

### Illinois State Board of Education

### **Student Discipline Groups**

# SIS School Year at a Glance

- Mid July
  - ACCESS Final Scores posted in SIS
- July 31, 2022 by 4:00 p.m.
  - Exit Enrollments for 2022 School Year
  - Student Discipline Groups

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- Student Discipline Groups data can be added and updated via Online or Batch
- Only the Home School can view or submit Student Discipline Groups data
- Student Discipline Groups data is only required if disciplinary action has occurred
- A school may or may not have discipline data to submit
- On July 31 of each school year, all identifiable student data will be removed from the Student Discipline Groups record and only aggregate data will be maintained





#### Student Discipline Groups Validation

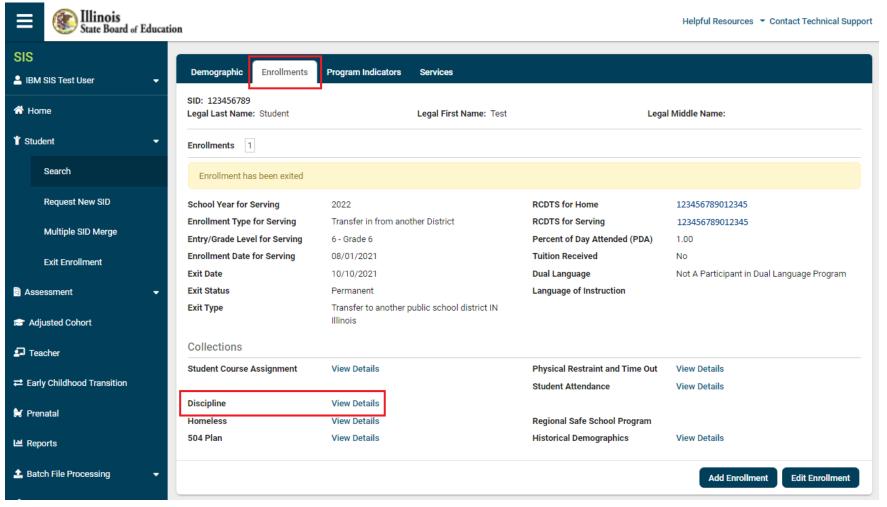
- For a Student Discipline Groups record to be added or updated, the student must have a valid Enrollment record that synchronizes with the Student Discipline Groups record on the following elements:
  - Home RCDTS
  - Serving RCDTS
  - School Year
  - Incident Date
  - Incident Number
- The Incident Date must be equal to or greater than the Enrollment Date and equal to or less than the Exit Enrollment Date at the Serving School where the incident occurred





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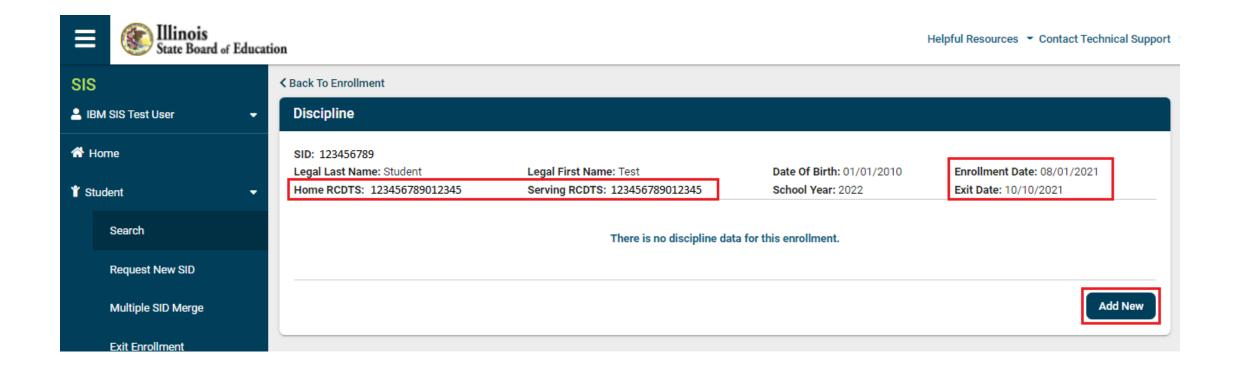
• Student Enrollment – Student Discipline Group Link







