



# ISBE Student Assessment Update

Illinois State Board of Education

April 14, 2023





# Order of Topics In Presentation

- General Updates
- Illinois Science Assessment (ISA)
- ISBE-Provided SAT with Essay, PSAT 10, and PSAT 8/9
- Illinois Assessment of Readiness (IAR)
- Dynamic Learning Maps-Alternate Assessment (DLM-AA)
- Invest in Kids Act: Assessments for scholarship recipients
- WIDA/ACCESS
- Kindergarten Individual Development Survey (KIDS)
- Upcoming Webinars
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# General Updates

- To register for upcoming Assessment Update Webinars, open the blue "Presentations and Webinars" accordion on the [Communications webpage](#), and click on the "Registration" link.
- All Assessment Update Webinars are recorded and posted, along with the presentation slide deck. Past recordings and presentations are available on the "[Presentations and Webinars Archive](#)" page.



## Assessment Security Monitoring Survey

The Federal Peer Review process Critical Element 2: Assessment Systems Operation requires states to monitor test administration procedures for all State Accountability Assessments (SAA).

To ensure a fair and accurate administration and the security of SAA's and their test items, all educational and support staff who handle test materials are expected to read, understand and comply with the Test Security documents produced and distributed by ISBE for the various assessment programs. This survey collects information at the district level regarding training procedures and an affirmation from the superintendent (or designee) to comply with the information contained in the Test Security Agreement.

[Public Districts](#)

[Invest in Kids Schools](#)

[Special Education Serving Schools/Districts](#)



## Assessment Enrollment Verification Report

The screenshot shows the SIS Reports interface. The 'Reports' section is active, displaying a search bar and a list of report categories. The 'Assessment Enrollment Verification' report is highlighted with a green box. The left sidebar shows the user 'megan forness' and various navigation options like Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports (highlighted).

The 'Assessment Enrollment Verification' filter form includes the following fields and options:

- School Year: 2023
- Home School: All Schools
- Grade: All Grades
- Test to be taken:  All  DLM-AA  IAR  SAT  PSAT 8/9  PSAT
- Gender:  All  Male  Female  Non-Binary
- IDEA Services:  Both  Yes  No
- Alternate Assessment (DLM-AA):  Both  Yes  No
- EL Indicator:  Both  Yes  No
- FRL/Low Income Indicator:  Both  Yes  No
- Migrant Indicator:  Both  Yes  No
- Homeless Indicator:  Both  Yes  No
- 21st Century Indicator:  Both  Yes  No
- First Year in U.S. School:  Both  Yes  No
- Sort By: Student ID

This SIS report shows all currently-enrolled students and the test they are assigned to take, all on one report. Use this report to verify students and testing details.





ILLINOIS SCIENCE ASSESSMENT

# Illinois Science Assessment (ISA)



## ISBE Teach/Learn are now Open

- ISA 2023 Test Window March 1 – April 28.
- Administration and ISA coordinators listed in EPS received an invitation to the ISBE Teach platform.
- When you retrieve your invitation, you will need to reset your password to gain access to the platform.
- If you did not receive an invitation, check your spam folder or ask your district administration if you are listed as a user in ISBE Teach.



## NEW ISA Formats Available for 2023

- A Spanish language version of the ISA is available online through ISBE Teach.
- [Link to instructions for assigning a Spanish test](#)
- Selection of the Spanish exam is a decision made at the district/school level. The student should take the exam in the language they are most comfortable with.



## NEW ISA Formats Available for 2023

- A Spanish keyboard is available for student responses.
- Instructions for accessing the Spanish version keyboard can be found in the [System User Guide](#).



## 2-hour/Section Time Limit

- Previously the ISA was an untimed exam. This year there will be a **2-hour time limit** to complete any **one section** of the exam.
- The size and structure of the exam are the same as last year. Estimated time to complete any one section is 40-45 minutes.
- The new 2-hour time limit for any one section is not used for students with extended time as an accommodation in their IEP or 504 plan but any one section of the exam still must be completed before the end of the school day.



## 2-hour/Section Time Limit

- EL students would also receive extended time
- The 2-hour time limited is regulated by the test administrator. The ISBE Teach system will **not** terminate a testing session after 2 hours.



## Gaining Access to Accommodated Forms

- ISBE will only grant access to secure materials to principals, directors, assistant superintendents, and superintendents.
- First, have an administrator sign the [Test Security Agreement \(TSA\)](#)
- Email your signed Test Security Agreement to John Hicks – [jhicks@isbe.net](mailto:jhicks@isbe.net)
- Next, complete the following [Print Materials Student Survey](#) and send it to ISA Paper Orders via the [secure files link](#).
- After confirmation of your test security agreement and receiving your print documentation, ISBE staff will respond with two emails: one with the username and a second with the password.
- The username and password will allow you to print secure materials at your location by selecting ISA Secure Documents found in the ISBE Teach Help tab.
- **The username and password are CONFIDENTIAL. It is the individual's responsibility to maintain the security of the confidential username and password.**



## Secure Documents

- After completing the exam, please shred all secure materials on-site including reader scripts, test copies, and any scratch paper.
- If you are transferring student responses into an ISBE Learn account from a paper copy and notice the test form on-line does not align with the student's paper copy, continue to enter the answers from the paper copy as recorded. ISBE will match all paper copy forms to their on-line account by the end of the testing window.



