



## Changes for the 2026 Annual Program Reporting Collection Period

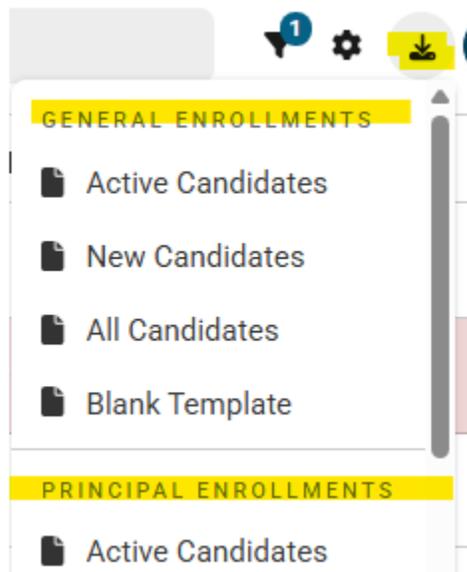
- In accordance with ISBE's Strategic Plan Goal 1.4.2, ISBE is working on expanding the IEPP to include all educator preparation programs statewide, not just teacher preparation.
- ISBE will also convene advisory groups to revise existing indicators and scoring criteria for teacher preparation programs.
- Advisory groups composed of practicing educators, preparation providers, and key stakeholders will launch in 2026 for teaching, school support personnel, and administrative programs.
- Starting in February 2026, ISBE is launching a two-year data collection pilot for principal preparation programs.
- Data will be submitted through the Annual Program Report (APR) system and will eventually appear in the public-facing IEPP beginning in 2028.
- Additional information can be found on the [Principal Preparation Data Collection Pilot webpage](#).

## How to Submit Principal Preparation Program Data in APR

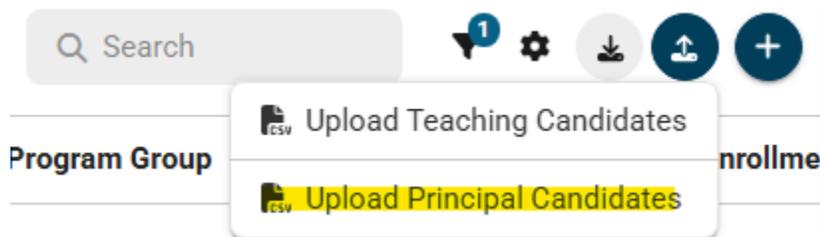
- Institutions will submit data for principal preparation programs in a similar way as they submit data for other programs but with a spreadsheet that is slightly different.

### Template Downloads and Batch Uploads

- **Template Downloads:** Templates are available for general enrollments (any candidate that is not a principal candidate will go on the general enrollment spreadsheet) and principal enrollments (only principal candidates will go on this spreadsheet). Templates can be renamed and saved for institutions to edit and use. Template headings and file formats (.csv) should not be changed as changing these will cause an error during upload.

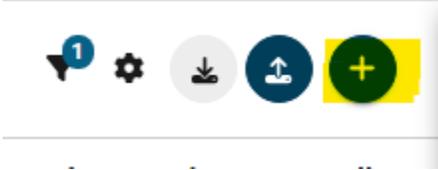


- **Batch Uploads:** Select the Upload Candidates button and click “Upload Principal Candidates.” Navigate to the saved file and select for upload.



## Upload an Individual Candidate

- Click the plus (+) sign (add candidate button).



- Enter candidate information as you typically would and select “PRIN-Principal” under the Program heading for principal program candidates (this will allow the additional principal program questions to populate for this candidate).

### Program

ReportYear\*

Program\*

Acceptance Date\*

Level\*

Mode\*

Type\*