entry Rating

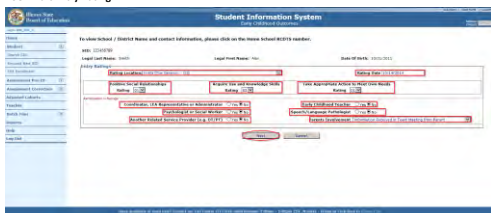


427



Early Childhood Outcomes

- ECO – Edit Entry Rating

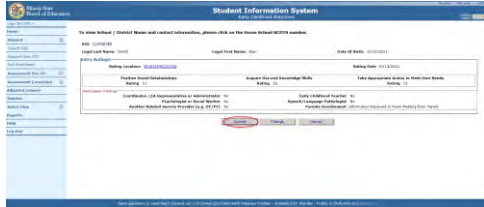


428



Early Childhood Outcomes – Entry Rating Review

- ECO – Review Entry Rating



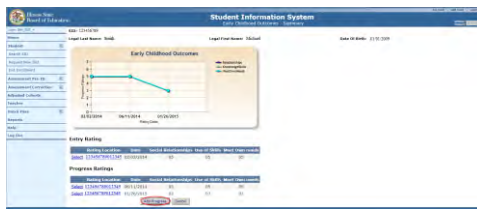
Early Childhood Outcomes

- ECO – Entry Rating Update Successful



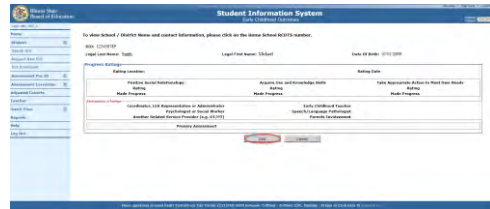
Early Childhood Outcomes

- ECO – Student Ratings



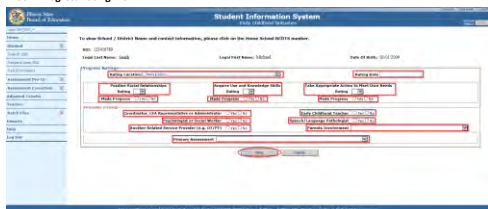
Early Childhood Outcomes

- ECO – Progress Rating View



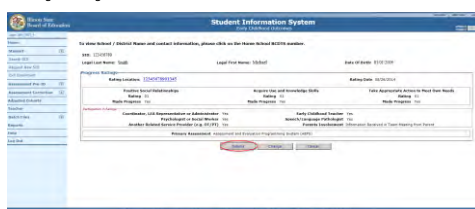
Early Childhood Outcomes

433 • ECO – Progress Rating View



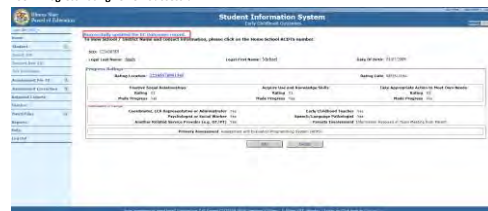
Early Childhood Outcomes

434 • ECO – Progress Rating Review



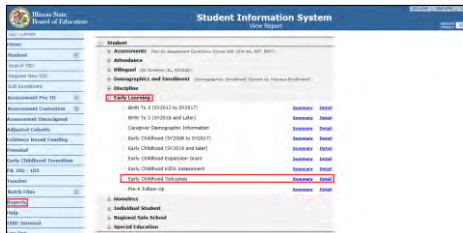
Early Childhood Outcomes

435 • ECO – Progress Rating Review Successful



Early Childhood Outcomes

• SIS Reports – Early Childhood Outcomes



Early Childhood Outcomes

• Early Childhood Outcomes Report

Category	Birth to 3	Caregiver Demographic data	College and Career Readiness Indicator
Birth to 3 data	100%	100%	100%
Caregiver Demographic data	100%	100%	100%
College and Career Readiness Indicator	100%	100%	100%



Early Childhood Transition



437



Early Childhood Transition

• Early Childhood Special Education Transition - Online

Student Name	Date of Birth	Status
GENEVA, LINDSEY	01/11/2007	Completed
LOUI, IARE	01/09/2017	Completed
SAMTH, JOHN	05/11/2016	Completed
TRIGMAG, EUGEN	03/09/2016	Completed

SIS School Year at a Glance

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- EL Screener
- Gifted and Accelerated data
- Homeless data
- Immigrant data
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- Teacher Course Assignments (PreK-12)



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Early Childhood Transition

- Early Childhood Special Education Transition - Details

Student Details

Student ID: _____

Name: DEBOISA, LINDSAY

Date of Birth: 01/17/2017

PI Number: 123456

Client ID: 123456

Client Information:
 IJSEDA-CPIN: _____
 IJSEDA-Form ID: _____
 Springfield, IL 62711-0001
 6171234567

With the student evaluation by Fall SI (Link SI 1897) [View](#) [Print](#)

Student ID	Last Name	First Name	Birth Date
DEBOISA	LINDSAY		01/17/2017

No Matches Found. Please update search criteria.



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Early Childhood Transition

- Early Intervention to Early Childhood Special Education Transition Report

Illinois State Board of Education

Early Intervention to Early Childhood Special Education Transition

RCID#: 0123456789123456

Mr. Smith
1100 North 1st
Springfield, IL 62701

The purpose of this data sharing process is to support school districts in their obligation to have eligible determined and an IEP implemented, as necessary, on or before a child's first enrollment in the LMS with early intervention. This tool serves as a communication tool between school districts and early intervention who should ensure you with full compliance for every individual special education services. After the last transition for a child (the maximum after age 2) occurs in order for the IJSEDA to be eligible to receive transition services from the time the child is 20 months old. From that point forward, the child must be 31 months old, this will ensure you report to follow up with the family referring them about your district's early childhood special education services. You may request the IJSEDA to verify or correct any of the family contact information on this tool. You should also contact the IJSEDA if you have received a DIBAS determination, but have determined that the child meets the eligibility criteria for the IJSEDA. You should also contact the IJSEDA if you have received a DIBAS and IJSEDA determinations. These data should only be shared on a "need-to-know" basis for the individual child's best interest.

If information on this report is in error, please contact the documentation team in the event of any follow-up from IJSEDA about the student's transition status. Any questions regarding early intervention or early childhood special education regulations and options should be directed to King, Dawn at 217-504-6032 or to Patricia Healy at 217-504-6034. Questions regarding the Illinois Department of Human Services report issue may be directed to Ann Phelan at 618-750-0310 or 618-750-0311. Compliance with guidelines regarding information should only be permitted via the IJSEDA search tool at 217-504-6034.

Name Birth Date District IJSEDA ID Birth Date IJSEDA ID Birth Date



Gifted and Accelerated data

SIS School Year at a Glance

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- Teacher Course Assignments (PreK-12)



444



Gifted and Accelerated

445

- What is the end reporting need for this collection?
 - Report Card: the number and percentage of all students who have been assessed for placement in a gifted education or advanced academic program and, of those students: (i) the racial and ethnic breakdown, (ii) the percentage who are classified as low-income, and (iii) the number and percentage of students who received direct instruction from a teacher who holds a gifted education endorsement and, of those students, the percentage who are classified as low-income
 - "Gifted education" means educational services, including differentiated curricula and instructional methods, designed to meet the needs of gifted children as defined in Article 14A of this Code.



Gifted and Accelerated

446

Gifted and Accelerated (New Collection)

- Accelerated Placement: Field should be self-reported by district.
 - 01 - Whole grade acceleration
 - 02 - Student is accelerated for ELA only
 - 03 - Student is accelerated for Math only
 - 04 - Student is accelerated for 1 other single subject only
 - 05 - Student is accelerated for multiple subjects but not whole grade
 - 00 - Student not in accelerated program
- Gifted Test: Field should be self-reported by district
 - 01: Student tested as gifted
 - 02: Student tested as not-gifted
 - 03: Student was not tested (District does not use an assessment for gifted)
 - 04: Student was not tested (District does use an assessment for gifted)



Homeless Data

SIS School Year at a Glance

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- Teacher Course Assignments (PreK-12)



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Homeless



Primary Nighttime Residence

- Added code 05 Natural Disaster
- Identifies a student that is displaced due to natural disaster.



Homeless

- Program Indicators – Edit



Homeless

- Program Indicators – Submit



Homeless

- Student Enrollment – Homeless Link



Homeless

- Homeless Record - Edit



453



Homeless

- SIS Reports - Homeless



454



Homeless

- Homeless Report



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Regional Safe Schools Program (RSSP)

SIS School Year at a Glance

Submit data and verify accuracy of (Deadline - July 31):

- Prenatal data
- Birth to 3 data
- Cognitive Demographic data (Birth to 3)
- College Course Assignments
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- Student Address data (Students with IDEA Services only)
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- Teacher Course Assignments (PreK-12)

Regional Safe School Program (RSSP)

- It is essential that the student is enrolled with the correct Serving RCSDTS identified as the RSSP. (Example 28000000009301)
- Both Home and Serving RCSDTS can update the RSSP Record.
- Ask the RSSP or use the SIS RCSDTS look-up to locate the RCSDTS for the RSSP:
 - <https://www.isbe.net/Pages/SISExcelTemplates.aspx>

Regional Safe School Program (RSSP)

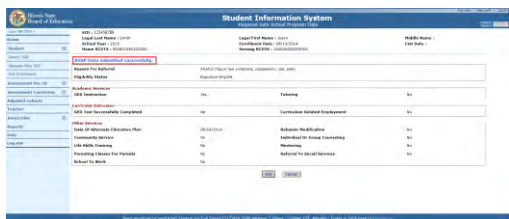
- Student Enrollment – Regional Safe School Program Link

Regional Safe School Program (RSSP)

- Regional Safe School Program Data – Review

Regional Safe School Program (RSSP)

- Regional Safe School Program Data – Submission Successful

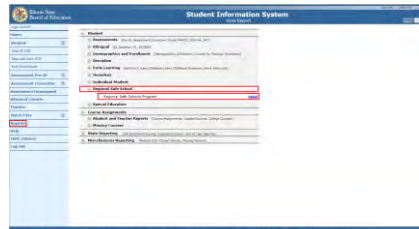


461



Regional Safe School Program (RSSP)

