



Illinois State Board of Education

Seal of Biliteracy Application

SIS School Year at a Glance

2

- **September 18, 2021**
 - ACCESS Site File and Testing Window due
- **October 1, 2021**
 - Seal of Biliteracy Application for SY 2021 due
- **November 6, 2021 by 4:00 p.m.**
 - Students Screened (EL Screener)
 - ISBE Sends ACCESS Pre-ID Label File sent to Vendor



Seal of Biliteracy Application

3

- The Illinois State Seal of Biliteracy application will now be collected in SIS
- Only Districts with enrollments in grades 11-12 can apply for the Seal of Biliteracy
- Districts' must first complete a Seal of Biliteracy Application Online before Seal of Biliteracy Awards can be submitted
- Application is due by October 1 each school year



Seal of Biliteracy Application

- Seal of Biliteracy Application – Online Only

The screenshot shows the 'Seal of Biliteracy Application' web form. The top left features the Illinois State Board of Education logo and a navigation menu with options like 'Home', 'Student', 'Assessment', 'Adjusted Cohort', 'Teacher', 'Early Childhood Transition', 'Prenatal', 'Reports', 'Batch File Processing', 'District Data Verification', and 'Seal of Biliteracy Application' (highlighted in red). The top right has links for 'Helpful Resources' and 'Contact Technical Support'. The main form area includes a 'School Year' dropdown set to '2021'. Below this are two columns: 'District Information' (with fields for Name, Phone Number, Address Line 1, City, State, and Zip Code) and 'Coordinator Information' (with fields for Name, Phone Number, Email, Address Line 1, Address Line 2, City, State, and Zip Code). A table titled 'Projections of Student Participation for the School Year 2020 - 2021' has columns for 'Language Of Biliteracy (Other than English)', 'Projected Number of Students to Receive Seal of Biliteracy', and 'Projected Number of Students to Receive Commendation toward Biliteracy'. To the right of the table is a section for 'Projected method(s) to be used to document proficiency in foreign/world language:' with radio buttons for 'Standard Assessment of four domains (Reading, Writing, Listening, Speaking)' and 'Portfolio Assessment (Maybe used if student falls into allowable category)'. Under 'Portfolio Assessment', there are three checkboxes: 'Student attains an "Intermediate mid" as a composite score or in one or more domains on a standardized assessment of the four domains', 'No standardized language assessment exists or no standardized assessment of all four domains exists for the for the language' (checked), and 'Evaluating the language proficiency of a student with disabilities for whom the standardized assessment is inappropriate'. Below the table is a 'Superintendent Verification' section with a text box for a statement of participation and adherence to requirements. At the bottom, there are fields for 'Name of Superintendent', 'Superintendent's Email', 'Superintendent Signature', and 'Date Submitted'. An 'Edit' button is located in the bottom right corner.

Seal of Biliteracy Application

- Seal of Biliteracy Application – Edit

The screenshot shows the 'Seal of Biliteracy Application' form in the SIS system. The form is divided into several sections:

- School Year:** A dropdown menu with '2021' selected.
- District Information:** Fields for District Name, Phone Number, Address Line 1, City, State, and Zip Code.
- Coordinator Information:** Fields for Name of Coordinator, Coordinator's Phone Number, Coordinator's Email, Address Line 1, Address Line 2, City, State (dropdown with 'Illinois' selected), and Zip Code.
- Projections of Student Participation for the School Year 2020 - 2021:** A table with three columns: 'Language Of Biliteracy (Other than English)', 'Projected Number of Students to Receive Seal of Biliteracy', and 'Projected Number of Students to Receive Commendation toward Biliteracy'. The first column has a dropdown menu with '-Select-' selected.
- Projected method(s) to be used to document proficiency in foreign/world language:** A list of options with checkboxes: 'Standard Assessment of four domains (Reading, Writing, Listening, Speaking)' (checked), 'Portfolio Assessment (Maybe used if student falls into allowable category)', 'Student attains an 'Intermediate mid' as a composite score or in one or more domains on a standardized assessment of the four domains', 'No standardized language assessment exists or no standardized assessment of all four domains exists for the for the language', and 'Evaluating the language proficiency of a student with disabilities for whom the standardized assessment is inappropriate'.
- Superintendent Verification:** A section with a text area containing the statement: 'The district plans to participate in the State Seal of Biliteracy Program and agrees to adhere to program requirements included in 23 IL ADM Code Section 1.442. Or the district also plans to award the State Commendation toward Biliteracy to students who meet the requirements included in 23 IL ADM Code Section 1.442.'
- Superintendent Information:** Fields for Name of Superintendent, Superintendent's Email, Superintendent Signature, and Date Submitted.

Buttons for 'Add Language of Biliteracy', 'Submit', and 'Cancel' are visible at the bottom of the form.