• Student Discipline – Add Disciplinary Action







• Student Discipline – Edit

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≡	State Board of Edu	icati	on			Helpful Resources 🝷 Contact Technical Support
SIS			K Back To Enrollment			
💄 IBM SIS Test User 🛛 🗸 🗸		•	Discipline			
☆ Home ¥ Student			SID: 123456789 Legal Last Name: Student Home RCDTS: 123456789012345	Legal First Name: Test Serving RCDTS: 123456789012345	Date Of Birth: 01/01/2010 School Year: 2022	Enrollment Date: 08/01/2021 Exit Date: 10/10/2021
	Search		Incident Date	09/01/2021	Incident Type	Drug offenses 🗸
	Request New SID		Incident Number	01	Disciplinary Action	In-School Suspension
	Multiple SID Merge		Disability Type	None 🗸	Disciplinary Duration	02
	Exit Enrollment		Was more than one student involved in the incident?	● Yes O No	Incident Group Number	100
👌 As	sessment					
ne A	djusted Cohort					Next Cancel





• Student Discipline – Review

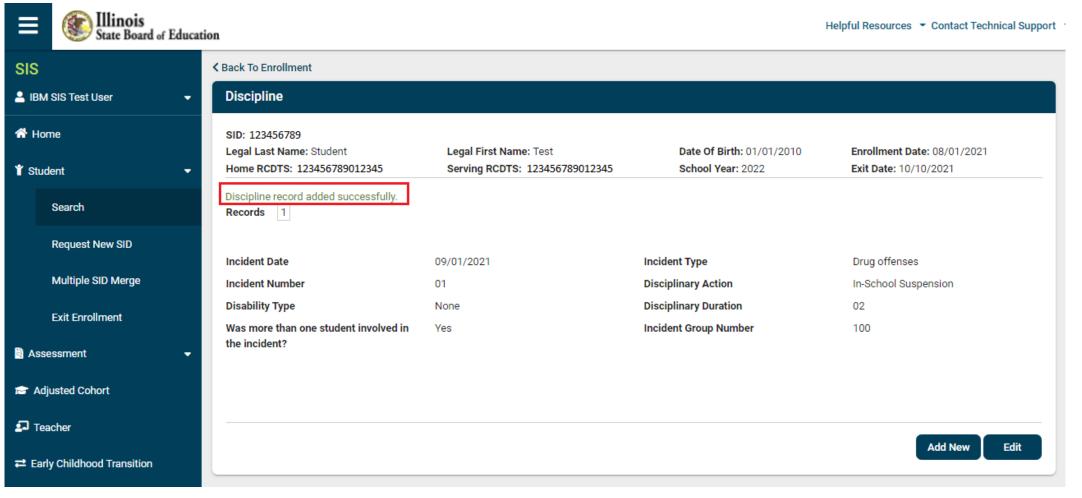
8

	State Board of Educat	ion			Helpful Resources 👻 Contact Technical Support
SIS		Back To Enrollment			
<b>≗</b> I₿	M SIS Test User 🗸 🗸	Discipline			
A Home		SID: 123456789 Legal Last Name: Student	Legal First Name: Test	Date Of Birth: 01/01/2010	Enrollment Date: 08/01/2021
🍟 St	udent 🔹	Home RCDTS: 123456789012345	Serving RCDTS: 123456789012345	School Year: 2022	Exit Date: 10/10/2021
	Search	Review Discipline	details: Press CHANGE button to correct an	y information or Press SUBMIT button t	o submit your request.
	Request New SID	Incident Date	09/01/2021	Incident Type	Drug offenses
	Multiple SID Merge	Incident Number	01	Disciplinary Action	In-School Suspension
	Exit Enrollment	Disability Type Was more than one student involved in	None Yes	Disciplinary Duration Incident Group Number	02
🖹 A:	ssessment 👻	the incident?	Tes	incluent Group Number	100
ite A	Adjusted Cohort				
<b>2</b> 7 T	Feacher				Submit Change
₽E	arly Childhood Transition				



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• Student Discipline – Update Successful







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• Reports - Student Discipline (Summary)

Illinois State Board of Education Helpful Resources 🝷 Contact Technical Support SIS Reports IBM SIS Test User -Q Search Reports... A Home Student -T Student -Assessment -Attendance -Assessment -Bilingual -Adjusted Cohort Demographics and Enrollment -Teacher Discipline 🔺 Student Discipline Summary Details Student Discipline by Group Number Summary Details 🚼 Prenatal Early Learning -Le Reports Homeless -Individual Student -📤 Batch File Processing Nutrition -