- SIS Reports – Regional Safe School Program



462



Regional Safe School Program (RSSP)

- Regional Safe School Program – Report

2015 Regional Safe Schools Program (RSSP) (Detail)									
Report ID	School Name	Year	Status	Report Date	Report Type	Report Period	Report Date	Report Date	Report Date
12424700	Bank School	12/15/2015	Submitted	12/15/2015	Regional Safe School Program	12/15/2015	12/15/2015	12/15/2015	12/15/2015
12424750	Bank School	12/15/2015	Submitted	12/15/2015	Regional Safe School Program	12/15/2015	12/15/2015	12/15/2015	12/15/2015
12424760	Bank School	12/15/2015	Submitted	12/15/2015	Regional Safe School Program	12/15/2015	12/15/2015	12/15/2015	12/15/2015



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ACCESS Scores



SIS School Year at a Glance

- Mid July
 - ACCESS Final Scores posted in SIS
- July 31, 2020 by 4:00 p.m.
 - Exit Enrollments for 2020 School Year
 - Student Discipline Groups

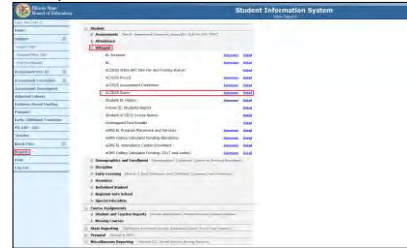


465



ACCESS Scores

- ACCESS Score Report – Detail



466



ACCESS Scores

- ACCESS Assessment Score – Detail Report

2019 ACCESS Scores Report (Detail) Print Date: 7/10/2019 7:02 pm

901 Illinois Chapter 124.146709 HSSE SCS 101
 Subtable Column: Student ID: Student ID

Category	M	Mode of Administration	L	Mode of Response	W	Writing Proficiency Level
A	1	Speaking	1	Computer-based	1	Writing Proficiency Level
B	1	Mode of Administration	1	Speaking	1	Writing Proficiency Level
C	1	Mode of Administration	1	Speaking	1	Writing Proficiency Level
D	1	Mode of Administration	1	Speaking	1	Writing Proficiency Level
E	1	Mode of Administration	1	Speaking	1	Writing Proficiency Level
F	1	Mode of Administration	1	Speaking	1	Writing Proficiency Level
G	1	Mode of Administration	1	Speaking	1	Writing Proficiency Level

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 100 = Multiple Choice



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Illinois State Board of Education

Exit Enrollment

SIS School Year at a Glance

- **Mid July**
 - ACCESS Final Scores posted in SIS
- **July 31, 2020 by 4:00 p.m.**
 - Exit Enrollments for 2020 School Year
- **Student Discipline Groups**

Exit Enrollment

What is required before exiting students?

- Prenatal
- Birth to 3 data
- Caregiver Demographic data (Birth to 3)
- Early Childhood Outcomes Entry and Progress Rating for Pre-K students with IEPs
- EL Information
- EL Screener
- Homeless data
- Eligible for Immigrant Student Program data
- Preschool Student Course Assignments
- Regional Safe School Program (RSSP) data
- Student Address data (Students with IDEA Services only)
- Grades 3-12 Courses Missing Final Letter Grade

Exit Enrollment

Reference the Current Enrollment Data Completion Status chart on the District Status Panel to determine what data are required before exiting students.

Collection	Total Required	Completed	% Complete
Birth To 3	1	0	0%
Birth To 3 Caregiver Demographics	1	0	0%
Early Childhood Outcomes (ECO) Entry	24	15	62%
Early Childhood Outcomes (ECO) Progress	13	0	0%
Early Childhood Outcomes (ECO) Progress	0	0	0%
Early Childhood Outcomes (ECO) Progress	11	10	90%
EL Screeners	15	14	93%
Homeless	200	214	91%
Immigrant Student Program	375	374	99%
Student Address for New IEP Students	738	738	100%
Regional Safe Schools Program (RSSP)	11	8	72%
Student Discipline	76	7	9%
Secondary Courses Missing Final Letter Grade	1061	0	0%

Exit Enrollment

- All 2020 Enrollment records must be exited by 4:00 p.m. July 31, 2020
- We recommend all students are exited immediately after their last day of school
 - The exit date should be the last FULL day the student attended school
- However, if you have students taking summer classes or ESY, please wait to exit those students until after they finish their classes
- Students can not re-enroll after they graduate (i.e., if exit code 06 was used).
- Exit enrollment records online (individual records, one at a time) or via the batch file process (multiple records at once)
 - Online Process
 - Use the SIS Exit Enrollment screen
 - Batch File Process
 - Upload Exit Enrollment File via Batch Upload in SIS

Exit Enrollment

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Verify all 2020 enrollments have been exited

- View the Enrollment reports in ISBE SIS
- Use the **Reports** screen
- Expand the **Demographics and Enrollment** section and then select the **Enrollment - Summary** link
 - Ensure the following report criteria are selected
 - 2020 – Active Enrollments Only
 - Home School
 - Press **View Report** or **Create PDF Report**
- If the **Count** in any **Grade** listed in the report is **not 0**, run the Student Enrollment Detail Report and exit the identified record(s)



Exit Enrollment

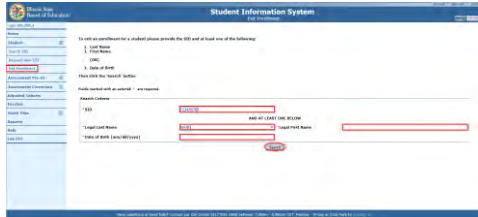
476

Refer to District Status Panel for Current Enrollments & Program Indicators to ensure all students are exited



Exit Enrollment

Exit Enrollment – Search



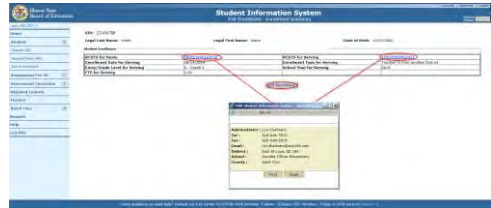
475



Exit Enrollment

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Exit Enrollment – Search Results



Exit Enrollment

Exit Enrollment Validations

- Mandatory Early Childhood Outcomes Data Missing
 - An Early Childhood Outcomes "Entry Rating" is mandatory before the student's enrollment is exited
 - Upon exiting the student's Enrollment, an Early Childhood Outcomes Progress Rating will be required if the last rating is more than 6 months old OR if the student is exited between February 1 and July 31, an updated ECO is required during that time frame before exiting the student
- Mandatory EL Data Missing
 - If a student's EL Indicator = Yes, the EL record must contain all the mandatory data prior to exiting the student's enrollment

Exit Enrollment

Exit Enrollment Validations

- Mandatory EL Screener Data Missing
 - Student enrolled in Grades K-12
 - The SID was created after August 1, 2013, with the Home Language or Native Language other than English
 - No previous EL Screener data exists in SIS
- Mandatory Homeless Data Missing
 - If a student's Homeless Indicator = Yes, the Homeless record must contain all the mandatory data prior to exiting the student's enrollment
- Mandatory Caregiver Demographic Data Missing
 - If the student has a Participant Demographic record in SIS, all mandatory Participant Demographic data must be completed prior to exiting student's enrollment

Exit Enrollment

Exit Enrollment Validations

- Exit Date cannot be a future date
- A student must be IDEA Services = "Yes" before exiting the student using the following Exit Type Codes:
 - 14 - Aged Out
 - 15 - Certificate of Completion
- Students enrolled in Grade 12 may not have an Exit Type code of "05" Promoted
- Only Students enrolled in Grades 11 or 12 can have the Exit Type code "06" Graduated

Exit Enrollment

Exit Codes

- 02 Transfer to another public school within the district
- 03 Transfer to Home Schooled
- 04 Transfer to Private School
- 05 Promotion
- 06 Graduated
- 07 Death
- 08 Expulsion
- 09 Dropped Out
- 10 Transfer to GED
- 11 Moved, not known to be continuing
- 12 Retained in same grade
- 14 Aged Out
- 15 Certificate of Completion
- 16 Victim of a Violent Crime
- 17 Change in Serving School or Percent of Day Attended
- 18 Moved Out of the United States
- 19 Transferred to Another Public School district out of Illinois
- 20 Transferred to Another Public School district in Illinois
- 99 Erroneous enrollment

Exit Enrollment

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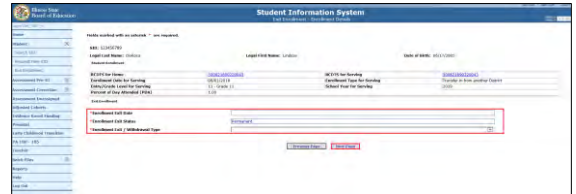
Student's enrollment data was entered incorrectly:

- Exit Student's Enrollment record as Erroneous
 - If an Enrollment record is erroneous, the Exit Enrollment Date should ideally be the exact same date as the Enrollment Entry Date
 - The Enrollment Exit/Withdrawal Type for an erroneous Enrollment record should be Code 99 ("Erroneous Enrollment")
- Before an enrollment can be identified as erroneous, other data collections (listed below) triggered by the student's attributes may also need to be identified as erroneous.
 - EL
 - EL Screener
 - Early Childhood Outcomes
 - Homeless
 - Student Discipline
 - Student Attendance



Exit Enrollment

Exit Enrollment – Edit

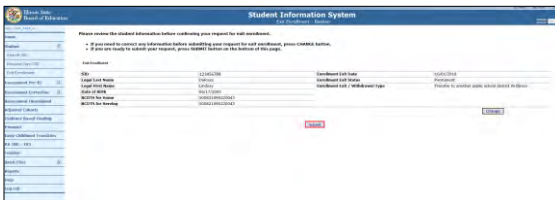


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Exit Enrollment

Exit Enrollment – Review



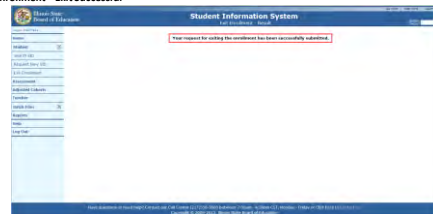
483



Exit Enrollment

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Exit Enrollment – Exit Successful



Exit Enrollment

- Edit Enrollment – Only for District who last had student enrolled



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Exit Enrollment

- Select Remove Exit



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Exit Enrollment

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What can be provided after the student has been exited?

