Illinois State Board of Education

School Year 2022 Assessment Process Update

Student Information System

November 17, 2021

Agenda

- Welcome / Introductions
- Fall Student and Teacher Course Assignment data due
- IAR Pre-ID Deadline
- SAT, PSAT 10, and PSAT 8/9 Pre-ID Deadline
- DLM-AA Pre-ID Deadline
- School Year 2022 Updates
- School Year 2023 Updates
- Upcoming Key Dates
- Districts' Next Steps
- Where to Direct Questions

Welcome / Introductions

Presenters

- Adam Lowery
  IBM SIS Project Manager
- Kara Mernaugh
  ISBE SIS Training Coordinator
- Tandi Turner
  ISBE SIS Business Analyst
- Kory Schacht
  ISBE SIS Business Analyst

ISBE Key Team Members

- Scott Norton
  Director of Information Systems, Software Solutions
- Madan Damodaran
  Supervisor, Software Solutions
- Sean Clayton
  Director of Assessment
- Rae Clementz
  Director of Accountability

Other Members of the SIS Team

- Roy Williamson
  ISBE SIS Business Analyst
- Lindsay Walker
  IBM SIS Business Analyst
- David Arends
  IBM SIS Business Analyst
- Neli Kelley
  IBM SIS Development Team
- Mike Kolwalski
  IBM SIS Development Team
- Tim Damour
  SIS Development Team
- Preetam Priyadarshy
  IBM SIS Data Analyst
- Don Finch
  ISBE SIS IT Technical Lead

ISBE SIS Resources

Resource documents are readily available:

- Located on the ISBE SIS webpage at https://www.isbe.net/Pages/Student-Information-System.aspx
  - ISBE SIS Announcements
  - User Manual
  - SIS Training Modules
  - Data Elements and Validations Document
  - File Format Layouts
  - Excel Templates
    - Tips for Completing *(Data Collection Name)* Template
    - Steps for Creating and Uploading *(Data Collection Name)*
  - Archived Meetings and Presentations
  - Frequently Asked Questions

Illinois State Board of Education

Fall Student and Teacher Course Assignments Due Deadline: January 14, 2022

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Student Course Assignment

Student Course Assignment

- **Student Course Assignment Validations**
  - Student Course Assignment can be added or updated via the following:
    - Online
    - Batch
  - The Home, Serving and Service Provider District *can* submit Student Course Assignment data
    - The Home District is still ultimately responsible for ensuring data is collected; the Home, Serving and Service Provider districts must communicate to determine who is entering the data
  - Student does NOT need to be actively enrolled at the time of submission
  - Serving school and Service Provider school can only view/edit courses for students they are serving

Student Course Assignment

- **Student Course Assignment Validations**
  - To add or to update a record, the student must have a valid district enrollment record in SIS with the following characteristics:
    - Enrollment record Home RCDTS matches Student Course Assignment record Home RCDTS
    - Enrollment record Serving RCDTS matches Student Course Assignment record Serving RCDTS
    - Enrollment School Year matches Student Course Assignment School Year
    - Course Start Date must be equal to or greater than the Student's Enrollment Date
    - Course End Date must be equal to or less than the Student's Exit Enrollment Date
    - Enrollment Exit/Withdrawal Type does not equal Code 99 (Erroneous Enrollment)

Student Course Assignment

- **Student Course Assignment Validations**
  - A school can view and edit all Student Course Assignment data for the enrollments where it is identified as the Home School, Serving School or Service Provider School.
  - SIS ensures active enrollment can view all Student Course Assignments:
    - Once the student is enrolled, all past assignments can be viewed.
  - Student Course Assignment data can only be entered on students in Grades K-12.
- **Update/Edit Student Course Assignments**
  - The following elements must match to update the Student Course Assignment record:
    - SID
    - Home RCDTS
    - Serving RCDTS
    - School Year
    - Term
    - State Course Code
    - Section Number

Student Course Assignment

Key Date: January 14, 2022 by 4:00 p.m.

- Submit Fall Student Course Assignments without End Date/Final Grade
- Submit Fall College Course Assignments
- Submit Fall Teacher Course Assignment Entry Records
- Verify Teacher and Student Course Assignments

Student Course Assignment Resources:

https://www.isbe.net/Pages/Illinois-State-Course-System.aspx

- Student Course Assignment Catalog (K-12)

Student Course Assignment

Use a Correct Course Code when providing High School Credit:

- 52052A000 Algebra I
  - If high school credit, use - 02052A000
- 52061A000 Integrated Mathematics I (prior-to-secondary)
  - If high school credit, use - 02062A000
- 52069A000 Algebra-Other
  - If high school credit, use - 02069A000
- 52074A000 Principles of Algebra and Geometry
  - If high school credit, use - 02074A000
- 52075A000 Particular Topics in Geometry
  - If high school credit, use - 02075A000
- 52079A000 Geometry-Other
  - If high school credit, use - 02079A000

Student Course Assignment

- **Term Definitions**
  - Y1 = Year Long (K - 8 only)
  - Y2 = Year Long Summer (K - 8 only)
  - S1 = Semester 1
  - S2 = Semester 2
  - S3 = Semester Summer
  - T1 = Trimester 1
  - T2 = Trimester 2
  - T3 = Trimester 3
  - T4 = Trimester Summer
  - Q1= Quarter 1
  - Q2= Quarter 2
  - Q3= Quarter 3
  - Q4= Quarter 4
  - Q5= Quarter Summer

Student Course Assignment

- **When a student enrollment is exited, the following grades will be applied:**

Code	Definition	Grades K – 8	Grades 9 – 12
02	Transfer to another public school within the district	N (26)	W (17)
03	Transfer to Home Schooled	N (26)	W (17)
04	Transfer to Private School	N (26)	W (17)
05	Promotion	Must be Provided	Must be Provided
06	Graduated		Must be Provided
07	Death	N (26)	W (17)
08	Expulsion	N (26)	W (17)
09	Dropped Out	N (26)	W (17)
10	Transfer to GED program	N (26)	W (17)
11	Moved, not known to be continuing	N (26)	W (17)
12	Retained in same grade or demoted to a lower grade	Must be Provided	Must be Provided
14	Aged Out		W (17)
15	Certificate of Completion		W (17)
16	Victim of a Violent Crime	N (26)	W (17)
17	Change in Serving School or Percent of Day Attended	N (26)	W (17)
18	Moved Out of the United States	N (26)	W (17)
19	Transfer to another public school district out of Illinois	N (26)	W (17)
20	Transfer to another public school district in Illinois	N (26)	W (17)
99	Erroneous enrollment	99	99

Student Course Assignment

- **Student Enrollment – Student Course Assignment View Details Link**

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District Data Verification

Seal of Biliteracy Application

Demographic | Enrollments | Program Indicators | CCRI Information | Services

SID: 123456789
Legal Last Name: Test
Legal First Name: Test
Legal Middle Name:

Enrollments 1 2 3 4 5 6 7 8 9 10 ...

Enrollment has been exited

School Year for Serving	2022	RCDTS for Home	123456789012345
Enrollment Type for Serving	Transfer in from within District	RCDTS for Serving	123456789012345
		RCDTS for Service Provider	123456789012345
Entry/Grade Level for Serving	9 - Grade 9	Percent of Day Attended (PDA)	1.00
Enrollment Date for Serving	08/11/2021	Tuition Received	No
Exit Date		Dual Language	Not A Participant in Dual Language Program
Exit Status	Permanent	Language of Instruction	
Exit Type	Transfer to another public school within the district		

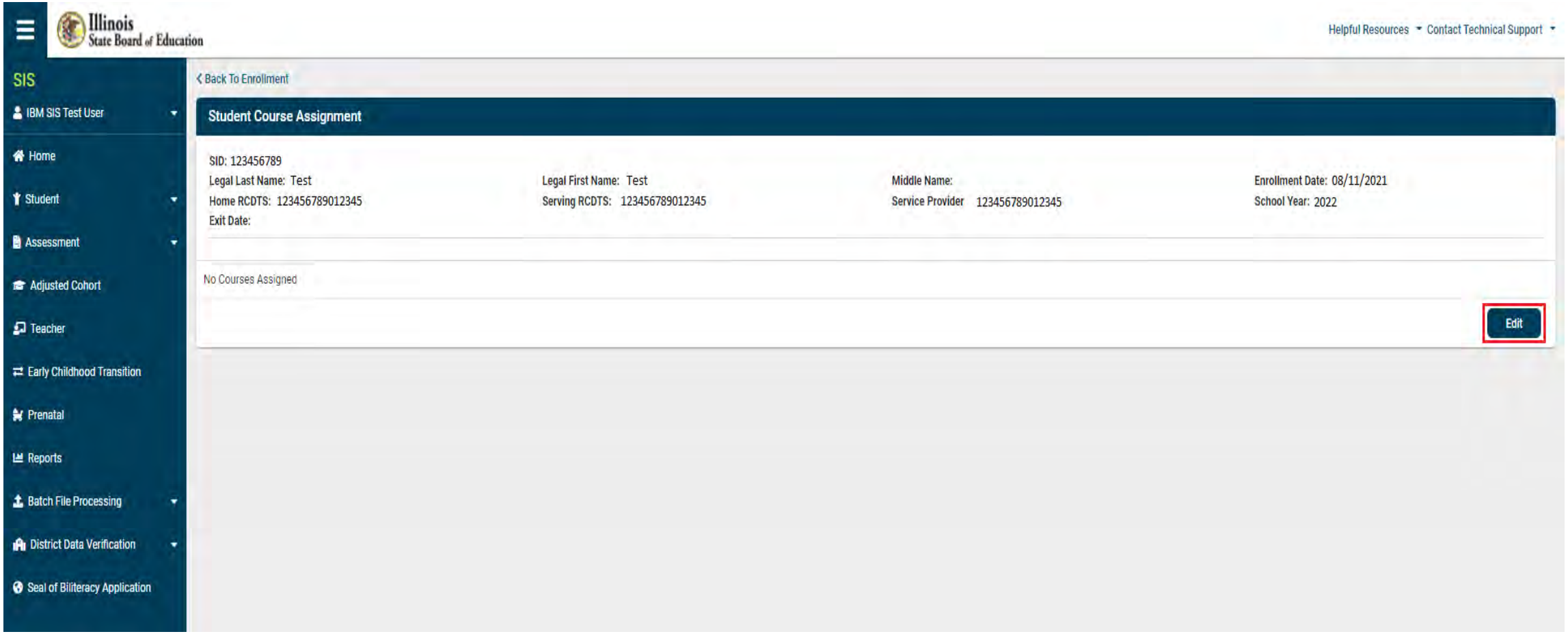
Collections

Student Course Assignment	View Details	Physical Restraint and Time Out	View Details
		Student Attendance	View Details
Discipline			
Homeless		Regional Safe School Program	
504 Plan	View Details		

Add Enrollment

Student Course Assignment

- **Select Edit to Add Courses**



Student Course Assignment

- **Select Subject Area, State Course Code and Academic Term**

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Back To Enrollment

Student Course Assignment

SID: 123546789
Legal Last Name: Test
Home RCDTS: 123456789012345
Exit Date:

Legal First Name: Test
Serving RCDTS: 123456789012345

Middle Name:
Service Provider: 123456789012345

Enrollment Date: 08/11/2021
School Year: 2022

Subject Area: Mathematics

State Course: 02072A000-Geometry

53

02053A000-Algebra I–Part 1

02153A000-Technical Mathematics

02153A001-High School Transitional Math 4 – Technical Math

Academic Term:

View State Course Catalog

Add Course

No Courses Assigned

Next Cancel

Student Course Assignment

- **Add Course**

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Student Course Assignment

SID: 123456789
Legal Last Name: Test
Home RCDTS: 123456789012345
Exit Date:

Legal First Name: Test
Serving RCDTS: 123456789012345

Middle Name:
Service Provider: 123456789012345

Enrollment Date: 08/03/2021
School Year: 2022

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the ***Outside Course Assignment*** page.

Subject Area: Mathematics

State Course: 02153A000-Technical Mathematics

Academic Term: S1 - Semester 1

View State Course Catalog

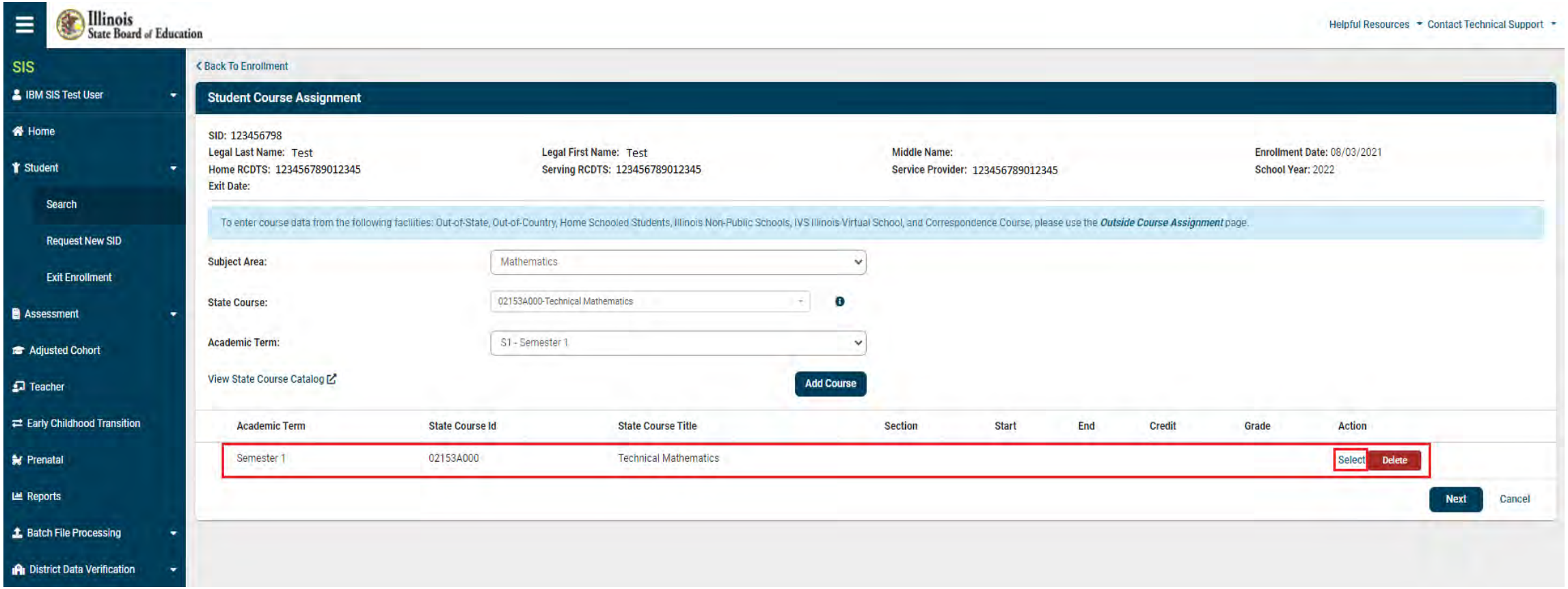
Add Course

No Courses Assigned

Next Cancel

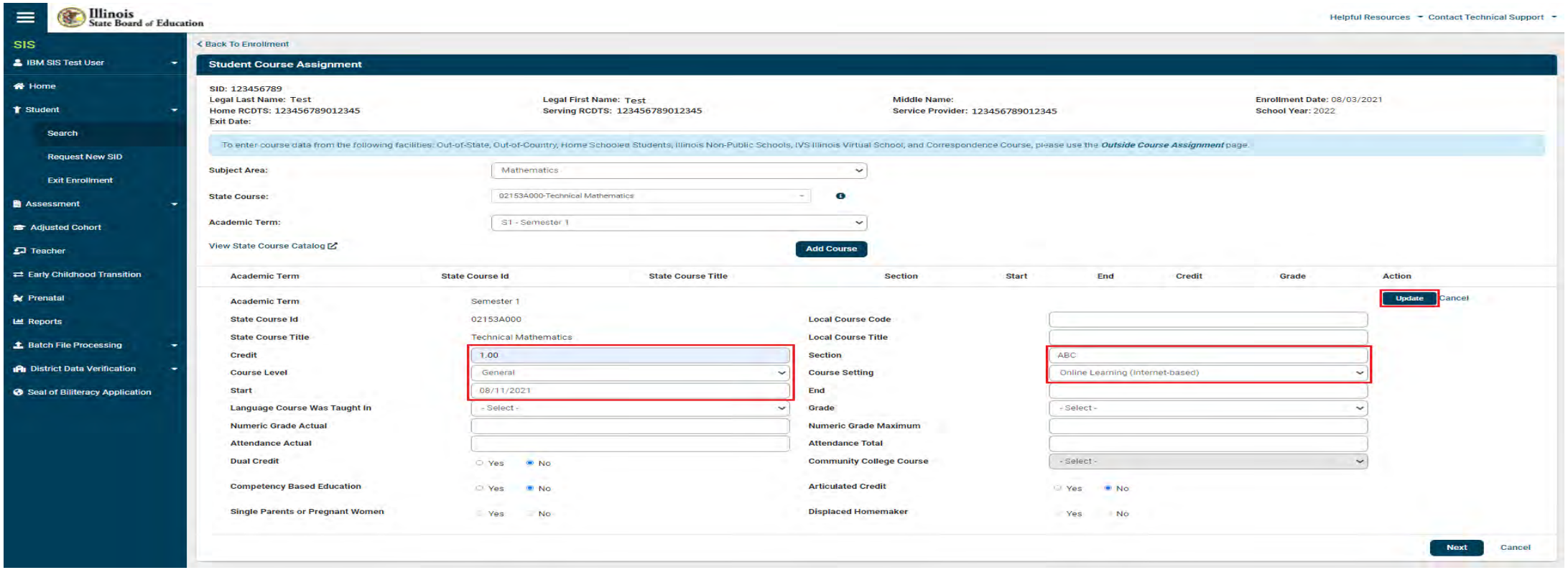
Student Course Assignment

- **Next "Select" the course**



Student Course Assignment

- **Enter in the required fields: Section, Start, Credit, Course Level and Course Setting**
  - Course End and Grade should NOT be entered until the course has ended!
  - Then select “Update”



Student Course Assignment

- **Continue Adding Courses, repeating slides 14 – 19, then Select “Next”**

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Student Course Assignment

SID: 123456789
Legal Last Name: Test
Legal First Name: Test
Middle Name:
Enrollment Date: 08/03/2021
Home RCDTS: 123456789012345
Serving RCDTS: 123456789012345
Service Provider: 123456789012345
School Year: 2022
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the *Outside Course Assignment* page.

