



# Illinois State Board of Education

## Student Health Data – Immunization & Vision

SY 2019-2020



# Introductions

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- Presenter: Department of Data Strategies and Analytics – **Evan Stout**
- Presenter: Department of Data Strategies and Analytics – **Shauna Horn**
- Department of Data Strategies and Analytics – **Howard Hammel**
- Department of Wellness - **Rebecca Doran**
- Department of Wellness - **Candace Decker**

# Agenda

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- Introductions
- Webinar Tips
- Key Dates
- Student Health Collection Business Rules
- Student Health Data- IWAS Workflow
- What is New? - Immunization 
- Student Health Data System Walkthrough- Immunization & Vision
- Common Questions
- Upcoming Topics
  - Dental and Physical Fitness
    - Dental Requirements 



# Webinar Tips

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## ***Tips for Listening***

- Computer speakers
- Headset connected to a computer
- Telephone

## ***Tips for Speaking***

- Make sure you have a microphone plugged in or the computer you are using has a microphone before raising your hand.
- Make sure all audio settings in the computer are un-muted and speakers are turned down before talking.

## ***Question and Answer***

- Please raise your hand to ask a question.
- All text messages are logged.
- Text questions will be posted in a Q&A document after the Webinar
- If you are using a telephone, the audio pin number must be typed in correctly before you can talk.

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  - If you are listening via telephone and close out of the Webinar on your computer, you will be disconnected.
- This webinar is being recorded
  - Please do not provide any student, employee, personal, or vendor information
  - The Webinar Video, PowerPoint Presentation and other resources will be posted <https://www.isbe.net/Pages/DSA-Webinars.aspx> at the Data Strategies and Analytics' Webinar Archive. This may take 24 hours before becoming available.



# Key Dates- Student Health Data Systems

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## Student Health Data Important Dates

### Immunization/ Health Examination

IWAS system opens for data entry	09/02/2019
IWAS system deadline for submission	11/15/2019 at 11:59 PM

### Eye Examination

IWAS system opens for data entry	10/16/2019
IWAS system deadline for submission	06/30/2020 at 11:59 PM

### Dental Examination

IWAS system opens for data entry	05/16/2020
IWAS system deadline for submission	06/30/2020 at 11:59 PM

### Physical Fitness Assessment

IWAS system opens for data entry	04/17/2020
IWAS system deadline for submission	06/30/2020 at 11:59 PM



## Collection

## Business Rules

### Immunization and Physical Exam

#### Immunization Business rules

- All children in PreK-grade 12 must provide proof of immunization against polio, measles, mumps, rubella, and Varicella/Chickenpox.
- All children in PreK and grades 6-12 must provide proof of immunization against hepatitis B.
- All children in PreK must provide proof of immunization against Hib.
- All children in grades PreK-12 must provide proof of immunization against DTP/DTaP/Td .
- All children in grades 6-12 must provide proof of immunization against Tdap.
- All children in PreK must provide proof of immunization against Pneumococcal.
- All children in grade 6, grade 7, grade 8, grade 9, grade 10 and grade 12 must provide proof of immunization against Meningococcal.

#### Physical Exam Business rules

- Child Health exam completed in Pre-K is acceptable until Kindergarten. Children entering Kindergarten or 1st grade, 6th grade, and 9th grade; and Pre k-12th grade first year in any Illinois school.

### Eye Exam/Vision

- All Illinois children entering kindergarten and any children entering any grade level above kindergarten for the first time in an Illinois school

### Dental Exam

- All Illinois children in kindergarten, Grade 2, Grade 6, and Grade 9 are required to have an oral health examination

### Physical Fitness

- All Illinois children in grades 3-12 (only grades 4-12 for aerobic capacity) must be tested annually. Districts must report aggregate data for grades 5, 7 and 10 only.



# Student Health Data-IWAS Workflow

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Access Level	
<b>School Document Author</b>	School data entry persons
<b>School Administrator</b>	School administrator/ Principal
<b>District Document Author</b>	District personnel who enter data at District level for subordinate entities
<b>District Administrator</b>	District Administrator/Superintendent/Principal or designee responsible for approving data submission to ISBE
<b>ISBE Administrator</b>	ISBE program support personnel



# Immunization Health Data

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SY 2020

- Immunization Health Data
  - IWAS Data Submission Walkthrough



# Immunization Business Rules

Collection	Business Rules
<p><b>Immunization and Physical Exam</b></p>	<p><b>Immunization Business rules</b></p> <ul style="list-style-type: none"><li>• All children in PreK-grade 12 must provide proof of immunization against polio, measles, mumps, rubella, and Varicella/Chickenpox.</li><li>• All children in PreK and grades 6-12 must provide proof of immunization against hepatitis B.</li><li>• All children in PreK must provide proof of immunization against Hib.</li><li>• All children in grades PreK-12 must provide proof of immunization against DTP/DTaP/Td .</li><li>• All children in grades 6-12 must provide proof of immunization against Tdap.</li><li>• All children in PreK must provide proof of immunization against Pneumococcal.</li><li>• All children in grade 6, grade 7, grade 8, grade 9, grade 10 and grade 12 must provide proof of immunization against Meningococcal.</li></ul> <p><b>Physical Exam Business rules</b></p> <ul style="list-style-type: none"><li>• Child Health exam completed in Pre-K is acceptable until Kindergarten. Children entering Kindergarten or 1st grade, 6th grade, and 9th grade; and Pre k-12th grade first year in any Illinois school.</li></ul>

# Getting Started- Immunization

- Access the IWAS Login webpage
- Login to IWAS with your Login Name and Password

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**ISBE Home** | **Home** | **Sign Up Now** | **Get Password** | **Contact Us** | **Help**

**Already have an account? Login Here :**

**Login Name**

**Password**

Remember Login Name

**LOG IN**

**New Partner - Sign up Now**

Some ISBE web-based systems require electronic signatures. You can create your own login id and password by clicking on the following link. After you establish your logon, you will then have the ability to request authorization to use ISBE's systems.

[Sign Up Now](#)

**Forgot Your Password?**

If you have forgotten your login name or password, click on the link below.

[Find Login/Password](#)

**Need Help?**

If you need help with logging in, the sign up procedure or your password, please click on the link below.

[Help](#)

[IWAS User Guide](#)

[IWAS Training Video](#)

This web site has been optimized for Internet Explorer 6.0 or above / Firefox 2.0 or above. You can download the latest version of these browsers by clicking on the following icons.

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# Getting Started- Immunization

- Click on System Listing on the left menu



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*I W A S T R A I N   I W A S T R A I N   I W A S T R A I N   I W A S T R A I N   I W A S T R A I N   I W A S T R A I N*

Login: [REDACTED] [REDACTED]

Home	<b>Messages :</b> <a href="#">1 unread Inbox message(s)</a> <a href="#">0 unread Archived message(s)</a>
<b>System Listing</b>	
Pending Documents	
Change Password	

**Require Action :**  
[0 Sign-ups pending your approval](#)  
[0 Documents pending your approval](#)

We have your email address listed as: [REDACTED]  
If this is NOT correct, [click here](#) to update.

# Getting Started- Immunization

- On the *My Systems Page*, click on **Student Health Data–Immunization**, under the category *Reporting, Annual*. This will take you to the **School Listing Screen**

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My Systems

Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once you are "Authorized" to access a system, simply click on the system description to use it.

Categories - Click to Expand/Collapse Tree	Authorization
Reporting	
Annual	
Student Health Data - Dental	Authorized
Student Health Data - Immunization	Authorized
Student Health Data - Physical Fitness	Authorized
Student Health Data - Vision	Authorized

Legend: ⓘ : System Description - Detailed    📅 : Due Dates    👤 : Profile

[Want to Signup for Other Systems?](#)

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- Note: If you do not see the Student Health Data–Immunization option, contact the ISBE Helpdesk at 217-558-3600.**



# Level of Access

- **District Document Author** group and **District Administrator** group users

Facility Name (click on name for data entry)	Status	Grade Served	School Enrollment	Update By	Update On
<a href="#">Whoville Elementary School</a>	No activity				
<a href="#">Whoville Junior High School</a>	No activity				
<a href="#">Whoville High School</a>	No activity				

- **School Document Author** group and **School Administrator** group users

Facility Name (click on name for data entry)	Status	Grade Served	School Enrollment	Update By	Update On
<a href="#">Whoville Elem School</a>	No activity		0		



# Data Entry Screen 1

- If you do not have student Immunization data to submit, select the bottom option.
  - “We have no student data to report.”

