

## **Illinois State Board of Education Funding and Disbursement**

### **Criminal Gang Activity Safety Hazard**

The local school board determines what constitutes a criminal gang activity safety hazard in accordance with [guidelines](#) promulgated by the Illinois State Board of Education (ISBE), in consultation with local law enforcement agencies.

The district must access the Transportation Safety Hazard application in IWAS, complete the steps below and submit completed petition(s) to ISBE for review and approval.

#### **System Access Instructions**

1. Log into your IWAS account
2. Under System Listing Select Active Grants
3. Select Transportation Safety Hazard System
4. Select a fiscal year
5. Click on the “Create Application” button

An Overview tab with 10 additional tabs will appear at the top of the screen.

Complete each tab moving left to right (saving after completion).

Detail instructions on how to complete the tab will appear within a message in each tab.

**NOTE: If a Vehicular Safety Hazard and a Criminal Gang Safety Hazard overlap in one location, the student may only be claimed once in the Pupil Transportation Claim Reimbursement System.**

#### **Specific Instructions – Gang Activity Petition Tab(s)**

1. Section I. District personnel must complete this section for the area subject to a criminal gang activity safety hazard. Note: the petition should identify an area and not individual school bus routes.
2. Provide a hard copy of the petition form and a map of the location in question to the local law enforcement agency.
3. Section II. The local law enforcement agency must complete this section and return it with proper signatures, along with any supporting documentation to confirm or deny the safety hazard petition(s).

4. Section III. District personnel will review the local law enforcement agency determination. Hazards affirmed by local law enforcement will be approved by the district via board resolution/certification.
5. The district will submit the approved hazards to ISBE via the Transportation Safety Hazard application in IWAS.
6. ISBE shall review the findings and approve or disapprove the school board's petition that a criminal gang activity safety hazard exists within 30 days of receipt via the Transportation Safety Hazard system. ISBE shall inform the district of the circumstances for hazard findings that are disapproved. A petition that was disapproved may not be resubmitted unless conditions have changed.

**All supporting documentation, including, but not limited to parent request, map of the area in question with the route walked by the pupils, completed petition with local law enforcement agency's determination with proper signatures and the local school board action, such as a resolution/certification must be retained at the local school district for auditing purposes.**

**The school board in conjunction with local law enforcement agency shall annually review the conditions and determine whether or not the hazardous conditions remain unchanged. Locally approved petitions must be submitted to ISBE for review and approval to qualify for annual transportation reimbursement.**