**STATEMENT OF NO BID/PROPOSAL**

If your company does not intend to submit a bid/proposal, we request that the following STATEMENT OF NO BID/PROPOSAL be completed and submitted to us in order to assist us in maintaining documentation and in order to provide us with helpful information related to future bid processes. All FSMC/Vendors are highly encouraged to submit bids whenever possible.

If returning a STATEMENT OF NO BID/PROPOSAL, please email or mail it to the contact person listed within the solicitation.

Date: \_\_\_\_\_\_\_\_\_

We, the undersigned, have declined to submit a bid/proposal on (*insert Sponsoring Organization (SO) name*)’s solicitation for a FSMC/Vended Meals Contract for the following reasons:

|  |  |
| --- | --- |
|  | We do not offer this service |
|  | We are unable to meet all of the specifications(please describe) |  |
|  | We are unable to meet procurement requirements (please describe) |  |
|  | We are unable to provide service to your location/area (please describe) |  |
|  | Solicitation was too restrictive (please describe) |  |
|  | Other |  |

|  |
| --- |
| Please provide any suggestions on how the SO can improve its procurement process in order to encourage more companies, similar to your company, to respond to future solicitations. |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company Name |  | Prepared by |  |
| Phone # |  | Email |  |
| Signature |  |