Subject Area: Mathematics

State Course: 02153A000-Technical Mathematics

Academic Term: S1 - Semester 1

View State Course Catalog

Add Course

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Semester 1	02153A000	Technical Mathematics	ABC	08/11/2021		1.00		Select Delete

Next Cancel

Student Course Assignment

- **Final Step – Select "Submit" to Save the Courses entered**

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Student Course Assignment

SID: 123456789
Legal Last Name: Test
Legal First Name: Test
Middle Name:
Enrollment Date: 08/03/2021
Home RCDTS: 123456789012345
Serving RCDTS: 123456789012345
Service Provider: 123456789012345
School Year: 2022
Exit Date:

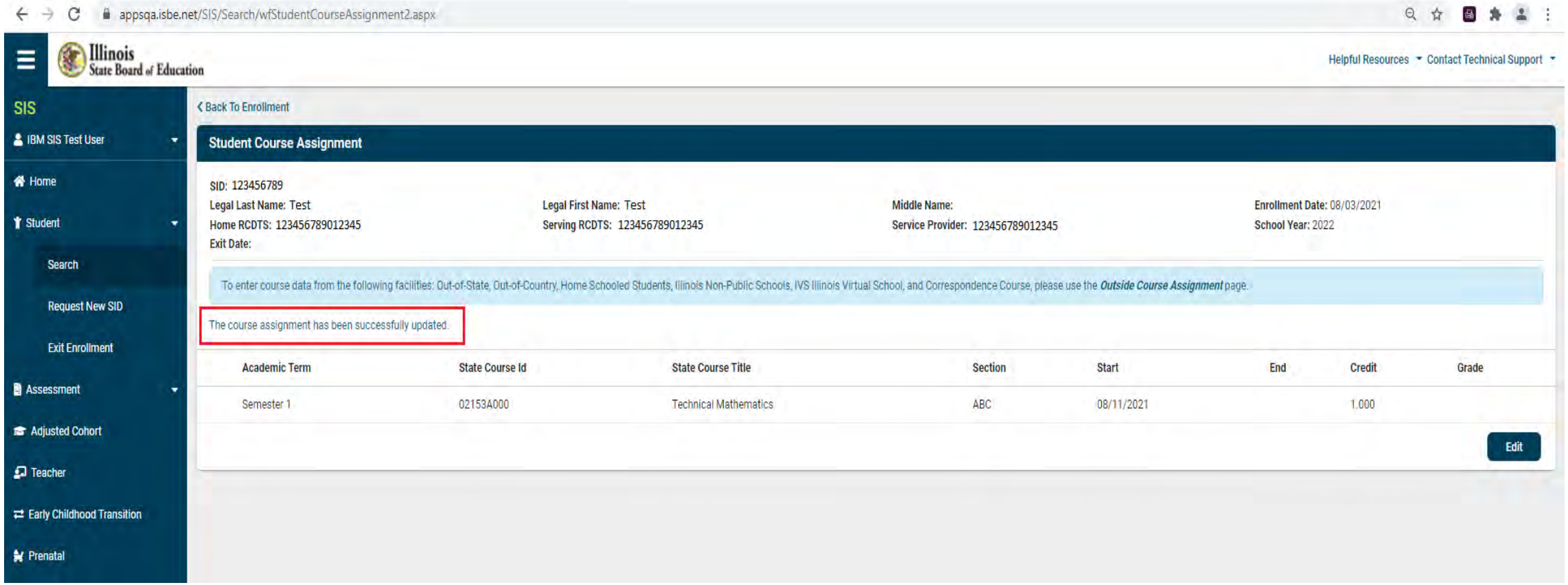
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the ***Outside Course Assignment*** page.

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Semester 1	02153A000	Technical Mathematics	ABC	08/11/2021		1.00	

Submit Change Cancel

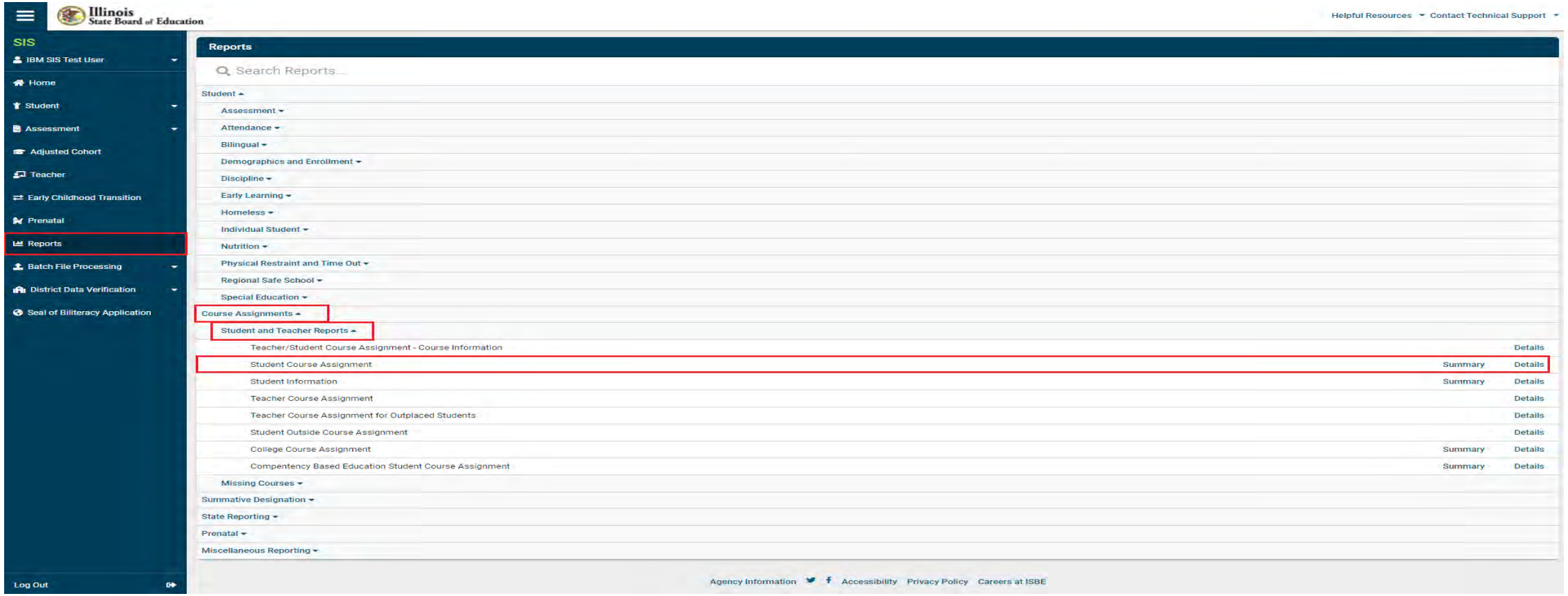
Student Course Assignment

- **Updated Successfully**



Student Course Assignment

- **SIS Reports – Student Course Assignment**



Student Course Assignment

- **Student Course Assignment Report**

2022 Student Course Assignment - Course Information (Detail)

8/24/2021 10:20:14AM

SIS Home School: 123456789012345 ISBE Test District

Selection Criteria: Show Local Course Codes = No Show Students = Yes

State Course Code: 02153A000 **State Course Title:** Technical Mathematics **Assigned By:** School **CTE Course:** N

Term: Semester 1

Section: ABC

Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Dual	Articulated	End Date	Grade A/T	Attend A/T	Final	CBE	Lang. Taught In
123456789	Test, Test	01/01/2000	No	123456789012345	12	General	Online	1.000	08/11/2021	No	No		/	/		No	

Total Students In This Section: 1

Total Students In This Section By State Course Code: 1

	Courses		Students
Assigned by EFE:	0	Unduplicated Count:	1
Assigned by School:	1	Duplicated Count:	1
Total:	1		

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College Course Assignment

College Course Assignment

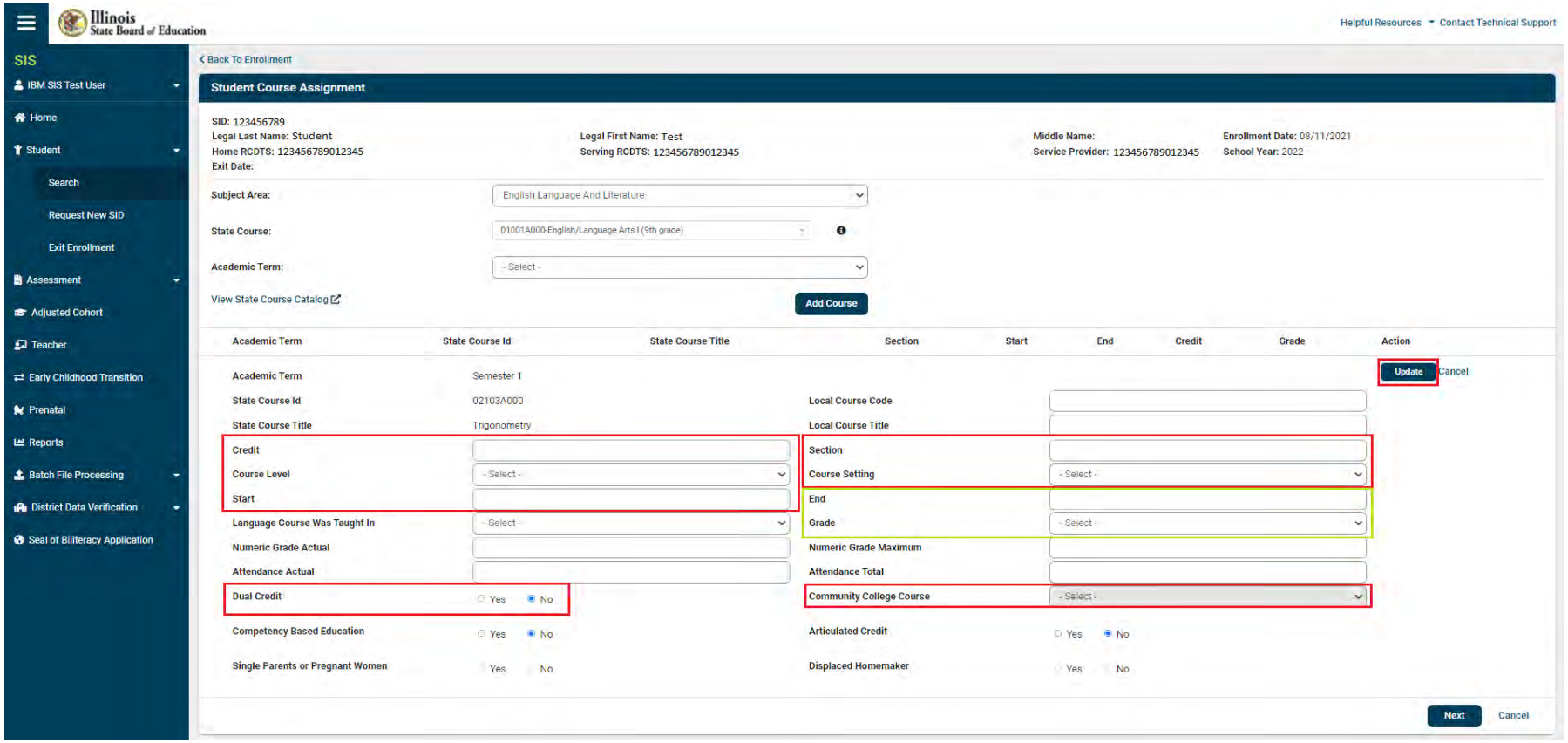
- College Course Assignments can be updated online or through the College Course Assignment Batch File to include the IPEDS number of the College providing the dual credit.

- To comply with Sections 2-3.144, 10-21.4 and 34-8 of the Illinois School Code, high school and unit district superintendents are required to complete and submit to the Illinois State Board of Education an annual survey that documents the number of high school students taking community college courses and the names of the courses taken.

- SIS integrated the College Course Assignment data collection (via Student Course Assignment processing) during the 2014 school year.

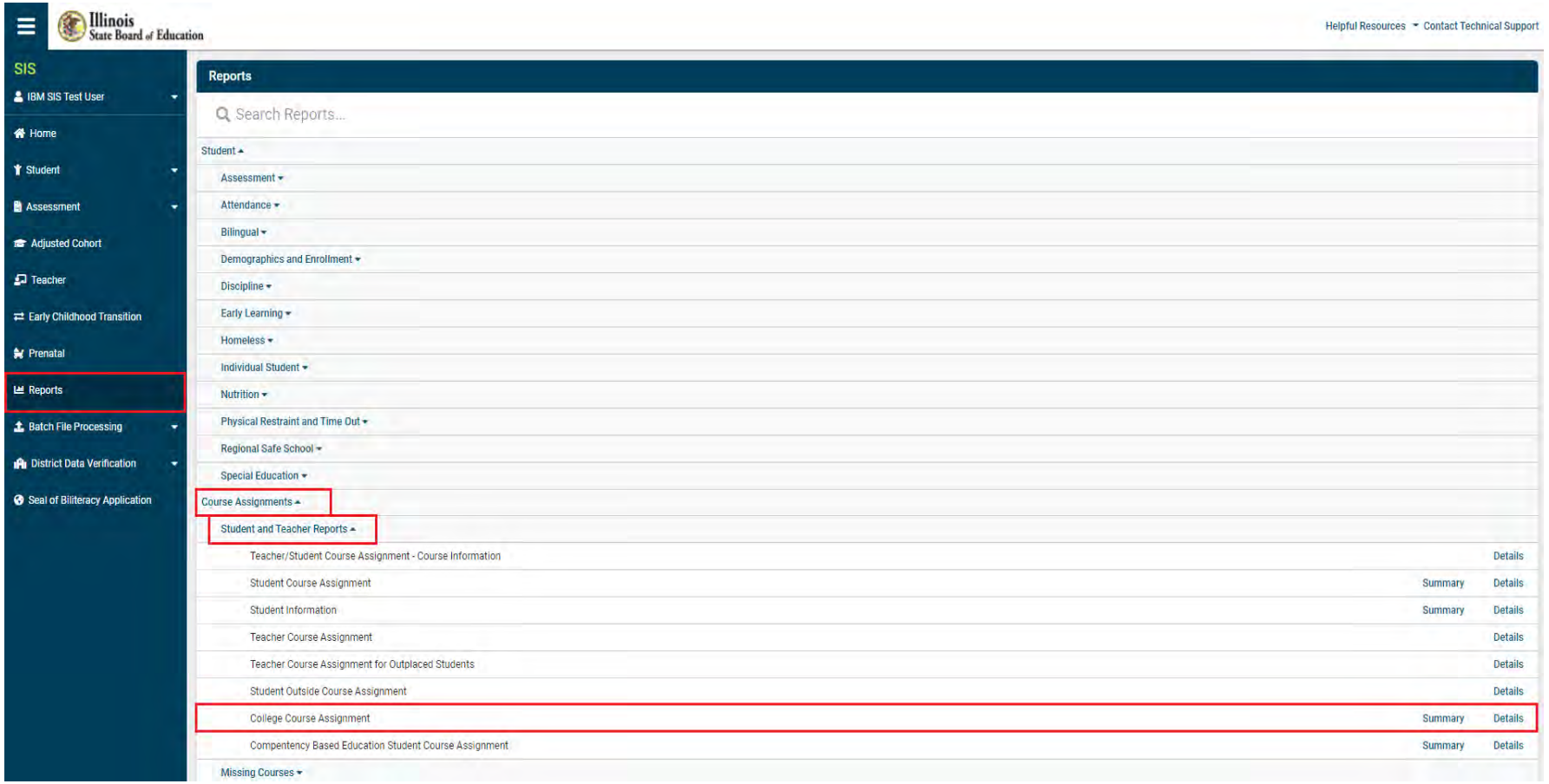
College Course Assignment

- **Edit Course Online – Select Dual Credit "Yes" and select the "Community College" that is providing the dual credit.**
  - Then select "Update".