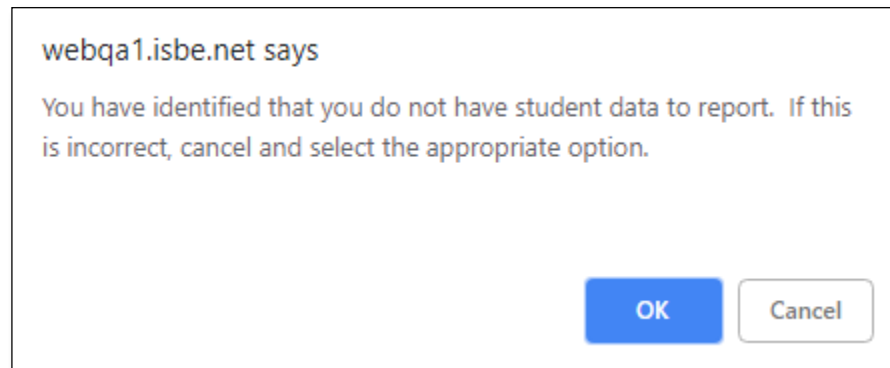
Based on the clarifications above, select one of the following options:

We have student data to report.

We have no student data to report.

# Data Entry Screen 1- Completion

- If you selected the bottom choice on **Data Entry Screen 1** and clicked “Approve Selection,” the following pop-up will appear.
- Click “OK” to confirm you do not have student health data report. Click “Cancel” if you do have student data to enter.



# Data Entry Screen 1

- If you have student Immunization data to submit, select the top option. Clicking on “Next” will take you to Data Entry Screen 2.

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Student Health Data  
Immunization

RCDT: [dropdown] County: [dropdown] Name: [dropdown] School: [dropdown] Authority: [dropdown]

County: [dropdown] School: [dropdown] Elem School

School Summary | District Summary | User Documentation

Please read carefully before making a selection.

**A. Health Examination Requirements**  
All children must receive health examinations before

- entering Illinois schools for the first time,
- entering kindergarten or grade 1,
- entering grade 6, and
- entering grade 9.

**B. Immunization Requirements**

- All children in PreK-grade 12 must provide proof of immunization against polio, measles, mumps, rubella, and Varicella/Chickenpox.
- All children in PreK and grades 6-12 must provide proof of immunization against hepatitis B.
- All children in PreK must provide proof of immunization against Hib.
- All children in grades PreK-12 must provide proof of immunization against DTP/DTaP/Td.
- All children in grades 6-12 must provide proof of immunization against Tdap.
- All children in PreK must provide proof of immunization against Pneumococcal.
- All children in grade 6, grade 7, grade 8, grade 9, grade 10 and grade 12 must provide proof of immunization against Meningococcal.

You are required to report data for all students (as described in A and B) for whom your school is their home school, regardless of whether they are being educated at your school or another school. If you are a nonpublic school (not a special education private facility) and serve a student on a part-time basis, you must collect and report immunization data for that student. For more information on "Who is responsible for providing immunization data?", please refer to the link "User Documentation" (located in the yellow row on the top right).

You should not report data for students who have been placed at your school to receive educational services (i.e., your school is not their home school and they would not ordinarily attend school there).

Based on the clarifications above, select one of the following options:

We have student data to report.

We have no student data to report.  
(This school is not the home school for any student.)

Back Next



# Data Entry Screen 2

- Select **only those grades** that have students who have Immunization data to submit
- If you select or modify “Grades Served,” a “Save” button will appear. Clicking “Save” on this page will save your selected grades and allow you to click the “Next Page” button to continue to Data Entry Screen 3.
- Be sure to enter the Total Student Enrollment for the selected grades in the field at the top.

# Data Entry Screen 2

Illinois State Board of Education

**Student Health Data**  
Immunization

RCDT: [Name] County: [County] Name: [Name] School: [School] Authority: [Authority]

[School Summary](#) | [District Summary](#) | [User Documentation](#)

In the text box on the right, please enter the total school enrollment. (Total school enrollment is the total number of students for whom your school is their home school.)

Total School Enrollment:

Select from the list on the right **all grades** served by this school.

More than one grade?

**PC Users:**  
Press and hold the **Ctrl** key on your keyboard and use your mouse to click on each applicable grade from the list.

**Mac users:**  
Press and hold the **Command** key on your keyboard and use your mouse to click on each applicable grade from the list.

Grade(s) Served: 

- PreK
- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

Illinois State Board of Education

**Student Health Data**  
Immunization

RCDT: [Name] County: [County] Name: [Name] School: [School] Authority: [Authority]

[School Summary](#) | [District Summary](#) | [User Documentation](#)

In the text box on the right, please enter the total school enrollment. (Total school enrollment is the total number of students for whom your school is their home school.)

Total School Enrollment:

Select from the list on the right **all grades** served by this school.

More than one grade?

**PC Users:**  
Press and hold the **Ctrl** key on your keyboard and use your mouse to click on each applicable grade from the list.


**Mac users:**  
Press and hold the **Command** key on your keyboard and use your mouse to click on each applicable grade from the list.

Grade(s) Served: 

- PreK
- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8



# Data Entry Screen 3



Illinois State Board of Education

**Student Health Data**  
Immunization

Data Analysis | ISBE HOME | HELP | LOGOUT

SESSION TIMEOUT 19:37

Authority: [Name] [Address]

RCDS: [Code]

County: [Name]

Name: [Name]

School: [Name] Elem School

Select Grade Level -- Select --

Total Number of Students in the Selected Grade

Please enter the number of students for each disease category in each status for the selected grade.  
(The total number in each Disease Category must equal the "Total Student Count in the Selected Grade".)

**Polio**

- Protected and in Compliance with Immunization requirements   
(DO NOT include students in this count who are categorized as unprotected but compliant - see options 3-6 below.)
- Unprotected and not in compliance with Immunization requirements   
(DO NOT include students in this count who are categorized as unprotected but compliant - see options 3-6 below.)
- Medical Reason or Objection - unprotected but compliant
- Religious Objection - unprotected but compliant
- Approved/scheduled medical appointment - unprotected but compliant
- Homeless Education Assistance/McKinney Vento Act - unprotected but compliant

**DTP/DTap/Td**

- Protected and in Compliance with Immunization requirements   
(DO NOT include students in this count who are categorized as unprotected but compliant - see options 3-6 below.)
- Unprotected and not in compliance with Immunization requirements   
(DO NOT include students in this count who are categorized as unprotected but compliant - see options 3-6 below.)
- Medical Reason or Objection - unprotected but compliant
- Religious Objection - unprotected but compliant
- Approved/scheduled medical appointment - unprotected but compliant
- Homeless Education Assistance/McKinney Vento Act - unprotected but compliant



# Data Entry Screen 3

## Meningococcal

1. Protected and in Compliance with Immunization requirements   
(DO NOT include students in this count who are categorized as unprotected but compliant - see options 3-6 below.)
2. Unprotected and not in compliance with Immunization requirements   
(DO NOT include students in this count who are categorized as unprotected but compliant - see options 3-6 below.)
3. Medical Reason or Objection - unprotected but compliant
4. Religious Objection - unprotected but compliant
5. Approved/scheduled medical appointment - unprotected but compliant
6. Homeless Education Assistance/McKinney Vento Act - unprotected but compliant

**For reporting students regarding immunizations and physical examinations, please enter the following:**

- A. Actual unduplicated count of students unprotected and not in compliance with immunization requirements. Count students only once even if they are noncompliant in more than one disease category. They may also need a physical examination. If you need assistance on calculating Actual Unduplicated Count of students, please click [here](#).
- B. Number of students not in compliance with the physical examination requirement **ONLY**. Do not include any student counted in item 'A' above.
- C. Number of students excluded from school on October 15, or an earlier established exclusion date, for not being in compliance. Report students excluded for one or more days.
- D. Total Number of students who are without physical examination requirement **ONLY** but compliant due to religious objection or Homeless Education Assistance/McKinney-Vento Act.