## ISA-ISBE Teach Helplines

- If you have any questions concerning the ISA contact ISBE Teach/Learn support
- **ISBE Teach/Learn Support:**
- Phone: (855) 340-3911
- Email: [isbe-isa-support@psionline.com](mailto:isbe-isa-support@psionline.com)
- Chat: [Click here for Chat](#)



## Contact Information

- **Policy questions for the ISA or QuISBE contact:**  
John Hicks – [jhicks@isbe.net](mailto:jhicks@isbe.net)
- Additional ISA & QuISBE information can be found on the ISA webpage.  
[ISBE - ISA Webpage Link](#)



**Illinois  
State Board of  
Education**

## **ISBE-Provided SAT with Essay, PSAT 10, and PSAT 8/9**



## ISBE SAT with Essay, PSAT 10, and PSAT 8/9 Website

[www.isbe.net/Pages/sat-psat.aspx](http://www.isbe.net/Pages/sat-psat.aspx)

ASSESSMENT

SAT with Essay, PSAT 10, PSAT 8/9

RESOURCES

- Spring 2023 Pre-ID Guidance (Posted 12/15/2022)
- 2022-23 State Assessment Dates
- 2023-24 State Assessment Dates (Posted 03/28/2023)
- Spring 2023 General Timeline for SAT with Essay, PSAT 10, and PSAT 8/9 (Updated 03/07/2023)
- Coordinator Implementation Handbook (Updated 11/16/2022)
- Spring 2023 Established Test Sites (Updated 03/07/2023)
- Grade 12 SAT and DLM-AA: Who must test? (Updated 09/07/2022)
- Reason for No Valid Test Attempt (IAR, SAT, PSAT 10, PSAT 8/9, and DLM-AA)
- SAT Suite of Assessments: Participation in College Planning Options Consent Form • See "News & Updates" section for translations
- Assessment Security Monitoring Survey

ASSESSMENT

SAT WITH ESSAY, PSAT 10, PSAT 8/9

Beginning in spring 2017, ISBE began requiring all public-school students in grade 11 to take the SAT with Essay, unless the student takes the grade 11 DLM-AA instead. Additionally, some public-school students in grade 12 may also be required to take the SAT with Essay or DLM-AA, as appropriate.

Beginning in spring 2019, ISBE began assessing all public-school students in grade 9 with the PSAT 8/9 and all public-school students in grade 10 with the PSAT 10, unless the student takes the grade 9 or 10 DLM-AA instead.

Spring 2023 Established Test Sites (Updated 03/07/2023)

News & Updates

2022-23 SAT® Information

2022-23 PSAT™ 10 Information

2022-23 PSAT™ 8/9 Information

SAT, PSAT 10, and PSAT 8/9 Practice Resources

English Learner (EL) and Students with Disabilities Information

Presentations & Webinars

SAT, PSAT 10 and PSAT 8/9 Toolkit Resources

Performance Level Information

PSAT & SAT Archived Information



# Request to Cancel SAT Scores Form Support for Students with Temporary Physical/Medical Conditions Form

[www.isbe.net/Pages/sat-psat.aspx](http://www.isbe.net/Pages/sat-psat.aspx)

News & Updates



- [Spring 2023 Pre-ID Guidance \(Posted 12/15/2022\)](#)
- [State Testing School Contact Update Form](#) - Use this link to update testing staff for the ISBE-provided SAT with Essay, PSAT 10, and PSAT 8/9 for Spring 2023.
- [SAT Request to Cancel Test Scores \(03/14/2023\)](#)
- [Support for Students with Temporary Physical/Medical Conditions \(03/14/2023\)](#)



# General Timeline

[www.isbe.net/Documents/SAT-PSAT-general-timeline-2023.pdf](http://www.isbe.net/Documents/SAT-PSAT-general-timeline-2023.pdf)

Activity	March Timeline SAT with Essay only	April Timeline SAT with Essay, PSAT 10, and PSAT 8/9
SAT with Essay Accommodated Testing Window (See NAR for eligible students.)	March 22 – April 4, 2023	April 12 – 25, 2023
PSAT 8/9 and PSAT 10 Testing Window	N/A	April 12 – 28, 2023
Assessment Enrollment Verification Report available in ISBE's SIS	April 11, 2023	April 11, 2023
SAT with Essay April Makeup Test Materials Arrive in Schools	Anticipated: April 20, 2023 (No later than April 24, 2023)	Anticipated: April 20, 2023 (No later than April 24, 2023)
SAT with Essay Makeup Test Date	April 25, 2023	April 25, 2023
<b>Deadline</b> to Ship SAT with Essay Accommodated Testing Window Materials and Answer Sheets for Scoring	April 5, 2023	April 26, 2023
<b>Deadline</b> to Ship SAT with Essay April Makeup Materials and Answer Sheets for Scoring	April 26, 2023	April 26, 2023
<b>Deadline</b> to Ship PSAT 10 and PSAT 8/9 Materials and Answer Sheets for Scoring	N/A	April 28, 2023