College Course Assignment

- **College Course Assignment Reports**



College Course Assignment

- **College Course Assignment Report**

9/9/2021 10:49:30AM

2022 College Course Assignment - Course Information (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria:

IPEDS #: 238397 - ISBE Jr College

Term	State Course Code	Section	State Course Title
Semester 1	02103A000	123	Trigonometry

Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Articulated	End Date	Grade A/T	Attend A/T	Final
123456789	Student, Test	09/11/2003	No	123456789012345	12	General	Other	0.500	08/11/2021	No	08/15/2021	/	/	B
123456789	Student, Test2	09/10/2003	No	123456789012345	12	General	Other	0.500	08/11/2021	No	08/15/2021	/	/	B

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Teacher Course Assignment

Teacher Course Assignment

- The Teaching Location District or the Employer District will submit Teacher Course Assignments
- All teachers submitted must have an IEIN number.
- Teacher Course Assignments can be added or updated via Online or Batch.
- Teacher Course Assignment Entry Must include:
  - **Teacher Course Start Date -** First day of attendance for the teacher
  - **EIS Position Codes (formerly - Role of Professional) –** Teachers Position Code in the Employment Information System (EIS)
  - **Teacher to Course Commitment -** Numeric value of the teacher's course commitment during the duration of the course (decimal format, where 1.00 represents a full-time commitment to the course)

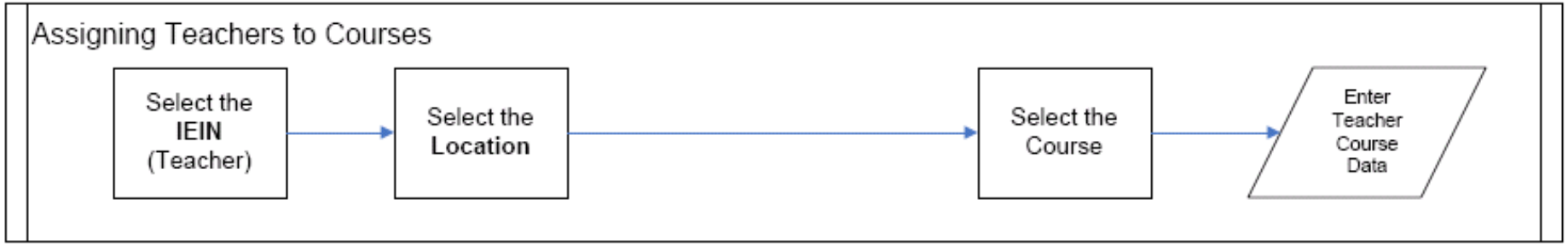
Teacher Course Assignment

- **EIS Position Codes**

Position Code	Position Code Description
200	Teacher
201	Reading Teacher
202	Bilingual Education Teacher
203	English as a Second Language Teacher
204	Visiting International Teacher
207	Speech Language Pathology Teacher
208	Career and Technical Educator (CTE)
250	Special Education Teacher
251	Bilingual Special Education Teacher
601	Resource Teacher Arts(Visual Art, Music, Drama, and Theatre)
602	Resource Teacher History
603	Resource Teacher Government/Civics/Political Science
604	Resource Teacher English/Language Arts
605	Resource Teacher Reading
606	Resource Teacher Math
607	Resource Teacher Science (all sciences)
608	Resource Teacher Foreign Language
609	Resource Teacher Economics
610	Resource Teacher Elementary
611	Resource Teacher Other
699	Citywide Resource Teacher

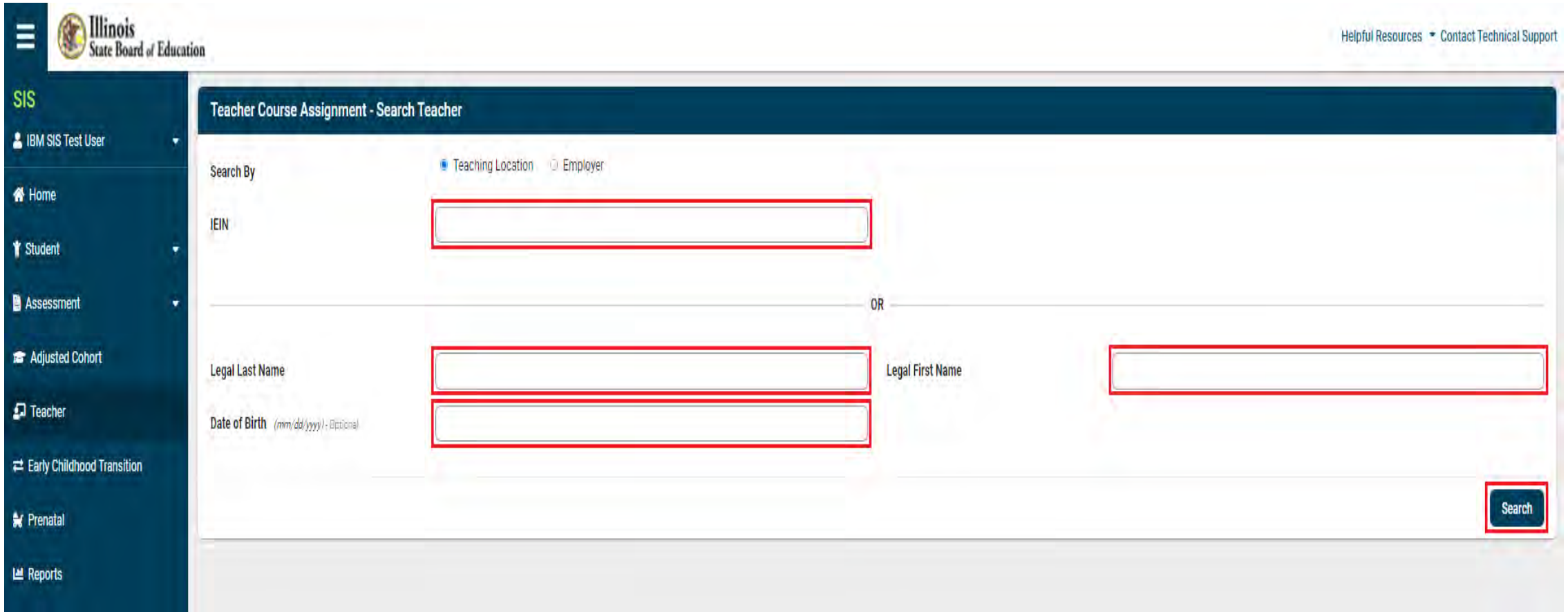
Teacher Course Assignment

- **Teacher Course Assignment Online Process**



Teacher Course Assignment

- **Teacher Search – Select Teaching Location or Employer at the top of the screen**



Teacher Course Assignment

- **Potential Match Summary Page – “Select” correct Teacher record**

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Teacher Course Assignment - Search Teacher

Search By: Teaching Location / Employer

IEIN

OR

Legal Last Name: Teacher

Legal First Name: Test

Date of Birth (mm/dd/yyyy) - Optional

Search

Search Teacher Results

IEIN	Last Name	First Name	Middle Initial	Date of Birth	Gender	Action
123456	Teacher	Test	T	01/01/1980	Female	Select

Teacher Course Assignment

- **Select Teaching Location or Employer Location**

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Teacher Course Assignment - Assignment History

IEIN: 123456
Legal Last Name: Teacher Legal First Name: Test Date Of Birth: 01/01/1980

School Year	Employer Name	Employer RCDTS	Teaching Location	Teaching RCDTS	Action
2012	ABC CUSD 100	123456789010000	ISBE Test High School	123456789010000	Select
2017	ABC CUSD 100	123456789010000	ISBE Test High School	123456789010000	Select
2018	ABC CUSD 100	123456789010000	ISBE Test High School	123456789010000	Select
2019	ABC CUSD 100	123456789010000	ISBE Test High School	123456789010000	Select
2020	ABC CUSD 100	123456789010000	ISBE Test High School	123456789010000	Select
2021	ABC CUSD 100	123456789010000	ISBE Test High School	123456789010000	Select

Add New Teacher Location

School Year: 2022

Teaching Location

RCDT: 50082189022
Region: Saint Clair ROE Category: Public Districts/Schools District: East St Louis SD 189
School:

Employer

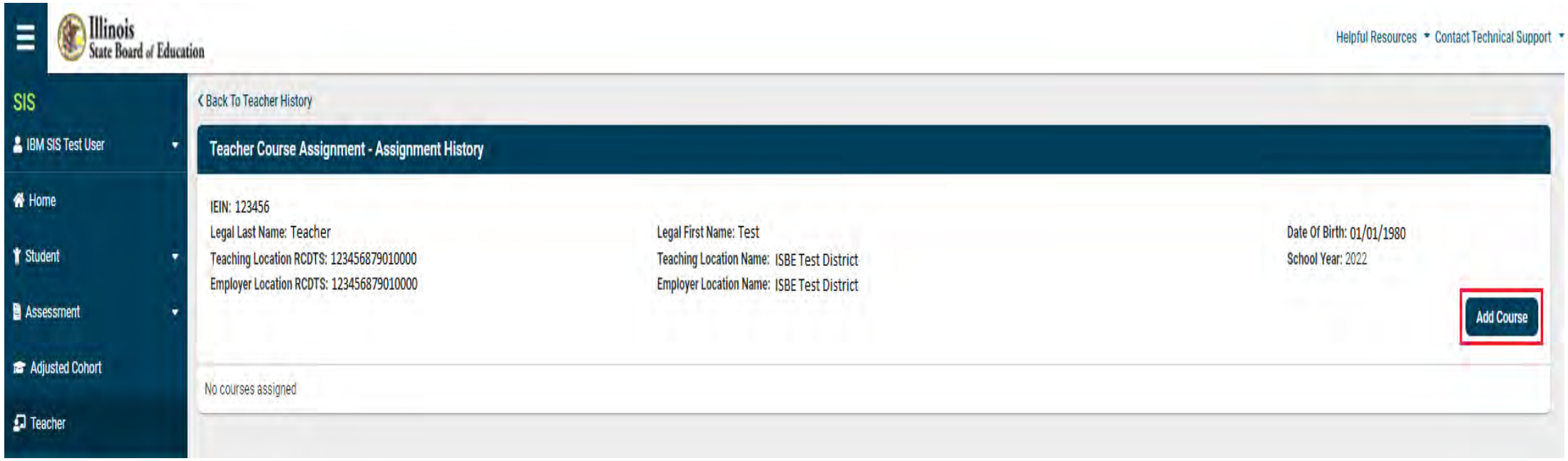
- Same as Teaching Location
- Enter 15 digit RCDTS Code
- Select Region, Category, District and School

Region: -- Select Region --
Category:
District / Entity:
School:

Add

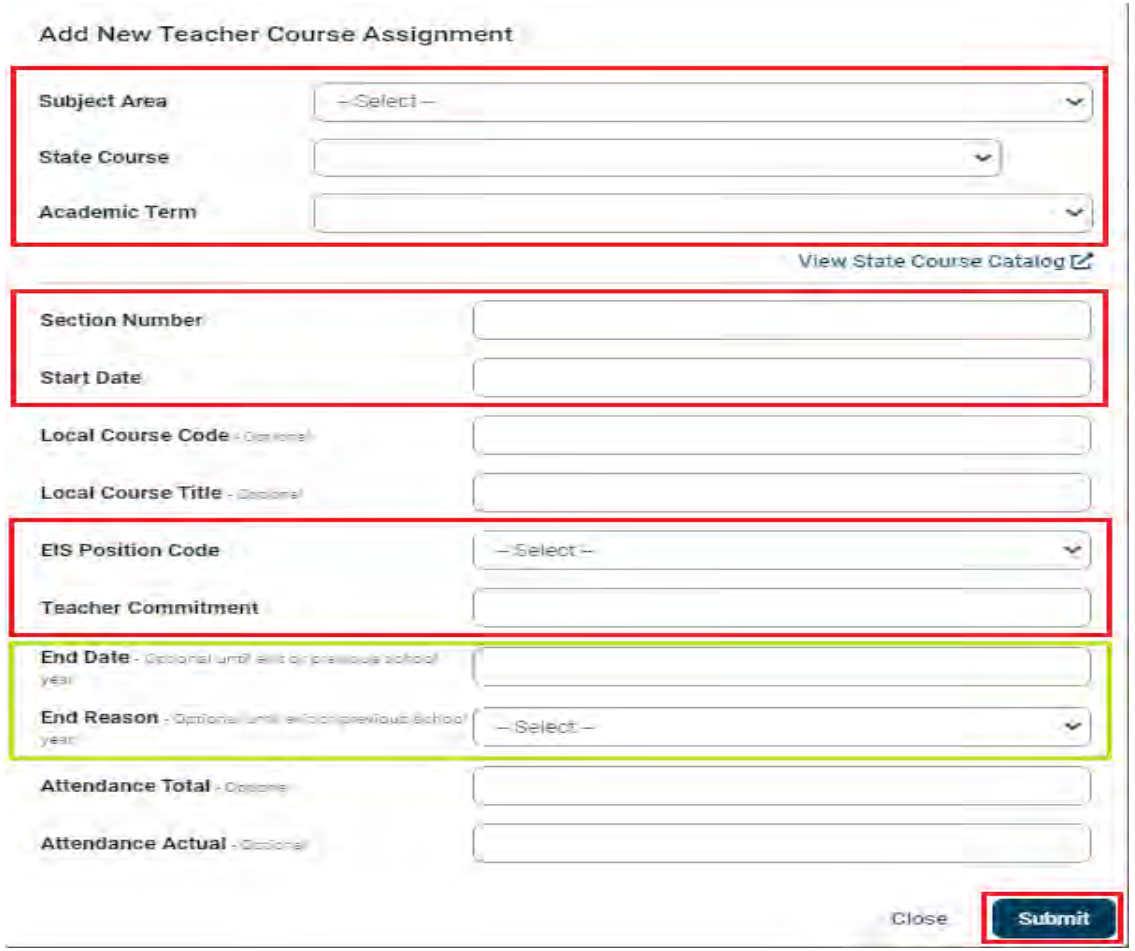
Teacher Course Assignment

- **Edit Teacher Course Assignments**



Teacher Course Assignment

- **Add Course**



Teacher Course Assignment

- **Select Course Details**

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‹ Back To Teacher History

Teacher Course Assignment - Assignment History

IEIN: 123456

Legal Last Name: Teacher

Legal First Name: Test

Date Of Birth: 01/01/1980

Teaching Location RCDTS: 123456789010000

Teaching Location Name: ISBE Test District

School Year: 2022

Employer Location RCDTS: 123456789010000

Employer Location Name: ISBE Test District

Add Course

Academic Term	State Course ID	State Course Title	Section	Start Date	End Date	Exit Reason	Action
Semester 1	03002A000	Geology	A	08/11/2021			Select

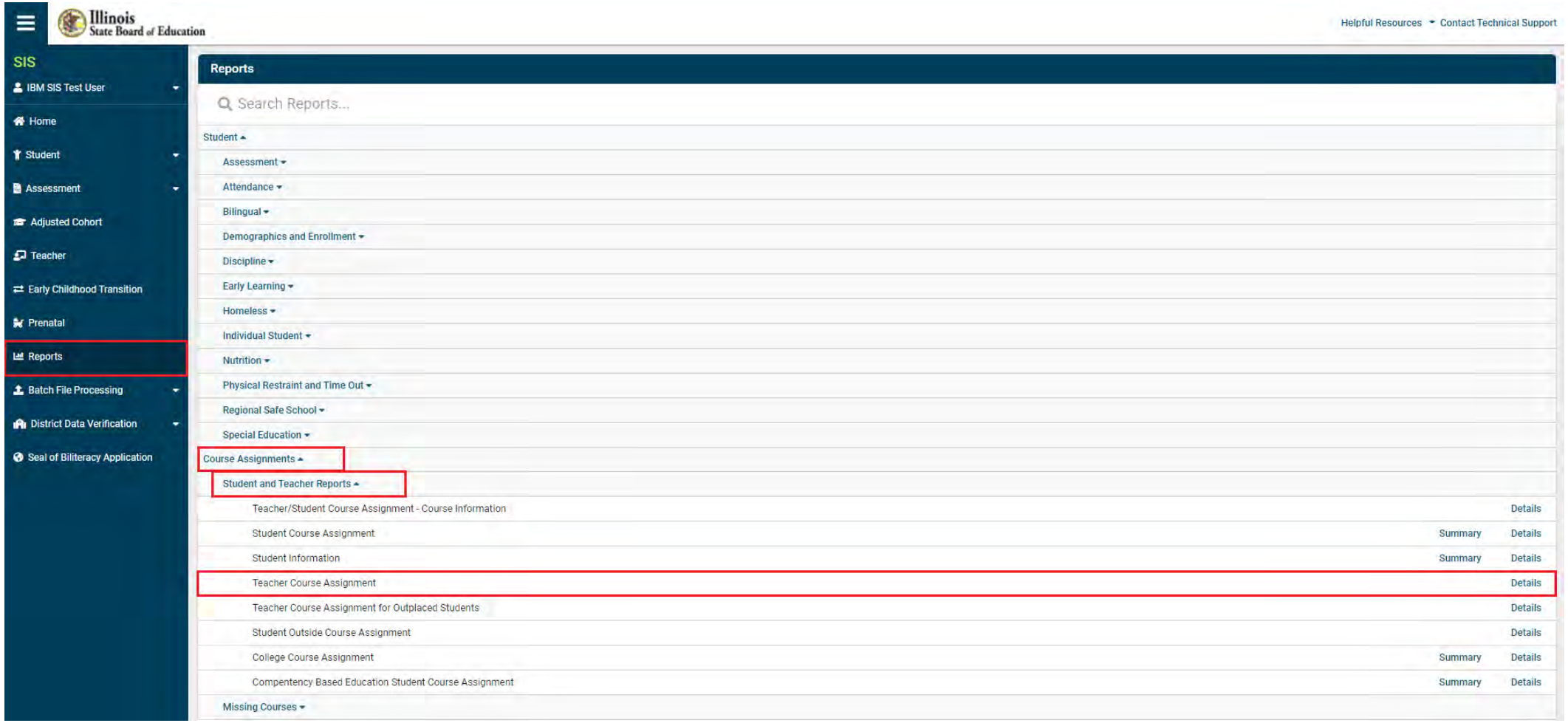
Teacher Course Assignment

- **Submit Teacher Course Assignments**
  - When Teacher Course Assignment is submitted first, at the end of the school year, the system will automatically exit the Teacher Course Assignment if all the corresponding Student Course Assignments are exited.
  - SIS will populate the Teacher Course Assignment “Course End Date” and “Reason for Exit”
    - Teacher Course End Date will be set to the last Student Course End Date.
    - Reason for Exit will be set to 01- Course Ended.