<- Back

Save

Return to School Listing



# Data Entry Screen 3

- Select a grade from the dropdown at the top and then enter the values as appropriate.
- Click on “Save” at the bottom of the screen to save the data for the selected grade.
- A row that corresponds to the grade will appear under the “Grades Entered” grid at the top of the page.
- Repeat these steps for each of the grades with students who have Immunization data to submit.



# Data Screen 3 Continued..

- To edit information for a saved grade, click on the “View Grade” link that corresponds to the grade appearing under the “Grades Entered” grid.
- You may modify data and then save again. You may also delete data for a grade by clicking on the “Delete Grade” link.

Illinois State Board of Education

Student Health Data  
Immunization

RCDS: [Field] | Name: [Field] | County: [Field] | School: [Field] | Authority: [Field]

Grades Entered	
1	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
6	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
K	<a href="#">View Grade</a> <a href="#">Delete Grade</a>

Select Grade Level: -- Select --

Total Number of Students in the Selected Grade: [Field]

# Error Messages

- If an error occurs during data entry, an error message will appear in red at the top of the page, specifying the type of error and the associated field(s).
- By following the directions in the error message you should be able to resolve the error.
- If you are unable to resolve the error and need assistance you can report errors by taking a screen shot and emailing it to [datahelp@isbe.net](mailto:datahelp@isbe.net)



# Data Screen 3 Continued..

- When you have completed entering data for ALL of the grades appearing in the “Select a Grade” drop-down list, the “Approve Data” button will appear at the bottom of the screen.
  - The Approve Data button will only be available once data has been entered for all Selected Grades



# Data Screen 3 Continued..

- If you are confident that you have correctly entered all required information and are ready to submit the data for approval to the **School/District Administrator** (as appropriate), click on “Approve Data.”

<- Back   Save   Return to School Listing

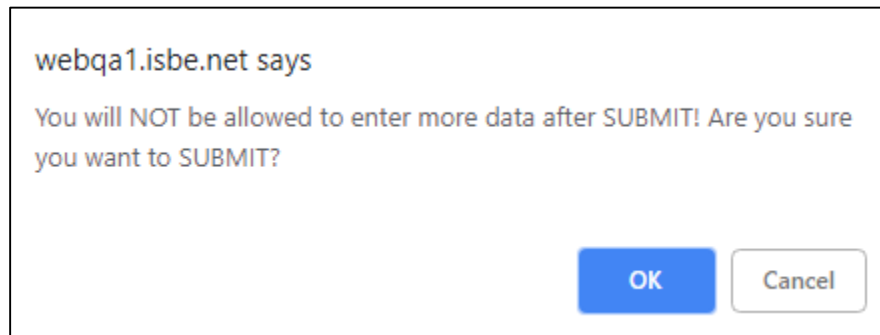
Data has been entered and saved for all the selected grades. Click on 'View Summary' button below to view a summary of the data. Otherwise, click on the 'Approve Data' button to submit.

View Summary   **Approve Data**

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us  
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# Data Screen 3 Completion

- A warning pop-up will appear
- If you are ready to submit the data, click on “OK” to submit the data to the **School/District Administrator** (as appropriate) for approval.



# Data Screen 3 Completion

- The resulting page (in this example, a submission to the **District (RCDT) Administrator**) is shown

The screenshot shows the 'Student Health Data' interface for 'Immunization'. The header includes the Illinois State Board of Education logo and navigation links for 'Data Analysis', 'ISBE HOME', 'HELP', and 'LOGOUT'. The page title is 'Student Health Data Immunization'. Below the header, there are fields for 'Name', 'County', and 'School'. The 'School' field is populated with 'Elem School'. A 'SESSION TIMEOUT' indicator shows '19:57'. The main content area features a table titled 'Grades Entered' with columns for grade level and actions. The table lists grades 1, 6, and K, each with 'View Grade' and 'Delete Grade' links. Below the table is a 'Select Grade Level' dropdown menu set to '-- Select --'. A 'Total Number of Students in the Selected Grade' field is present. A red-bordered box at the bottom contains a message: 'Data has been submitted to :RCDT Administrator' and 'Now would be a good time for you to alert your administrator to review and submit the report to Illinois State Board of Education(ISBE)'.

Grades Entered	
1	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
6	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
K	<a href="#">View Grade</a> <a href="#">Delete Grade</a>

Select Grade Level: -- Select --

Total Number of Students in the Selected Grade:

**Data has been submitted to :RCDT Administrator**  
Now would be a good time for you to alert your administrator to review and submit the report to Illinois State Board of Education(ISBE).

# How to Approve or Return Data for Correction- School Administrator

- After the **School Document Author** has submitted data for **School Administrator** approval, the **School Administrator** must access **Data Entry Screen 1**, as shown below. (as appropriate)

Based on the clarifications above, select one of the following options:

We have student data to report.

We have no student data to report.

Back

Approve Selection

Disapprove Selection

# How to Approve or Return Data for Correction- School Administrator

- If no student Immunization data is reported, the **School Administrator** may choose one of the following options if not data was entered:
  1. Click on “Approve Selection” to approve and submit the data to the **District Administrator**.
  2. Click on “Disapprove Selection” to return the data for corrections.
  3. Click on “Back” to change the selection of options.

# How to Approve or Return Data for Correction- School Administrator

- After the **School Document Author** has submitted the entered data for **School Administrator** approval, the **School Administrator** must access **Data Entry Screen 3**.

Illinois State Board of Education

Student Health Data  
Immunization

RCDTS: [ ] County: [ ] Name: [ ] School: [ ] Elem School Authority: [ ]

Grades Entered	
1	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
6	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
K	<a href="#">View Grade</a> <a href="#">Delete Grade</a>

Select Grade Level: -- Select --

Total Number of Students in the Selected Grade: [ ]

<- Back Save Return to District Summary

Please view ALL grades before approving and/or submitting report.

Approve Data Disapprove Data

# How to Approve or Return Data for Correction- School Administrator

- From this screen, the **School Administrator** may choose one of the following options:
  1. Click on the “**View Grade**” link that corresponds to the appropriate grade under the “Grades Entered” grid to edit existing records.
  2. Click on “**Approve Data**” to approve and submit the data to the **District Administrator**.
  3. Click on “**Disapprove Data**” to return the data for corrections.
  4. Click on “**Return to District Summary**” to return to the school summary screen.



# How to Approve or Return Data for Correction- District Administrator

- After the **Document Author** or **School Administrator** has submitted data for approval, the **District Administrator** must access the school data awaiting approval from the list of school submissions. The district submission status screen, with submission statuses for different schools, is accessible only by the **District Administrator** and the **District Document Author**.



# How to Approve or Return Data for Correction- District Administrator

- The **District Administrator** may select a school with the status of “Waiting RCDT Approval” by clicking on the school name link.

Facility Name (click on name for data entry)	Status	Grade Served
<a href="#">Elem School</a>	Waiting RCDT Admin Approval	K,2,4

# How to Approve or Return Data for Correction- District Administrator

- When there is no student Immunization data to submit:

Based on the clarifications above, select one of the following options:

We have student data to report.

We have no student data to report.

Back

Approve Selection

Disapprove Selection



# How to Approve or Return Data for Correction- District Administrator

- From this screen, the **District Administrator** may choose one of the following options:
  1. Click on “Approve Selection” to approve and submit the data to the **District Administrator**.
  2. Click on “Disapprove Selection” to return the data to for corrections.
  3. Click on “Back” to change the selection of options.