# General Timeline

[www.isbe.net/Documents/SAT-PSAT-general-timeline-2023.pdf](http://www.isbe.net/Documents/SAT-PSAT-general-timeline-2023.pdf)

Activity	March Timeline SAT with Essay only	April Timeline SAT with Essay, PSAT 10, and PSAT 8/9
SAT with Essay Score Release in College Board Reporting Portal (for students)	Starting April 14, 2023	Starting May 3, 2023
PSAT 10 and PSAT 8/9 Score Release in College Board Reporting Portal (for students)	N/A	Starting May 22, 2023
SAT with Essay, PSAT 10, and PSAT 8/9 Score Release in College Board Reporting Portal (for educators)	Starting June 6, 2023	Starting June 6, 2023
Student Score Release in ISBE’s SIS, including ability to make corrections (including adding RNVTAs)	Anticipated July 10, 2023	Anticipated July 10, 2023
Last Day for Spring 2023 Data Corrections in ISBE’s SIS	August 25, 2023	August 25, 2023





# Track Your Shipments!

- Anyone can create a free "UPS My Choice" account.
- From this account you can **view tracking for all inbound and outbound** packages scheduled to arrive at a given location.
- An account can be setup for the school and used to determine when packages are scheduled to arrive.

<https://www.ups.com/us/en/track/ups-my-choice.page>



## ISBE-Provided SAT with Essay, PSAT 10, and PSAT 8/9: Dates for Spring 2023 (all paper/pencil testing)

### SAT with Essay\*

- Primary Test Date: Wednesday, April 12, 2023
- Makeup Test Date: Tuesday, April 25, 2023
- Accommodated Testing Window: April 12-25, 2023



*Note: The test form will be released only for the April 12, 2023, test date.*

### PSAT 10 and PSAT 8/9

- Testing Window: April 12-28, 2023

### \*Alternate Schedule (for only SAT with Essay)

*The alternate schedule may be chosen in fall 2022 during the establishment process only if the April dates are not feasible.*

- Primary Test Date: Wednesday, March 22, 2023
- Makeup Test Date: Tuesday, April 25, 2023
- Accommodated Testing Window: March 22-April 4, 2023

**DEADLINE TODAY: All schools must complete the SAT with Essay makeup survey no later than today even if you need no makeup materials!**



## ISBE-Provided SAT with Essay, PSAT 10, and PSAT 8/9: Spring 2023: Who Must Test?

### SAT with Essay

- All students enrolled in SIS as grade 11 **at the time of testing** unless rostered instead for the DLM-AA, ***including students who are repeating grade 11 and tested previously.***
- All students enrolled in SIS as grade 12 at the time of testing who meet criteria described in this flowchart: [www.isbe.net/Documents/Grade\\_12\\_Testers\\_Flow\\_Chart.pdf](http://www.isbe.net/Documents/Grade_12_Testers_Flow_Chart.pdf) (updated for spring 2023)
- All foreign exchange students who are classified as grade 11

### PSAT 10

- All students enrolled in SIS as grade 10 **at the time of testing** unless rostered instead for DLM-AA, ***including students who are repeating grade 10 and tested previously.***
- All foreign exchange students who are classified as grade 10

### PSAT 8/9

- All students enrolled in SIS as grade 9 **at the time of testing** unless rostered instead for DLM-AA, ***including students who are repeating grade 9 and tested previously.***
- All foreign exchange students who are classified as grade 9

**Note:** *Students who are enrolled in SIS but are home-schooled or attend a private school (and not placed there by the public school) must test only if receiving instruction in ELA and/or math from the public school. Contact [assessment@isbe.net](mailto:assessment@isbe.net) with questions about the requirement for such students.*



## Spring 2023 Assessment Pre-ID Functionality

- [SAT/PSAT Pre-ID Guidance Document](#)
- **Continue to review and update the Pre-ID files up until test day.**
- Use to edit Testing School (all tests) and grade 12 testing status

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

← Back To SAT/PSAT Search Criteria

### SAT/PSAT Pre-ID Details

SID: 123456789      School Year: 2023      Grade: 12  
 Legal Last Name: Student      Legal First Name: Sample      Middle Name:  
 Home RCDTS: 123456789000001      Serving RCDTS: 123456789000001 (PDA: 1.00)      Testing RCDTS: 123456789000001

Grade 12 Required To Test:       Reason Not Testing:

**An unchecked box here means the student is NOT required to test.**

[Link to Data Elements](#)

Grade : 12    Test : SAT

### Testing School

Note: The Testing RCDTS must be an established SAT/PSAT Test Site.  
 A list of established SAT/PSAT Test Sites codes will be posted on the [Assessment Website](#) when available.

