



# Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001  
www.isbe.net

**Darren Reisberg**  
*Chair of the Board*

**Dr. Carmen I. Ayala**  
*State Superintendent of Education*

Teacher Evaluator Renewal Information (“Evaluator” as set forth in Section 24A2.5 or 24A-15 of the School Code). Information regarding principal evaluator retraining will be forthcoming.

Evaluators who have taken the initial evaluator training (Growth Through Learning Modules or district developed) must complete retraining “once within the next renewal cycle”(105 ILCS 5/24A-3)). If an educator does not hold a PEL, their retraining cycle will be five calendar years from the date they completed the last of the five GTL modules or from the date they completed their initial training academy. The chart below provides a guide for determining when retraining must be completed. Please note that retraining is connected to the *renewal cycle of the license* (PEL).

Retraining will be offered through the Administrator’s Academies. Retraining through the Administrator Academy structure will allow for the inclusion of teachers who have successfully completed initial evaluator training, but do not hold an administrator endorsement on their PEL. Two academies are required to meet the retraining requirement. One will address teacher practice, and, the other will address student growth. The academies neither need to be taken in any particular order, nor do they have to be taken together.

Districts are reminded that they have the option of developing their own retraining program, districts choosing to do so they must notify the State Board of Education no later than July 1 immediately preceding the school year in which the process or program will be implemented. The notification shall at least include the type of training to be offered, names of the individuals presenting the training, and date upon which each school district-designated trainer completed the "train-the-trainers" program offered by, or on behalf of, the State Board of Education (Part 50 Administrative Rule section 50.400 (c) <http://www.isbe.net/rules/archive/pdfs/50ARK.pdf>).

Sample Scenarios for First Retraining

Renewal Cycle	Date of Retraining
As a teacher evaluator, if I took the initial training in 2012 and renewed my license by July 1 <sup>st</sup> , 2013.	My retraining must be completed by June 30 <sup>th</sup> , 2018.
As a teacher evaluator, if I renewed my license by July 1 <sup>st</sup> , 2014	My retraining must be completed by June 30 <sup>th</sup> , 2019
As a teacher evaluator, if I renewed my license by July 1 <sup>st</sup> , 2015	My retraining must be completed by June 30 <sup>th</sup> , 2020
As a teacher evaluator, if I renewed my license by July 1 <sup>st</sup> , 2016	My retraining must be completed by June 30 <sup>th</sup> , 2021
As a teacher evaluator, if I renew my license by July 1 <sup>st</sup> , 2017	My retraining must be completed by June 30 <sup>th</sup> , 2022

Below, ISBE has provided the definitions to commonly used terms regarding retraining in order to ensure that they are being used in the same context:

**Inter-rater reliability** – The method used to ensure scoring consistency between evaluators.

**Licensure** - The process through which prospective educators are granted legal authority to instruct in an Illinois public school.

**Pre-Qualification** –The initial mandated training that evaluators of Illinois’ teachers must successfully complete prior to engaging in an observation and evaluation of a certified teacher.

**Recalibration** –Recalibration is a process and tool that helps observers maintain scoring accuracy by following similar processes, interpreting district defined rubrics consistently, and provides teachers with assurances of accurate and fair assessment of their classroom practice.

**Retraining** – The process that evaluators must complete once within the next renewal cycle that will qualify them to continue evaluating certified staff (105 ILCS 5/24A -3).