Note: **School districts can still update course data after course completion data has been submitted.**

Teacher Course Assignment

- **Teacher Course Assignment Report**



Teacher Course Assignment

- **SIS Reports – Teacher Course Assignment**

2022 Teacher Course Assignment
Teacher Information

8/31/2021 9:31:19AM

123456789010000 ISBE Test School
Selection Criteria: Sorted By: Name

EIS Position Code:		
200 Teacher	251 Bilingual Special Education Teacher	605 Resource Teacher Reading
201 Reading Teacher	305 Classroom/Library Aide	606 Resource Teacher Math
202 Bilingual Education Teacher	312 Technology Specialist	607 Resource Teacher Science (all sciences)
203 English as a Second Language Teacher	379 School Social Worker	608 Resource Teacher Foreign Language
204 Visiting International Teacher	601 Resource Teacher Arts (Visual Art, Music, Drama and Theatre)	609 Resource Teacher Economics
207 Speech Language Pathology Teacher	602 Resource Teacher History	610 Resource Teacher Elementary
208 Career and Technical Educator (CTE)	603 Resource Teacher Government/Civics/Political Science	611 Resource Teacher Other
250 Special Education Teacher	604 Resource Teacher English/Language Arts	699 Citywide Resource Teacher (CPS use only)

Reason For Exit Codes: 01 - Course Ended 02 - Teacher Resigned 03 - Leave of Absence 04 - Death 05 - Teacher Expulsion 06 - District Reassigned 99 - Erroneous

IEIN: 123456 **Teacher Name: Teacher, Test** **Birth Date: 01/01/1980** **Teaching Location RCDTS: 123456789010000**

State Course Code-Title	Local Course Code-Title	Term	Section	Employer RCDTS	EIS Position Code	Teacher Commitment	Start Date	Attendance A / T	Exit Date	Exit Reason
22151A002-Secondary Transitional Experience Program	-	Y1	12345	123456789012345	200	1.00	08/01/2021			

Total Course Assignments: 1

Total Unique Teachers: 1

Illinois State Board of Education

Illinois State Board of Education

Verify Teacher/Student Course Assignments

Verifying Student/Teacher Course Assignments

- **Linking Teacher Course Assignment to a Student Course Assignment – The following items must match:**
  - School Year
  - Student Serving School RCDTS matches Teaching Location RCDTS
  - State Course Code
  - Term
  - Section Number

- **For data quality purposes, it is very important that the appropriate teacher is matched to the correct students**.

Verifying Student/Teacher Course Assignments

Current SIS District Status Panel

- Helps identify courses that are missing or not tied to a Teacher Course Assignment

Course Data Quality (K-12)

Unique Course Count	1
Courses Missing Students	1
Courses Missing Teachers	0
Students Missing Courses	29

Verifying Student/Teacher Course Assignments

Verify that the Teacher and Student Course Assignments are submitted correctly

- **Student Course Assignment – Course Information Report (Summary)**
  - Total count of classes per student: Review report to ensure students have the correct number of courses. All students Grades K-12 should have courses.
    - Add courses if students are missing courses.
- **Students with no Course Assignments (Detail)**
  - The report displays students with no courses.
- **Courses with Students but no Teachers (Detail)**
  - The report displays Student Course Assignment records that do not have a corresponding Teacher Course Assignment record.
    - Teachers are missing: add the Teacher Course Assignment using the corresponding School Year, Teaching Location, State Course Code, Term, and Section Number.

Verifying Student/Teacher Course Assignments

- **Courses with Teachers but No Students (Detail)**
  - The report displays Teacher Course Assignment records that do not have a corresponding Student Course Assignment record.
    - Students are missing: Add Student Course Assignments using the corresponding School Year, Serving Location, State Course Code, Term, and Section Number.

- **Teacher/Student Course Assignment – Course Information (Detail)**
  - The report displays course assignments with teachers and students that are correctly matched.

Verifying Student/Teacher Course Assignments

Illinois State Board of Education

Helpful Resources | Contact Technical Support

SIS

IBM SIS Test User 4

- Home
- Student
- Assessment
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports
- Batch File Processing
- District Data Verification
- Seal of Biliteracy Application

Log Out

Reports

Search Reports...

- Student
- Course Assignments
  - Student and Teacher Reports
    - Teacher/Student Course Assignment - Course Information — Details
    - Student Course Assignment — Summary, Details
    - Student Information — Summary, Details
    - Teacher Course Assignment — Details
    - Teacher Course Assignment for Outplaced Students — Details
    - Student Outside Course Assignment — Details
    - College Course Assignment — Summary, Details
    - Compentency Based Education Student Course Assignment — Summary, Details
  - Missing Courses
    - Students with no Course Assignments — Details
    - Courses with Teachers but no Students — Summary, Details
    - Courses with Students but no Teachers — Summary, Details
    - Grades 3-12 Missing Final Letter Grade — Summary, Details
- Summative Designation
- State Reporting
- Prenatal
- Miscellaneous Reporting

Agency Information | Accessibility | Privacy Policy | Careers at ISBE

Verifying Student/Teacher Course Assignments

- **Fall Data - Teacher Course Assignment Grades K-12 is due January 14, 2022**
  - Fall Data consists of Terms Y1, S1, T1 (Possibly T2), Q1, and Q2
- **Fall Data - Student Course Assignment Grades K-12 is due January 14, 2022**
  - Fall Data consists of Terms Y1, S1, T1 (Possibly T2), Q1, and Q2
- **Remaining Student and Teacher Assignment Data is due July 31, 2022**

Illinois State Board of Education

ACCESS Pre-ID

ACCESS Pre-ID

- ACCESS pre-ID was sent on Nov 6, 2021
- Included all students identified as EL =Yes
  - If a Provisional Screener was the only screener provided, a Pre-ID record was only sent if the student had taken ACCESS the previous year and did not achieve proficiency
- Based on the rules above the SIS ACCESS Pre-ID reports display the students that were sent to the vendor

ACCESS Pre-ID Report

- **ACCESS Pre-ID Report**

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Seal of Biliteracy Application

Reports

Search Reports...

Student

Assessment

Attendance

Bilingual

EL Screener	Summary	Details
EL	Summary	Details
ACCESS WIDA DRC Site File and Testing Waiver		Details
ACCESS Pre-Id	Summary	Details
ACCESS Assessment Correction	Summary	Details
ACCESS Score	Summary	Details
Student EL History	Summary	Details
Former EL Students Report		Details
Student ACCESS Scores History		Details
Unassigned Test Results		Details
eGMS EL Program Placement and Services	Summary	Details
eGMS Ceiling Calculator Funding Allocations	Summary	Details
eGMS EL Attendance Center Enrollment	Summary	Details
eGMS Ceiling Calculator Funding (2017 and earlier)	Summary	Details
Seal of Biliteracy Application		Details
Seal of Biliteracy Application Statewide	Summary	
Seal of Biliteracy Awards	Summary	Details

Demographics and Enrollment

ACCESS Pre-ID Report

- **ACCESS Pre-ID Report**

2021 ACCESS Pre-ID (Detail)

8/2/2021 8:30 am

SIS Home District: 123456789 ISBE SD 101

Sorted By: Name

Columns
A Birth Date
B Gender
C Enrollment Grade
D Ethnicity
E Native Language
F Migrant Indicator
G EL Indicator
H IDEA Services

Student ID	Student Name	Home RCDTS	Serving RCDTS	A	B	C	D	E	F	G	H
123456789	ahjmuyzILMOSUY, NameELtoDL	123456789012345	123456789012345	09/23/2011	F	3 - Grade 3	Two or More Races	Apache	N	Y	N

Total Students: 1

ACCESS Testing (Standard Test Window)

- **ACCESS Testing Window**
  - All schools within the district will default to the regular testing window.
    - Regular Testing Window 01/12/2022 to 02/15/2022
    - Waiver 1 Test Window 01/19/2022 to 02/22/2022
    - Waiver 2 Test Window 01/26/2022 to 03/01/2022

Illinois State Board of Education

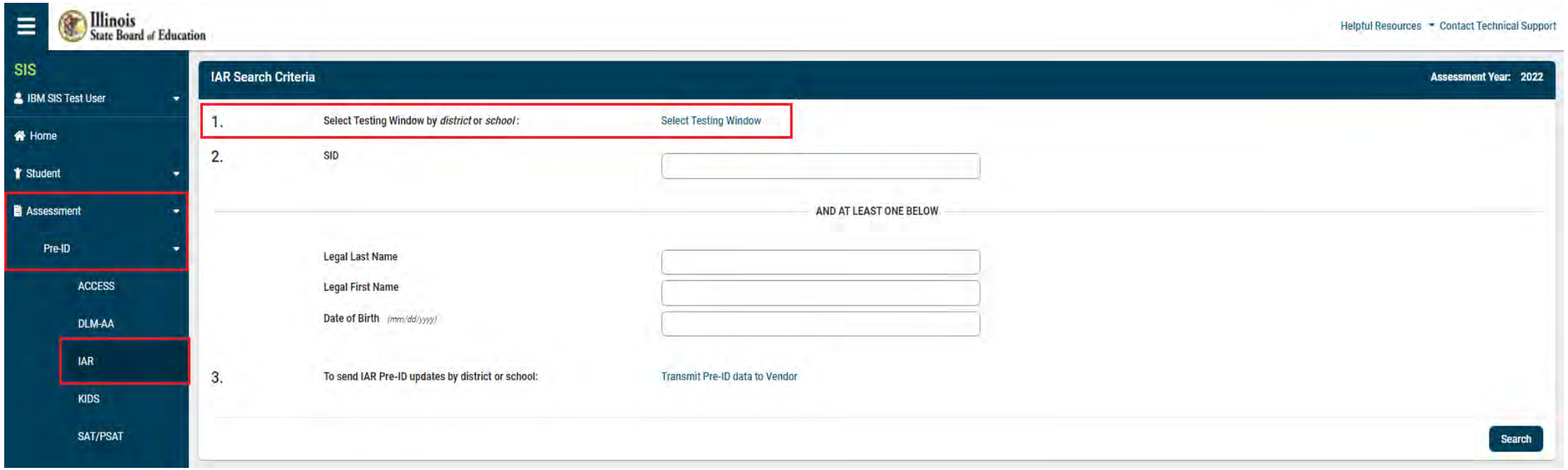
January 19, 2022 Deadline
IAR (Illinois Assessment of Readiness) Pre-ID

IAR Pre-ID

- **Pre-ID for Grades 3-8:**
  - IAR Pre-ID records for both ELA and Mathematics will be created for all Grades 3-8 students who do not have Alternate Assessment: DLM-AA=Yes on Program Indicators page.
  - IAR Accommodations/Accessibility features are NOT entered into SIS.
  - IAR Accommodations/Accessibility features are entered directly into Vendor site, PearsonAccess^{next} (PAN).
    - Test Format, Session Name, and Class Name are also entered directly into the vendor site, PAN.
  - The Testing RCDTS and Student Demographics will still be updated in SIS.
  - All enrollments need to be added in SIS and then will update in PAN to create the student registration record.
  - The ISBE Assessment Department will provide more information regarding Pre-ID deadline dates.

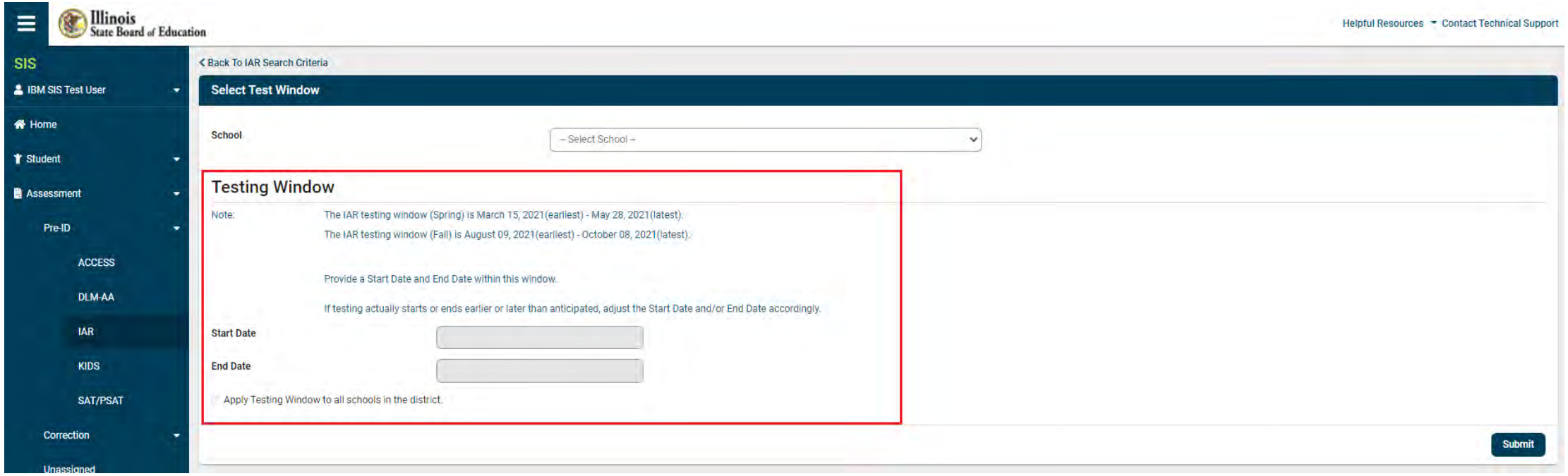
IAR Pre-ID

- **IAR Pre-ID – Step 1 - Identify Test Window**



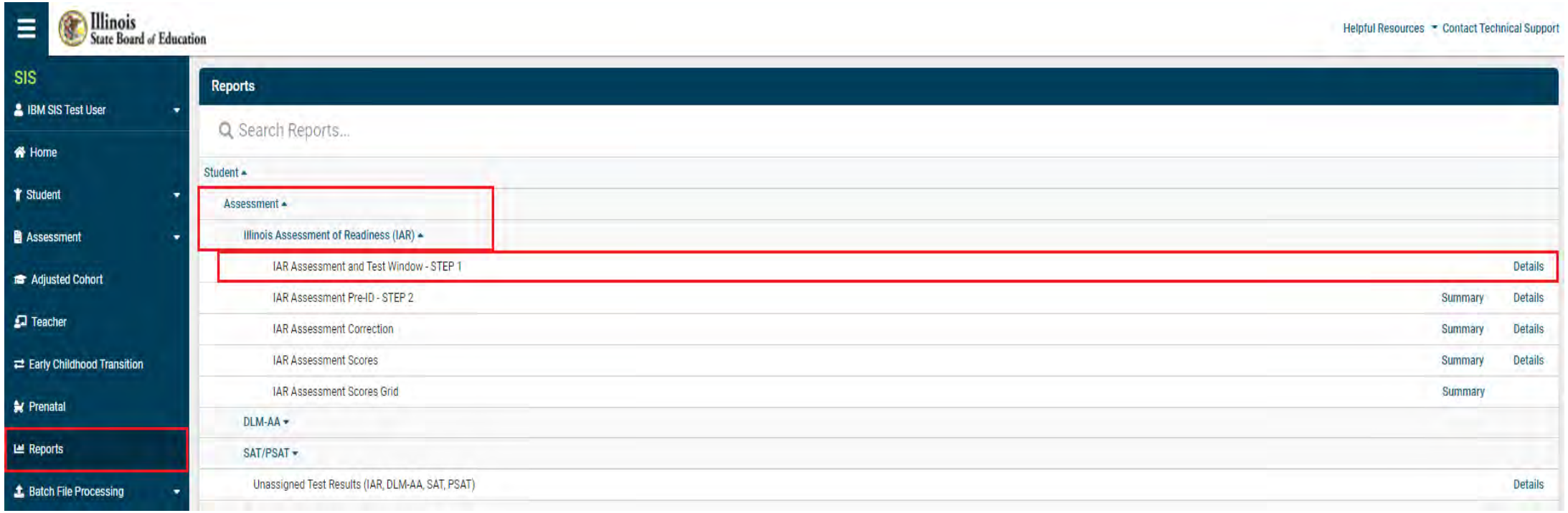
IAR Pre-ID

- **IAR Pre-ID – Step 1 - Identify Test Window**
  - **Verify Testing Window is correct. Edit Testing Window as needed (e.g., if you finish early, adjust the end date)**