Same as Home RCDTS  
 Enter the 15 digit RCDTS code

**Edit the Testing RCDTS here, if needed.**



## Spring 2023 Assessment Pre-ID Functionality

- Use to review testing roster

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Helpful Resources ▾ Contact Technical Support ▾

**SIS**

megan forness ▾

- Home
- Student ▾
- Assessment ▾
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports**

### Reports

Search Reports...

Student ▲

- Assessment ▲**
  - Assessment Enrollment Verification ▾
  - Illinois Assessment of Readiness (IAR) ▾
  - DLM-AA ▾
- SAT/PSAT ▲**
  - SAT/PSAT Assessment Pre-ID Summary **Details**
  - SAT/PSAT Assessment Correction Summary Details
  - SAT/PSAT Assessment Scores Summary Details
  - SAT Assessment Scores Grid Summary



## Past Test Scores for Enrolled Students

The screenshot shows the SIS Reports menu. The 'Reports' tab is selected in the top navigation bar. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The main content area shows a search bar for reports and a list of report categories: Student, Assessment, Attendance, Bilingual, Demographics and Enrollment, Discipline, Early Learning, Homeless, and Individual Student. The 'Individual Student' option is highlighted with a green box. Below the list, there are 'Individual' and 'Details' buttons, with 'Details' also highlighted with a green box.

The screenshot shows the 'Individual' report generation page. The 'Enter SID' field contains the value '111222333'. A 'Search' button is located below the field. The page displays the following information: SID : 111222333, Last Name : Enrolled, First Name : Student, and Date Of Birth : 07/27/2004. Under the 'Select Report Type' section, 'Assessment Data and Scores' is selected with a radio button. Other options include Demographics and Enrollment, Course Assignment, Outside Course Assignment, Student Transfer Form, Student Profile, Student Profile (with page breaks), and National Career Readiness Certificate (NCRC) 2-Page Certificate. At the bottom, there is a 'PDF' dropdown menu and a 'Create Report' button, both highlighted with green boxes.



## Spring 2023 English Learner Supports and Accommodations for Students with IEPs and/or Section 504 Plans

- English learners (ELs) will be able to utilize EL supports for the ISBE-provided spring 2023 SAT with Essay, PSAT 10, and PSAT 8/9. Use of any EL support will allow for college- and scholarship-reportable scores.
- **These EL supports include:**
  - Use of an [approved](#) word-to-word bilingual glossary
  - Use of translated test directions  
*Translated test directions are [available now](#) on the ISBE website.*
  - Use of Time and One-half (+50%) extended time  
*(Extended time (+50%) must be requested in SSD Online.)*
- **College Board-Approved Accommodations** allow students to receive scores that are college- and scholarship-reportable.
- **State-Allowed Accommodations** DO NOT allow students to receive scores that are college- and scholarship-reportable.

Visit [www.isbe.net/Pages/sat-psat.aspx](http://www.isbe.net/Pages/sat-psat.aspx) for more detail and consent forms.



## Spring 2023 Accommodations Request Deadlines

**Do you still need to request accommodations for a student?**

Enter the request in SSD Online and call the SSD office to confirm whether materials can arrive in time for testing: 1-844-688-9995, option 1 (educators), then option 3 (SSD office).




## Nonstandard Administration Report (NAR)

- The NAR provides a list of all students with approved accommodations for testing.
- SSD Coordinators will access and print the NAR from College Board's SSD Online Dashboard.
- The NAR can be used as the room roster for accommodated testing and is available now for planning purposes.
- Contact the SSD Office if you have any questions about the NAR by calling 1-844-688-9995, option 1, then option 3.



## Upcoming College Board Webinar

### Helping Students Understand Score Reports and Use BigFuture

- May 15-19, 2023
- Two sessions each day: 10-11a.m. and 3-4 p.m.
- [Registration Link](#) 

BigFuture website: <https://bigfuture.collegeboard.org/>



# Spring 2024 Testing Dates Announced!

**Digital Testing Window  
for SAT with Essay, PSAT 10 and PSAT 8/9:  
March 18 - April 26, 2024**

More details will be forthcoming and posted on the SAT/PSAT website.  
Thank you for your patience as we transition to digital testing.

Please visit this website for a complete list of  
all state assessments for spring 2024:

[www.isbe.net/Documents/State-Assessment-Dates-2023-24.pdf](http://www.isbe.net/Documents/State-Assessment-Dates-2023-24.pdf)



## Contacts for the ISBE-Provided SAT with Essay, PSAT 10, and PSAT 8/9

Megan Forness, [mforness@isbe.net](mailto:mforness@isbe.net)

ISBE: 1-866-317-6034

ISBE Website: [www.isbe.net/Pages/sat-psat.aspx](http://www.isbe.net/Pages/sat-psat.aspx)

**College Board Customer Support: 1-844-688-9995**



## **ILLINOIS ASSESSMENT OF READINESS (IAR)**



# Illinois Assessment of Readiness

## 2023 TESTING SEASON

Testing Window - NOW OPEN

~~Paper Testing 3/6/23 - 4/7/23 CLOSED~~

Online Testing--3/6/23 - 4/21/23

Monday through Friday 7:00 a.m. - 5:00 p.m.