- **Student Discipline Groups Data**
 - All discipline Groups data must be reported by **July 31, 2020, at 4:00 p.m.**
 - The disciplinary action must have occurred during the student's time of enrollment in your district, but the student does not need to be currently actively enrolled in your district.
- **Teacher Course Assignment**
 - All teacher course data must be reported after completion of the course
- **Student Course Assignment**
 - All student course data must be reported after completion of the course



Student Discipline Groups

SIS School Year at a Glance

- **Mid July**
 - ACCESS Final Scores posted in SIS
- **July 31, 2020 by 4:00 p.m.**
 - Exit Enrollments for 2020 School Year
 - Student Discipline Groups

Student Discipline Groups

- Student Discipline Groups data can be added and updated via Online or Batch
- Only the Home School can view or submit Student Discipline Groups data
- Student Discipline Groups data is only required if disciplinary action has occurred
- A school may or may not have discipline data to submit
- On July 31 of each school year, all identifiable student data will be removed from the Student Discipline Groups record and only aggregate data will be maintained

Student Discipline Groups

Student Discipline Groups Validation

- For a Student Discipline Groups record to be added or updated, the student must have a valid Enrollment record that synchronizes with the Student Discipline Groups record on the following elements:
 - Home RCCTS
 - Serving RCCTS
 - School Year
 - Incident Date
 - Incident Number
- The Incident Date must be equal to or greater than the Enrollment Date and equal to or less than the Exit Enrollment Date at the Serving School where the incident occurred

Student Discipline Groups

Student Enrollment – Student Discipline Group Link

The screenshot displays the 'Student Information System' interface. At the top, there is a search bar and a 'Check for Data Link' button. Below this, a table lists student records with columns for 'Student ID', 'Enrollment Date', 'Exit Enrollment Date', 'Home RCCTS', 'Serving RCCTS', 'School Year', 'Incident Date', and 'Incident Number'. The table contains several rows of data, with some cells highlighted in red. Below the table, there are buttons for 'Data Download' and 'Data Upload'.

Student Discipline Groups

- Student Discipline – Add Disciplinary Action

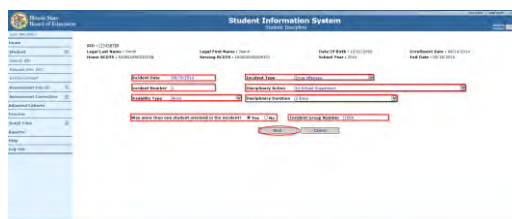


493



Student Discipline Groups

- Student Discipline – Edit



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Student Discipline Groups

- Student Discipline – Review

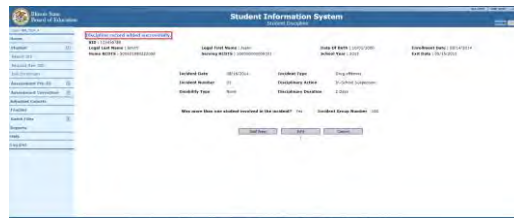


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Student Discipline Groups

- Student Discipline – Update Successful

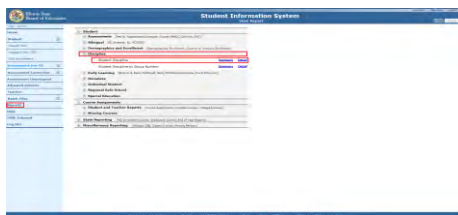


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Student Discipline Groups

- Student Discipline Report



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Student Discipline Groups

- Student Discipline Report

Student Discipline Report (Detail)											
SIS Home District: 124457801 ISBE Test District											
Selection Criteria: Sorted By: Name Selected											
Column:	A	State Code	C	Grade	X	Incident Date	G	Disability Description	J	Disciplinary Action	
	B	Grade Code	D	SEP	F	Incident Description	H	Incident Description	I	Disciplinary Description	
Printed ID	Student Name	Birth Date	A	B	SES Status Selected	Setting Selected	C	D			
Student year 2016											
124457801 Smith, Michael											
E	09/27/2014	F	11	G	None	M	Other reason	L	In-School Suspension	1	1 Day
E	04/03/2015	F	11	G	None	M	Other reason	L	In-School Suspension	2	1 Day
E	04/24/2015	F	11	G	None	M	Other reason	L	In-School Suspension	2	1 Day
124457801 Jones, Anna											
E	09/24/2014	F	11	G	Emotional Disability	M	Other reason	L	In-School Suspension	1	1 Day
E	09/25/2015	F	11	G	Emotional Disability	M	Other reason	L	In-School Suspension	2	1 Day
E	09/30/2014	F	11	G	Emotional Disability	M	Other reason	L	In-School Suspension	2	1 Day
E	10/27/2014	F	11	G	Emotional Disability	M	Other reason	L	In-School Suspension	2	1 Day

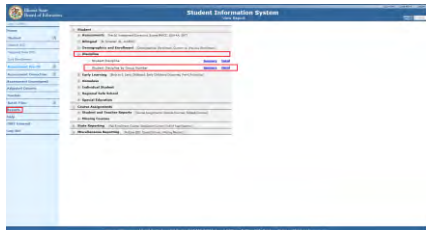


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Student Discipline Groups

- Student Discipline by Group Number Report



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Student Discipline Groups

- Student Discipline by Group Number Report

Student Discipline Report by Incident Group Number (Detail)											
SIS Home District: 124457802 ISBE TEST DISTRICT											
Selection Criteria: Sorted By: Name Selected											
Column:	A	State Code	C	Grade	X	Incident Date	G	Disability Description	J	Disciplinary Action	
	B	Grade Code	D	SEP	F	Incident Description	H	Incident Description	I	Disciplinary Description	
Printed ID	Student Name	Birth Date	A	B	SES Status Selected	Setting Selected	C	D			
Incident Group Number: 124457											
124457801 Smith, John											
E	09/03/2014	F	11	G	None	M	Discipline response - oth	L	Out of School Suspension	1	1 Day
124457801 Jones, Mike											
E	10/03/2014	F	11	G	None	M	Discipline response - oth	L	Out of School Suspension	1	1 Day
Incident Group Number: 12446											
124461233 Wilson, Lisa											
E	10/12/2014	F	11	G	Emotional Disability	M	Other reason	L	Out of School Suspension	1	1 Day



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**Illinois
State Board of
Education**

Adjusted Cohort Graduation Rate

SIS School Year at a Glance

- **August 14, 2020 by 4:00 p.m. Deadline**
 - Adjusted Cohort Graduation Rates due
 - Advanced Coursework data Finalized
 - Chronic Absenteeism data Finalized
 - Chronic Truancy data Finalized
 - Freshman on Track data Finalized
 - Percent 8th Graders Taking Algebra I data Finalized
 - Student Attendance data Finalized
 - Student Mobility data Finalized



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Adjusted Cohort Graduation Rate

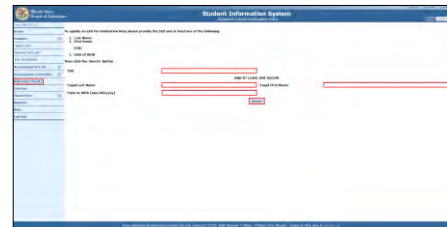
503

- The 2020 adjusted cohort graduation rate will be calculated based on SIS data.
- Because the related information will be derived from student information, the accuracy of data reported to SIS becomes even more significant. The adjusted cohort graduation rate will be calculated based on student enrollments and upon proper identification of Enrollment Exit Codes.
- The **Cohort Enrollment Exit Type Code** is essential in providing an accurate measure of high school graduation data. The Cohort Enrollment Exit Type Code is initially set to the student's general Enrollment Exit Type Code, but it can be updated (as appropriate) through the related online screens.
- **Cohort Enrollment Exit Type Codes** fall into 3 categories (Graduates, Non-Graduates, and "Removed from Cohort") that are used in calculating the adjusted cohort graduation rate.



Adjusted Cohort Graduation Rate

- Online - Adjusted Cohort Graduation Rate - Search Screen



504



Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate - Edit Screen

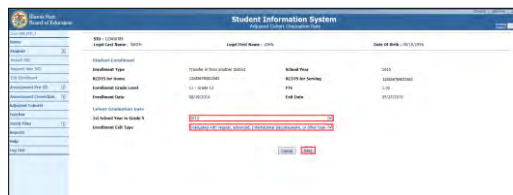


505



Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate - Edit Screen



506



Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate - Edit Screen

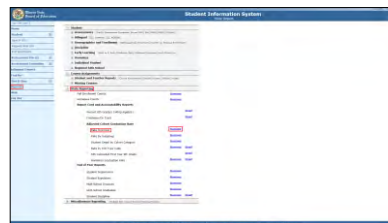


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Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate Overview - Summary



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Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate Overview - Summary

Adjusted Cohort Graduation Rate for School Year 2017						
Home District: 123456789012345		ISBE SD 101		4 year cohort year = 2014		
89.93%	Graduates	1,940	Graduates	1,940	Original Cohort Member	1,749
	Graduates or Non-Graduates	2,040	Original Cohort Member	Transfer In	96	
				Non-Graduates	1,749	
				Transfer Out	184	
				Graduates	96	
				Non-Graduates	41	
			+ Transfer In	100	Non-Graduates	41
			- Transfer Out	246	Transfer Out	4
					Verified by State	124
					Verified by School District	122



Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate By Subgroup - Summary



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Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate By Subgroup - Summary

