



Title I Part A: Required & Optional Reservations

The Elementary and Secondary Education Act (ESEA) requires funds to be reserved “off the top” to support 1) Non-Public Equitable Services, 2) Homeless students, 3) Neglected/delinquent youth, and 4) Parent/family engagement (if allocation of \$500,000 or greater). The Local Education Agency (LEA) determines the reservation amounts based on the total Title I allocation prior to expenditures or transfers of funds. ([ESEA section 1113\(c\)\(3\)\(B\)](#); [34 C.F.R. § 200.77\(a\)\(4\)](#)).

Title I, Part A- Required Reservations

Equitable Services for Non-Public Participation: An LEA that receives Title I funds must determine the proportional share of those funds available to provide and administer equitable services to participating non-public schools. ([ESEA section 1117\(a\)](#); [34 C.F.R. § 200.64\(a\), 200.77\(d\)](#)).

Parent and Family Engagement: LEAs with Title I allocations greater than \$500,000 must reserve an amount equal to 1 percent of the Title I, Part A allocation and distribute 90 percent of those funds to Title I schools for parent and family engagement activities. Private schools are entitled to an equitable share of these costs. ([ESEA Section 1116\(a\)\(3\)](#)). The amount expended from this reservation is to be annually reported on the ESEA performance Report.

Homeless set aside: LEAs that receive Title I funds are required to reserve sufficient funds to provide educationally related support services to homeless children and youth. These services may include supports not ordinarily provided to other Title I students ([ESEA Section 1113\(c\)](#)).

Suggested methods for determining the amount to reserve for homeless students include:

- **Method 1:** District homeless student count multiplied by the district’s average per pupil Title I, Part A allocation.
- **Method 2:** Reserve a specific percentage of the current year Title I, Part A allocation based on the district’s poverty level and the district's homeless student count.
- **Method 3:** Determine a “reasonable and necessary” amount to provide homeless students with services that are comparable to Title I, Part A services, OR Title I, Part A services AND other allowable services.

Note: Per [105 ILCS 5/2-3.206](#), Title I, Part A grant recipients must annually report: the number of homeless children and youth enrolled, the amount of Title I, Part A funds reserved and spent, and the activities provided during the preceding school year. The district data will be posted on ISBE’s website.

Neglected and Delinquent Reservation (if applicable) - LEA must reserve funding to provide services for neglected and/or delinquent children attending a neglected and/or delinquent institution or community day school program. The LEA may allocate an amount that is “reasonable and necessary.” NOTE: LEAs receiving Title I Part D funding are not required to have a neglected/delinquent reservation ([ESEA Section 1113 \(c\)\(3\)\(C\) \(ii\) \(iii\)](#)).



Title I, Part A- LEA Optional Reservations

As authorized by ESEA an LEA, may also reserve funds for:

- Financial incentives and rewards to teachers who serve students in Title I schools identified for comprehensive support and improvement or implementing targeted support and improvement plans under (ESEA [section 1111\(d\)](#)) for the purpose of attracting and retaining qualified and effective teachers, in an amount that does not exceed 5 percent of the LEA's total Title I allocation ([ESEA section 1113\(c\)\(4\)](#); [34 C.F.R. § 200.77\(b\)](#));
- Administration of Title I programs for public school children, including the option of paying for variations in personnel costs, such as seniority pay differentials or fringe benefit differentials, as LEA-wide administrative costs([34 C.F.R. § 200.77\(e\)](#))8);
- Other authorized activities, such as early childhood education, school improvement and coordinated services. ([ESEA section 1113\(c\)\(5\)](#); [34 C.F.R. § 200.77\(f\)](#)).

Notes:

- Reservations could impact the amount of funds allocated to attendance centers based on rank & serve order ([ESEA 1113\(a\)\(3\)](#)). Ensure rank and serve requirements are met.
- Attendance center allocations must meet rank and serve requirements, be equitably distributed, and provide for a sufficient Title I program.
- Reservations are district wide for all eligible Title I schools.
- Stakeholder input for Title I plan including proposed use of the Title I funds, including reservations is required ([ESSA Section 1112\(a\)\(1\)\(A\)](#)).
- Attendance center needs assessments must be addressed prior to optional set aside funds.
- Purchases of materials and resources, including software, technology hardware, should be accounted for within individual attendance centers allocations.

Resources

[Within District Allocations Under Title 1, Part A Non-Regulatory Guidance 2022](#)