Additional order window for districts/schools (all paper testing materials)	2/21/23 – <b>4/5/23</b> <b>CLOSED</b>
Additional Order window for districts/schools (computer materials)	2/21/23 - 4/19/23
Start Sessions Start/End	3/6/23 – 4/21/23
Deadline to return paper-based testing scorable and nonscorable materials to Pearson (picked up by vendor - 1 week after testing)	4/14/23 <b>TODAY</b>
Deadline to return computer-based testing nonscorable materials to Pearson (Math Human Reader scripts - 1 week after testing)	4/28/23
OnDemand Reporting (Preliminary Scores available in PAN)	5/22/23



# Illinois Assessment of Readiness

## PROHIBITED MATERIALS

Prohibited materials must be covered or removed from the testing room. The following materials may **\*NOT\*** be used at any time during testing.

- All personal electronic equipment **not** related to testing (e.g., cell phones, iPods®, eBooks, electronic pens, smart watches).
- Any resource (e.g., **books, posters, models, displays, teaching aids**) that defines, explains, illustrates terminology or concepts, or otherwise provides unauthorized assistance during testing.
- Mathematical formulas, number lines, manipulatives, and conversion tables other than the IAR-provided mathematics reference sheets.

**\*Follow the general rule that if the material in question may help the student answer or find an answer, it is **\*NOT\*** allowed in the testing environment.**

**A violation of any of the above during live testing, could result in tests being invalidated. Prohibited materials can compromise test security and violate the construct being measured by the assessment, thus producing invalid results.**

[pp. 7 & 8--IAR ELA/Math Test Coordinator Manual](#)



# Illinois Assessment of Readiness

## OUTLINE OF TASKS for District & School Test Coordinators

The guide to assist test coordinators with managing the IAR assessment. Includes instructions for managing users and student tests in PAN and reminders for IAR procedures.

### TEST COORDINATORS SHOULD:

- Continue adding AND updating Student Accommodations into PAN.
- Manage Test Sessions in PAN.
- Keep track of make-up testing.
- Mark unfinished tests as complete.
- Stop all sessions once testing is complete.
- Return materials to Pearson.
- Monitor over-all test administration.



# Illinois Assessment of Readiness

## FIELD TEST PARTICIPATION

The field test participation list for 2023 has been finalized. Please check the lists below to see if your school(s) is slated to participate. Students participating in the English Language Arts/Literacy (ELA/L) field test will have a third unit added. Test administrators should use the same test administrative scripts used for the first two ELA units and allow for the same amount of time.

**If students are absent for the third unit, be sure to schedule them to finish in a make-up session.**

### Field Test Participation List

- [Field Test Participation List arranged in alphabetical order](#)
- [Field Test Participation List arranged by RCDTS Code](#)

**Field test participation is not optional.  
We thank you for your cooperation.**



# Illinois Assessment of Readiness

## COMMON QUESTIONS AND CONCERNS

### NEWCOMERS

All students must take the IAR regardless of their entry into the U.S. However, the student score does not count against the school when the test is administered within the first year of entry. District/school staff must ensure the **First Year in U.S. School** indicator is entered and correct in SIS.

#### Possible accommodations for an English Learner during testing:

- Extended Time
- [Approved Word-to-Word Dictionaries](#)
- Human Scribe or Speech to Text for Mathematics Response
- General Administration Directions Read Aloud, Repeated, or Clarified as needed in Student's Native Language
- Human Reader for the Mathematics Assessments in Spanish or other languages as needed

More information can be found about the Decision-Making Process for ELs in Section 4 of the [2023 Accessibility Features & Accommodations Manual](#), starting on page 51.



# Illinois Assessment of Readiness

## COMMON QUESTIONS AND CONCERNS

### API TOOL

The API tool will push new enrollment information from SIS to PAN nightly and your accommodations that you have previously entered will not be removed. However, you may need to complete the registration process for students with an IEP/504/EL status in PAN under the *Register Students* tab. If you have students who are not showing up in PAN, double-check your enrollment information in SIS and then make any necessary corrections. The updates will happen in the nightly upload.

- If you are missing a student in PAN, check for the correct updates in SIS and then push the data over to PAN right away by following the steps below:



# Illinois Assessment of Readiness

## HOUSE KEEPING

### HEADPHONES

Headphones are needed for all ELA/L units, as well as for students who receive the Text-To-Speech accommodation for ELA/L assessments or the Text-To-Speech accessibility feature for mathematics assessments. The audio quality of some featured videos may differ depending on the equipment being used for testing.