Adjusted Cohort Graduation Rate by Subgroup						
Home District: 123456789		ISBE SD		4 year cohort year = 2014		
Total	Cohort	Original	Cohort		Adjusted	Graduation Rate
			+ Transfer In	- Transfer Out		
100	100	100	100	100	100	100%
Female	100	100	100	100	100	100%
Male	100	100	100	100	100	100%
White	100	100	100	100	100	100%
Hispanic or Latino	100	100	100	100	100	100%
Black or African American	100	100	100	100	100	100%
Asian or Asian American	100	100	100	100	100	100%
Native Hawaiian or Other Pacific Islander	100	100	100	100	100	100%
Other	100	100	100	100	100	100%
Two or More Races	100	100	100	100	100	100%
Total	100	100	100	100	100	100%
ISBE A Students	100	100	100	100	100	100%
EL	100	100	100	100	100	100%
PEL	100	100	100	100	100	100%



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Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate By Cohort Category - Summary



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Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate By Cohort Category

Adjusted Cohort Graduation Rate Student Detail by Cohort Category												
SIS Home District: 122486789		ISBE SID 101		4 year cohort year = 2013								
Student ID	Name	Gender	DOB	9th Grade Score	LEAP	REP	FBI	Grade	School Year	Last Listed Enrollment in SIS	Exit Code	Final Outcome
00000000	Test Student	M	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated
00000000	Test Student	M	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated
00000000	Test Student	F	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated
00000000	Test Student	M	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated
00000000	Test Student	F	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated
00000000	Test Student	F	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated
00000000	Test Student	M	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated
00000000	Test Student	M	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated
00000000	Test Student	M	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated
00000000	Test Student	M	12/24/97	78012142	35	35	Y	12	2013	12/24/97	00	Graduated



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Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate By Exit Type Code - Summary



514



Adjusted Cohort Graduation Rate

- Adjusted Cohort Graduation Rate - Summary

Adjusted Cohort Graduation Rate By Exit Type Code											
Released: 8 Year 2017											
This Cohort Category of Students Means 10 Year to 9th Grade Who Started Year 2014											
Exit Code	Description	Count	Percentage	Adjusted Cohort Graduation Rate		Adjusted Cohort Graduation Rate		Adjusted Cohort Graduation Rate		Adjusted Cohort Graduation Rate	
				2014	2015	2016	2017	2018	2019		
00	Graduated	1,234	85%	85%	85%	85%	85%	85%	85%	85%	85%
01	Enrolled in another Illinois public school district	100	7%	7%	7%	7%	7%	7%	7%	7%	7%
02	Enrolled in another Illinois private school	50	4%	4%	4%	4%	4%	4%	4%	4%	4%
03	Enrolled in another state's public school district	20	1%	1%	1%	1%	1%	1%	1%	1%	1%
04	Enrolled in another state's private school	10	1%	1%	1%	1%	1%	1%	1%	1%	1%
05	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
06	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
07	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
08	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
09	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
10	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
11	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
12	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
13	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
14	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
15	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
16	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
17	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
18	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
19	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
20	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
21	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
22	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
23	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
24	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
25	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
26	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
27	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
28	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
29	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
30	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
31	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
32	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
33	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
34	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
35	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
36	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
37	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
38	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
39	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
40	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
41	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
42	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
43	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
44	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
45	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
46	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
47	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
48	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
49	Enrolled in another state's public school district	5	0%	0%	0%	0%	0%	0%	0%	0%	0%
50	Enrolled in another state's private school	5	0%	0%	0%	0%	0%	0%	0%	0%	0%



515



Adjusted Cohort Graduation Rate

Adjusted Cohort Graduation Rate Recap

- All of your students will need to be exited before an accurate Adjusted Cohort Graduation Rate can be calculated
- Your 4, 5, 6 and 7 year Adjusted Cohort Graduation Rate will be included on your school report card – Accuracy is very important
- This is for grades 9 – 12 only
- The 2020 data will be final as of August 14, 2020, at 4:00 PM





**Illinois
State Board of
Education**

Advanced Coursework

SIS School Year at a Glance

- **August 14, 2020 by 4:00 p.m. Deadline**
 - Adjusted Cohort Graduation Rates due
 - **Advanced Coursework data Finalized**
 - Chronic Absenteeism data Finalized
 - Chronic Truancy data Finalized
 - Freshman on Track data Finalized
 - Percent 8th Graders Taking Algebra I data Finalized
 - Student Attendance data Finalized
 - Student Mobility data Finalized



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Advanced Coursework

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- Advanced Coursework - International Baccalaureate (IB), Advanced Placement (AP) and Dual Credit Courses
- Attention Administrators of Schools with Students in Grades 9-12
- Students in grade 9-12 taking International Baccalaureate (IB), Advanced Placement (AP) and Dual Credit Courses in SIS are being used for state and Federal reporting.
- The deadline to make any changes Student Course Assignment data to be included in reporting is due August 14, 2020 at 4:00 PM. Student Course Assignments can continue to be entered after the July 31, 2020 exit deadline.



Advanced Coursework

- **Advanced Coursework**



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Advanced Coursework

Advanced Coursework - Summary

2019 Students Taking Advanced Coursework (Summary)

Category	Total students	Advanced in Course	Percent of Students in Course
Advanced Placement Course Tracks			
English	1,234	1,000	81.1%
Math	567	450	79.4%
Science	890	700	78.7%
History	345	280	81.2%
Art	123	100	81.3%
Foreign Language	234	190	81.2%
International/Baccalaureate Course Tracks			
English	456	380	83.3%
Math	234	190	81.2%
Science	345	280	81.2%
History	123	100	81.3%
Art	67	55	80.6%
Foreign Language	89	75	84.3%
IBL Credit Course Tracks			
English	789	650	82.4%
Math	456	380	83.3%
Science	567	450	79.4%
History	234	190	81.2%
Art	123	100	81.3%
Foreign Language	234	190	81.2%
Advanced Coursework Students (Count of students taking any advanced course track)			
English	2,345	1,900	81.0%
Math	1,234	1,000	81.1%
Science	1,567	1,250	79.7%
History	567	470	82.9%
Art	234	190	81.2%
Foreign Language	345	280	81.2%



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Advanced Coursework

Advanced Coursework - Detail

2019 Students Taking Advanced Coursework (Detail)

Term	Course ID	State Course Title	Section Number	Start Date	End Date	Letter Grade	SFEDS Number
AP Courses							
Grade 9							
Student ID	12345678	Name	JANE STUDENT	Home	1234567891011	Section	1234567891011
SI	12345678	AP Human Geography		08/14/2018	05/14/2019	President	
Student ID	12345679	Name	JANE STUDENT	Home	1234567891012	Section	1234567891012
SI	12345679	AP Science		08/14/2018	05/14/2019	President	
Student ID	12345700	Name	JANE STUDENT	Home	1234567891013	Section	1234567891013
SI	12345700	AP Science		08/14/2018	05/14/2019	President	



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Chronic Absenteeism

SIS School Year at a Glance

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 - Student Mobility data Finalized



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Chronic Absenteeism

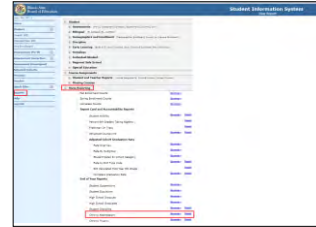
525

- The Chronic Absentee rate is determined by dividing the number of chronically absent students per school/district/state by the average daily enrollment and multiplying the resulting quotient by 100.
- A student is "Chronically Absent" if they missed 10% or more of the school year regardless of excuse.
- For every school/district/state every student with an associated enrollment of at least 10 days is counted. The combined total number of "Days Absent - Unexcused" and "Days Absent - Excused" per student is divided by that student's length of enrollment.
- If the sum of absences divided by the length of enrollment is greater than or equal to 0.10 then the student is considered Chronically Absent.
- Only for Students in Grades 1 - 12 included in calculation.
- Average Daily enrollment (for Chronic Absentee) is the sum of all "Days Present", "Days Absent - Excused", and "Days Absent - Unexcused" for all students per school/district/state divided by total school days.



Chronic Absenteeism

- Chronic Absenteeism Reports



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Chronic Absenteeism

- Chronic Absenteeism Summary Report

2019 Chronic Absenteeism (Summary)		11/10/2019 1:17 pm
SIS School District:	12416/0902	ISBE ID: 101
Selected Criteria:		
Reporting School:	458 Elementary School 12416/0902/1144	Total
Enrollment:	200	
Days Present or Late:	19	
Days Truancy (Days Absent):	1	
Days Absent:	184	
Days Absent - Excused:	181	
Days Absent - Unexcused:	3	
ISBE Services:	17	
ISBE:	46	
Total Days Present:	82.00	
Total Days Absent - Excused:	7.00	
Total Days Absent - Unexcused:	1.00	
Total Days Unexcused/Non-Enrollment:	0.00	
Total Days Unexcused #:	1.00	
Total Absentee Rate:	3%	

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Chronic Truancy



SIS School Year at a Glance

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 - Advanced Coursework data Finalized
 - Chronic Absenteeism data Finalized
 - Chronic Truancy data Finalized
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 - Percent 8th Graders Taking Algebra I data Finalized
 - Student Attendance data Finalized
 - Student Mobility data Finalized

Chronic Truancy

- The chronic truancy rate is determined by dividing the number of chronically truant students per school/district/state by the average daily enrollment and multiplying the resulting quotient by 100.
- A student is "Chronically Truant" if they missed 5% or more of the previous 180 school days without an excuse.
- For every school/district/state every student with an associated enrollment of at least 21 days is counted. The total number of "Days Absent - Unexcused" per student is divided by that student's length of enrollment.
- If the sum of Days Absent - Unexcused divided by the length of enrollment is greater than or equal to 0.05 then the student is considered Chronically Truant.
- Only for Students in Grades 1 - 12 included in calculation
- Average Daily Enrollment (for Chronic Truancy) is the sum of all "Days Present", "Days Absent - Excused", "Days Absent - Unexcused", "Days Medically Homebound" and "Days Hospitalized" for all students per school/district/state divided by total school days.