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• Reports - Student Discipline (Summary) – Criteria Page

E State Board of Education	ion		Helpful Resources 👻 Contact Technical Support 👻
SIS	< Back To Dashboard		
🖴 IBM SIS Test User 4 🛛 👻			
🕋 Home	School	All Schools	
🍟 Student 🗸 👻	Grade	Home O Serving O Service Provider O Home But Not Serving O Serving But Not Home	
🗄 Assessment 🔹 👻	Race/Ethnicity	All Grades	
🖻 Adjusted Cohort	Gender	All O Male O Female O Non-Binary	
Teacher	IDEA Services Disability Type	Both O Yes O No     All Disability Types	
	Incident Type Code	All Disability Types   All Incident Types	
👷 Prenatal	Disciplinary Action	All Disciplinary Actions	
ய Reports			
▲ Batch File Processing	View Report Create PDF Report		
📭 District Data Verification 🛛 👻			
Seal of Biliteracy Application			
Log Out  Attraction Action Log Out	on.aspx?report=0#userDetail	Agency Information 🎽 🕇 Accessibility Privacy Policy Careers at ISBE	





#### • Reports - Student Discipline (Summary) – Report

#### Student Discipline Report (Summary)

11/8/2021 12:32 pm

SIS Home District: 123456789012 ISBE SD 101

Selection Criteria:

Disciplinary Duration: All	Student Total	Discipline Total
Total Students:	13	25
Race: Hispanic or Latino	1	1
Race: Two or More Races	12	24
Gender: Male	3	6
Gender: Female	4	7
Gender: Non-Binary	6	12
Grade Level: 6 - Grade 6	1	1
Grade Level: 12 - Grade 12	12	24
IDEA Services: Yes	0	0
IDEA Services: No	13	25
Disability Description: Emotional Disability	12	12
Disability Description: Multiple Disabilities	12	12
Disability Description: None	1	1
Incident Description: Drug offenses	1	1
Incident Description: Violence without physical injury	12	24
Disciplinary Action: In-School Suspension	13	13
Disciplinary Action: Out-of School Suspension	12	12
Disciplinary Duration: .50	12	12
Disciplinary Duration: 02	1	1
Disciplinary Duration: 1	12	12
Home School: 123456789012345 Isbe School	12	24
Home School: 123456789012345 Isbe School	1	1
Serving School: 123456789012345 Isbe School	12	24
Serving School: 123456789012345 Isbe School	1	1



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• Reports - Student Discipline (Details)

	State Board of Educat	ion	н	elpful Resources	Contact Tech	nical Support
SIS		Reports				
💄 ІВМ :	SIS Test User 🛛 👻	<b>Q</b> Search Repo	ts			
希 Hon	ne	Student •				
🍟 Stude	ent 👻	Assessment -				
📑 Asse	ssment 👻	Attendance -				
🕿 Adju	usted Cohort	Bilingual 👻				
🔊 Tea		Demographics and Enr	ollment 🗸			
a rea	cner	Discipline 🔺				_
<b>≓</b> Early	Childhood Transition	Student Discipli	ne		Summary	Details
😫 Pren	atal	Student Discipli	ne by Group Number		Summary	Details
<b>a</b> 1101		Early Learning -				
😬 Repo	orts	Homeless 🗸				
📤 Batc	h File Processing 🛛 👻	Individual Student -				
		Nutrition -				





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• Reports - Student Discipline (Details) – Criteria Page

E State Board of Educ	cation	Helpful Resources 👻 🕻	Contact Technical Support
SIS	< Back To Reports		
▲ IBM SIS Test User 4	Student Discipline		
者 Home	School	All Schools ~	
👕 Student 🗸 🚽		Home     Serving     Service Provider     Home But Not Serving     Serving But Not Home	
B Assessment ▼	Grade	All Grades ~	
🖝 Adjusted Cohort	Race/Ethnicity	All Races ~	
Teacher	Gender	All O Male O Female O Non-Binary	
	IDEA Services Disability Type	Both O Yes O No	
	Incident Type	All Disability Types	
🚼 Prenatal	Disciplinary Action	All Incident Types	
ய Reports		All Disciplinary Actions	
🛓 Batch File Processing 🛛 👻	Sort By	SID	
📭 District Data Verification 🗸 🗸	View Report Create PDF Report		
Seal of Biliteracy Application			
Log Out 🕞		Agency Information 🎐 f Accessibility Privacy Policy Careers at ISBE	