# How to Approve or Return Data for Correction- District Administrator

- When there is student Immunization data available to submit:

Illinois State Board of Education

Student Health Data  
Immunization

RCOTS: [links] Name: [text] Authority: [text]  
County: [text] School: [text] Elem School

Grades Entered	
1	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
6	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
K	<a href="#">View Grade</a> <a href="#">Delete Grade</a>

Select Grade Level: -- Select --

Total Number of Students in the Selected Grade: [input]

<- Back Save Return to School Listing

Data has been entered and saved for all the selected grades. Click on 'View Summary' button below to view a summary of the data. Otherwise, click on the 'Approve Data' button to submit.

[View Summary](#) [Approve Data](#) [Disapprove Data](#)

# How to Approve or Return Data for Correction- District Administrator

- From this screen, the **District Administrator** may choose one of the following options:
  1. Click on the “**View Grade**” link that corresponds to the appropriate grade under the “Grades Entered” grid to edit existing records.
  2. Click on “**Approve Data**” to approve and submit the data to **ISBE**.
  3. Click on “**Disapprove Data**” to return the data for corrections.
  4. Click on “**Return to District Summary**” to return to the district summary screen.



# Final Status

- Once the **District Administrator** has reviewed and approved the data in the system, the school will have a final status of “Submitted to ISBE”.

Facility Name (click on name for data entry)	Status	Grade Served
<a href="#">Elem School</a>	Submitted to ISBE	K-2,4

# How to Print Summary Reports

- To print a **school** Immunization data summary, click on “School Summary” on the top menu bar.
  - Printing a school summary is possible only when the school Immunization data has been submitted to ISBE.

RCDT: <a href="#">RCDT</a>	Name: <a href="#">Name</a>	Authority: <a href="#">Authority</a>
County: <a href="#">County</a>		
<a href="#">School Summary</a>	<a href="#">District Summary</a>	<a href="#">User Documentation</a>

# How to Print Summary Reports

- School Summary Report Sample***

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Illinois State Board of Education  
Data Analysis and Progress Reporting  
100 North First Street  
Springfield, IL 62777

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**Student Health Data - Immunization**

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School Immunization Summary for ██████ Elem School  
2019 - 2020

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All Students by Disease	POLIO	DTP/DTap/Td	Tdap	MEASLES	RUBELLA	MUMPS	Hepatitis-B	Hib	Varicella/Chickenpox	Pneumococcal	Meningococcal
Number of students protected and in compliance:	12	12	4	12	12	12	4	0	12	0	4
Number of students unprotected but in compliance due to:											
Religious objection:	0	0	0	0	0	0	0	0	0	0	0
Medical reason or objection:	0	0	0	0	0	0	0	0	0	0	0
Approved schedule:	0	0	0	0	0	0	0	0	0	0	0
Homeless Education Assistance/McKinney Vento Act:	0	0	0	0	0	0	0	0	0	0	0
Number of students unprotected and in noncompliance:	0	0	0	0	0	0	0	0	0	0	0
<b>Student Enrollment and Compliance</b>											
Total student enrollment :			12								
Actual unduplicated count of students unprotected and in noncompliance:			0								
Number of students in noncompliance with the physical examination requirement only:			0								
Total number of students in noncompliance:			0								
Number of students excluded due to noncompliance:			0								
Number of students who are without physical examination only but compliant due to religious objection or Homeless Education Assistance/McKinnet Vento Act only:			0								
% compliance:			100.0								



# How to Print Summary Reports

- To print a **school district** Immunization data summary, click on “District Summary” on the top menu bar
  - Printing a school district summary is possible only when the Immunization data for all of the eligible schools in the district have been submitted to ISBE.

RCDT: [REDACTED]	Name: [REDACTED]	Authority: [REDACTED]
County: [REDACTED]		
<a href="#">School Summary</a>	<a href="#">District Summary</a>	<a href="#">User Documentation</a>

# How to Print Summary Reports

- School District Summary Report Sample***

Illinois State Board of Education  
Data Analysis and Progress Reporting  
100 North First Street  
Springfield, IL 62777

**Student Health Data - Immunization**

---

District Immunization Summary for ██████████  
2019 - 2020

All Students by Disease	POLIO	DTP/DTap/Td	Tdap	MEASLES	RUBELLA	MUMPS	Hepatitis-B	Hib	Chickenpox	Pneumococcal	Meningococcal
Number of students protected and in compliance:	12	12	4	12	12	12	4	0	12	0	4
Number of students unprotected but in compliance due to:											
Religious objection:	0	0	0	0	0	0	0	0	0	0	0
Medical reason or objection:	0	0	0	0	0	0	0	0	0	0	0
Approved schedule:	0	0	0	0	0	0	0	0	0	0	0
Homeless Education Assistance/McKinney veno Act:	0	0	0	0	0	0	0	0	0	0	0
Number of students unprotected and in noncompliance:	0	0	0	0	0	0	0	0	0	0	0
<b>Student Enrollment and Compliance</b>											
Total student enrollment :			12								
Actual unduplicated count of students unprotected and in noncompliance:			0								
Number of students in noncompliance with the physical examination requirement only:			0								
Total number of students in noncompliance:			0								
Number of students excluded due to			0								
Number of students who are without physical examination only but compliant due to religious objection or Homeless Education			0								
% compliance:			100.0								

# Vision Health Data

SY 2020

- Vision Health Data
  - System Walkthrough



# Vision Business Rules

44

## Collection

## Business Rules

### Eye Exam/Vision

- All Illinois children entering kindergarten and any children entering any grade level above kindergarten for the first time in an Illinois school



# Getting Started- Vision

- Access the IWAS Login webpage
- Login to IWAS with your Login Name and Password

**Illinois State Board of Education**  
Darren Reisberg, *Chairman*    Dr. Carmen I. Ayala, *State Superintendent of Education*

*IWASTRAIN IWASTRAIN IWASTRAIN IWASTRAIN IWASTRAIN IWASTRAIN IWASTRAIN*

**ISBE Home**  
**Home**  
**Sign Up Now**  
**Get Password**  
**Contact Us**  
**Help**  
[IWAS User Guide](#)  
[IWAS Training Video](#)

**Already have an account? Login Here :**

**Login Name**   
**Password**

Remember Login Name

**LOG IN**

**Forgot Your Password?**  
If you have forgotten your login name or password, click on the link below.  
[Find Login/Password](#)

**New Partner - Sign up Now**

Some ISBE web-based systems require electronic signatures. You can create your own login id and password by clicking on the following link. After you establish your logon, you will then have the ability to request authorization to use ISBE's systems.

[Sign Up Now](#)

**Need Help?**  
If you need help with logging in, the sign up procedure or your password, please click on the link below.  
[Help](#)

This web site has been optimized for Internet Explorer 6.0 or above / Firefox 2.0 or above. You can download the latest version of these browsers by clicking on the following icons.

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# Getting Started- Vision

- Click on System Listing on the left menu



The screenshot shows the Illinois State Board of Education website dashboard. At the top, there is a blue header with the Illinois State Board of Education logo on the left and the text "Illinois State Board of Education" in the center. Below the header, there are two names: "Darren Reisberg, Chairman" and "Dr. Carmen I. Ayala, State Superintendent of Education". A decorative banner with the text "I W A S T R A I N" is visible. Below the banner, there is a login field and a "Messages" section. The "Messages" section shows "1 unread Inbox message(s)" and "0 unread Archived message(s)". There is also a "Require Action" section with "0 Sign-ups pending your approval" and "0 Documents pending your approval". On the right side, there is a message: "We have your email address listed as: [redacted]. If this is NOT correct, [click here](#) to update." On the left side, there is a vertical menu with the following items: "Home", "System Listing" (highlighted with a red box), "Pending Documents", and "Change Password".