Chronic Truancy

- Chronic Truancy Reports

Chronic Truancy

- Chronic Truancy Summary Report

2019 Chronic Truancy (Summary)		8/5/2019	3:11 pm
SIS District: 12345678901 SIS ID: 100			
School Name: 123456789012345			
Category	Count		
Total Students	200		
Days Present - Excused	150		
Days Present - Unexcused	1		
Days Absent - Excused	100		
Days Absent - Unexcused	50		
Days Hospitalized	2		
Days Medically Homebound	1		
Days Present	151		
Days Absent	49		
Total Days Present - Excused	150		
Total Days Present - Unexcused	1		
Total Days Absent - Excused	100		
Total Days Absent - Unexcused	50		
Total Days Hospitalized	2		
Total Days Medically Homebound	1		
Total Days Present	151		
Total Days Absent	49		
Total Chronic Rate	30%		



Illinois State Board of Education

Freshman on Track

SIS School Year at a Glance

- **August 14, 2020 by 4:00 p.m. Deadline**
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 - Student Mobility data Finalized



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Freshman on Track

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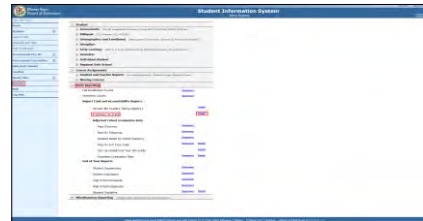
- First-time 9th Grade Students enrolled at any Illinois public school between 9/30/2019 and 5/1/2020 and was not previously enrolled in Grade 9
- Sum of 5 Credits or more (Any subject/class) - Passing
- Can not fall **more than 0.5 credit** from core subject (Reading, Math, Science, and Social Science)
- Metric does not include summer school
- The source for this metric is from the SIS student enrollment and student course assignment data.
- Final Letter Grades
 - Passing

01 - A+	05 - B	09 - C	14 - S (Satisfactory)
02 - A	06 - B-	10 - D+	
03 - A-	07 - C+	11 - D	
04 - B+	08 - C	12 - D-	
 - Failing
 - 13 - F
 - 15 - U (Unsatisfactory)



Freshman on Track

- Freshman On Track - Detail

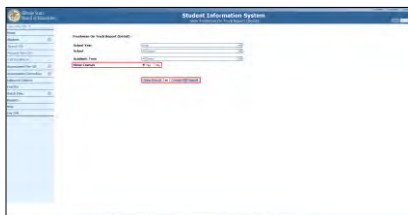


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Freshman on Track

- Freshman On Track (Detail) - Report Criteria Screen



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Freshman on Track

- Freshman On Track (Detail) – Report

District ID	District Name	Number of 8th Graders	Number of 8th Graders on Track	Percentage on Track
30000001	Alton Community School District	137	122	89.1%
30000002	Alton Community School District	137	122	89.1%
30000003	Alton Community School District	137	122	89.1%
30000004	Alton Community School District	137	122	89.1%
30000005	Alton Community School District	137	122	89.1%
30000006	Alton Community School District	137	122	89.1%
30000007	Alton Community School District	137	122	89.1%
30000008	Alton Community School District	137	122	89.1%
30000009	Alton Community School District	137	122	89.1%
30000010	Alton Community School District	137	122	89.1%
30000011	Alton Community School District	137	122	89.1%
30000012	Alton Community School District	137	122	89.1%
30000013	Alton Community School District	137	122	89.1%
30000014	Alton Community School District	137	122	89.1%
30000015	Alton Community School District	137	122	89.1%
30000016	Alton Community School District	137	122	89.1%
30000017	Alton Community School District	137	122	89.1%
30000018	Alton Community School District	137	122	89.1%
30000019	Alton Community School District	137	122	89.1%
30000020	Alton Community School District	137	122	89.1%
30000021	Alton Community School District	137	122	89.1%
30000022	Alton Community School District	137	122	89.1%
30000023	Alton Community School District	137	122	89.1%
30000024	Alton Community School District	137	122	89.1%
30000025	Alton Community School District	137	122	89.1%
30000026	Alton Community School District	137	122	89.1%
30000027	Alton Community School District	137	122	89.1%
30000028	Alton Community School District	137	122	89.1%
30000029	Alton Community School District	137	122	89.1%
30000030	Alton Community School District	137	122	89.1%
30000031	Alton Community School District	137	122	89.1%
30000032	Alton Community School District	137	122	89.1%
30000033	Alton Community School District	137	122	89.1%
30000034	Alton Community School District	137	122	89.1%
30000035	Alton Community School District	137	122	89.1%
30000036	Alton Community School District	137	122	89.1%
30000037	Alton Community School District	137	122	89.1%
30000038	Alton Community School District	137	122	89.1%
30000039	Alton Community School District	137	122	89.1%
30000040	Alton Community School District	137	122	89.1%



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Percent 8th Graders Taking Algebra I

SIS School Year at a Glance

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 - Student Attendance data Finalized
 - Student Mobility data Finalized



540



Percent 8th Graders Taking Algebra I

541

- This metric is the percentage of 8th graders who have passed Algebra I or an equivalent math class. (This data will reflect the 2020 School Report Card)
- A student enrolled at any Illinois public school on or before 9/30/2019 and on or after 5/1/2020 is assigned to the last district enrolled for the school year.
- The source for this metric is from the student enrollment and student course assignment data found in the Student Information System.
- Math courses Subject Area (02) are Secondary Courses and receive High School Credit
- Math courses Subject Area (52) are Prior to Secondary
- Please note that math courses taken during the summer session following 8th grade are NOT included in this calculation.



Percent 8th Graders Taking Algebra I

542

If student is assigned to one of the following State Courses they are classified as passing Algebra I, regardless of the Final Letter Grade. (This is because these classes require Algebra I as a prerequisite.)

State Course ID	State Course Title
02056A000	Algebra II
02072A000	Geometry
02103A000	Trigonometry
02105A000	Trigonometry/Math Analysis
02106A000	Trigonometry/Algebra
02107A000	Trigonometry/Analytic Geometry
02108A000	Math Analysis/Analytic Geometry
02109A000	Elementary Functions
02110A000	Pre-Calculus
52072A000	Geometry



Percent 8th Graders Taking Algebra I

543

If an 8th grade student enrolls and passes these Algebra I - equivalent classes, they are considered passing Algebra I

State Course ID	State Course Title
02052A000	Algebra I (Secondary Course with high school credit)
02054A000	Algebra I/Part 2
02055A000	Transition Algebra
02061A000	Integrated Math--multi-year equivalent
52038A000	Mathematics (grade 8) with Course Level as "Enriched" or "Honors"
52052A000	Algebra I (Prior to Secondary)
52061A000	Integrated Math/Multiyear Equivalent
52069A000	Algebra/Other



Percent 8th Graders Taking Algebra I

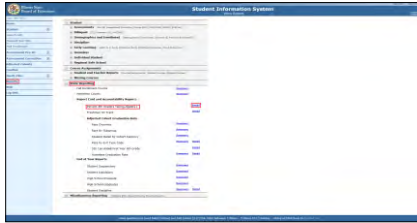
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Final Letter Grade	Description
A+	Student received course term credit.
A	Student received course term credit.
A-	Student received course term credit.
B+	Student received course term credit.
B	Student received course term credit.
B-	Student received course term credit.
C+	Student received course term credit.
C	Student received course term credit.
C-	Student received course term credit.
D+	Student received course term credit.
D	Student received course term credit.
D-	Student received course term credit.
S	Satisfactory or Pass. Student received course term credit.
Below Average	Students performance meets minimum. (Grade 4 & 5 only)
Average	Students performance meets expectations. (Grade 4 & 5 only)
P	Student was promoted at end of term. (Grades 4 & 5 only)
Exceptional (Exceeds Expectations)	Student demonstrates the skill or understands the concepts and meets expectations for the reporting period.
Meets Standard (Developing Appropriately)	Student meets expectations for the skill or understands the concepts and meets expectations for the reporting period.



Percent 8th Graders Taking Algebra I

- Percent of 8th Graders Passing Algebra I - Report

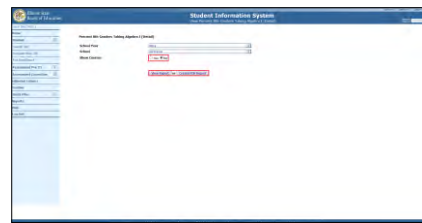


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Percent 8th Graders Taking Algebra I

- Percent of 8th Graders Passing Algebra I - Report



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Percent 8th Graders Taking Algebra I

- Percent of 8th Grades Passing Algebra I - Report (Without Courses)

Illinois State Board of Education Student Information System 2017 Percent 8th Graders Taking Algebra I Report (Detail)									
SIS Serving District: 12145678901 SISR SD 100									
Selection Criteria: Course Details: Hidden									
* Courses in Subject Areas 52 + 62									
Total Students: 728		8th Grade Passing Algebra I: 241		Did Not Pass/Take Algebra I: 487		Percent Passing Algebra I: 33.1%			
Home School: 123456789012345 ISBE Middle School									
Total Students: 728									
8th Grade Passing Algebra I: 241									
Did Not Pass/Take Algebra I: 487									
Percent Passing Algebra I: 33.1%									
Student ID	Student Name	Date of Birth	Subject on Track						
12345678	Adams, Michael	06/11/2003	Did not pass Algebra I						
Term	State Course ID	Home Course Title	Score	Level Desc	Final Desc	Credit	Grade	Course On Track	Comments
121849189	Edwards, Mary	12/07/2002						Did not pass Algebra I	
121491789	Jones, Jessica	12/02/2002						Did not pass Algebra I	
121454289	Smith, Joseph	05/15/2001						Course On Track	



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Percent 8th Graders Taking Algebra I

- Percent of 8th Grades Passing Algebra I - Report (With Courses)

Illinois State Board of Education Student Information System 2017 Percent 8th Graders Taking Algebra I Report (Detail)									
SIS Serving District: 12145678901 SISR SD 100									
Selection Criteria: Course Details: Hidden									
* Courses in Subject Areas 52 + 62									
Total Students: 728		8th Grade Passing Algebra I: 241		Did Not Pass/Take Algebra I: 487		Percent Passing Algebra I: 33.1%			
Home School: 123456789012345 ISBE Middle School									
Total Students: 728									
8th Grade Passing Algebra I: 241									
Did Not Pass/Take Algebra I: 487									
Percent Passing Algebra I: 33.1%									
Student ID	Student Name	Date of Birth	Subject on Track						
12345678	Adams, Michael	06/11/2003	Did not pass Algebra I						
Term	State Course ID	Home Course Title	Score	Level Desc	Final Desc	Credit	Grade	Course On Track	Comments
121849189	Edwards, Mary	12/07/2002						Did not pass Algebra I	
121491789	Jones, Jessica	12/02/2002						Did not pass Algebra I	
121454289	Smith, Joseph	05/15/2001						Course On Track	



