

Legal Professions Career Program



This career program is focused on planning, managing, and providing legal services, including professional and technical support services. All career and technical education programs provide students opportunities for practical application of academic concepts. The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) emphasizes student achievement in science, English language arts, and mathematics. To assist local education agencies in selecting courses best suited for this purpose, specific CTE courses with emphasis on these subjects have been highlighted below. Courses best suited for science applications are shown in yellow, mathematics are shown in blue, and English language arts are shown in orange. Local boards of education may allow CTE to be substituted for graduation requirements. Refer to [105 Illinois Compiled Statutes 5/27-22](#) and [105 ILCS 5/27-22.05](#) for more information.

Science Applications

Math Applications

ELA Applications

CAREER CLUSTER	Law, Public Safety, Corrections and Security	Law, Public Safety, Corrections and Security
CIP	22.0302	22.0303
TEACHER LICENSURE ENDORSEMENT	ELS with LSPL (Legal Studies/Pre-Law)	Not Listed
PATHWAY	Legal Assistant/ Paralegal	Court Reporting and Captioning/Court Reporter
GROUP 1: ORIENTATION COURSES		
ORIENTATION COURSES	Career Exploration 22151A001	Career Exploration 22151A001
	Exploration of Public Service Careers 15001A001	Exploration of Public Service Careers 15001A001
GROUP 2: INTRODUCTORY COURSES		
INTRODUCTORY COURSES	Public Safety 15101A001	Introduction to Stenography and Machine Shorthand Theory 04166A003
	Community Protection 15202A001	
	Criminal Justice 15051A007	
GROUP 3: SKILLS COURSE		
SKILLS COURSE	Paralegal Studies 04166A001	Court Reporting and Stenography 04166A002
	Legal System 04165A001	
	Law Studies 04162A001	

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PATHWAY	Legal Assistant/ Paralegal	Court Reporting and Captioning/Court Reporter
CIP	22.0302	22.0303
GROUP 4: ADVANCED COURSES		
ADVANCED COURSES	Corrections 15052A001	Court Reporting and Stenography Speedbuilding Lab 04166A004
	Business Law 12054A001	
	Criminal Law and Procedures 15057A001	
	Ethics in Criminal Justice 15058A001	
	Consumer Law 04163A001	
GROUP 5: WORKPLACE EXPERIENCE COURSES		
WORKPLACE EXPERIENCE	Law, Public Safety, Corrections, and Security Workplace Experience 15998A001	Law, Public Safety, Corrections, and Security Workplace Experience 15998A001
	Legal Assistant/Paralegal Workplace Experience 04198A001	Court Reporting and Captioning Workplace Experience 04198A002
	Secondary Transitional Experience Program (CTE) 22151A003	Secondary Transitional Experience Program (CTE) 22151A003
A quality CTE program delivers all required elements of Illinois' definition of Size, Scope, Quality. CTE program elements include: a sequence of courses, each educational entity offering approved courses provides assurance that the course content includes at a minimum the State course description, meets the State's minimum requirements for course offerings by program, curriculum aligned to state recognized learning standards & industry standards, career pathway guidance, resources to support program/course delivery (licensed & qualified staff, appropriate facilities, adequate equipment, instructional materials, work-based learning experiences, special populations support services, an active affiliated CTSO chapter), articulation/dual credit agreements, documentation of state agency certification or licensing requirements for occupations regulated by law or licensure, & content which prepare students for reflective of current labor & opportunity for workplace experience or a structured capstone course. Orientation courses are suggested to be taught at the prior-to-secondary or 9th grade levels. Introductory level courses are suggested to be taught at the 9th-11th grade level. Skill level courses are suggested to be taught at the 10th – 12th grade levels. Workplace Experiences Courses are suggested to be taught at the 12th grade level.		

