



Survey Administration Ethical Code of Conduct

- The 5Essentials Survey is completely confidential and voluntary.
- Participants have the right to discontinue the survey at any time for any reason and the decision to withdraw or not participate will not involve any penalty or loss of benefits to which they are entitled.
- All teacher identities are kept completely confidential.
- No one at your school or the district office will see individual participants' responses. Only data aggregated to the school level will be shared.
- We do not display any identifying information about teachers and whether or not they have participated in the survey; those with access to the dashboard are only able to see the response rate for their school.
- Principals and survey coordinators SHOULD NOT ask for or require teachers to submit proof that they have completed the survey. Doing so is in violation of the ethical code of conduct.
- Additionally, school leaders and other personnel should not attempt to influence or suggest the survey answers that teachers or students provide. Survey practices that appear to violate this code of conduct will be investigated.
- Depending on the outcome of the investigation, a school's survey results may be invalidated.

This information has also been shared with teachers, and they are encouraged to reach out to UChicago Impact, ISBE, or the District Office if they feel these terms are being violated.

The ethical code of conduct was adopted in 2019.