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Illinois
State Board of
Education

Student Attendance

SIS School Year at a Glance

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 - Student Mobility data Finalized



Illinois
State Board of
Education 550



Student Attendance

551

- The home, serving, and service provider RCDTS can all submit data on students enrolled with them for the school year
- Student Attendance data should be submitted for active and exited enrollments for the year
- The data will be used to populate Best 3 months ADA and 9 month ADA
- Monthly attendance data must be provided for students in grades Pre-K – 12 enrollments where your district is the Home, Serving, or Service Provider. Data may be provided at any time
- For a partial month of enrollment, total days cannot exceed days enrolled in that month
- Attendance data (batch) can include multiple past months for the student
- Attendance data is not accepted for Evaluation or Birth to 3 enrollments
- Attendance data is not accepted for an enrollment that was exited erroneously
- Attendance data is optional for Private School Students
- Attendance data cannot be provided for enrollments prior to July 1, 2018
- Attendance should NOT be submitted for Summer School or ESY enrollments



Illinois
State Board of
Education



Student Attendance

552

- In ADA reports ISBE uses the PDA (Percent of Day on **Enrollment**) to determine the percent of day for each of the Attendance fields
- Districts' should report 1.000 Absence for a full day missed and 0.500 Absence for a half-day missed
- If the student is enrolled with a PDA of 0.50 and the district reports 0.500 in the Total Days Present field, ISBE will calculate that the student was present for a quarter of the day
- It's important the school districts' report it in this way otherwise the data will be off when ISBE applies the logic for ADA Best 3 Month's, and 9 Month's reports



Illinois
State Board of
Education



Student Attendance

553

- To add or update attendance data, student has a valid district enrollment in SIS by following:
 - Enrollment record Home RCDDTS matches attendance Home RCDDTS
 - Enrollment record Serving RCDDTS matches attendance Serving RCDDTS
 - SIS Enrollment Date matches the Enrollment Date in the Student Attendance file
 - Enrollment School Year matches the School Year in the Student Attendance file
- To add or update Student Attendance data via batch, provided data must match to an enrollment record in SIS:
 - SID
 - First Name and Last Name of student
 - Birth Date of student
 - Home RCDDTS and Serving RCDDTS of the Student Attendance File must match a SIS Enrollment Home RCDDTS, Serving RCDDTS, and Service Provider RCDDTS.
 - School Year
 - Enrollment Date



Student Attendance

554

- Month of Attendance:** The month of student attendance reporting.
 - Student must be enrolled at least one day during the month of attendance reported. Cannot provide more days of attendance than the enrollment day
 - 01 January
 - 02 February
 - 03 March
 - 04 April
 - 05 May
 - 06 June
 - 07 July
 - 08 August
 - 09 September
 - 10 October
 - 11 November
 - 12 December



Student Attendance

555

- Year of Attendance:** The calendar school year of attendance reporting.
 - Note: This is not necessarily the same as School Year.
 - Ex. Reporting attendance for October 10, 2019. Use 2019 for the calendar school year, NOT the School Year it falls in of 2020.
- Days Present:** The full day or partial days represented as a decimal that the student was present. The precision will be 3 decimal points.
 - Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends)
 - 0's are valid data within any attendance field for counting purposes.



Student Attendance

556

- Days Absent – Excused:** The number of days or partial days represented as a decimal that the student was absent with cause (excused absence) by month. The precision will be 3 decimal points.
 - "Valid cause" for absence shall be illness, observance of a religious holiday, death in the immediate family, family emergency, and shall include such other situations beyond the control of the student as determined by the board of education in each district, or such other circumstances which cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the student
 - Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends)
 - 0's are valid data within any attendance field for counting purposes.
- Days Absent – Unexcused:** The number of days or partial days represented as a decimal that the student was absent without a cause by month. The precision will be 3 decimal points.
 - Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends).
 - 0's are valid data within any attendance field for counting purposes.



Student Attendance

557

- **Days Medically Homebound:** A student, who is receiving home/hospital instructional services, provided by the district, in accordance with 105 ILCS 5/14-13.01. These students are considered present for purposes of attendance as it pertains to funding. Please see https://www.isbe.net/Documents/Home-Hospital_OA.pdf for additional information on the provision of homebound services, and when medically homebound status can apply. The precision will be 3 decimal points.
 - A student who is homebound but NOT receiving home/hospital instructional services is considered as absent, either excused or unexcused according to district policy.
- Medically Homebound are defined as present, but ISBE is asking districts to count those days separate from days of attendance when the student is present in any other way (in school, on a field trip, etc.)
- Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends).
- 0's are valid data within any attendance field for counting purposes.
- No amount of time can be reported as both Present, and Medically Homebound. A day can be broken into portions, such as half-day Present, half-day Medically Homebound, but if the time is marked Medically Homebound, it should NOT be included in the Days Present, Days Absent – Excused, or Days Absent – Unexcused, Student Attendance totals.



Student Attendance

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- **Days Hospitalized:** An absence where a student was hospitalized because of medical emergencies or procedures (e.g., because of a motor vehicle or other type of accident, surgery, severe illness, psychiatric emergency) or was participating in residential programs that provide psychological treatment or treatment for drug or alcohol abuse, but was not receiving home/hospital instructional services, in accordance with 105 ILCS 5/14-13.01. The precision will be 3 decimal points.
 - Hospitalized absence is defined as either excused or unexcused according to district policy. ISBE is asking districts to count absences because of hospitalization separate from absences that are Excused or Unexcused for any and all other reasons, in order to be excluded or included as appropriate for various other calculations. For example, for Chronic Truancy, ISBE might treat absences because of hospitalization as excused absences. For Chronic Absenteeism, ISBE will drop them entirely.
 - Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends).
 - 0's are valid data within any attendance field for counting purposes.
 - No amount of time can be reported as both Present, and Hospitalized. A day can be broken into portions, such as half-day Present, half-day Hospitalized, but if the time is marked Hospitalized, it should NOT be included in the Days Present, Days Absent – Excused, or Days Absent – Unexcused, Student Attendance totals.



Student Attendance

559

- **Days Medically Homebound** and **Days Hospitalized** should be used only when the student is **NOT** receiving educational services.
- If the student is receiving educational services in **ANY SETTING**, than that would count as **Days Present**.
- Only use **Days Medically Homebound** and/or **Days Hospitalized** in place of counting a student as **Days Absent - Excused** or **Unexcused**.
- This way ISBE can exclude those students from state reporting so the student is not dinged for an excused/unexcused absence.



Student Attendance

- Student Attendance – View Details

Category	Value
Days Present	20
Days Absent - Excused	0
Days Absent - Unexcused	0
Days Medically Homebound	0
Days Hospitalized	0
Days Tardy	0
Days Suspended	0
Days Out of District	0
Days Out of State	0
Days Out of Country	0
Days Out of District - Excused	0
Days Out of District - Unexcused	0
Days Out of District - Medically Homebound	0
Days Out of District - Hospitalized	0
Days Out of District - Tardy	0
Days Out of District - Suspended	0
Days Out of District - Out of State	0
Days Out of District - Out of Country	0



Student Attendance

- Enter Student Attendance for Months Provided – Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized
- Then select "Submit" button

Year of Attendance	Month of Attendance	Days Present	Days Absent - Excused	Days Absent - Unexcused	Days Medically Homebound	Days Hospitalized
2018	October	0,000	0,000	0,000	0,000	0,000
2018	November	0,000	0,000	0,000	0,000	0,000
2018	December	0,000	0,000	0,000	0,000	0,000
2018	January	0,000	0,000	0,000	0,000	0,000
2018	February	0,000	0,000	0,000	0,000	0,000
2018	March	0,000	0,000	0,000	0,000	0,000



561



Student Attendance

- Student Attendance Record successfully updated



562



Student Attendance

- To remove or erroneous out Student Attendance data, either delete the data or enter "0.000"
- Then select the "Submit" button



563



Student Attendance

- SIS Reports - Student Attendance Reports



564



Student Attendance

- Total Student Attendance Summary Report
 - Shows Total Student Attendance for the School Year by Serving School

2019 Total Student Attendance (Summary)							4/15/2019	1:50 pm
SIS Home District: 123456789054326							ISBE SD 101	
Selection Criteria: None								
Serving School	ISD ID	Grade	Student Count	Total Days Present	Total Days Absent	Total Days Unexcused	Total Days Medically Excused	Total Days Suspended
SIS Elementary School	123456789054326	K	71	0.000	0.000	0.000	0.000	0.000
SIS Elementary School	123456789054326	1	107	0.000	0.000	0.000	0.000	0.000
SIS Elementary School	123456789054326	2	92	0.000	0.000	0.000	0.000	0.000
SIS Elementary School	123456789054326	3	100	27.000	0.000	0.000	0.000	0.000



565



Student Attendance

- Total Student Attendance Detail Report
 - Shows Total Student Attendance for the School Year

Illinois State Board of Education Student Information System													4/15/2019	11:47 am				
2019 Total Student Attendance (Detail)																		
SIS Home District: 123456789054326													ISBE SD 101					
Selection Criteria: None																		
Column	A	Grade Level	B	Student Count	C	Month of Attendance	D	Year of Attendance	E	Days Present	F	Days Absent	G	Days Unexcused	H	Days Medically Excused	I	Days Suspended
Student ID	Student Name	ISD ID	Grade	Month	Year	Present	Absent	Unexcused	Medically Excused	Suspended								



