



Illinois State Board of Education

ISBE Site-Based Expenditure Reporting

*Exclusions: What is "In" or
"Out" for Reporting*

Winter 2018

Today's Discussion on Exclusions from Site-Based Expenditure Reporting

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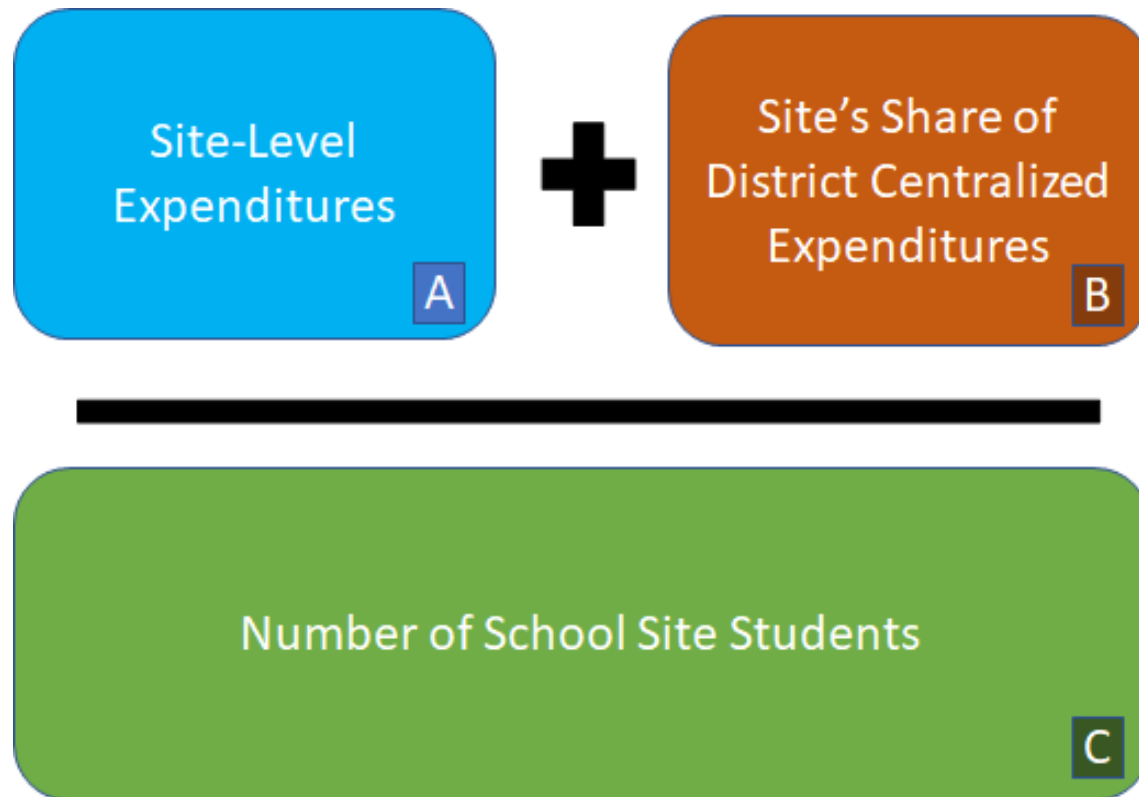
- Know where and how exclusions are to be reported
- Understand the intent behind exclusions
- Be able to identify exclusions in your district's accounting
- Discuss some frequently asked questions about exclusions and how to handle these in reporting



This is the calculation of total per-pupil expenditures for a given school site

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Per-pupil expenditures reported for each School shall comprise:



Importantly, per ESSA, Sections A and B must be disaggregated by source of funds – federal vs. state/local (with state and local combined).



Data table that will be collected from LEAs

Sites	Enrollment	Site-Level Per-Pupil Expenditures			District Centralized Per-Pupil Expenditures			Total Per-Pupil Expenditures			Exclusions	Total Expenditures
		Federal	Local	Subtotal	Federal	Local	Subtotal	Federal	Local	Total		
PK Ctr	50	\$500	\$8,020	\$8,520	\$660	\$3,514	\$4,175	\$1,160	\$11,534	\$12,695		
ES1	300	\$344	\$5,148	\$5,493	\$529	\$2,781	\$3,310	\$874	\$7,929	\$8,803		
ES2	250	\$231	\$5,445	\$5,677	\$457	\$3,095	\$3,552	\$688	\$8,540	\$9,229		
MS1	250	\$320	\$5,356	\$5,676	\$361	\$3,499	\$3,861	\$681	\$8,855	\$9,536		
HS1	320	\$458	\$6,910	\$7,368	\$371	\$2,919	\$3,290	\$829	\$9,829	\$10,658		
Total	1,170	\$353	\$5,861	\$6,213	\$440	\$3,071	\$3,511	\$793	\$8,931	\$9,724	\$2,330,361	\$13,707,753

C

A / C

B / C

(A+B) / C

D

Based on input from the Advisory Group, this level of reporting detail will be the only mandated collection for Year 1, along with notation of allocation methodologies

Why are some expenditures excluded from reporting?

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The intent behind these exclusions is to reflect expenses that are:

Pre-K through 12

- Reflect only expenditures for Pre-K through 12th grade students being served or placed by the LEA

Ongoing

- Reflect expenditures that are largely ongoing, normal course resource allocations



What expenditures should be excluded?