To help improve the testing experience, we recommend the following tips in the TestNav Platform:

- Set the volume to the highest level on the device.
- Use the “slow-down” feature.
- Try switching out headphones or earbuds.

Bluetooth headphones are not recommended as the Test Administrator cannot ensure test security. However, Bluetooth hearing aids are permitted, if supported in the student's IEP.



# Illinois Assessment of Readiness

## HOUSE KEEPING

### SERVING SCHOOLS

It is the responsibility of the home school to make arrangements with the serving school so that students can be tested who are not physically on their campus. Make sure that the serving schools have been added in SIS so that they can have access to the student tests in PAN.

### WORK REQUESTS

To move a student to your organization/school, you must send a request to the student's current organization/school.

- [Transfer Student Instructions](#)

Make sure that all enrollment/withdrawal updates have been made prior to submitting the request.



# Illinois Assessment of Readiness

## HOUSE KEEPING

### EMERGENCY ACCOMODATIONS

This form is appropriate in cases where a student needs a new accommodation immediately prior to the assessment due to unforeseen circumstances. Refer to Appendix C of the Test Coordinator Manual for more information.

- [Emergency Accommodation Request Form](#)

### UNIQUE ACCOMMODATIONS

This form is to be submitted to ISBE for approval, if a student with a disability or an EL requires an accommodation that is not listed in the Accessibility Features and Accommodations Manual.

- [Unique Accommodations Request Form](#)

### OPT-OUT OF TESTING

There is no "opt out" option for parents. All students must take the IAR if they are present for testing. The only exemptions for IAR are listed on the RNVTA code guide. Please see the descriptions to apply the appropriate code for your student's situation during the corrections window.

- [Reason for No Valid Testing Attempt Guide](#)



# Illinois Assessment of Readiness

## HOUSE KEEPING

### CHANGING ACCOMMODATIONS:

Be sure to check for the correct accommodations for a student in PAN before you put the student into a test session to avoid testing irregularities. However, if you do need to make changes, see instructions below:

- After a test session has been prepared, you can manually adjust the accommodations:
  1. Remove the student test from the session.
  2. Make the edits to the accommodations.
  3. Place the student test back into the session.
  4. Proceed with testing.
- After a test has been started, the accommodations cannot be edited. So do the following:
  1. Mark the test units as complete.
  2. Void the test. ([Void Test Score Guidance](#))
  3. Assign a new test with the correct accommodations.
  4. Proceed with testing.

For detailed instructions, click here: [Personal Needs Profile Guidance](#)



# Illinois Assessment of Readiness

## HOUSE KEEPING

### IRREGULARITY REPORTS

In the event of a testing irregularity, school staff has 5 business days to submit a test irregularity form to the Assessment Department at the Illinois State Board of Education. Please provide details of the incident and what steps school staff took to correct incident. School staff do not need to report minor technology issues that staff are able to resolve and continue with student testing (e.g., student not initially assigned the correct test accommodations in the online test format).

- [Testing Irregularity Report Form](#)

Please complete the irregularity report and then submit it electronically through the ISBE Attachment Manager under Quicklinks on the Illinois State Board of Education website.

- >>Click on the **Send ISBE a file** link,
- >>Once there, complete the fields,
- >>Select **IAR Irregularities** from the *ISBE eMail Name* drop down menu,
- >>Press Submit.



# Illinois Assessment of Readiness

## STUDENTS WITH INCOMPLETE TESTS

- If a student starts testing but does not finish, mark the unfinished portion complete so that you can stop the session.
- If a student never begins testing, remove them from the session so that you can stop the session.
- Note: Each content area is a separate test and should be handled separately.

## PAPER-BASED MATERIALS **DUE TODAY!**

- Organize and return scorable and nonscorable test materials.
- Destroy scratch paper written on by students and IAR-supplied mathematics reference sheets written on by students.
- Recycle Test Administrator Manuals and unused IAR-supplied mathematics reference sheets.
- Return secure materials and ensure that all return boxes have appropriate labels within five business days of the district testing end date.
- Complete the Post-Test Certification Form.
- Keep records according to ISBE policy.

For complete instructions,  
see the [IAR ELA/Math Test Coordinator Manual](#), p. 44.



# Illinois Assessment of Readiness

## TESTING DOCUMENTATION

**Please maintain a copy of all 2023 testing documentation for 3 years.**

- Signed IAR security agreements
- Chain-of-Custody forms
- Emergency Accommodation Requests forms, if applicable
- Testing Irregularity forms
- Post Test Certification Form
- Student Accommodation Refusals, if applicable
- Unique Accommodation Requests, if applicable
- RNVTA documentation (medically exempt, student refusals, etc.)
- IEP, 504, EL documentation to support accommodations (student portfolios or permanent files)





## ISBE Contact for IAR

Victoria Henderson, [vhenders@isbe.net](mailto:vhenders@isbe.net)

For the latest IAR updates and testing documents and resources, visit ISBE's IAR Website: <https://www.isbe.net/Pages/IAR.aspx> & the Pearson Support Site: [il.mypearsonsupport.com](http://il.mypearsonsupport.com)

The screenshot shows the ISBE website's 'ILLINOIS ASSESSMENT OF READINESS' page. It includes a search bar, navigation links like 'Log Into ELIS' and 'Public School District Lookup', and a main content area with a description of the IAR as a state assessment and accountability measure. A red banner indicates an update from December 12, 2022. Below this, it details the '2023 SPRING TESTING SEASON' with dates for paper and online testing, and a section for 'FIELD TESTING PARTICIPATION' which includes a list of participating districts.

