

100 North First Street
Springfield, Illinois 62777

SPECIAL EDUCATION DEPARTMENT

This compliance review tool must be completed by Local Education Agencies (LEAs) that have data showing a:

- Significant discrepancy in the rate of long-term suspensions of students with disabilities ([34 CFR §300.170\(a\)](#)) (SPP Indicator 4A); and/or
- Significant discrepancy by race/ethnicity in the rate of long-term suspensions of students with disabilities by race/ethnicity ([34 CFR §300.170\(a\)](#)) (SPP Indicator 4B).

An LEA is determined to have a significant discrepancy when:

- Its suspension/expulsion rate is greater than the state rate plus one standard deviation for three consecutive years, and
- It had at least five students with disabilities suspended or expelled for more than 10 days.

IDENTIFICATION OF NONCOMPLIANCE: Findings are issued to LEAs that are not in compliance with [34 CFR §300.170](#). ISBE has the authority to require LEAs to revise policies, procedures, and practices related to the development and implementation of Individualized Education Programs (IEPs); the use of positive behavioral interventions and supports; and procedural safeguards to ensure that such policies, procedures, and practices comply with state and federal requirements. Any LEA that is issued a finding is required to develop a Corrective Action Plan; submit progress reports on the activities included in the plan; and submit documentation of changes made to policies, procedures, or practices because of the finding of noncompliance.

INSTRUCTIONS: Please answer the following questions. Provide a thorough explanation and evidence to support the response. Evidence could include, but is not limited to, discipline records, discipline policies/procedures manual or school handbook, parent communication records, Behavioral Intervention Plans (BIPs), professional development records, etc. Links to items that can be found on a district’s website are acceptable.

ANALYSIS OF DISTRICT POLICIES, PROCEDURES, AND PRACTICES	YES/NO	EXPLANATION/EVIDENCE
1. Parents are provided procedural safeguards at least annually. 34 CFR 300.504	<input type="checkbox"/> YES <input type="checkbox"/> NO	
2. Notification is provided to the parents, in the parent’s native language or other language that is used, on the date the decision is made to make a removal that would be considered a change of placement for a child with a disability due to a violation of the code of conduct. 34 CFR 300.503(h)	<input type="checkbox"/> YES <input type="checkbox"/> NO	
3. School personnel consider unique circumstances on a case-by-case basis when determining a change in placement for a child with a disability who violates a code of student conduct. 34 CFR 300.530(a)	<input type="checkbox"/> YES <input type="checkbox"/> NO	
4. Manifestation determination review meetings are conducted within 10 school days when students with disabilities are suspended for greater than 10 days within the required timelines. 34 C.F.R. § 300.530(e)(1) and 23 IAC 226.400	<input type="checkbox"/> YES <input type="checkbox"/> NO	

ANALYSIS OF DISTRICT POLICIES, PROCEDURES, AND PRACTICES	YES/NO	EXPLANATION/EVIDENCE
<p>5. If the LEA, the parent, and relevant members of the IEP team make the determination that the conduct was a manifestation of the child's disability, the IEP team either (1) conducts a Functional Behavior Assessment (FBA), unless the LEA had conducted an FBA before the behavior that resulted in the change of placement occurred, and implements a BIP for the child, or (2) if a BIP already had been developed, reviews the BIP and modifies it as necessary to address the behavior. 34 CFR 300.530(f)(1)</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<p>6. The district has a policy in place to allow an appeal by any parent of a child with a disability who disagrees with any decision regarding placement under §§ 300.530 and 300.531, or the manifestation determination under § 300.530(e), or an LEA that believes that maintaining the current placement of the child is substantially likely to result in injury to the child or others, may appeal the decision by requesting a hearing. 34 CFR 300.532</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<p>7. The IEP team considers the use of positive behavioral interventions and supports and other strategies for students with disabilities whose behavior impedes their learning. 34 CFR 300.324(a)(2)(i)</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<p>8. Students with disabilities who are removed from their current placement for more than 10 days are provided educational services as provided in 34 CFR 300.101(a) so as to enable the child to continue to participate in the general education curriculum -- although in another setting -- and to progress toward meeting the goals set out in the child's IEP. Such a child receives, as appropriate, an FBA and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur. 34 CFR 300.530(d)</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<p>9. The district ensures that all personnel necessary to carry out IDEA requirements and regulations are appropriately and adequately prepared, subject to the requirements of § 300.156 (related to personnel qualifications) and Section 2102(b) of the ESEA. 34 CFR 300.207</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO	

SELF-ASSESSMENT TEAM MEMBERS

DISTRICT NAME	ADDRESS (Include City, Street, and ZIP Code)
SUPERINTENDENT	
STATE-APPROVED SPECIAL EDUCATION DIRECTOR	
CONTACT EMAIL ADDRESS	CONTACT PHONE NUMBER

TEAM MEMBERS WHO PARTICIPATED IN THE COMPLIANCE REVIEW PROCESS

A team selected by the district must participate in the compliance review process. When assembling this team, the district should consider including regular and special educators and team members representing administration, professional learning, parents, curriculum and instruction, school psychology, student support services, and school improvement.

NAME	TITLE

SUMMARY OF VERIFICATION OF ACCURACY

The Superintendent is required to certify the information prior to submission.

I verify that the information submitted in this report is accurate and is based upon the findings from the Compliance Review of District Policies, Procedures, and Practices.

Digital or Original Signature from
 SUPERINTENDENT

 DATE