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• Reports - Student Discipline (Details) – Report

						S	tudent Discipl	ine	Report (De	etail)				10/28/2021	11:09 an
SIS Home	Distric	: 12345678	901 ISB	BE Te	st District										
Selection Cr	election Criteria: Sorted By: None Selected														
Columns	A B	Race Codes Gender Code	:5	C D	Grade IDEA Services	E F	Incident Date Incident Number		G Disability Dese H Incident Descri		I J		linary Action linary Duration		
Student ID Student Name Birth Date A B SIS Home School C D															
Scho		2022		-		_	Ditar Date 7	АВ	SIS Home School	Serving Sc	nooi	C	D		
Scho 123456789	-	r: 2022 dent, Test	_						123456789012345	1234567890					_
	9 Stu	dent, Test	nal Disability	1	H: Violen	e wit	01/01/2003 1	7 N	123456789012345	1234567890					J: 1
123456789	9 Stu 21 F:		-					7 N		1234567890					J: 1 J: .50
123456789 E: 08/12/20	9 Stu 21 F: 21 F:	dent, Test 01 G: Emotion	-				01/01/2003 1 hout physical injury	7 N I: I:	123456789012345 In-School Suspension Out-of School Suspe	1234567890	12345	12	N		
123456789 E: 08/12/20 E: 08/12/20	9 Stu 21 F: 21 F: 9 Stu	dent, Test 01 G: Emotion 02 G: Multiple	e Disabilities		H: Violen	e wit	01/01/2003 1 hout physical injury hout physical injury	7 N I: I: 7 N	123456789012345 In-School Suspension Out-of School Suspe	1234567890: n nsion 1234567890:	12345	12	N		





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• Reports - Student Discipline by Group Number (Summary)

E State Board of Educ	ducation Helpful Resource	es 🝷 Contact Techn	ical Support
SIS	Reports		
▲ IBM SIS Test User 4			
🕂 Home	Q Search Reports		
	Student * Assessment *		
🖶 Assessment 🛛 🚽			
Adjusted Cohort	Bilingual -		
🖻 Adjusted Cohort	Demographics and Enrollment -		
🔄 Teacher	Discipline -		
	Student Discipline	Summary	Details
🚼 Prenatal	Student Discipline by Group Number	Summary	Details
	Early Learning -		
Lee Reports	Homeless -		
🔔 Batch File Processing 🗾 👻	✓ Individual Student ▼		
	Nutrition -		
In District Data Verification	Physical Restraint and Time Out -		
📀 Seal of Biliteracy Application	Regional Safe School -		
	Special Education -		
	Course Assignments A		
	Student and Teacher Reports -		
	Missing Courses -		
	Summative Designation -		
	State Reporting -		
	Prenatal -		
Log Out C>	Miscellaneous Reporting -		





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• Reports - Student Discipline by Group Number (Summary) – Criteria Page

E State Board of Educa	ation	Helpful Resources 👻 Contact Technical Support						
SIS	< Back To Reports							
▲ IBM SIS Test User 4	Student Discipline by Group Number							
🖀 Home	School	All Schools						
👕 Student 🗸 👻		Home O Serving						
🗄 Assessment 🗸 👻	Grade	All Grades ~						
	Race/Ethnicity	All Races 🗸						
ner Adjusted Cohort	Gender	All O Male O Female O Non-Binary						
<b>I</b> Teacher	IDEA Services	● Both O Yes O No						
	Disability Type	All Disability Types 🗸						
♣ Prenatal	Incident Group Number							
	Incident Type Code	All Incident Types ~						
ш Reports	Disciplinary Action	All Disciplinary Actions						
▲ Batch File Processing								
🗚 District Data Verification 🚽	View Report Create PDF Report							
Seal of Biliteracy Application								
Log Out 🕞		Agency Information 🎐 f Accessibility Privacy Policy Careers at ISBE						





• Reports - Student Discipline by Group Number(Summary) – Report

11/8/2021 1:13 pm

#### Student Discipline Report by Incident Group Number (Summary)

SIS Home District: 123456789012 ISBE SD 101

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Selection Criteria:

Disciplinary Duration: All			Student Tota	Discipline Total
Total Students:			13	3 13
Race: Hispanic or Latino			1	I 1
Race: Two or More Races			12	2 12
Gender: Male			3	3 3
Gender: Female			4	4 4
Gender: Non-Binary			e	5 6
Grade Level: 6 - Grade 6			1	1 1
Grade Level: 12 - Grade 12			12	2 12
IDEA Services: Yes			0	0 0
IDEA Services: No			13	3 13
Disability Description: Emotional Disability			12	2 12
Disability Description: None			1	1 1
Incident Description: Drug offenses			1	1 1
Incident Description: Violence without physical i	injury		12	2 12
Disciplinary Action: In-School Suspension			13	3 13
Disciplinary Duration: 02			1	1 1
Disciplinary Duration: 1			12	2 12
Home School: 123456789012345	Isbe S	chool	12	2 12
Home School: 123456789012345	Isbe Se	chool	1	1 1
Serving School: 123456789012345	Isbe So	chool	12	2 12
Serving School: 123456789012345	Isbe So	chool	1	1 1
Incident Group Number: 100			1	1 1
Incident Group Number: 111			12	2 1





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• Reports - Student Discipline by Group Number (Details)

E State Board of Educati	on	lelpful Resources	<ul> <li>Contact Techr</li> </ul>	nical Support
SIS	Reports			
💄 IBM SIS Test User 4 🛛 👻				_
希 Home	Q Search Reports			
🍟 Student 🗸 👻	Student A			
	Assessment -			
🗄 Assessment 🛛 👻	Attendance -			
🖅 Adjusted Cohort	Bilingual 🔻			
_	Demographics and Enrollment -			
<b>≟</b> ⊐ Teacher	Discipline A			
	Student Discipline		Summary	Details
🚼 Prenatal	Student Discipline by Group Number		Summary	Details
	Early Learning -			
네 Reports	Homeless -			
🚖 Batch File Processing 🛛 👻	Individual Student -			
	Nutrition -			
🏟 District Data Verification 🗧	Physical Restraint and Time Out -			
Seal of Biliteracy Application	Regional Safe School 🔻			
	Special Education -			
	Course Assignments A			
	Student and Teacher Reports 🔻			
	Missing Courses -			
	Summative Designation -			
	State Reporting -			
Log Out 🕒	Prenatal -			
	Miscellaneous Reporting -			



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Education

• Reports - Student Discipline by Group Number (Details) – Criteria Page

E State Board of J	Educati	ion	Helpful Resources 👻 Contact Technical Suppor
SIS		< Back To Reports	
IBM SIS Test User 4	-	Student Discipline by Group Number	
Nome		School	All Schools ~
' Student	-		Home O Serving
Assessment	-	Grade	All Grades 🗸
		Race/Ethnicity	All Races 🗸
Adjusted Cohort		Gender	All O Male O Female O Non-Binary
Teacher		IDEA Services	e Both O Yes O No
Early Childhood Transition		Disability Type	All Disability Types 🗸
r Prenatal		Incident Group Number	
		Incident Type Code	All Incident Types ~
<u>■</u> Reports		Disciplinary Action	All Disciplinary Actions
Batch File Processing	-	Sort By	SID V
District Data Verification	-		
Seal of Biliteracy Application		View Report Create PDF Report	
_og Out	G		Agency Information 🎽 f Accessibility Privacy Policy Careers at ISBE
Markov Illinois		— •	



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• Reports - Student Discipline by Group Number (Details) – Report

Student Discipline Report by Incident Group Number (Detail)											10/28/2021	11:11 am	
SIS Home I	Distric	t: 12345678901	ISBE Te	st District									
Selection Cri	iteria:	Sorted By: No	ne Selecte	1									
Columns	A B	Race Codes Gender Codes	C D	Grade IDEA Services	E F	Incident Date Incident Number	( 		Description escription	I J	Disciplinary Action Disciplinary Duration		
Student ID	Stude	ent Name				Birth Date	A B SI	S Home School	Serving School	С	D		
						Schoo	l year: 20	22					
ncident Gr	oup N	umber:100					_						
123456789		lent, Test				01/01/2010	11 F 12	456789012345	123456789012345	6	N		
E: 09/01/20	21 F:	01 G: None		H: Dru	g offenses		ol Suspensio					J: 02	
ncident Gr	oup N	umber:111											
123456789	Stud	dent, Test2				01/01/2003	17 N 12	3456789012345	123456789012345	12	N		