IAR Pre-ID

- **IAR Pre-ID – Step 1 - Test Window Report**



IAR Pre-ID

- **IAR Pre-ID – Step 1 - Test Window Report**

11/12/2021 10:55 am

Illinois State Board of Education
Student Information System
2022 IAR Test Window Report

SIS Home District: 123456789012 ISBE SD 101

Testing School: 123456789012345 ISBE SD 101	Test Window: 03/07/2022 - 04/22/2022
Testing School: 123456789012345 ISBE SD 101	Test Window: 03/07/2022 - 04/22/2022
Testing School: 123456789012345 ISBE SD 101	Test Window: 03/07/2022 - 04/22/2022

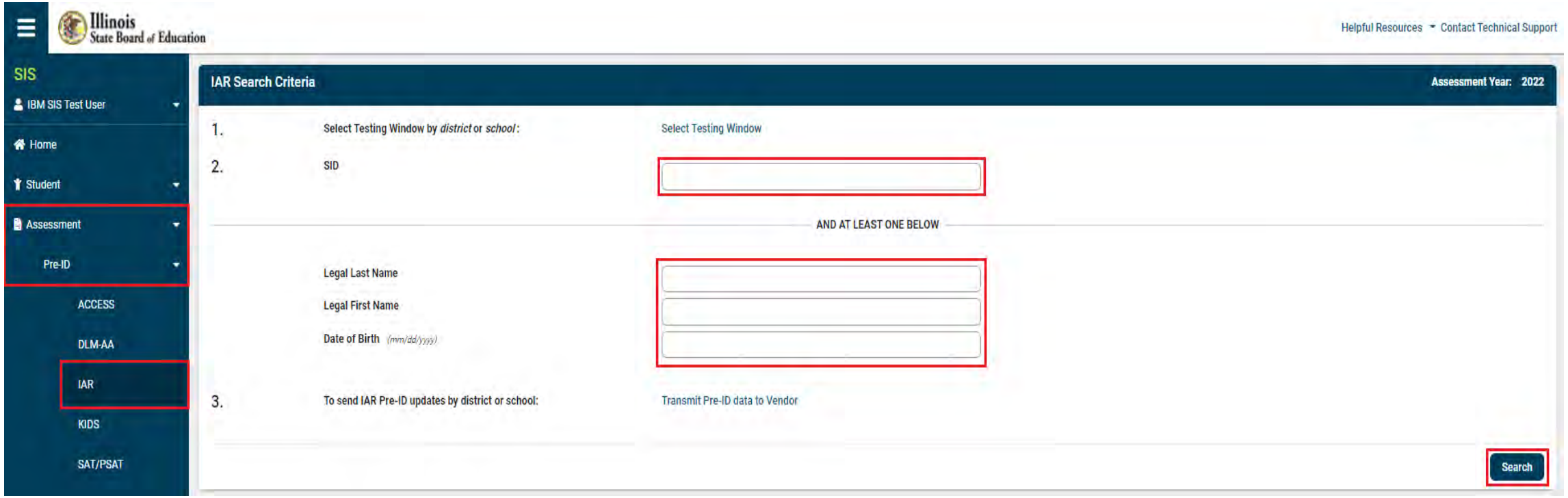
IAR Pre-ID

- **IAR Pre-ID - Step 2: Updating IAR Pre-ID**
  - Home and Testing districts can make updates in SIS.

- **The IAR Assessment Pre-ID will contain one record per content area (ELA/L and Math).**
  - When a student's enrollment is exited, the student will be removed from the IAR Pre-ID report.
  - If a record is exited, the IAR Pre-ID table will retain the data.
  - If a new enrollment is created, all data from the prior IAR record will be applied to the new record, but the record can still be edited.

IAR Pre-ID

- **IAR Pre-ID - Step 2**



IAR Pre-ID

- **IAR Pre-ID - Step 2**

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

ACCESS

DLM-AA

IAR

KIDS

SAT/PSAT

Correction

Unassigned

Adjusted Cohort

Back To IAR Search Criteria

IAR Pre-Id Report Update

SID: 123456789
Legal Last Name: Student
Home RCDTS: 123456789012345
Legal First Name: Test
Serving RCDTS: 123456789012345
Middle Name:
Testing RCDTS: 123456789012345
Grade: 07
School Year: 2022

Link to Data Elements

Testing School

- Same as Home RCDTS
- Same as Serving RCDTS
- Enter the 15 digit RCDTS code
- Select Region, Category, District and School

Region: – Select a Region –

Category:

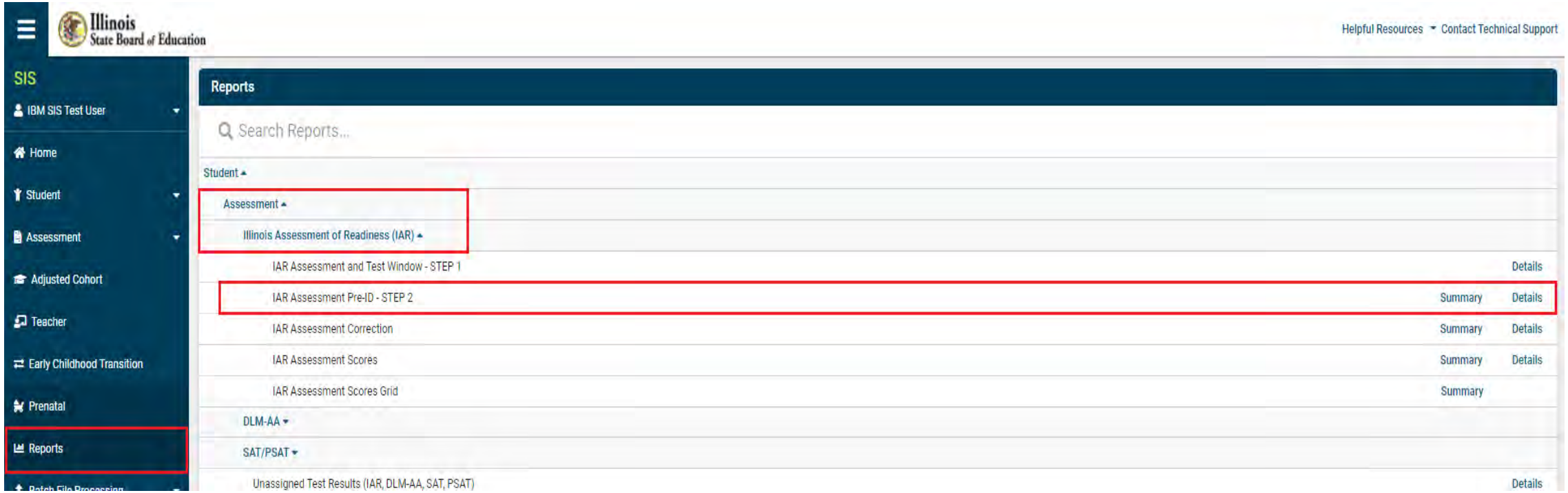
District/Entity:

School:

Submit

IAR Pre-ID

- **IAR Pre-ID Reports**



IAR Pre-ID

- **IAR Assessment Pre-ID Report**

9/23/2021 10:39:22AM

2022 Illinois Assessment of Readiness Pre-ID (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Student Name

Columns

- **A** EL Indicator (from SIS)
- **B** Accommodation 504 (from SIS)
- **C** IDEA Services (from SIS)

Test Code:

- **MAT0X** Grade X Mathematics
- **ELA0X** Grade X ELA/Literacy

Test Code	SIS Home School	Serving School	Testing School	A	B	C
Student ID: 123456789		**Name**: Student, Test				**Date of Birth**: 09/28/2012
ELA03/MAT03	123456789012345	123456789012345	123456789012345	N	N	N
Student ID: 123456789		**Name**: Student, Test2				**Date of Birth**: 09/09/2012
ELA03/MAT03	123456789012345	123456789012345	123456789012345	N	N	N
Student ID: 123456789		**Name**: Student, Test3				**Date of Birth**: 08/16/2000
ELA03/MAT03	123456789012345	123456789012345	123456789012345	N	N	N

IAR Pre-ID – Testing Window

- IAR Testing Window:
  - Online: March 7, 2022 (earliest) – April 22, 2022 (latest)
  - Paper: March 7, 2022 (earliest) – April 8, 2022 (latest)

Illinois State Board of Education

SAT, PSAT 10 & PSAT 8/9 Pre-ID

SAT, PSAT 10 & PSAT 8/9 Pre-ID

- All students identified in grades 9, 10, and 11 in SIS are required to test.
  - Students in grade 9 must take PSAT 8/9.
  - Students in grade 10 must take PSAT 10.
  - Students in grade 11 must take SAT with Essay.
  - Some students in grade 12 must also take SAT with Essay. This flow chart details which grade 12 students will be added automatically to the Pre-ID: https://www.isbe.net/Documents/Grade_12_Testers_Flow_Chart.pdf

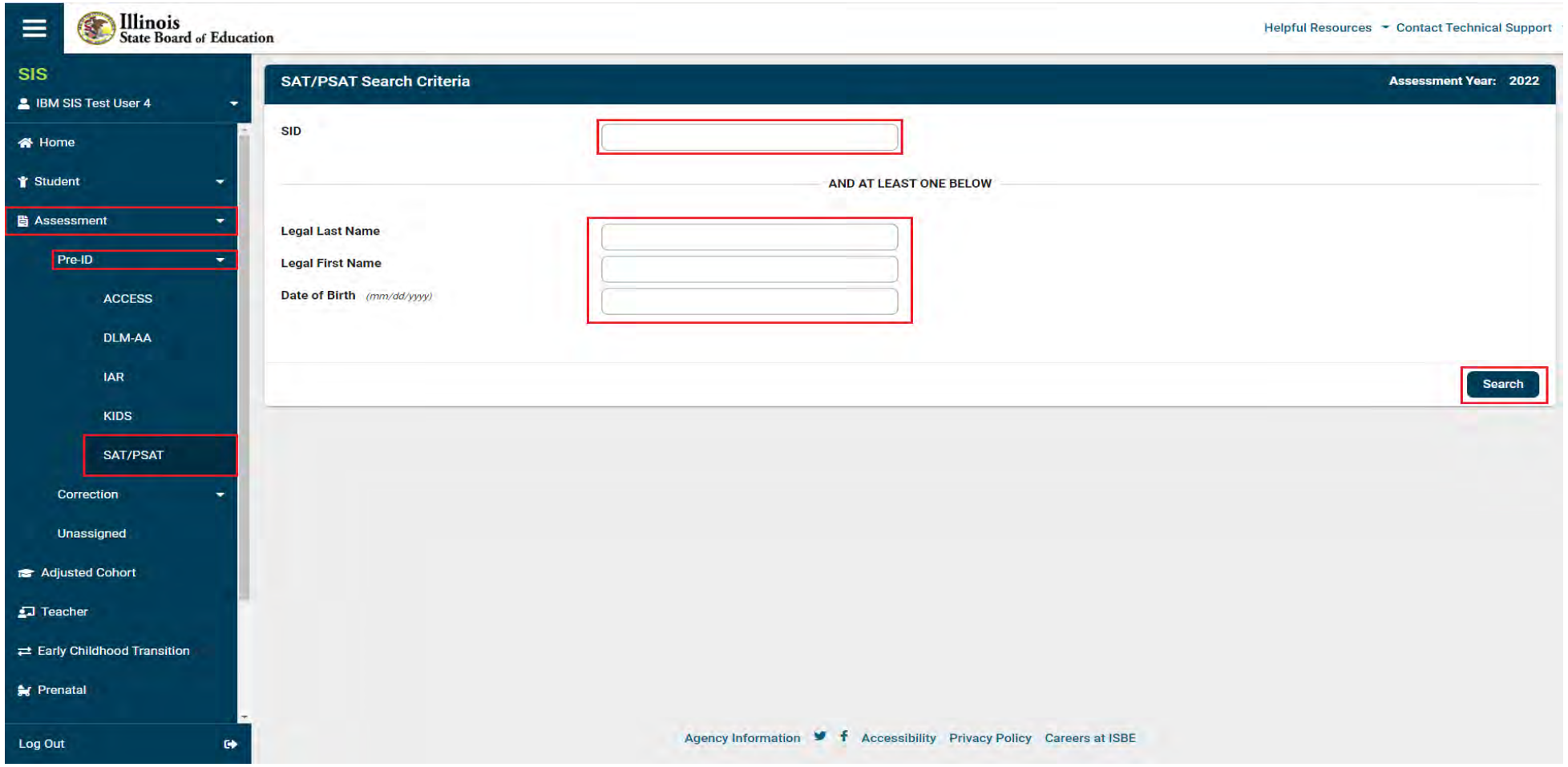
- If a student is scheduled to take DLM-AA instead, update the "Alternate Assessment: DLM-AA" indicator to Yes. This field is located on the Program Indicators page in the SIS enrollment. Changing this indicator to "Yes" will automatically move the student to the DLM-AA Pre-ID.
- SAT, PSAT 10 & PSAT 8/9 Pre-ID data elements are available in SIS at https://www.isbe.net/Documents/sat-pre-id.pdf.

SAT, PSAT 10 & PSAT 8/9 Pre-ID

- Spring 2022 test dates are available at https://www.isbe.net/Documents/State-Assessment-Dates-2021-22.pdf, and a spring 2022 SAT/PSAT General Timeline is available at https://www.isbe.net/Documents/SAT-PSAT-general-timeline-2022.pdf.
- Pre-ID labels for student answer sheets will be shipped for all students who are included in the Pre-ID file by the deadlines listed below:
  - **January 7, 2022** – SAT with Essay student records will be captured for schools using the March 23, 2022, Primary SAT with Essay test date.
  - **January 21, 2022** - SAT with Essay student records will be captured for schools using the April 13, 2022, Primary SAT with Essay test date.
  - **January 21, 2022** - PSAT 10 and PSAT 8/9 student records will be captured for all schools.
- The spring 2022 SAT/PSAT established test sites list is scheduled to be posted on the ISBE SAT/PSAT website in December, https://www.isbe.net/Pages/sat-psat.aspx.
- SIS will flag any Pre-ID record with an “E” (error) if the Testing RCDTS is not on the spring 2022 SAT/PSAT established test sites list. If not corrected, SIS will send the Home RCDTS to College Board.