The screenshot shows the Pearson Assessment of Readiness website's 'IAR Summative Resources' page. It features a navigation menu, a main heading, and a note stating that resources are continually updated. A call to action for a 'Spring 2023 IAR Assessment Training Webinar Series' is present. At the bottom, there is a table titled 'IAR Key Dates – Spring 2023'.

Event	Date(s)
IAR Spring 2023 Testing Window – Paper Testing	3/6/23 - 4/7/23
IAR Spring 2023 Testing Window – Online Testing	3/6/23 - 4/21/23
Student registration available in PearsonAccess™ (PAN)	12/28/22
Deadline for Districts/Schools to have student information loaded into PAN for Pre-ID	1/27/23
Initial Materials in District – Wave 1 (Manuals Only)	1/26/23
Initial Materials in District – Wave 2 (Initial Orders)	2/21/23



**DYNAMIC**<sup>®</sup>  
LEARNING MAPS

**DLM-AA**

**(Dynamic Learning Maps-Alternate Assessment)**



# Teachers Not Seeing Test Tickets?

- Are rosters completed?
- Has teacher completed training?
- Are First Contact Surveys complete?
  - 3-hour delay
- Any changes made such as with an accessibility support or grade level?
  - Test information will be available in 24 hours or less



## Adding Students to Kite

- For transfers or additions of students to Kite, please:
  - DO NOT ADD STUDENTS TO KITE
    - If you HAVE added students to Kite, make sure the Kite enrollment matches the SIS enrollment
    - May need to collaborate with home school to have the SIS record updated
    - Students that do not have an ACTIVE SIS enrollment will not be added to Kite
  - Contact [Pam Hartwig](#) for assistance
  - Only send the SID in email communication



# Rosters

- Still have time to create rosters
- Students can be moved from one teacher's roster to another, as needed.
  - When a student is moved, be sure to remind the new teacher that they may need to complete the personal needs and preferences profile and first contact survey

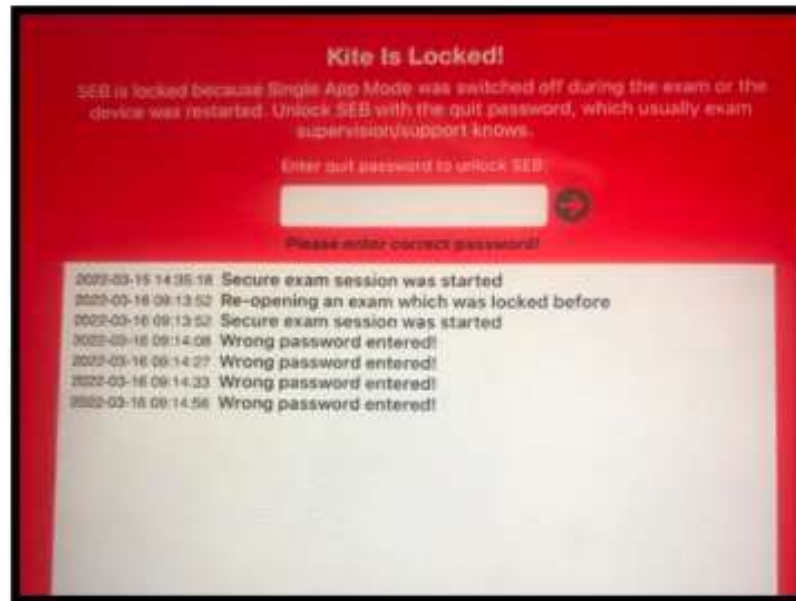


# First Contact Surveys

- Must be completed before testing students
- Determines where to begin the student in the assessment
- "Not Started" or "Ready to Submit" will impact ability to pull test tickets
- Once completed, 3-hour delay before being able to access test tickets



# Locked Screen/Red Screen?



- Appears when Student Portal isn't closed correctly, or the machine is shut down while Student Portal is still open.



## Clearing Red Screen Error

- A specific password must be entered that a teacher or test coordinator can get by calling the Kite Service Desk at 1-855-277-9751.
- Service Desk will provide the password and get the test administrator back into the Student Portal.
- Test administrators will want to be sure that they use the Close Kite button to avoid this screen.



# "No Response"

- All testlets at the lowest linkage levels and a few teacher-administered testlets at higher linkage levels have the "no response" option.
- Not all testlets include "no response" as an option
- If the student does not answer and "no response" is not an option, leave the question unanswered.
- Whether answered with "no response" or left unanswered, the question will be scored as incorrect.