# Getting Started- Vision

- On the *My Systems Page*, click on **Student Health Data–Vision**, under the category *Reporting, Annual*. This will take you to the **School Listing Screen**

The screenshot shows the 'My Systems' page with a left-hand navigation menu and a main content area. The navigation menu includes links for Home, System Listing, Pending Documents, Change Password, Messages - Inbox, Messages - Archived, Contact Us, Help, Log Out, and IWAS Training Video. The main content area displays a table of systems with columns for Categories, Authorization, and a description. The 'Reporting' and 'Annual' categories are highlighted in red. The 'Student Health Data - Vision' system is also highlighted in red. A legend at the bottom explains the icons used in the table.

Categories - Click to Expand/Collapse Tree	Authorization
Reporting	
Annual	
Student Health Data - Dental	Authorized
Student Health Data - Immunization	Authorized
Student Health Data - Physical Fitness	Authorized
Student Health Data - Vision	Authorized

Legend: ⓘ : System Description - Detailed | 📅 : Due Dates | 👤 : Profile

[Want to Signup for Other Systems?](#)

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- Note:** If you do not see the *Student Health Data–Vision option*, contact the *ISBE Helpdesk at 217-558-3600*.

# Level of Access

- **District Document Author** group and **District Administrator** group users

Facility Name (click on name for data entry)	Status	Grade Served	School Enrollment	Update By	Update On
<a href="#">Whoville Elementary School</a>	No activity				
<a href="#">Whoville Junior High School</a>	No activity				
<a href="#">Whoville High School</a>	No activity				

- **School Document Author** group and **School Administrator** group users

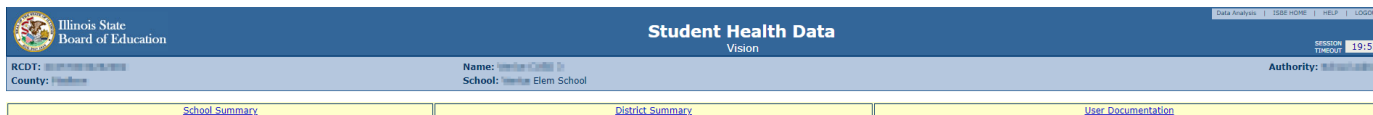
Facility Name (click on name for data entry)	Status	Grade Served	School Enrollment	Update By	Update On
<a href="#">Whoville Elem School</a>	No activity		0		





# Data Entry Screen 1

- If you do not have student Vision data to submit, select the bottom option.
  - “We have no student data to report.”



Illinois State Board of Education

Student Health Data  
Vision

RCDT: [Field] County: [Field] Name: [Field] School: [Field] Authority: [Field]

SCHOOL SUMMARY | DISTRICT SUMMARY | USER DOCUMENTATION

Please read carefully before making a selection.

#### A. Eye Examination Requirements

- All children entering kindergarten are required to have an eye examination.
- Children entering grades 1-12 in an Illinois school **for the first time** are required to have an eye examination.

You are **required to report data** for all students (as described above) for whom your school is their home school, regardless of whether they are being educated at your school or another school. If you are a nonpublic school (not a special education private facility) and serve a student on a part-time basis, you must collect and report immunization data for that student. For more information on “who is responsible for providing immunization data”, please refer to the Iwas User guide found in the link “User Documentation” (located in the yellow row on the top right).

You **should not report data** for students who have been placed at your school to receive educational services (i.e., your school is not their home school and they would not ordinarily attend school there).

Based on the clarifications above, select one of the following options:

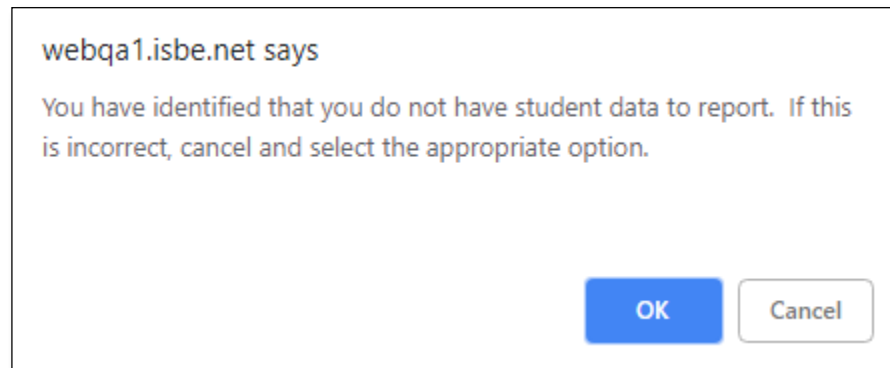
- We have student data to report.
- We have no student data to report.

Back Approve Selection



# Data Entry Screen 1- Completion

- If you selected the bottom choice on **Data Entry Screen 1** and clicked “Approve Selection,” the following pop-up will appear.
- Click “OK” to confirm you do not have student health data report. Click “Cancel” if you do have student data to enter.



# Data Entry Screen 1

- If you have student Vision data to submit, select the top option. Clicking “Next” will take you to Data Entry Screen 2.

Illinois State Board of Education

Student Health Data  
Vision

RCDT: [redacted]  
County: [redacted]

Name: [redacted]  
School: [redacted] Elem School

Authority: [redacted]

SESSION TIMEOUT: 19:58

[School Summary](#) | [District Summary](#) | [User Documentation](#)

Please read carefully before making a selection.

**A. Eye Examination Requirements**

- All children entering kindergarten are required to have an eye examination.
- Children entering grades 1-12 in an Illinois school **for the first time** are required to have an eye examination.

You are required to report data for all students (as described above) for whom your school is their home school, regardless of whether they are being educated at your school or another school. If you are a nonpublic school (not a special education private facility) and serve a student on a part-time basis, you must collect and report immunization data for that student. For more information on "Who is responsible for providing immunization data?", please refer to the IWAS User guide found in the link 'User Documentation' (located in the yellow row on the top right).

You should not report data for students who have been placed at your school to receive educational services (i.e., your school is not their home school and they would not ordinarily attend school there).

Based on the clarifications above, select one of the following options:

We have student data to report.

We have no student data to report.

[Back](#) [Next](#)

# Data Entry Screen 2

- Select **only those grades** that have students who are required to have an eye examination.
- If you select or modify “Grades Served,” a “Save” button will appear. Clicking “Save” on this page will save your selected grades and allow you to click the “Next Page” button to continue to Data Entry Screen 3.

# Data Entry Screen 2

Illinois State Board of Education **Student Health Data** Vision  
Data Analysis | ISBE HOME | HELP | LOGOUT  
SESSION TIMEOUT 18:00

RCDT: [REDACTED] Name: [REDACTED]  
County: [REDACTED] School: [REDACTED] Elem School Authority: [REDACTED]

[School Summary](#) [District Summary](#) [User Documentation](#)

Select from the list on the right **only those grades** that have students who need an eye examination(i.e. Students in K or in grades 1-12 and first time in an IL school).

More than one grade?

**PC Users:**  
Press and hold the **Ctrl** key on your keyboard and use your mouse to click on each applicable grade from the list.

**Mac users:**  
Press and hold the **Command** key on your keyboard and use your mouse to click on each applicable grade from the list.

Grade(s) Served:

- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

Illinois State Board of Education **Student Health Data** Vision  
Data Analysis | ISBE HOME | HELP | LOGOUT  
SESSION TIMEOUT 19:45

RCDT: [REDACTED] Name: [REDACTED]  
County: [REDACTED] School: [REDACTED] Elem School Authority: [REDACTED]

[School Summary](#) [District Summary](#) [User Documentation](#)

Select from the list on the right **only those grades** that have students who need an eye examination(i.e. Students in K or in grades 1-12 and first time in an IL school).

More than one grade?

**PC Users:**  
Press and hold the **Ctrl** key on your keyboard and use your mouse to click on each applicable grade from the list.

**Mac users:**  
Press and hold the **Command** key on your keyboard and use your mouse to click on each applicable grade from the list.

Grade(s) Served:

- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8



# Data Entry Screen 3

RCDTS:   
County:

Name:   
School:  Elem School

Authority:

### Attention!

Please read carefully before entering and saving data.