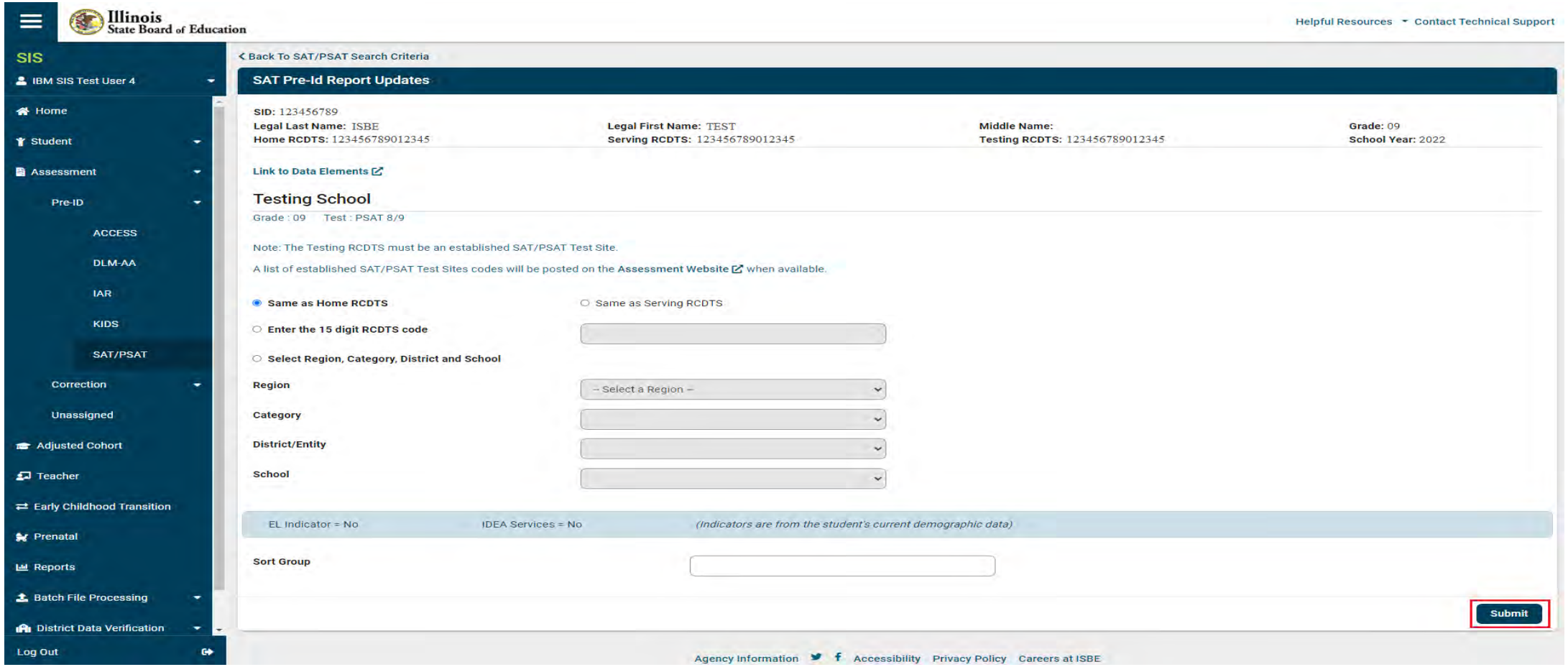
SAT, PSAT 10 & PSAT 8/9 Pre-ID

- **SAT, PSAT 10 & PSAT 8/9 Pre-ID – Online**



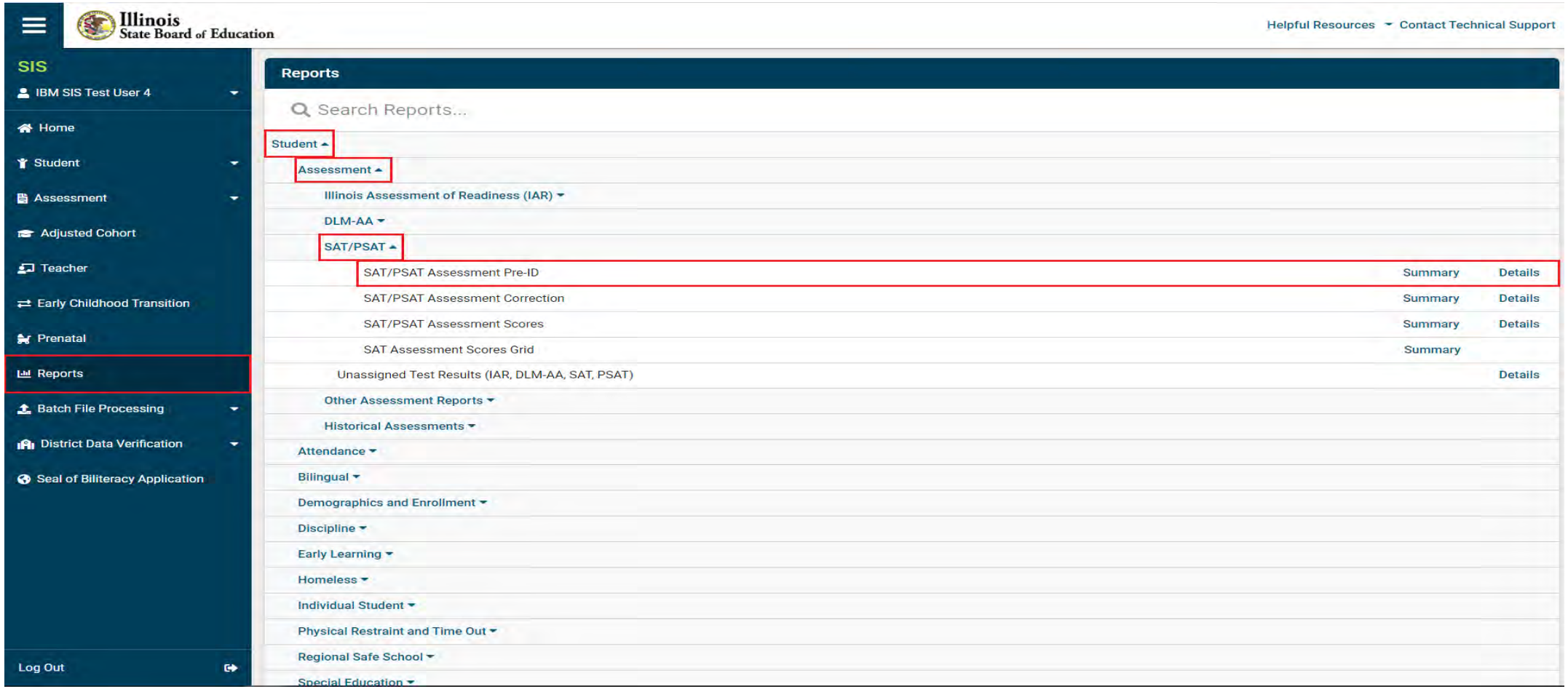
SAT, PSAT 10 & PSAT 8/9 Pre-ID

- **SAT, PSAT 10 & PSAT 8/9 Pre-ID – Online**



SAT, PSAT 10 & PSAT 8/9 Pre-ID

- **SIS Reports – SAT, PSAT 10 & PSAT 8/9 Pre-ID**



SAT, PSAT 10 & PSAT 8/9 Pre-ID

- **SIS Reports – SAT, PSAT 10 & PSAT 8/9 Pre-ID Report**

11/10/2021 12:44 pm

Illinois State Board of Education
Student Information System
2022 SAT, PSAT 10, and PSAT 8/9 Assessment Pre-ID (Detail)

SIS Home District: 123456789012 ISBE SD 101

Selection Criteria: Sorted By: Student Name

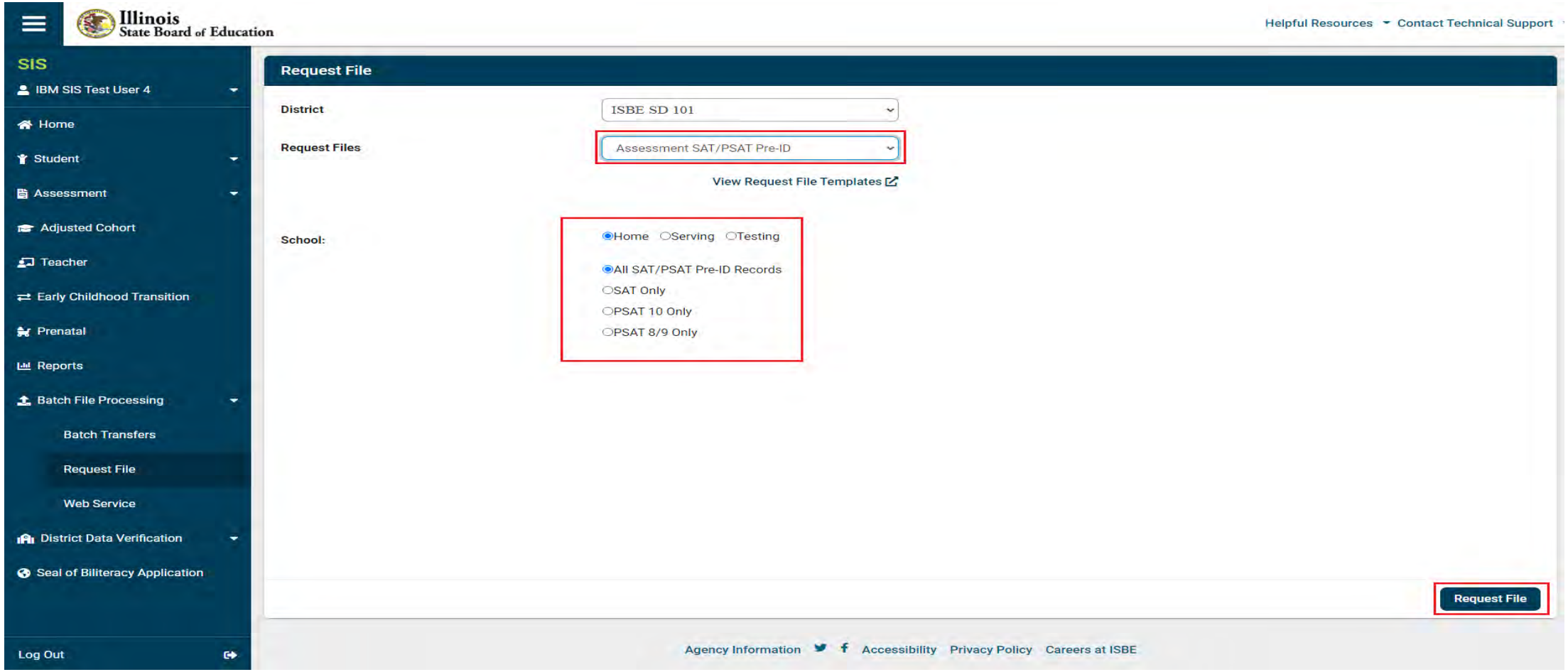
Columns
- **A** Grade from SIS Enrollment
- **B** Test To Be Taken (Grade 11 or 12 = SAT, Grade 10 = PSAT 10, Grade 9 = PSAT 8/9)
- **C** IDEA Services (from SIS)
- **D** EL Indicator (from SIS)
- **E** Sort Group (Optional for sorting Pre-ID Report)
- **F** Grade 12 Required to Test*
- **G** Error (E) Indicates the Testing RCDTS is not an established SAT/PSAT test site. If not edited, ISBE will send the Home RCDTS to the vendor. The established list for the current school year should be available by December.

IMPORTANT:
The Testing RCDTS must be an established SAT/PSAT test site. A list of established SAT/PSAT test sites will be posted on www.isbe.net/Pages/sat-psat.aspx.
* Yes (Y) in this column indicates the grade 12 student is required test. Contact assessment@isbe.net for assistance if your district has local evidence that the grade 12 student should not test.

Student ID	Student Name	Birth Date	Home RCDTS	Serving RCDTS	Testing RCDTS	A	B	C	D	E	F	G
123456789	ISBE, TEST	05/12/2005	123456789012345	123456789012345	123456789012345	09	PSAT 8/9	N	N			
123456789	ISBE, TEST	07/12/2004	123456789012345	123456789012345	123456789012345	11	SAT	N	N			
123456789	ISBE, TEST	06/20/2006	123456789012345	123456789012345	123456789012345	10	PSAT 10	N	N			

SAT, PSAT 10 & PSAT 8/9 Pre-ID

- **SIS Request File – Select by test code or All SAT/PSAT Pre-ID Records**



SAT, PSAT 10 & PSAT 8/9 Testing

- SAT with Essay (for Grade 11*)
  - Content Areas: ELA/Literacy, Mathematics, Essay
    - Primary Test Date: Wednesday, April 13, 2022
    - Makeup Test Date: Tuesday, April 26, 2022
    - Accommodated Testing Window: April 13 - 26, 2022
      - Note: The test form will be released only for the April 13 test date.

  - Alternate Schedule (more details here)
    - Primary Test Date: Wednesday, March 23, 2022
    - Makeup Test Date: Tuesday, April 26, 2022
    - Accommodated Testing Window: March 23 - April 5, 2022
      - Note: The alternate schedule may be selected during the fall establishment process only if the April dates are not feasible.

*Current grade 12 students without a valid grade 11 or 12 score or qualifying exemption from any previous ISBE-provided administration will be rostered to take SAT with Essay in spring 2022.

SAT, PSAT 10 & PSAT 8/9 Testing

- PSAT 10 (for Grade 10)
  - Content Areas: ELA/Literacy, Mathematics
    - Testing Window: April 13-29, 2022

- PSAT 8/9 (for Grade 9)
  - Content Areas: ELA/Literacy, Mathematics
    - Testing Window: April 13-29, 2022

Illinois State Board of Education

March 11, 2022 Deadline
DLM-AA Pre-ID

DLM-AA Pre-ID

- Last SIS Upload sent to DLM-AA Vendor is March 11, 2022 4:00 p.m.
- DLM-AA Data Lockdown is February 10, 2022, 4:00 p.m.
- DLM-AA Test Window is March 16 – May 4, 2022
- All student demographic uploads will go through SIS. SIS will send the data to the vendor on a regular schedule.
- For DLM-AA, SIS will upload student data to "Educator Portal" on a regular basis, *with the exception* of the Personal Needs and Preferences (PNP) profile and First Contact Survey information, which must be updated by the teacher directly in "Educator Portal".
- For more Information on DLM-AA or the Educator Portal, please see the links below:
  - https://www.isbe.net/Pages/DLM-AA.aspx
  - http://dynamiclearningmaps.org/illinois

DLM-AA Pre-ID

- **Accountability Testing Protocol**
  - ELA and Mathematics: Grades 3-11
    - Grade 12 must test in ELA and Mathematics, as required.
  - Science: Grades 5, 8, & 11
- **DLM-AA Pre-ID Data Elements**
  - RCDTS for Testing School
  - Grade 12 Required to Test can be found at the link below:
    - https://www.isbe.net/Documents/Grade_12_Testers_Flow_Chart.pdf
  - SIS Data Elements can be found at the link below:
    - https://www.isbe.net/Documents/dlm-aa-pre-id.pdf

DLM-AA Pre-ID

- SIS will load DLM-AA Pre-ID records based on the Testing School indicated in the Pre-ID file.

- SIS will load DLM-AA Pre-ID records for students in grades 3-11 to the DLM-AA vendor following this schedule:
  - SIS will start loading updates* to the DLM-AA vendor on a bi-weekly (twice a week) basis from January 4, 2022
  - SIS will load final updates* to the DLM-AA vendor on March 11, 2022.

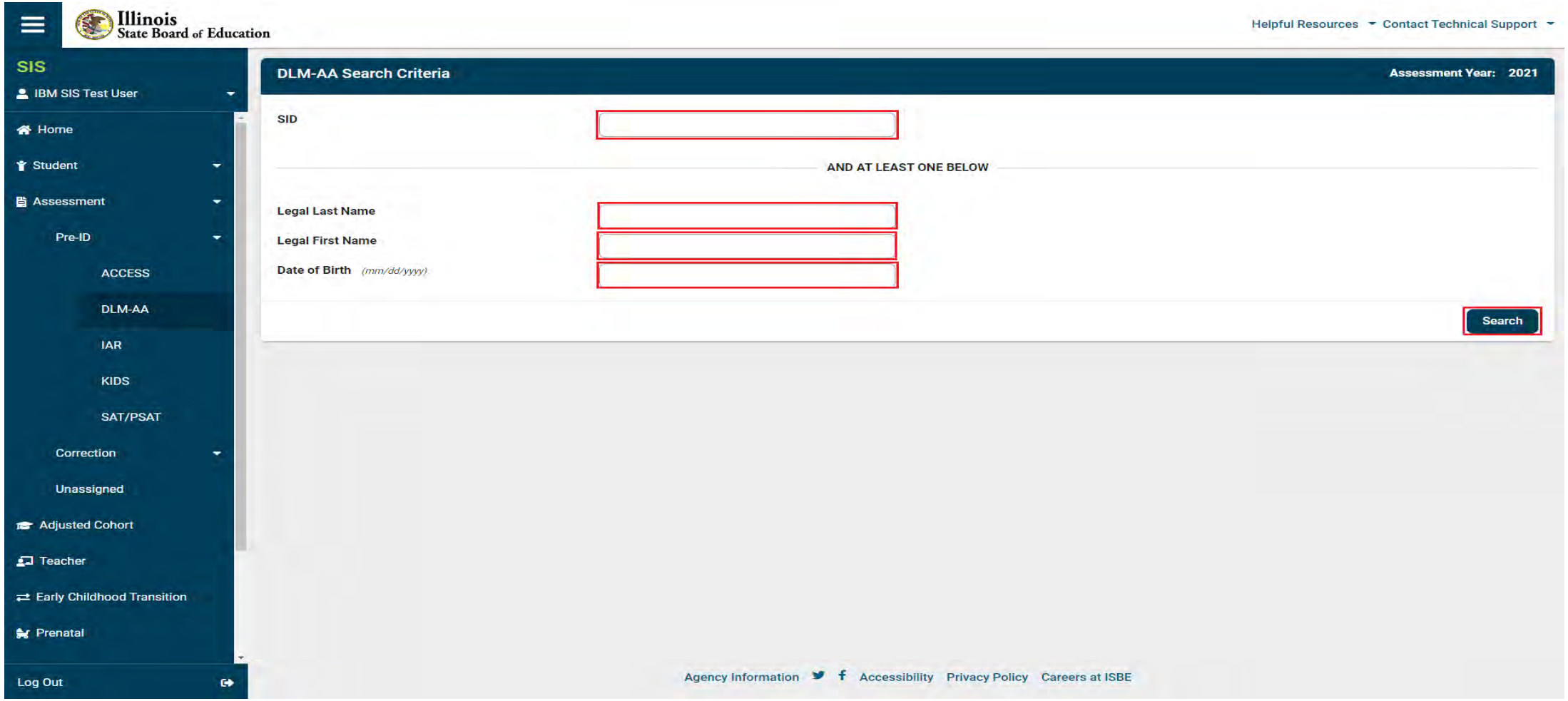
* *Updates will be sent only for student records that are new or contain a difference in any field from its original transmission (e.g., Testing School was updated).*

DLM-AA Pre-ID

- **Creation of DLM-AA Pre-ID for Grades 3-11*:**
  - Students testing DLM-AA must be IDEA Services (IEP) = Yes.
  - A DLM-AA Pre-ID record will be created for all students Grades 3-11* who have DLM-AA record as their most recent assessment in SIS and are currently IDEA Services (IEP) =Yes.
  - *Current grade 12 students without a valid grade 11 or 12 score or qualifying exemption from any previous grade 11 or 12 DLM-AA administration will be rostered to take DLM-AA in spring 2022 in ELA/Literacy and Mathematics.
  - The test can be updated to DLM-AA by selecting “Alternate Assessment: DLM-AA – Yes/No” (grades 3-12) on the **Program Indicators** page in SIS when you Search SID
  - The test can also be updated through the **Student Demographics and Enrollment file format**, with “Alternate Assessment Indicator” set to “01” (Yes) or “02” (No).
  - DLM-AA students in grades 3-12 may also participate in instructionally embedded assessments and/or field testing (optional). SIS will only load grades 3-11, and grade 12 as required. Contact Pam Hartwig at phartwig@isbe.net for assistance in loading additional grade 12, if needed.
    - Students who are participating in instructionally embedded assessments and/or field testing need to be enrolled and identified as taking the DLM-AA earlier to begin accessing materials through the Educator Portal.