566



Student Attendance

- Student Attendance By Month Summary Report

2019 Student Attendance By Month (Summary)											4/15/2019	11:55 am
SIS Home District: 123456789054326											ISBE SD 101	
Selection Criteria: None												
Attendance Center	ISD ID	Grade	Student Count	Month of Attendance	Year of Attendance	Days Present	Days Absent	Days Unexcused	Days Medically Excused	Days Suspended		
SIS Elementary	123456789054326	K	71	08	2019	0.000	0.000	0.000	0.000	0.000		
SIS Elementary	123456789054326	1	107	08	2019	0.000	0.000	0.000	0.000	0.000		
SIS Elementary	123456789054326	2	92	08	2019	0.000	0.000	0.000	0.000	0.000		
SIS Elementary	123456789054326	3	100	08	2019	12.000	0.000	0.000	0.000	0.000		



567



Student Attendance

- Student Attendance By Month Detail Report

Illinois State Board of Education Student Information System													4/15/2019	11:52 am				
Student Attendance By Month (Detail)																		
SIS Home District: 123456789054326													ISBE SD 101					
Selection Criteria: None																		
Column	A	Grade Level	B	Student Count	C	Month of Attendance	D	Year of Attendance	E	Days Present	F	Days Absent	G	Days Unexcused	H	Days Medically Excused	I	Days Suspended
Student ID	Student Name	ISD ID	Grade	Month	Year	Present	Absent	Unexcused	Medically Excused	Suspended								



568





Student Mobility

SIS School Year at a Glance

- August 14, 2020 by 4:00 p.m. Deadline
 - Adjusted Cohort Graduation Rates due
 - Advanced Coursework data Finalized
 - Chronic Absenteeism data Finalized
 - Chronic Truancy data Finalized
 - Freshman on Track data Finalized
 - Percent 8th Graders Taking Algebra I data Finalized
 - Student Attendance data Finalized
 - Student Mobility data Finalized



Student Mobility

571

- **Transfer Out**
 - Includes enrollments on October 1, 2019 and ending before May 10, 2020.
- **Transfer In**
 - Includes enrollments starting after October 1, 2019 and enrollment ending on May 10, 2020 or after.
- **Transfer In and Out**
 - Includes enrollments starting after October 1, 2019 and enrollment ending before May 10, 2020.
- **Non-Transfer Students**
 - Includes enrollments on October 1, 2019 and ending on May 10, 2020 or after.
 - Includes student promoted or graduated mid-year.
- **Enrollment (All Students)**
 - Is the sum of Transfer Out, Transfer In, Transfer In and Out, and Non-Transfer Students.
- **Mobility Rate %**
 - Is the sum of Transfer Out, Transfer In, and Transfer In an Out, divided by the Enrollment (All Students).



Student Mobility

• Student Mobility Rate Reports

School Year	Transfer Out	Transfer In	Transfer In and Out	Non-Transfer Students	Enrollment (All Students)	Mobility Rate %
2019-2020	1,234	567	1,801	3,456	5,257	34.3%
2018-2019	1,100	600	1,700	3,500	5,200	32.7%
2017-2018	1,050	650	1,700	3,400	5,100	33.3%



Student Mobility

- Student Mobility Rate Reports – Criteria Page: Select Serving School



573



Student Mobility

- Student Mobility Rate Summary Report

2019 Student Mobility (Summary)																																																																
SIS Survey District: 1214567890 SISSE ID: 101																																																																
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SIS District (Landmark): 789 Student Enroll (Est): 185 Enroll (Low and High Est): 157 Mobility Rate: 19.8%																																																																
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574



Student Mobility

- Student Mobility Rate Detail Report

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575

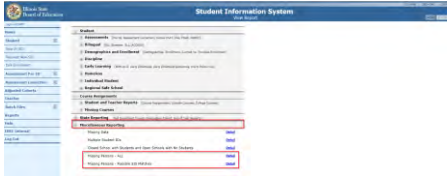


Illinois State Board of Education

Missing Person Report

Missing Persons - Amber Alert Data

- Missing Persons – All
 - All Missing Persons
- Missing Persons – Possible SIS Matches
 - Matched to current SIS Enrollment data



577



Missing Persons - Amber Alert Data

- Missing Persons – Possible SIS Matches

Missing Persons Report - All

Information provided by Illinois State Police on: 05/20/2017

Directions for [public school personnel](#):

If it is determined that a missing child is attending one of the schools within your district, it is the responsibility of your school board or its designee to immediately give notice of the fact to the Department of State Police by email at missing@isp.state.il.gov, missing@isp.state.il.gov, visit the law enforcement agency having jurisdiction in the area where the missing child resides or attends school. For names on the list are provided by the State Police, if you find any persons who should not be listed as missing, please contact the State Police.

Directions for [public school principal/school administrative officials](#):

If it is determined that a missing child is attending your school, it is the responsibility of the principal or chief administrative officer of the respective school to immediately give notice of the fact to the Department of State Police by email at missing@isp.state.il.gov, missing@isp.state.il.gov, and the law enforcement agency having jurisdiction in the area where the missing child resides or attends school. The names on the list are provided by the State Police, if you find any persons who should not be listed as missing, please contact the State Police.

Name	Birth Date	Gender	Race	Date Last Seen	Police Dept.
PD: Doe, Jane	05/14/1995	F	W	05/13/2013	PD CHGO 8
SIS: Doe, Jane	05/14/1995	F	H	Hispanic or Latino	

School Year: 2013 Enrollment Update: 02/20/2013 School: Kelly High School - 4128 S. Calumet Ave., Chicago, IL 60632 (773) 535-4960

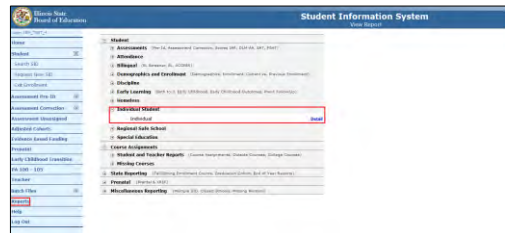


578



Individual Reports

Individual Reports



580



Individual Reports



581



Individual Reports



582



Individual Reports - Student Transfer Form



Kindergarten Individual Development Survey (KIDS)

Step 1 – Enroll All Kindergarten Students

585

- In order to transmit data to KIDStech, all Kindergarten students must first be enrolled.
 - Create KIDStech Account
 - Step 1 – Enroll All Kindergarten Students**
 - Step 2 – Create Teacher Course Assignments
 - Step 3 – Create Student Course Assignments
 - Step 4 – Verify Kindergarten Class Roster
 - Step 5 – Transmit Data to KIDStech



Note: When enrolling students, if Home Language is not "English" ("000" via Batch), four additional questions will ultimately be triggered within the KIDS application.



Step 2 – Create Teacher Course Assignments

586

- Teacher Course Assignments must be created.
 - Create KIDStech Account
 - Step 1 – Enroll All Kindergarten Students
 - Step 2 – Create Teacher Course Assignments**
 - Step 3 – Create Student Course Assignments
 - Step 4 – Verify Kindergarten Class Roster
 - Step 5 – Transmit Data to KIDStech



Step 2 – Create Teacher Course Assignments

587

- In order to create the necessary links between Teacher Course Assignments and Student Course Assignments, the data areas listed below must match exactly:
 - Student Serving RCDTS must match the Teaching Location RCDTS
 - School Year
 - State Course Code
 - Term
 - Section Number
- The Section Number is particularly important to double-check, due to the flexibility required for this field.
- This is very important for data quality, we want to ensure that the appropriate teacher is being matched to the correct students.



Step 2 – Create Teacher Course Assignments

588

- KIDStech only tracks one teacher for any kindergarten student.
- If a student has more than one teacher, the KIDS teacher can be chosen based on the table below – use the highest 'priority' course the student is taking.

Priority	Course Code	State Course Title
1	11020A000	Language Arts (Kindergarten)
2	11040A000	Reading (Kindergarten)
3	11130A000	Writing (Kindergarten)
4	11200A000	Mathematics (Kindergarten)
5	11230A000	Science (Kindergarten)
6	11430A000	Social Studies (Kindergarten)
7	21030A000	Non-credit Specific – (Kindergarten)
8	11250A000	Dance (Kindergarten)
9	11070A000	Drum (Kindergarten)
10	11180A000	Music (Kindergarten)
11	11180A000	Art (Kindergarten)
12	11050A000	Foreign Language (Kindergarten)
13	11050A000	Physical Education (Kindergarten)



Step 3 – Create Student Course Assignments



- Student Course Assignments must be created and these must match corresponding Teacher Course Assignments.
 - Create KIDStech Accounts
 - Step 1 – Enroll All Kindergarten Students
 - Step 2 – Create Teacher Course Assignments
 - **Step 3 – Create Student Course Assignments**
 - Step 4 – Verify Kindergarten Class Roster
 - Step 5 – Transmit Data to KIDStech



Step 3 – Create Student Course Assignments



Student Information: Student ID Student Last Name Student First Name Student Birth Date Home Phone	Teacher Information: Teacher ID Teacher Last Name Teacher First Name Teacher Birth Date Teacher Phone
Location Information: Learning Location School Name State Course Code Term (Semester) Section Number	Location Information: Learning Location School Name State Course Code Term (Semester) Section Number
Course Information: Level Course ID Level Course Title Teacher Course Start Date Course Level Course Code Prerequisite Code Credit Hours Course Credits Course Alignment Credit Hours Credit Hours (including Single) Credit Hours (including) Course Alignment Code Maximum Prerequisite Change Student Course Start Date Course Prerequisite Change	Course Information: Level Course ID Level Course Title Teacher Course Start Date Level of Performance Teacher Course Code Prerequisite Code Credit Hours Teacher Course Start Date Maximum Pr. Chg.