1. For Kindergarten, the 'Total Student Count in Selected Grade' must equal the 'Number of Students in the Selected Grade Who Require an Eye Examination'.
2. For grades other than Kindergarten, the 'Total Student Count in Selected Grade' typically will not equal the 'Number of Students in the Selected Grade Who Require an Eye Examination' because, for these other grades, an eye examination is required only for students who have never attended an Illinois school. For example, you have 25 students in grade 5. Of these 25, four students came from out-of-state and one student was home schooled before entering grade 5 at your school; none of these five previously attended an Illinois school. In this case, you should enter "25" in the 'Total Student Count in Selected Grade' field and "5" in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.
3. The sum of numbers in fields 'a' through 'g' (i.e., a + b + c + d + e + f + g) must equal the number entered in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.

Select Grade Level

Total Student Count in Selected Grade

Number of Students in the Selected Grade who require an Eye Examination

Please enter the number of students for each category for the selected grade

- a. In Compliance with complete eye examination
- b. Waiver - The child is enrolled in medical assistance/ALL KIDS, but the family is unable to find a medical doctor who performs eye examinations or an optometrist in the community who is able to examine the child and accepts medical assistance/ALL KIDS.
- c. Waiver - The child does not have any type of medical or vision/eye care coverage, the child does not qualify for medical assistance/ALL KIDS, there are no low-cost vision/eye clinics in our community that will see the child, and the family has exhausted all other means and do not have sufficient income to provide the child with an eye examination.
- d. Waiver - Due to other undue burden or a lack of access to an optometrist or to a physician who provides eye examinations (must be explicitly stated on the form).
- e. Approved appointment scheduled for an eye examination - unprotected but compliant
- f. Religious objection - unprotected but compliant
- g. Not in compliance(no Eye examination-no waiver-no religious objection-no scheduled appointment)

# Data Entry Screen 3

- Select a grade from the dropdown at the top and then enter the values as appropriate.
- Click on “Save” at the bottom of the screen to save the data for the selected grade.
- A row that corresponds to the grade will appear under the “Grades Entered” grid at the top of the page.
- Repeat these steps for each of the grades with students who need an eye examination.



# Data Screen 3

- To edit information for a saved grade, click on the “View Grade” link that corresponds to the grade appearing under the “Grades Entered” grid.
- You may modify data and then save again. You may also delete data for a grade by clicking on the “Delete Grade” link.

Grades Entered	
2	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
4	<a href="#">View Grade</a> <a href="#">Delete Grade</a>
K	<a href="#">View Grade</a> <a href="#">Delete Grade</a>

**Attention!**

Please read carefully before entering and saving data.

1. For Kindergarten, the 'Total Student Count in Selected Grade' must equal the 'Number of Students in the Selected Grade Who Require an Eye Examination'.
2. For grades other than Kindergarten, the 'Total Student Count in Selected Grade' typically will not equal the 'Number of Students in the Selected Grade Who Require an Eye Examination' because, for these other grades, an eye examination is required only for students who have never attended an Illinois school. For example, you have 25 students in grade 5. Of these 25, four students came from out-of-state and one student was home schooled before entering grade 5 at your school; none of these five previously attended an Illinois school. In this case, you should enter "25" in the 'Total Student Count in Selected Grade' field and "5" in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.
3. The sum of numbers in fields 'a' through 'g' (i.e., a + b + c + d + e + f + g) must equal the number entered in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.





# Error Message

- If an error occurs during data entry, an error message will appear in red at the top of the page, specifying the type of error and the associated field(s).

Select Grade Level

Total Student Count in Selected Grade

Number of Students in the Selected Grade who require an Eye Examination

Please enter the number of students for each category for the selected grade

Please correct the following error(s) and click on 'Save'

- Total students required to take an eye examination does not equal to the sum of students in compliance, non-compliance, waiver and religious objection.

- If you are unable to resolve the error and need assistance you can report errors by taking a screen shot and emailing it to [datahelp@isbe.net](mailto:datahelp@isbe.net)



# Data Entry Screen 3

- When you have finished entering data for ALL of the grades appearing in the “Select a Grade” drop-down list, the “Approve Data” button will appear at the bottom of the screen, as shown below.
  - The Approve Data button will only be available once data has been entered for all Selected Grades
- If you are confident that you have correctly entered all required information and are ready to submit the data for approval to the **School/District Administrator** (as appropriate), click on “Approve Data.”

# Data Entry Screen 3

**Attention!**

Please read carefully before entering and saving data.

1. For Kindergarten, the 'Total Student Count in Selected Grade' must equal the 'Number of Students in the Selected Grade Who Require an Eye Examination'.
2. For grades other than Kindergarten, the 'Total Student Count in Selected Grade' typically will not equal the 'Number of Students in the Selected Grade Who Require an Eye Examination' because, for these other grades, an eye examination is required only for students who have never attended an Illinois school. For example, you have 25 students in grade 5. Of these 25, four students came from out-of-state and one student was home schooled before entering grade 5 at your school; none of these five previously attended an Illinois school. In this case, you should enter "25" in the 'Total Student Count in Selected Grade' field and "5" in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.
3. The sum of numbers in fields 'a' through 'g' (i.e., a + b + c + d + e + f + g) must equal the number entered in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.

Select Grade Level

Total Student Count in Selected Grade

Number of Students in the Selected Grade who require an Eye Examination

Please enter the number of students for each category for the selected grade

- a. In Compliance with complete eye examination
- b. Waiver - The child is enrolled in medical assistance/ALL KIDS, but the family is unable to find a medical doctor who performs eye examinations or an optometrist in the community who is able to examine the child and accepts medical assistance/ALL KIDS.
- c. Waiver - The child does not have any type of medical or vision/eye care coverage, the child does not qualify for medical assistance/ALL KIDS, there are no low-cost vision/eye clinics in our community that will see the child, and the family has exhausted all other means and do not have sufficient income to provide the child with an eye examination.
- d. Waiver - Due to other undue burden or a lack of access to an optometrist or to a physician who provides eye examinations (must be explicitly stated on the form).
- e. Approved appointment scheduled for an eye examination - unprotected but compliant
- f. Religious objection - unprotected but compliant
- g. Not in compliance(no Eye examination-no waiver-no religious objection-no scheduled appointment)

Please view ALL grades before approving and/or submitting report.



# Data Entry Screen 3

- A warning pop-up will appear on **Data Entry Screen 3**
- If you are ready to submit the data, click on “OK” to submit the data to the **School/District Administrator** (as appropriate) for approval.

webqa1.isbe.net says

You will NOT be allowed to enter more data after SUBMIT! Are you sure you want to SUBMIT?

OK

Cancel



# Data Entry Screen 3

- The resulting page (in this example, a submission to the **School Administrator**) is shown

Grades Entered		
2	<a href="#">View Grade</a>	<a href="#">Delete Grade</a>
4	<a href="#">View Grade</a>	<a href="#">Delete Grade</a>
K	<a href="#">View Grade</a>	<a href="#">Delete Grade</a>

Students in the Selected Grade Who Require an Eye Examination'

will not equal the 'Number of Students in the Selected Grade Who Require an Eye Examination' because, for these of  
a from out-of-state and one student was home schooled before entering grade 5 at your school; none of these five  
Require an Eye Examination' field.

a number entered in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.

Select Grade Level

Total Student Count in Selected Grade

Number of Students in the Selected Grade who require an Eye Examination

**Data has been submitted to :School Administrator**

Please enter the number of students for each category for the selected grade



# How to Approve or Return Data for Correction- School Administrator

- After the **School Document Author** has submitted data for **School Administrator** approval, the **School Administrator** must access **Data Entry Screen 1**, as shown below. (as appropriate).

Based on the clarifications above, select one of the following options:

- We have student data to report.
- We have no student data to report.

# How to Approve or Return Data for Correction- School Administrator

- If no student Vision data is reported, the **School Administrator** may choose one of the following options:
  1. Click on “Approve Selection” to approve and submit the data to the **District Administrator**.
  2. Click on “Disapprove Selection” to return the data to for corrections.
  3. Click on “Back” to change the selection of options.