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Group	State Course Code	State Course Title	State Course Description
Group 1	22151A001	Career Exploration	Career Exploration courses help students identify and evaluate personal goals, priorities, aptitudes, and interests with the goal of helping them make informed decisions about their careers. These courses expose students to various sources of information on career and training options and may also assist them in developing job search and employability skills.
Group 1	15001A001	Exploration of Public Service Careers	Exploration of Public Service Careers courses expose students to the duties, responsibilities, requirements, and career opportunities within public service. Course topics vary and may include (but are not limited to) protective services; correction, judicial, and probation services; fire protection and fire-fighting; public administration; and social work. Course activities depend upon the career clusters that students explore.
Group 2	15101A001	Public Safety	Public Safety courses introduce students to the field of public safety and extend their knowledge and skills pertaining to the safety and security of homes, workplaces, and the community. These courses cover such topics as policing, law enforcement, emergency service, and private security and corrections and may cover all or a subset of these services.
Group 2	15202A001	Community Protection	Community Protection courses provide students with information regarding the personnel and agencies concerned with protection of the home, city, state, and nation. Topics covered typically include civil defense and disaster preparedness; crime prevention; pollution control; fire prevention and control; legal and social systems and principles; and public health. These topics may be explored from the viewpoint of a community resident and citizen using these services or of that of one interested in pursuing a public service career.
Group 2	15051A007	Criminal Justice	Criminal Justice courses train students to understand and apply the principles and procedures essential to the overall U.S. criminal justice system. Course topics vary and may include, but are not limited to, structure, history and philosophy of the federal, state, county, and municipal court systems; judicial appointment processes; arrest-to-sentencing sequences; laboratory, forensic, and trial procedure; probation and parole; state and federal correctional facilities; and system interrelationships with law enforcement agencies.
Group 2	04166A003	Introduction to Stenography and Machine Shorthand Theory	Introduction to Stenography and Machine Shorthand Theory introduces students to the fields of shorthand reporting, court reporting, captioning and Communication Access Realtime Translation (CART). The course provides an examination of the history of reporting, equipment needs, technological trends, and the roles of reporters within legal system, communications, business environment, and educational system. Additional topics include an introduction to theory, keyboard familiarization, vowel usage, punctuation, numbers, high-frequency words, and advanced writing principles. Students will begin developing foundational real-time writing skills and keyboard mastery through practice of finger drills and sentence drills involving high-frequency words and phrases.
Group 3	04166A001	Paralegal Studies	This course provides an introduction to the legal system and the paralegal profession. Students will analyze the training and role of the paralegal as well as the ethical and professional practice standards applicable to both lawyers and paralegals. Topics might also include legal terminology, legal citation, ethics, investigation skills, and a thorough discussion of the structure of both the federal and state judicial systems.
Group 3	04165A001	Legal System	Legal System courses examine the workings of the U.S. criminal and civil justice systems, including providing an understanding of civil and criminal law and the legal process, the structure and procedures of courts, and the role of various legal or judicial agencies. Although these courses emphasize the legal process, they may also cover the history and foundation of U.S. law (the Constitution, statutes, and precedents). Course content may also include contemporary problems in the criminal justice system.
Group 3	04162A001	Law Studies	Law Studies courses examine the history and philosophy of law as part of U.S. society and include the study of the major substantive areas of both criminal and civil law, such as constitutional rights, torts, contracts, property, criminal law, family law, and equity. Although these courses emphasize the study of law, they may also cover the workings of the legal system.
Group 3	04166A002	Court Reporting & Stenography	Court Reporting and Stenography is designed to prepare students to enter the field of shorthand reporting, court reporting, captioning and Communication Access Realtime Translation (CART). Students will continue to develop skills in the following areas: reading and translating stenographic notes; edit transcripts; demonstrate the printing of paper