DLM-AA Pre-ID

- **DLM-AA Pre-ID – Online**



DLM-AA Pre-ID

- **DLM-AA Pre-ID – Online**

Illinois State Board of Education

Helpful Resources | Contact Technical Support

SIS

IBM SIS Test User 4

- Home
- Student
- Assessment
  - Pre-ID
    - ACCESS
    - DLM-AA
    - IAR
    - KIDS
    - SAT/PSAT
  - Correction
  - Unassigned
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal

Log Out

< Back To Search

Updating DLM-AA Pre-ID

The information you are providing will update the DLM-AA Pre-Id report

SID: 123456789
Legal Last Name: ISBE
Home RCDTS: 123456789012345
Legal First Name: TEST
Serving RCDTS: 123456789012345
Middle Name:
Testing RCDTS: 123456789012345
Grade: 12
School Year: 2022

Grade 12 Required To Test:

Link to Data Elements

Testing School

- (●) Same as Home RCDTS
- ( ) Same as Serving RCDTS
- ( ) Enter the 15 digit RCDTS code
- ( ) Select Region, Category, District and School

Region: – Select a Region –
Category:
District/Entry:
School:

EL Indicator = No | IDEA Services = Yes | *(Indicators are from the student's current demographic data)*

Submit

Agency Information | Accessibility | Privacy Policy | Careers at ISBE

DLM-AA Pre-ID

- **Alternate Assessment: DLM-AA Online – Program Indicators Page**

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User 4

- Home
- Student
  - Search
  - Request New SID
  - Multiple SID Merge
  - Exit Enrollment
- Assessment
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports
- Batch File Processing
- District Data Verification
- Seal of Biliteracy Application

Log Out

Demographic | Enrollments | Program Indicators | CCRI Information | Services

SID: 123456789
Legal Last Name: ISBE **Legal First Name:** TEST **Legal Middle Name:**

Homeless	No	Private School Student	No
21st Century Community Learning Centers	No	Migrant	No
IDEA Services	Yes	Free or Reduced Price Lunch (FRL) / Low Income	Yes
Alternate Assessment (DLM-AA)	Yes		
English Learner (EL)	No	Title 1	Schoolwide Title I Program
Native Language	English	Supplemental Educational Services (SES)	No
Home Language	English	Military Connected Student	No
Reading 1st - Optional	No	Reading Improvement Block Grant - Optional	No

Immigrant Student Program - Optional

Eligible	No		
Country Of Birth		Date First Enrolled in a U.S School	
Months Gone - Optional			

Edit

HRABAK SARAH +3 | Microsoft Teams

DLM-AA Pre-ID

- **Alternate Assessment: DLM-AA Online – Program Indicators Page**

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User 4

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

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District Data Verification

Seal of Biliteracy Application

Log Out

Program Indicators

SID: 123456789
Legal Last Name: ISBE Legal First Name: TEST Legal Middle Name:

Homeless	○ Yes ◉ No	Private School Student	○ Yes ◉ No
21st Century Community Learning Centers	○ Yes ◉ No	Migrant	Yes No
IDEA Services	◉ Yes ○ No	Free or Reduced Price Lunch (FRL) / Low Income	◉ Yes ○ No
Alternate Assessment (DLM-AA)	◉ Yes ○ No		
English Learner (EL)	○ Yes ◉ No	Title 1	Schoolwide Title I Program
Native Language	English	Supplemental Educational Services (SES)	○ Yes ◉ No
Home Language	English	Military Connected Student	○ Yes ◉ No
Reading 1st - Optional	☐ Yes ☑ No	Reading Improvement Block Grant - Optional	☐ Yes ☑ No

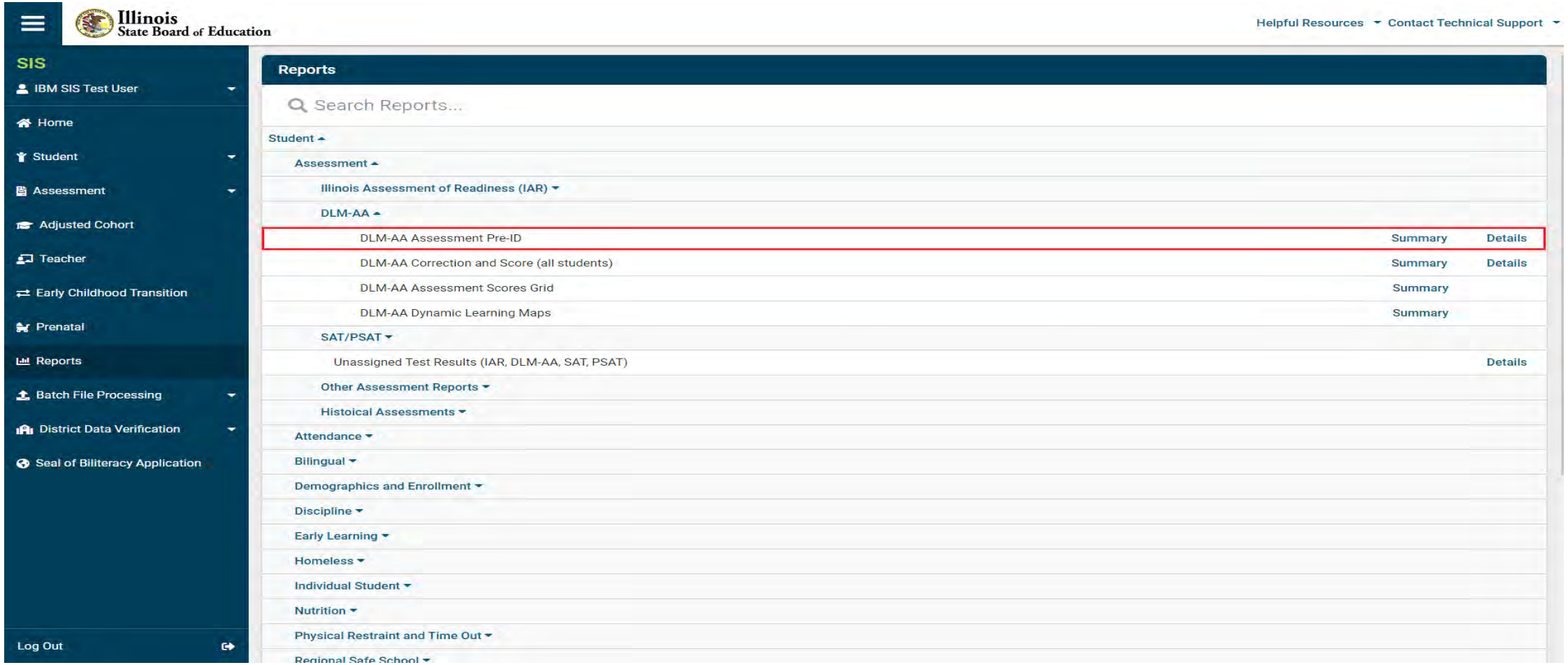
Immigrant Student Program - Optional

Country Of Birth	- Select Country -	Date First Enrolled in a U.S School	
Months Gone - Optional			

Next Cancel

DLM-AA Pre-ID

- **SIS Reports – DLM-AA Pre-ID**



DLM-AA Pre-ID

- **SIS Reports – DLM-AA Pre-ID Report**

11/9/2021 3:04 pm

Illinois State Board of Education
Student Information System
DLM-AA Assessment Pre-ID (Detail)

SIS Home District: 123456789012 ISBE SD 101

Selection Criteria: Sorted By: Student Name

Columns **A** Grade
B IDEA Services (from SIS)
C Grade 12 Required to Test*
Error: Student must be IDEA Services - Yes, to take the DLM-AA.

IMPORTANT:
Students in grades 5, 8, and 11 must be rostered for and tested in Mathematics, ELA, and Science.
Students in grades 3, 4, 6, 7, 9, 10, and 12 (as applicable) must be rostered for and tested in only Mathematics and ELA.
*Yes in this column indicates the grade 12 student is required to test. Contact assessment@isbe.net for assistance if your district has local evidence that the grade 12 student should not test.

Student ID	Student Name	Birth Date	Home RCDTS	Serving RCDTS	Testing RCDTS	A	B	C	Error
123456789	ISBE, TEST	05/18/2004	123456789012345	123456789012345	123456789012345	12	Y	Y	
123456789	ISBE, TEST	12/06/2005	123456789012345	123456789012345	123456789012345	11	Y		
123456789	ISBE, TEST	06/27/2007	123456789012345	123456789012345	123456789012345	08	Y		

Illinois State Board of Education

School Year 2022 Updates

Illinois State Board of Education

Detention Center

Detention Center

- Detention Center records can be entered Online or via Batch

- Only school districts that have a detention center located within their district can enter the Detention Center record located under the services tab.
  - Detention Centers located with in the district can enter the information as well

- Detention center records are separate from the SIS Enrollment process.

- Students should never be enrolled using the SIS enrollment process with a detention center as the Serving RCDTS.
  - If you have enrolled students in a detention center as the serving, exit the enrollment as erroneous. (detention center data are entered under “Services” tab)

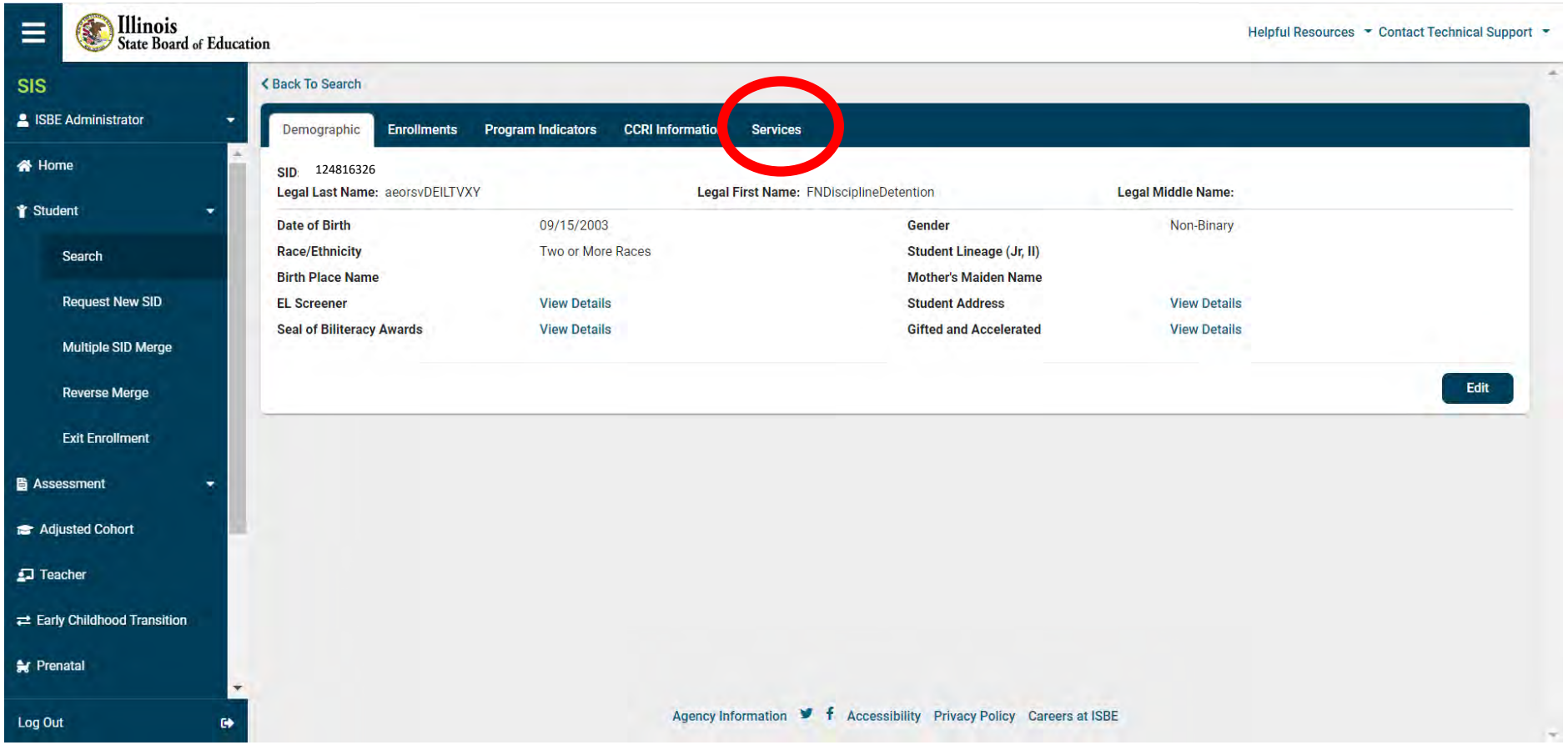
- Only students with an SID can be entered into a detention center. If they were not previously enrolled in an Illinois school the detention center can not report them in SIS.

Detention Center

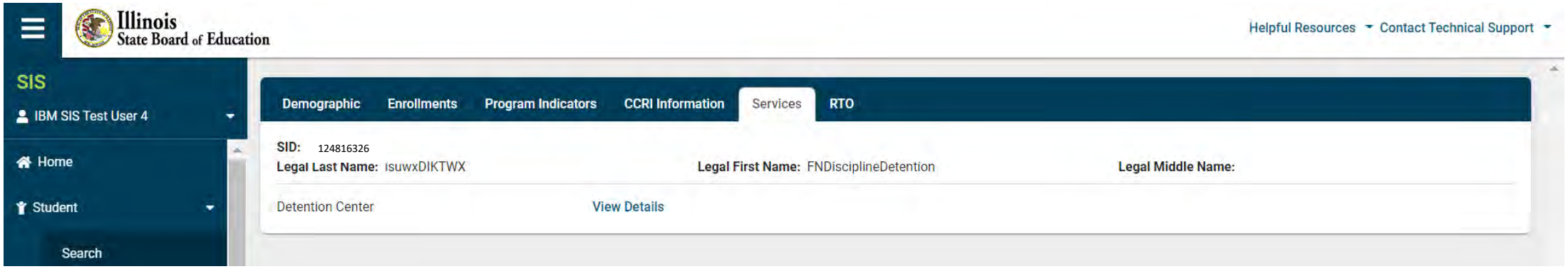
- All detention center records will require an end date before or on July 31. ISBE will be monitoring and reaching out to districts that have not provided an end date to all records by the end of the year.
  - If the student is still in the detention center after July 31, the district must enter a new Detention center record for the new school year.