# How to Approve or Return Data for Correction- School Administrator

- After the **School Document Author** has submitted the entered data for **School Administrator** approval, the **School Administrator** must access **Data Entry Screen 3**.

**Attention!**

Please read carefully before entering and saving data.

- For Kindergarten, the 'Total Student Count in Selected Grade' must equal the 'Number of Students in the Selected Grade Who Require an Eye Examination'.
- For grades other than Kindergarten, the 'Total Student Count in Selected Grade' typically will not equal the 'Number of Students in the Selected Grade Who Require an Eye Examination' because, for these other grades, an eye examination is required only for students who have never attended an Illinois school. For example, you have 25 students in grade 5. Of these 25, four students came from out-of-state and one student was home schooled before entering grade 5 at your school; none of these five previously attended an Illinois school. In this case, you should enter "25" in the 'Total Student Count in Selected Grade' field and "5" in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.
- The sum of numbers in fields 'a' through 'g' (i.e.,  $a + b + c + d + e + f + g$ ) must equal the number entered in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.

Select Grade Level

Total Student Count in Selected Grade

Number of Students in the Selected Grade who require an Eye Examination

Please enter the number of students for each category for the selected grade.

- a. In Compliance with complete eye examination
- b. Waiver - The child is enrolled in medical assistance/ALL KIDS, but the family is unable to find a medical doctor who performs eye examinations or an optometrist in the community who is able to examine the child and accepts medical assistance/ALL KIDS.
- c. Waiver - The child does not have any type of medical or vision/eye care coverage, the child does not qualify for medical assistance/ALL KIDS, there are no low-cost vision/eye clinics in our community that will see the child, and the family has exhausted all other means and do not have sufficient income to provide the child with an eye examination.
- d. Waiver - Due to other undue burden or a lack of access to an optometrist or to a physician who provides eye examinations (must be explicitly stated on the form).
- e. Approved appointment scheduled for an eye examination - unprotected but compliant
- f. Religious objection - unprotected but compliant
- g. Not in compliance(no Eye examination-no waiver-no religious objection-no scheduled appointment)

Please view ALL grades before approving and/or submitting report.





# How to Approve or Return Data for Correction- School Administrator

- From this screen, the **School Administrator** may choose one of the following options:
  1. Click on the “**View Grade**” link that corresponds to the appropriate grade under the “Grades Entered” grid to edit existing records.
  2. Click on “**Approve Data**” to approve and submit the data to the **District Administrator**.
  3. Click on “**Disapprove Data**” to return the data for corrections.
  4. Click on “**Return to District Summary**” to return to the school summary screen.



# How to Approve or Return Data for Correction- District Administrator

- After the **Document Author** or **School Administrator** has submitted data for approval, the **District Administrator** must access the school data awaiting approval from the list of school submissions. The district submission status screen, with submission statuses for different schools, is accessible only by the **District Administrator** and the **District Document Author**.

# How to Approve or Return Data for Correction- District Administrator

- The **District Administrator** may select a school with the status of “Waiting RCDT Approval” by clicking on the school name link.

Facility Name (click on name for data entry)	Status	Grade Served
<a href="#">Elem School</a>	Waiting RCDT Admin Approval	K,2,4

# How to Approve or Return Data for Correction- District Administrator

- When there is no student Vision data to submit:

Based on the clarifications above, select one of the following options:

We have student data to report.

We have no student data to report.

Back

Approve Selection

Disapprove Selection



# How to Approve or Return Data for Correction- District Administrator

- From this screen, the **District Administrator** may choose one of the following options:
  1. Click on “Approve Selection” to approve and submit the data to the **District Administrator**.
  2. Click on “Disapprove Selection” to return the data for corrections.
  3. Click on “Back” to change the selection of options.

# How to Approve or Return Data for Correction- District Administrator

- When there is student Vision data available to submit:

**Attention**  
Please read carefully before entering and saving data.

1. For Kindergarten, the 'Total Student Count in Selected Grade' must equal the 'Number of Students in the Selected Grade Who Require an Eye Examination'.  
2. For grades other than Kindergarten, the 'Total Student Count in Selected Grade' typically will not equal the 'Number of Students in the Selected Grade Who Require an Eye Examination' because, for these other grades, an eye examination is required only for students who have never attended an Illinois school. For example, you have 25 students in grade 5. Of these 25, four students came from out-of-state and one student was home schooled before entering grade 5 at your school; none of these five previously attended an Illinois school. In this case, you should enter '25' in the 'Total Student Count in Selected Grade' field and '5' in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.  
3. The sum of numbers in fields 'a' through 'g' (i.e., a + b + c + d + e + f + g) must equal the number entered in the 'Number of Students in the Selected Grade Who Require an Eye Examination' field.

Select Grade Level

Total Student Count in Selected Grade

Number of Students in the Selected Grade who require an Eye Examination

Please enter the number of students for each category for the selected grade

a. In Compliance with complete eye examination	<input type="text"/>
b. Waiver - The child is enrolled in medical assistance/ALL KIDS, but the family is unable to find a medical doctor who performs eye examinations or an optometrist in the community who is able to examine the child and accepts medical assistance/ALL KIDS.	<input type="text"/>
c. Waiver - The child does not have any type of medical or vision/eye care coverage, the child does not qualify for medical assistance/ALL KIDS, there are no low-cost vision/eye clinics in our community that will see the child, and the family has exhausted all other means and do not have sufficient income to provide the child with an eye examination.	<input type="text"/>
d. Waiver - Due to other undue burden or a lack of access to an optometrist or to a physician who provides eye examinations (must be explicitly stated on the form).	<input type="text"/>
e. Approved appointment scheduled for an eye examination - unprotected but compliant	<input type="text"/>
f. Religious objection - unprotected but compliant	<input type="text"/>
g. Not in compliance(no Eye examination-no waiver-no religious objection-no scheduled appointment)	<input type="text"/>

Please view ALL grades before approving and/or submitting report.



# How to Approve or Return Data for Correction- District Administrator

- From this screen, the **District Administrator** may choose one of the following options:
  1. Click on the “View Grade” link that corresponds to the appropriate grade under the “Grades Entered” grid to edit existing records.
  2. Click on “Approve Data” to approve and submit the data to **ISBE**.
  3. Click on “Disapprove Data” to return the data for corrections.
  4. Click on “Return to District Summary” to return to the district summary screen.



# Final Status

- Once the **District Administrator** has reviewed and approved the data in the system, the school will have a final status of “Submitted to ISBE”.

Facility Name (click on name for data entry)	Status	Grade Served
<a href="#">Elem School</a>	Submitted to ISBE	K-2,4



# How to Print Summary Reports

- To print a **school** eye examination data summary, click on “School Summary” on the top menu bar.
- Printing a school summary is possible only when the school eye examination data have been submitted to ISBE.

RCDT: ██████████		Name: ██████████		Authority: ██████████	
County: ██████████					
<a href="#">School Summary</a>		<a href="#">District Summary</a>		<a href="#">User Documentation</a>	

# How to Print Summary Reports

- ***School Summary Report Sample***

Illinois State Board of Education  
Data Analysis and Progress Reporting  
100 North First Street  
Springfield, IL 62777

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**Student Health Data - Vision**

School Vision Summary for ██████████ ██████████

2019 - 2020

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In compliance with complete eye examination:	30
Waiver: The child is enrolled in medical assistance/ALL KIDS, but the family is unable to find a medical doctor who performs eye examinations or an Optometrist in the community who is able to examine the child and accepts medical assistance/ALL KIDS:	0
Waiver: The child does not have any type of medical or vision/eye care coverage, the child does not qualify for medical assistance/ALL KIDS, there are no low-cost vision/eye clinics in our community that will see the child, and the family has exhausted all other means and do not have sufficient income to provide the child with an eye examination:	0
Waiver: Due to other undue burden or a lack of access to an Optometrist or to a physician who provides eye examinations(must be explicitly stated on the form):	0
Approved appointment scheduled - compliant:	0
Religious Objection - compliant:	0
Not in compliance (no eye exam - no waiver - no religious obj - no approved appointment):	0
% in compliance:	100
Total enrollment in applicable grades:	30
Total students who require an eye exam:	30



# How to Print Summary Reports

- To print a **school district** eye examination data summary, click on “District Summary” on the top menu bar
- Printing a school district summary is possible only when the eye examination data for all of the eligible schools in the district have been submitted to ISBE.