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			and pdf transcripts; modify, create, and use master dictionary and job dictionaries; develop familiarity with common materials in court reporting and stenography (e.g., jury charge, literary material, medical terminology, etc.). The course also provides preparation for Illinois Certified Shorthand Reporter (CSR) exam including developing speed to 180-225 words per minute on literary, jury charge, and Q&A material and preparation for the written knowledge portion of CSR by reviewing grammar, vocabulary, and technology.
Group 4	15052A001	Corrections	This course will provide instruction regarding the principles and techniques used by institutions that incarcerate, rehabilitate, and monitor people accused or convicted of crimes. Course topics vary and may include (but are not limited to) protective services; correction, judicial, and probation service; public administration; and social work
Group 4	12054A001	Business Law	Introduces law and the origins and necessity of the legal system; provides insight into the evolution and development of laws that govern business in our society; develops an understanding of how organization and operation of the legal system impact business; develops an understanding of rights and duties within the business environment; and includes contractual responsibility, protection of individual rights in legal relationships relative to warranties, product liability, secured and unsecured debts, negotiable instruments, agencies, employer-employee relations, property ownership and transfer, landlord and tenant, wills and estates, community property, social security, and taxation.
Group 4	15057A001	Criminal Law and Procedures	Criminal Law and Procedures courses provide students with knowledge and skills related to understanding criminal law, constitutional amendments, and due process. Course content may include specific types of crimes, such as vehicle crimes, personal crimes, cybercrimes, drug crimes, and crimes related to child pornography or pedophiles.
Group 4	15058A001	Ethics in Criminal Justice	Ethics in Criminal Justice courses cover ethical standards and codes of professional behavior for police officers and others placed in positions of public trust. Topics may include use of force, gratuities, intra- and inter-agency conduct, integrity, ethical necessity of due process, and on-duty and off-duty conduct.
Group 4	04163A001	Consumer Law	Consumer Law courses present a history and philosophy of law and the legal system in the United States, with a particular emphasis on those topics affecting students as consumers and young adults (such as contractual laws, laws pertaining to housing and marriage, and constitutional rights).
Group 4	04166A004	Court Reporting & Stenography Speedbuilding Lab	Court Reporting and Stenography Speedbuilding Lab courses provide additional opportunities for students to develop speed and fluency to 225 words per minute in preparation for the Certified Shorthand Reporter (CSR) exam. Course topics could also include additional preparation for the written knowledge portion of the CSR exam and exploration of legal and medical terminology
Group 5	15998A001	Law, Public Safety, Corrections & Security Workplace Experience	Law, Public Safety, Corrections & Security Workplace Experience courses provide work experience in fields related to the Law, Public Safety, Corrections & Security cluster. Goals must be set cooperatively by the student, teacher, and employer (although students are not necessarily paid). These courses must include classroom instruction at least once per week, involving further study of the field, discussion of relevant topics that are responsive to the workplace experience and employability skill development. Workplace Experience courses must be taught by an approved WBL educator-coordinator. These courses should be aligned to a Career Development Experience that could include: Student-led Enterprises; School-based Enterprises; Immersion Supervised Agricultural Experiences; Clinical Experiences in Health Science and Technology programs; Internships; and Apprenticeship programs including Youth Apprenticeships, Pre-apprenticeships, and Registered Apprenticeships.
Group 5	04198A001	Legal Assistant/Paralegal Workplace Experience	Legal Assistant/Paralegal Workplace Experience courses provide students with work experience in a field related to legal assisting. Goals must be set cooperatively by the student, teacher, and employer (although students are not necessarily paid). These courses must include classroom instruction at least once per week, involving further study of the field, discussion of relevant topics that are responsive to the workplace experience and employability skill development. Workplace Experience courses must be taught by an approved WBL educator-coordinator. These courses should be aligned to a Career Development Experience that could include: Student-led Enterprises; School-based Enterprises; Immersion Supervised Agricultural Experiences; Clinical Experiences in Health Science and Technology programs; Internships; and Apprenticeship programs including Youth Apprenticeships, Pre-apprenticeships, and Registered Apprenticeships.

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Group 5	04198A002	Court Reporting and Captioning Workplace Experience	Court Reporting and Captioning Workplace Experience courses provide students with work experience in a field related to Court Reporting and Captioning. Goals must be set cooperatively by the student, teacher, and employer (although students are not necessarily paid). These courses must include classroom instruction at least once per week, involving further study of the field, discussion of relevant topics that are responsive to the workplace experience and employability skill development. Workplace Experience courses must be taught by an approved WBL educator-coordinator. These courses should be aligned to a Career Development Experience that could include: Student-led Enterprises; School-based Enterprises; Immersion Supervised Agricultural Experiences; Clinical Experiences in Health Science and Technology programs; Internships; and Apprenticeship programs including Youth Apprenticeships, Pre-apprenticeships, and Registered Apprenticeships.
Group 5	22151A003	Secondary Transitional Experience Program (CTE)	This course code should be used for students participating in a STEP program that are also participating in assigned Career and Technical Education (CTE) courses. If the STEP program is not connected to a CTE program, the code 22151A002 should be used instead. STEP is a program approved by ISBE and provided by the DHS Division of Rehabilitation Services (DHS/DRS) that helps schools provide mandated transition services. These courses provide a built-in linkage to DHS/DRS, an agency that can assist students with disabilities with their post-school employment and career development goals. The program provides work experiences that coincide with post-secondary employment goals that could include paid employment or internships. This allows students to gain school credit towards graduation, while gaining hands-on work experience, with as-needed support services. The program also promotes the provision of the following Pre-employment Transition Services (per WIOA - the Workforce Innovation and Improvement Act): a. Job Exploration Counseling, b. Workplace Readiness Training, c. Counseling on Post-Secondary Education, d. Instruction in Self-Advocacy, and e. Work-Based Learning Experiences. Participation in the Secondary Transition Experience Program may include classroom activities as well, involving further study of the Pre-Employment Transition Services topics. Thus, STEP can be offered in combination with miscellaneous vocational courses such as: 22151A000 Career Exploration, and 22152A000 - Employability Skills.