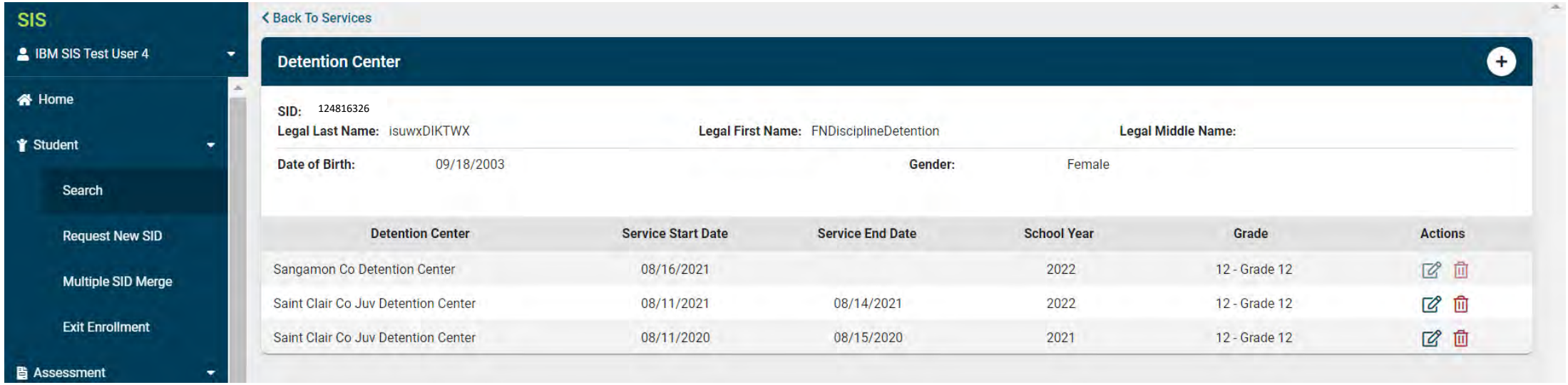
- The resident district may choose exit the student or keep the student enrolled, the detention center record can be entered irrespective of the existing enrollment.
  - The home district may exit them if they were notified the student is at the detention center
  - If the district was not notified, they can exit the student in accordance with their local drop policy.
  - In some instances, for example the student is only in the detention center over the weekend, the enrollment does not need to be exited

Detention Center



Detention Center





Detention Center

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User 4

- Home
- Student
  - Search
  - Request New SID
  - Multiple SID Merge
  - Exit Enrollment
- Assessment
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports

Back To Services

Detention Center

SID: 124816326

Legal Last Name: isuwxDIKTWX

Legal Middle Name:

Date of Birth: 09/18/2003

Female

Detention Center	School Year	Grade	Actions
Sangamon Co Detention Center	2022	12 - Grade 12	
Saint Clair Co Juv Detention Center	2022	12 - Grade 12	
Saint Clair Co Juv Detention Center	2021	12 - Grade 12	

Detention Center Add Record

School Year

Detention Center

Service Start Date mm/dd/yyyy

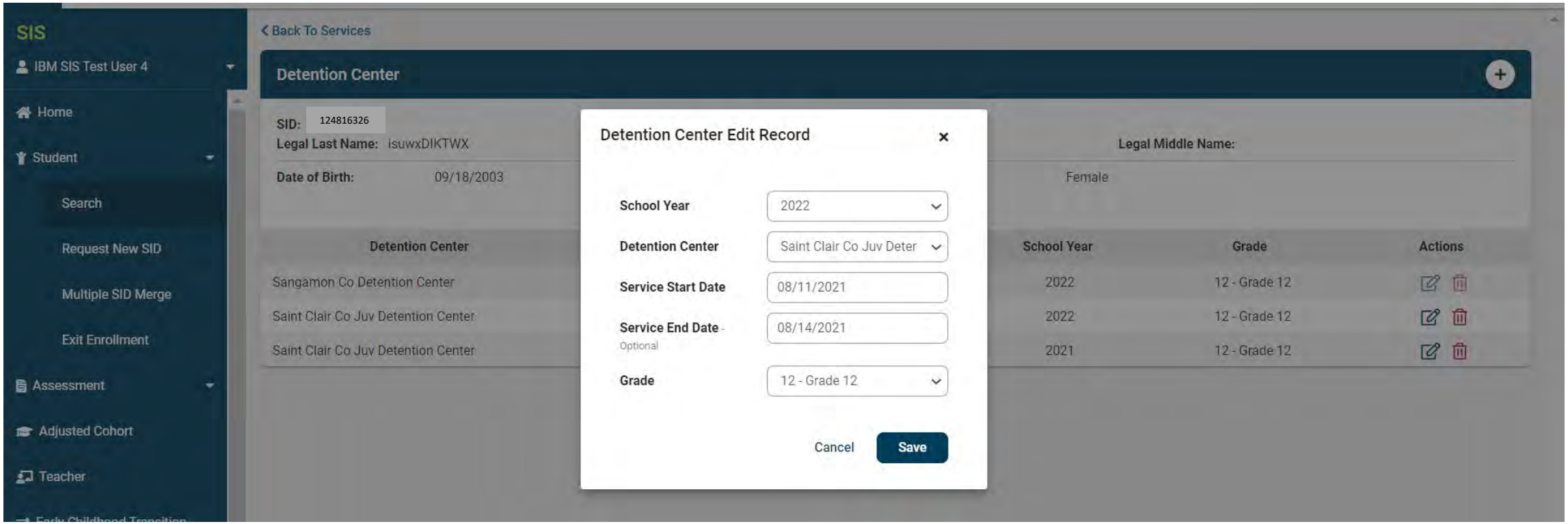
Service End Date - Optional mm/dd/yyyy

Grade

Cancel Save

Agency Information · Accessibility · Privacy Policy · Careers at ISBE

Detention Center



Detention Center

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User 4

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Log Out

Back To Services

Detention Center

SID: 124816326

Legal Last Name: isuwxDIKTWX Legal First Name: FNDisciplineDetention Legal Middle Name:

Date of Birth: 09/18/2003 Gender: Female

Detention Cent	Grade	Actions
Sangamon Co Detention Center	12 - Grade 12	
Saint Clair Co Juv Detention Cen	12 - Grade 12	
Saint Clair Co Juv Detention Cen	12 - Grade 12	

Confirm Delete?

Detention Center	Service Start Date	Service End Date	School Year	Grade
Saint Clair Co Juv Detention Center	8/11/2021	8/14/2021	2022	12 - Grade 12

Yes No

Agency Information · Accessibility · Privacy Policy · Careers at ISBE

Illinois State Board of Education

Restraint and Time Out

Restraint and Time Out

- RTO events can be entered by the Home or Serving school where the event occurred
- RTO events must be entered within 2 days occurrence
- RTO can only be entered Online (Batch method is being removed)
- RTO event number will be automatically generated by SIS
- RTO can be entered even if the student does not have an enrollment at the time of the incident
  - A green indicator will be displayed on the RTO screen to show records that are matched to enrollments, if there is no match to enrollments the indicator will be red
- RTO can only be viewed by the Home, Serving and Service Provider on the Enrollment when event occurred
- All participants of the Restraint or Time Out must be entered, each event should have at least one RTO participant
- RTO Prone Physical restraint must have at least one Safety Check Participant for every 15 minutes the student is restrained
- RTO Time Out And Isolated Time Out must have at least one Safety Check Participant for every 30 minutes the student is in Time Out

Restraint and Time Out

- If RTO Event is Prone Physical Restraint the following fields must be provided:
  - BIP allowed
  - BIP Approved
  - De-escalation

- If RTO Event is Time Out or Isolated Time Out the following fields must be provided:
  - Access - Food / Drink
  - Access - Restroom
  - Access - Medication
  - Clothing Removed
  - Met Code Requirements
  - Visual Monitor
  - Room Construction
  - Door Composition/ Lock/Block
  - Space Large Enough

Restraint and Time Out

- Met Code Requirements must be “No” if any of the following fields are “No”:
  - Visual Monitor
  - Room Construction
  - Door Composition/ Lock/Block
  - Space Large Enough

- If all imminent danger flags are checked as “No” the Other Flag must be “Yes” a text description must be provided in the text box.

- If No Safety check is performed, the “No Safety Check Performed” box must be checked when entering the Safety Check Participant information

Restraint and Time Out

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User 4

- Home
- Student
  - Search
  - Request New SID
  - Multiple SID Merge
  - Exit Enrollment
- Assessment
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports

Log Out

Back To Search

Demographic | Enrollments | Program Indicators | CCRI Information | Services | RTO

SID: 124816326

Legal Last Name: isuwxDIKTWX | Legal First Name: FNDisciplineDetention | Legal Middle Name:

Date of Birth	09/18/2003	Gender	Female
Race/Ethnicity	Two or More Races	Student Lineage (Jr, II)	
Birth Place Name		Mother's Maiden Name	
EL Screener	View Details	Student Address	View Details
Seal of Biliteracy Awards		Gifted and Accelerated	View Details

Edit

Agency Information · Accessibility · Privacy Policy · Careers at ISBE

Restraint and Time Out

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User 4

- Home
- Student
  - Search
  - Request New SID
  - Multiple SID Merge
  - Exit Enrollment
- Assessment
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports

Log Out

Demographic | Enrollments | Program Indicators | CCRI Information | Services | RTO

SID: 124816326

Legal Last Name: isuwxDIKTWX Legal First Name: FNDisciplineDetention Legal Middle Name:

RTO Events Search

Event Date	Event Type	Start Time	End Time	Total Time	Enrollment	Actions
– No Results Found –						

Items per page 10 0 of 0 Results

Show Deleted Records

Agency Information · Accessibility · Privacy Policy · Careers at ISBE

Restraint and Time Out

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User 4

- Home
- Student
  - Search
  - Request New SID
  - Multiple SID Merge
  - Exit Enrollment
- Assessment
- Adjusted Cohort
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- Early Childhood Transition
- Prenatal
- Reports

Log Out

Back To RTO Summary

RTO Event

Event Type

Home RCDTS [Entity Lookup]

Serving RCDTS [Entity Lookup]

Event Date mm/dd/yyyy

Event Time Started hh:mm A

Event Time Ended hh:mm A

Imminent Danger To Self ○ Yes ○ No

Imminent Danger To Staff ○ Yes ○ No

Imminent Danger To Others ○ Yes ○ No

Other Reason ○ Yes ○ No

Must be answered if no one is in Imminent Danger

Event Participant

Title	Trained	Safety Check	Check Time	Actions
2	Yes	No	03:22:03	
2	No	No	03:35:03	

Items per page 10

1-2 of 2 Results

Cancel Save

Restraint and Time Out

Illinois State Board of Education

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User 4

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Log Out

Back To RTO Summary

RTO Event

Event Type

Home RCDTS

Serving RCDTS

Event Date

Event Time Started

Event Time Ended

Event Participant

Title | Trained | Check Time | Actions

2 | Yes | No | 03:22:03

2 | No | No | 03:35:03

Items per page 10

1-2 of 2 Results

Cancel | Save

Event Participant

Participant Title

Was Participant Trained?: Yes No

Performed Safety Check: Yes No

Event Check Time hh:mm A

Add Another Participant | Close | Save

Danger To Self Yes No

Danger To Staff Yes No

Danger To Others Yes No

Yes No

Danger if no one is in Imminent Danger

Restraint and Time Out

Illinois State Board of Education

Helpful Resources | Contact Technical Support

SIS

IBM SIS Test User 4

- Home
- Student
  - Search
  - Request New SID
  - Multiple SID Merge
  - Exit Enrollment
- Assessment
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports

Log Out

Back To RTO Summary

RTO Event

Event Type
Home RCDTS
Serving RCDTS
Event Date
Event Time Started
Event Time Ended

Danger To Self — Yes No
Danger To Staff — Yes No
Danger To Others — Yes No
Yes No

Event Participant

Title	Trained		Check Time	Actions
2	Yes	No	03:22:03	
2	No	No	03:35:03	

Items per page 10

1-2 of 2 Results

Cancel | Save

Event Participant

Participant Title: Teacher

Was Participant Trained?: Yes No

Performed Safety Check: Yes No

Event Check Time: 12:34 PM

Add Another Participant | Close | Save

Restraint and Time Out

- The new screen for Restraint and Time Out is not available as of today. Continue to use the old process to report Restraint and Time Out until the new process is moved into production early January 2022. ISBE will communicate an exact deployment date in December.

Illinois State Board of Education

School Year 2023 Updates

Illinois State Board of Education

Student Demographics Updates

Student Demographic Updates

According to public act 102-0543, ISBE needs to collect additional student demographic data and report on it.

- Retiring the current "**Gender**" at end of 2022 school year.
- Adding three new fields:
  - **1. Sex (required) -** A label a person is given at birth, often based on a medical professional's interpretation of the newborn's physical characteristics. This is typically the sex reflected on one's original birth certificate. Sex is distinct from gender identity." - *from ISBE non-regulatory guidance*
    - **Male:** "A man or a boy."
    - **Female:** "A woman or a girl."
    - **Intersex:** "A general term used for the many ways in which a person can be born with chromosomes, reproductive anatomy, and/or genitalia that do not fit the typical binary expectations of female or male." - *from ISBE non-regulatory guidance*

Student Demographic Updates

- **2. Gender Identity: (Optional)** - "A person's internal, deeply held sense or psychological knowledge of their own gender that can include being female, male, non-binary, or gender non-conforming, and is unrelated to the person's sex assigned at birth. Gender identity is an innate part of a person's identity, and the responsibility for determining an individual's gender identity rests with the individual. Unlike gender expression, gender identity is not visible to others. A person's inner sense of being a girl/woman/female, boy/man/male, something else, or having no gender." – *crafted from Equality IL advocacy group input as well as from ISBE non-regulatory guidance*
  - **Male:** "Identifies as a man or a boy"
  - **Female:** "Identifies as a woman or a girl"
  - **Non-Binary:** "A term used to describe people whose gender identity is not exclusively male or female, including those who identify as a gender other than male or female, as more than one gender, or as no gender." - *from ISBE non-regulatory guidance*
  - **Gender Non-Conforming:** "Gender expression or identity that falls outside of traditional, societal, or stereotyped expectations based on the sex assigned at birth. Gender expansive individuals may identify as male, female, some combination of both, or neither." - f*rom ISBE non-regulatory guidance*
  - **Not Listed**
  - **Choose not to answer**

Student Demographic Updates

- **3. Sexual Orientation: (Optional)** "The term for someone's romantic, emotional, physical, and/or sexual attraction to the same or different gender(s). Sexual orientation is distinct from gender identity." – *from ISBE non-regulatory guidance*
  - **Straight (Heterosexual):** "A person who is emotionally, romantically or sexually attracted to people of a different gender."
  - **Lesbian:** "A woman who is emotionally, romantically or sexually attracted to other women. Women and non-binary people may use this term to describe themselves."
  - **Gay:** "A person who is emotionally, romantically or sexually attracted to people of the same gender. Men, women and
    non-binary people may use this term to describe themselves."
  - **Asexual:** "An asexual person is someone who does not experience sexual attraction to other people."
  - **Bisexual:** "A person who is emotionally, romantically and/or sexually attracted to people of more than one gender, though not necessarily simultaneously, in the same way, or to the same degree."
  - **Pansexual:** "A person who is attracted to people of all genders or regardless of gender."
  - **Not Sure/Questioning:** "A term used to describe people who are in the process of exploring their sexual orientation or gender identity."
  - **Not Listed**
  - **Choose not to answer**

Student Demographic Updates

Help Resources

- **For policy questions regarding the new Student Demographic elements please call the Student Care division at 217-785-5585**

- **For technical questions implementing the new Student Demographic Data elements please call the SIS help desk at 217-558-3600 Option 3**

Illinois State Board of Education

Upcoming Key Dates

Upcoming Key Dates

Activity	Deadline
Fall of School Year 2021 (2020 - 2021) - Teacher and Student Course Assignment data due	January 14, 2022 4:00 p.m. **Deadline**
IAR Pre-ID file sent to Vendor (IAR Pre-ID Labels for paper tests, test materials for paper tests, paper manuals quantities and testing windows)	January 19, 2022 4:00 p.m. **Deadline**
SAT with Essay (March primary date) file sent to College Board for printing Pre-ID labels and determining test booklet and manual quantities	January 7, 2022 4:00 p.m. **Deadline**
SAT with Essay (April primary date), PSAT 10, and PSAT 8/9 file sent to College Board for printing Pre-ID labels and determining test booklet and manual quantities	January 21, 2022 4:00 p.m. **Deadline**
DLM-AA Data Lockdown in KITE	February 10, 2022 4:00 p.m.
Last SIS Upload sent to DLM-AA Vendor	February 12, 2022 4:00 p.m. **Deadline**

Upcoming Key Dates

Upcoming SIS Webinars

Activity	Date & Time
SIS Spring Updates SY 2022	February 23, 2022 at 1:30 p.m.
End of SY 2022 and Planning for SY 2023	May 11, 2022 at 1:30 p.m.
End of Year 2022 Report Card Data Verification	June 8, 2022 at 1:30 p.m.

Illinois State Board of Education

Districts' Next Steps

Districts' Next Steps

- Enroll all students as soon as possible.
- Include SIDs on all uploaded files.
- Submit Fall Teacher and Student Course Assignments.
- Begin Assessment Pre-ID's and update accordingly.
- Sign up for the February 23, 2022, SIS Spring Updates SY 2022

Districts' Next Steps

- We encourage everyone to enter their student attendance monthly – especially since the new deadline is mid-July and any data submitted/changed after mid-July may affect their ADA reporting
  - School districts need to report accurate student attendance as this directly impact school districts' finances by impacting the calculation of the 9 month average daily attendance and best three months average daily attendance (ADA). The 9 month ADA and best three months' ADA impact funding school districts received. The 9 month ADA is utilized in the calculation of school districts' Per Capita Tuition Charge (PCTC). The PCTC is utilized is school districts' private facility reimbursement, excess special education costs (4 times the PCTC), orphanage tuition reimbursement, tuition districts can charge for non-resident students, tuition districts are required to pay to charter schools, etc. The best three months' ADA directly impacts calculation of school district reorganization incentive payments, school construction grants, etc.

Illinois State Board of Education

Where to Direct Questions

Where to Direct Questions

ISBE SIS Help Desk

- (217) 558-3600 - Option 3

- help@isbe.net
  - SIS Policy Questions will be directed to the proper department at ISBE
  - SIS Technical Questions will be directed to the IBM team

Where to Direct Questions

Notice – This Webinar is being Recorded

This webinar is being recorded. Please do not provide any Student, Personal, or Vendor information.

Illinois State Board of Education

Questions

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State Board of
Education

Thank You!