RCDT: <input type="text"/>	Name: <input type="text"/>	Authority: <input type="text"/>
County: <input type="text"/>		
<a href="#">School Summary</a>	<a href="#">District Summary</a>	<a href="#">User Documentation</a>

# How to Print Summary Reports

- ***School District Summary Report Sample***

Illinois State Board of Education  
Data Analysis and Progress Reporting  
100 North First Street  
Springfield, IL 62777

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**Student Health Data - Vision**

District Vision Summary for ██████████

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2019 - 2020

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In compliance with complete eye examination:	30
Waiver: The child is enrolled in medical assistance/ALL KIDS, but the family is unable to find a medical doctor who performs eye examinations or an Optometrist in the community who is able to examine the child and accepts medical assistance/ALL KIDS:	0
Waiver: The child does not have any type of medical or vision/eye care coverage, the child does not qualify for medical assistance/ALL KIDS, there are no low-cost vision/eye clinics in our community that will see the child, and the family has exhausted all other means and do not have sufficient income to provide the child with an eye examination:	0
Waiver: Due to other undue burden or a lack of access to an Optometrist or to a physician who provides eye examinations(must be explicitly stated on the form):	0
Approved appointment scheduled - compliant:	0
Religious Objection - compliant:	0
Not in compliance (no eye exam - no waiver - no religious obj - no approved appointment):	0
% in compliance:	100
Total enrollment in applicable grades:	30
Total students who require an eye exam:	30



# Common Questions

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- **Q:** After entering my data I do not have a "Approve Data button" to submit for administrator approval?
- **A:** All selected grades must have data entered before the Document Author can approve their data to submit for administrator approval.

In the text box on the right, please enter the total school enrollment. (Total school enrollment is the total number of students for whom your school is their home school.)

Total School Enrollment:

Select from the list on the right **all grades** served by this school.

More than one grade?

**PC Users:**

Press and hold the **Ctrl** key on your keyboard and use your mouse to click on each applicable grade from the list.

**Mac users:**

Press and hold the **Command** key on your keyboard and use your mouse to click on each applicable grade from the list.

Grade(s) Served

PreK	<input type="checkbox"/>
K	<input type="checkbox"/>
1	<input type="checkbox"/>
2	<input type="checkbox"/>
3	<input type="checkbox"/>
4	<input type="checkbox"/>
5	<input type="checkbox"/>
6	<input type="checkbox"/>
7	<input type="checkbox"/>
8	<input type="checkbox"/>

[Next Page](#)

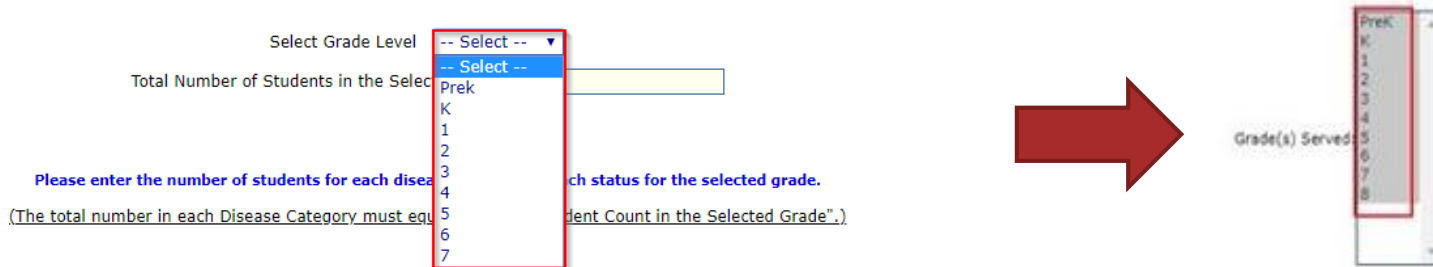
[Return to School Listing](#)



# Common Questions

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- **Q:** When I am entering my data I am missing a grade level in the drop down at the top?
- **A:** If a grade is missing from the Grade Level drop down in Data Entry Screen 3, go back to Screen 2 and highlight all correct grades in Grade(s) Served.



# Common Questions

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- **Q:** In the Grade(s) Served section where we can select the grades, I am not seeing a grade that we serve that I need to enter data?
- **A:** If a grade level is missing from the Grade(s) Served box, you will need to update your Grade(s) Served in the Entity Profile System (EPS) in IWAS.

Select from the list on the right **all grades** served by this school.

More than one grade?

**PC Users:**

Press and hold the **Ctrl** key on your keyboard and use your mouse to click on each applicable grade from the list.

**Mac users:**

Press and hold the **Command** key on your keyboard and use your mouse to click on each applicable grade from the list.

Grade(s) Served



The image shows a screenshot of a web form. On the right side, there is a dropdown menu labeled 'Grade(s) Served'. The dropdown is open, showing a list of grade levels: PreK, K, 1, 2, 3, 4, 5, 6, 7, and 8. A red rectangular box highlights the list of grades. Below the dropdown, there are two buttons: 'Next Page' and 'Return to School Listing'.

[Next Page](#) [Return to School Listing](#)



# Common Questions

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- **Q:** I am an Administrator and I was told I have Student Health data to Approve. How do I get there?
- **A:** Use the “Documents Pending Approval” link on your IWAS Homepage.

Login: [redacted] DISTRICT / RCDT Administrator

Home

Hello [redacted], you last logged in 10/30/2019 2:17:59 PM.

System Listing

Pending Sign Ups

Pending Documents

Change Password

Messages - Inbox

Messages - Archived

Preferences

View Sign Ups

Help

Log Out

Messages :  
3 unread Inbox message(s)  
0 unread Archived message(s)

Require Action :  
0 Sign-ups pending your approval  
2 Documents pending your approval

We have your email address listed as: [redacted]  
If this is NOT correct, [click here](#) to update.

News Items

Presently there are no active News Items

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The following table represents the number of documents pending for approval in each system.

#	System Description	Docs Pending
1	<a href="#">Student Health Data - Immunization</a>	1
2	<a href="#">Student Health Data - Vision</a>	1





# Common Questions- Immunization

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- **Q:** I am getting an error message on all steps 1 & 2.
- **A:** The red indicator under steps 1 & 2 are not errors, they are reminders.
  - Do NOT include students who are categorized as Unprotected but Compliant- see options 3-6 below

## Polio

1. Protected and in Compliance with Immunization requirements	<input type="text" value="21"/>
<small>(DO NOT include students in this count who are categorized as unprotected but compliant - see options 3-6 below.)</small>	
2. Unprotected and not in compliance with Immunization requirements	<input type="text"/>
<small>(DO NOT include students in this count who are categorized as unprotected but compliant - see options 3-6 below.)</small>	
3. Medical Reason or Objection - unprotected but compliant	<input type="text"/>
4. Religious Objection - unprotected but compliant	<input type="text"/>
5. Approved/scheduled medical appointment - unprotected but compliant	<input type="text"/>
6. Homeless Education Assistance/McKinney Vento Act - unprotected but compliant	<input type="text"/>

# Question & Answer

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# Contacts

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- For assistance entering data, please contact the Department of Data Strategies and Analytics at [datahelp@isbe.net](mailto:datahelp@isbe.net) or (312) 814-9192.
- For technical assistance with IWAS, please contact the ISBE Help Desk at (217) 558-3600.
- Questions regarding School Health issues and Student Health Immunization/Health Examination policy, please contact the Wellness Department at [schoolnurse@isbe.net](mailto:schoolnurse@isbe.net) or (217) 782-5270.



