

## Title I Excess Carryover – April, 2017

Federal regulations for Title I require that States limit the amount of funds carried over to a subsequent fiscal year. Only 15% of the current year allocation, for those LEAs with > \$50,000 current year allocation, is allowable. Another way to look at this would be that LEAs must spend all carryover and 85% of the current year allocation. Carryover exceeding 15% is considered excess and will be reduced from total funds available.

Reasons for excess carryover:

- a) The LEA has excess carryover in the current year project based on ACTUAL expenditures over a 15 month period (final expenditure report from current year plus 1<sup>st</sup> quarter expenditure report of next year)
- b) The LEA has potential excess carryover into the next year's project based on unbudgeted funds within the current year application

There are three options available if you have potential excess carryover:

- 1) Funds can be relinquished (these funds are used for reallocation to other LEAs)
- 2) An excess carryover waiver can be requested. A waiver request must be submitted prior to the project end date and instructions can be found [here](#). LEA's may only request a waiver once every three years.
- 3) An amendment can be submitted for the total funds available and expenditure of these funds can be completed. Amendments must be submitted at least 30 days prior to the project end date.

Here is a link to the 2017 carryover maximum amounts, for LEA's with > \$50,000 current year allocation, along with information showing whether your LEA has requested a waiver in the last three years. If there is an x in any of the last three years you cannot request a waiver to carry over excess funds into 2018. [Title I Carryover Maximum and Waiver History](#)

**It is the LEAs responsibility to be aware of the total funds available and if there is a possibility of excess carryover into the next fiscal year.** The LEA should monitor their grant to ensure that all available funds have been budgeted and that funds are being spent so that the maximum carryover amount is not exceeded. Here is a link to a worksheet that has been developed that can help you determine if there could be a potential excess issue. [Title I Carryover Calculation Worksheet](#)

ISBE will notify the LEA if they have unbudgeted funds or when they have exceeded carryover, but the LEA should monitor the grant to ensure that if the potential for excess for carryover exists that action is taken before the funds are lost.

Please contact your program consultant for information regarding your Title I program. If you have questions on the Title I excess carryover process, please contact the Illinois State Board of Education, Funding and Disbursements Division at 217/782-5256.