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All district expenditures should be included in the numerator within either (A) site-level expenditures or (B) site's proportional share of district's centralized expenditures, except the following **exclusions from Expenditure Reporting (D)**:

1. Fund 30: Bond and Interest Fund (Debt Service Fund)
2. Fund 60: Site and Construction/Capital Improvements Fund
3. Fund 70: Working Cash Fund
4. Fund 90: Fire Prevention and Safety Fund
5. Function 1115: Tuition Payments to Charter Schools
6. Function 1300: Adult/Continuing Education Programs
7. Function 3000: Community Services
8. Functions 4130, 4230, and 4330: Payments to Other Governmental Agencies for Adult/Continuing Education Programs
9. Function 5000: Debt Services
10. Object 500: Capital Outlay except for those in Fund 10 (Education), which should be included
11. Legacy Pension Obligations
12. Reimbursable expenditures, where the reimbursement is from an LEA that is reporting the expense



What expenditures should be excluded?

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- LEA accounting may differ from the ISBE Part 100 Chart of Accounts; in this case, ***LEAs should exclude expenditures meeting the intent of exclusions*** on the previous slide
 - For example, if Adult/Continuing Education Programs are accounted for in a different function than Function 1300, expenditures for these programs should still be excluded



Specific questions regarding exclusions

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Q) Are expenditures for students educated outside the district included?

- A) Students educated outside the district, and their associated expenditures, are *included* in the *home* LEA's reporting
- For more details about how to include these students, plus the options available to each district, look for the upcoming webinar on "Reporting Students Educated Outside the District" on www.isbe.net/site-based, under "How do I implement Site-Based Expenditure Reporting?"



Specific questions regarding exclusions

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Q) Are expenditures for students in transitioning programming included?

- A) Students through age 21 (up until the age of 22) should be included in reporting. ISBE recognizes that some of these students are served by transition programming designed to transition out of the K-12 education system. Expenditures supporting students through age 21 should be included. Community Services and Adult Education expenditures, however, should be excluded.



Specific questions regarding exclusions

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Q) Would an after-school program (like Expanded Learning) need to be included in this reporting?

- A) After-school programs for which the district incurs costs (regardless of funding source) for its current students need to be *included* in Site-Based Expenditure Reporting.
- Certain after-school programs may not be for current students (like adult education) and/or may not be in direct service to students' education (like some daycare programs). If the program primarily serves the interests of parents or the community, its expenditures will likely be *excluded*, per the guidance on Adult/Continuing Education Programs and Community Services



Specific questions regarding exclusions

Q) Why are tuition payments to charter schools excluded?

- A) Districts should exclude their payments to district-authorized charter schools because they will be reporting actual charter school expenditures as part of their district data table. If a district were to report both, the dollars would be double-counted.
- For more details about reporting district-authorized charter schools, check out the slides on [“LEAs Authorizing Charter Schools”](http://www.isbe.net/site-based) at www.isbe.net/site-based, under “How do I implement Site-Based Expenditure Reporting?”

Sites	Student Count	Site-Level Per-Pupil Expenditures			District Centralized Per-Pupil Expenditures			Total Per-Pupil Expenditures			Exclusions	Total Expenditures
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Charter ES	250	\$634	\$7,563	\$8,197	\$127	\$986	\$1,113	\$761	\$8,549	\$9,310		
MS1	250	\$320	\$5,356	\$5,676	\$361	\$3,499	\$3,861	\$681	\$8,855	\$9,536		
HS1	320	\$458	\$6,910	\$7,368	\$371	\$2,919	\$3,290	\$829	\$9,829	\$10,658		
Total	1,170	\$439	\$6,313	\$6,752	\$370	\$2,620	\$2,990	\$809	\$8,933	\$9,742	\$2,330,361	\$13,728,071



Specific questions regarding exclusions

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Q) Can we exclude reimbursed expenditures?

- A) Reimbursable expenditures need to be reported by the LEA *incurring* the expenditure, except in the case where there is a *reimbursement from an entity that is reporting the cost* as part of site-based expenditure reporting
- *Example 1:* District A provides transportation services for District B. District B reimburses District A for this service. District A may exclude this expenditure; District B must include this expenditure.
- *Example 2:* Several of District X's smaller schools share staff and/or athletic programs with neighboring school districts. The costs are incurred by the district that hires the person or has the athletic program – in this case, District X. District X may treat the portion of athletic program expenses that are reimbursed by other LEAs as an exclusion. The reimbursing LEAs must include the payment to District X in their reporting.



Specific questions regarding exclusions

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Q) Will the list of excluded expenditures change often in the future, or are these pretty well set in stone?

- A) ISBE is committed to reviewing our guidance after Year 1 and iteratively thereafter as we and our districts learn from implementation. It may well be that the exclusion list remains steady from year to year, especially to ensure longitudinally useful data, but it is not guaranteed.



Identifying Exclusions to Prepare for Site-Based Expenditure Reporting

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Among the 6 things districts can do to prepare now...(all optional!)

1. Facilitate early exploration of your site-based expenditures
2. Suggest Cabinet-level discussions of what the early exploration reveals
3. Use location codes if you are not already doing so to allocate as many expenses as possible/appropriate to sites
4. Ensure personnel are assigned to the proper location code for payroll
5. Consider including a “source of funds” coding in your accounting
6. Ensure items excluded from reporting are easily identifiable



For further information

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- See resources available at www.isbe.net/site-based
- Questions to Sara R. Shaw, Senior Manager, Fiscal & Academic Solvency at the State Board of Education: sshaw@isbe.net