These 5 elements link a Teacher Course Assignment to a Student Course Assignment:

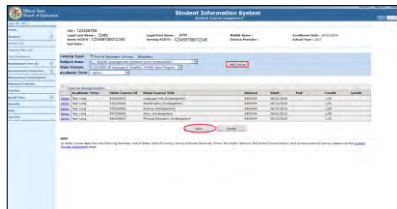
- Student Serving RCSDS must match Teaching Location RCSDS
- School Year
- State Course Code
- Term (Semester)
- Section Number



Step 3 – Create Student Course Assignments



Updated Student Course Assignments, click "Next" button



Step 4 – Verify Kindergarten Class Roster

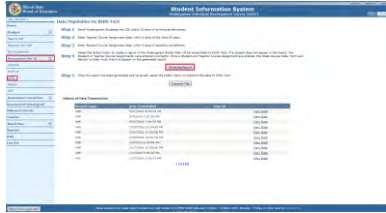


- After Students have been matched to Teachers via Course Assignments, verify the Kindergarten Class Roster prior to transmitting the related data.
 - Create KIDStech Account
 - Step 1 – Enroll All Kindergarten Students
 - Step 2 – Create Teacher Course Assignments
 - Step 3 – Create Student Course Assignments
 - **Step 4 – Verify Kindergarten Class Roster**
 - Step 5 – Transmit Data to KIDStech



Step 4 – Verify Kindergarten Class Roster

The "Generate Report" Button Allows



Step 4 – Verify Kindergarten Class Roster

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The KIDStech Transmission Report

A screenshot of the 'KIDStech Transmission Report' table. The table has multiple columns including 'District', 'School', 'Teacher', 'Student', 'Enrollment Date', 'Enrollment Status', 'Enrollment Type', 'Enrollment Reason', 'Enrollment Method', 'Enrollment Date', 'Enrollment Status', 'Enrollment Type', 'Enrollment Reason', and 'Enrollment Method'. The table contains several rows of data.

Step 5 – Transmit Data to KIDStech

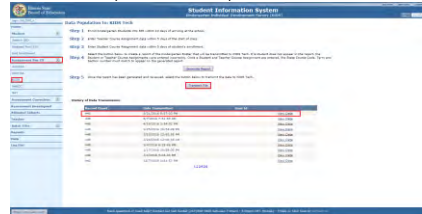
595

- After data has been verified (and whenever updates are needed), transmit the Kindergarten data to KIDStech.
 - Create KIDStech Account
 - Step 1 – Enroll All Kindergarten Students
 - Step 2 – Create Teacher Course Assignments
 - Step 3 – Create Student Course Assignments
 - Step 4 – Verify Kindergarten Class Roster
 - **Step 5 – Transmit Data to KIDStech**



Step 5 – Transmit Data to KIDStech

"Transmit File" Button (With Recent Files Below)





Illinois State Board of Education

Batch Process

Batch Process Overview

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- File Format
 - Adjusted Cohort Graduation Rate
 - Assessment Pre-ID
 - Birth to 3
 - Birth to 3 Caregiver Demographic Information
 - College and Career Readiness Indicator
 - College Course Assignment
 - Demographics and Early Childhood V3
 - DLM-AA Pre-ID
 - DLM-AA Correction
 - Early Childhood V3
 - Early Childhood Outcomes
 - EL
 - EL Screener
 - Exit Enrollment
 - Gifted and Accelerated
 - Homeless
 - IAB Pre-ID
 - IAB Assessment Correction
 - Immigrant
 - Multiple SID
 - Outside Course Assignment
 - Prep/hood Student Course Assignment
 - Prentiss
 - Prentiss/SEEF Regional Safe Schools Program
 - SAT/PSAT Pre-ID
 - SAT/PSAT Assessment Correction
 - Service Provider
 - Student SQA Plan
 - Student Address
 - Student Attendance
 - Student Attendance V2
 - Student Course Assignment
 - Student Demographic and Enrollment (Request New SID)
 - Student Discipline Groups
 - Teacher Course Assignment Entry
 - Teacher Course Assignment Exit
- Removed File Formats
 - Pre-ID Follow-up (school year 2013)
 - Assessment Pre-ID

Homeless File Format



Batch Process Overview

- Local repository for SIS data
 - Local Student Management Software (recommended)
 - Export file and upload to SIS
 - The file should be sent "as is" unless further data manipulation is required
 - SIS accepts the following file types:
 - .csv
 - .txt
 - .xml
 - Requesting a file from SIS
 - If data has been entered into SIS, a district can request the return of district-wide SIS data file.



Batch Process Overview

The screenshot shows the SIS dashboard with a bar chart and several data tables. The bar chart displays enrollment and progress indicators over time. The tables below provide detailed data for various categories, including assessment results and student demographics.



Batch Process Overview

- Batch file process is only accessible by RCDT Administrator
- File is uploaded/downloaded via IWAS/SIS
- File format is validated upon upload
- Email sent when file is ready for download
- Original data is returned, plus the following data for each record:
 - New or Returned (Existing) SID
 - Result Code
 - Result Message

Batch Process Overview

Batch Files

- Created with the SIS Excel Templates or exported using a Local Student Management Software
- May contain multiple schools (District-wide)
- A Student Enrollment file may contain all students (existing and new) or only new students when requesting SID. Teacher Course Entry/ Exit formats may contain only Teachers with existing IEINs
- File may be submitted as many times as required

Batch Process Overview

Create a .csv upload file

- Locate the correct template:
 - <https://www.isbe.net/Pages/Excel-Templates-for-student-data-input-into-SIS.aspx>
- Use either Windows or Mac template, depending on the operating system
- Follow our example: A "Student Demographic Enrollment" file for a Windows user
 - Use the mouse - right click on the link "Student Demographic Enrollment" - choose "Save Target As"
 - Save the file directly to your computer - remember where the file is saved (example: On your Desktop)

Batch Process Overview

SIS Homepage – Excel Templates

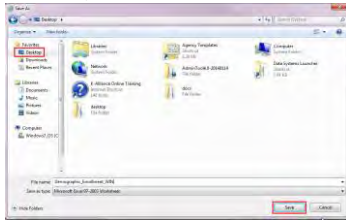
- <https://www.isbe.net/Pages/Excel-Templates-for-student-data-input-into-SIS.aspx>



Batch Process Overview

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Save As – Save file to local desktop location



Batch Process Overview

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Open the Demographic Enrollment Template



- The Demographic Enrollment Template file was saved to our desktop
- The screenshot below is from the open template



Batch Process Overview

Row # 1 – Updating the Header Row

- Column A, Row 1 (A1) – File Type (Student Demographics, etc.)
 - This cell cannot be updated.
- Column B, Row 1 (B1) – Number of Student Records
 - This cell must be updated with a number. (While intended for a record count, any number can be used.)
- Column C, Row 1 (C1) – File Name
 - This cell contains the file name and must end in .csv.
 - This file should contain the same file name used when the "Save A" action is performed.
- Column D, Row 1 (D1) – File Sent Date
 - Enter the date the file is uploaded – use mm/dd/yyyy format.
- Column E, Row 1 (E1) – RCDTS of User Submitting File (15 digits)
 - Enter the 15 digit RCDTS number of the user submitting the file.

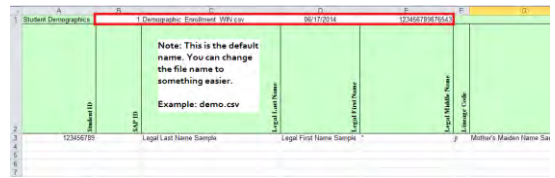


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Batch Process Overview

Updating the Header Row – Cells B1 through E1



Note: Header row has been updated. The header row must be updated or the file will not upload.



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Batch Process Overview

Adding Data to the Excel Template

- Data can be added to the template by typing it in or pasting from another source.
- Always use Paste Special "Values" when pasting into the templates. (If the "Values" option is not available, use Paste Special, or "Text" - you must add the actual data without including any additional formatting.)
- After data is submitted, it can be requested from SIS using the Request File function.
 - To request a file, login to SIS and Click the "Request File" link
 - Example: Creating a Demographic Enrollment file

Batch Process Overview

Request District-Wide Student Data Files

- SGA File
- Adjusted Cohort Graduation Rate
- Assessment DLM-AA Pre-ID
- Assessment DLM-AA Correction
- Assessment DLM-AA Score
- Assessment IAB Pre-ID
- Assessment IAB Correction
- Assessment IAB Score
- Assessment PARCC Score
- Assessment SAT/PSAT Pre-ID
- Assessment SAT/PSAT Correction
- Assessment SAT/PSAT Score
- ACCESS Assessment Correction
- ACCESS Assessment Score
- Alternate ACCESS Score
- Birth to 3 Yr
- College and Career Readiness Indicator
- College Course Assignment
- Demographics and Early Childhood V3
- Early Childhood V3
- EL Screener
- EL Update
- Early Childhood Outcomes
- L&E Enrollment
- Explore
- Homeless
- Immigrant
- Outside Course Assignment
- Plan
- Post-K Follow-Up
- Prenatal
- Preschool Student Course Assignment
- RSDP
- Service Provider
- Student Address
- Student Attendance
- Student Attendance V2
- Student Course Assignment
- Student Demographics
- Teacher Course Assignment Entry
- Teacher Course Assignment Exit

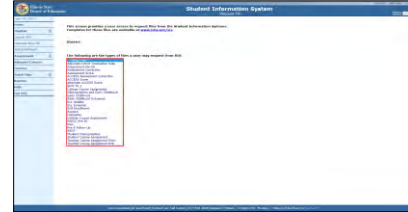
Batch Process Overview

SIS Homepage



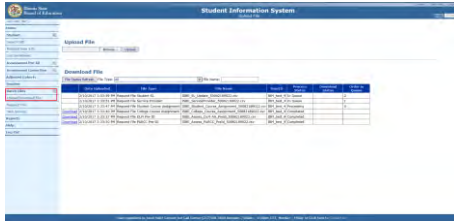
Batch Process Overview

Request File



Batch Process Overview

- Batch File Status: Upload/Download Screens



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Batch Process Overview

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ISBE Data Transfer Web Service for Batch Automation

This service is suitable for both LAN and Web applications and also works for ISBE Web Application Security System (IWAS) and Non-IWAS based systems. The web service provides a method for entities outside of ISBE to programmatically automate the sending and retrieving of batch data to any system. Any modern programming language should have the ability to call a web service to automate the sending and retrieving of batch data.

Each user of the web service will need a unique Activation Key which identifies the user and the system the batch data is associated with. Generally the ISBE system you are working with will provide a method for you to create an activation key.

The web service is hosted on a secure web server so all data transfers will be secure and encrypted so there is no need for external encryption or decryption of data.

All SIS formats are supported.

300+ Districts are currently using the web service.



Questions?



Thank You!