# Field Testlets

- Field test testlets are required to be completed.
  - Performance does not impact student scores.
- Test administrators will find field test information in the Test Management section of Educator Portal
  - This includes the Testlet Information Page and the Test Tickets
- The [Educator Portal User Guide](#) has steps for accessing field test testlets and the associated TIPS.



# 2023 Test Window

- Open now through May 10, 2023





# Information for 2023-2024

- Test window is March 13 - May 8, 2024
- The First Contact Surveys will be completely reset. This means teachers will need to plan for more time to adequately review and answer each of the survey questions
  - The Test Administration Manual lists every question and possible responses in Appendix B.





# DLM-AA Contact Information

Pam Hartwig: [phartwig@isbe.net](mailto:phartwig@isbe.net)

ISBE: 217-782-4823

DLM Service Desk: 1-855-277-9751

DLM: [DLM-Support@ku.edu](mailto:DLM-Support@ku.edu)

Live Chat in Kite Educator Portal



# Illinois State Board of Education

## Invest In Kids Act (IIKA)



# IAR/HS Assessments: Illinois Invest in Kids

2023-2024 IKA Assessment Dates – Available on the [IKA Website](#)

School Completion of ISA and IAR Available [HERE](#)

## 3-8 IAR Assessment:

- Online testing window closes on April 21. Reminders were sent to schools that have not set up testing sessions in the Pearson PAN system.
- Please view the [Pearson Training Modules](#) to help setup testing sessions, preparing sessions, administer, and end tests.

## High School Assessments (SAT w/ Essay, PSAT 8/9 and PSAT 10):

- PSAT 8/9 and PSAT 10 window is now open and will close on April 28.
- For PSAT 8/9 and PSAT 10 support, please call the National Support line at 888-477-7728.
- Please complete the post testing survey for SAT testing to order any makeup materials. All unused testing materials should be shipped back to College Board. If you didn't fill out the survey, please reach out to College Board to order materials for the April 25 makeup date ASAP. The SAT support number is 844-688-9995, option 1.



# ISA: Illinois Invest in Kids

## Illinois Science Assessment (ISA): Testing Window (Open – April 28)

- Please contact Robert Potempa at [rpotempa@isbe.net](mailto:rpotempa@isbe.net) for the following concerns:
  - if you have not received an invitation
  - need to be added as test coordinator
  - If you have a student not listed or shouldn't be listed
- Please visit the [ISA website](#) for support on how to administer the ISA.
- For Technology Support please refer to the following links:
  - Support telephone number: (855) 340-3911
  - Support email: [isbe-isa-support@psionline.com](mailto:isbe-isa-support@psionline.com) (consider using the below listed web chat in lieu of email for quicker responses)
  - Support chat:  
<https://techsupportchat.psiexams.com/techsupportchat/isbechat.jsp>



# Research Study: Illinois Invest in Kids

## Independent Research Study

- As part of the Illinois Invest in Kids Act, the ISBE must select an independent research organization to evaluate and report on the academic performance of students receiving scholarships. WestEd, in partnership with Maberry Consulting and Evaluation Services was selected to conduct this study.
- WestEd and Maberry may be reaching out to your school to conduct a one-day visit at the end of April/early May.
- All school names that participate will not be included in the final report.
- More information can be found in the April newsletter that has gone out this week.



## ISBE Contact for IKA

Robert Potempa, [rpotempa@isbe.net](mailto:rpotempa@isbe.net)

Phone: 312-793-7601

IKA Website, [www.isbe.net/Pages/testinvestinkidsact.aspx](http://www.isbe.net/Pages/testinvestinkidsact.aspx)



# WIDA™ / ACCESS



# ACCESS Training in Summer 2023

Due to WIDA AMS technical enhancements and changes to DRC INSIGHT for 2023-24, these training courses will not be available in the WIDA Secure Portal from June 30, 2023 to August 31, 2023.

- [Online ACCESS for ELLs: Administration](#)
- [Paper ACCESS for ELLs: Administration](#)

The [Alternate ACCESS for ELLs: Administration and Scoring](#) will also be removed from the WIDA Secure Portal beginning June 30, 2023 due to a new edition of the test being released for 2023-24. All test administrators of the Alternate ACCESS will need to recertify via a new training course after September 1, 2023.





# New Webpage: Revising ACCESS for ELLs Project

WIDA has a new webpage, [Revised ACCESS for ELLs is Coming in 2025-26](#), that outlines the multi-year project to integrate the WIDA ELD Standards Framework, 2020 Edition into ACCESS Online, ACCESS Paper, and Kindergarten ACCESS. Browse the webpage to get more information on the project itself, a timeline of project activities, and how educators can get involved in test development work.





# 2022-23 ACCESS for ELLs

## Important Websites & Contact Information

- WIDA Secure Portal, [portal.wida.us](https://portal.wida.us)  
866-276-7735, [help@wida.us](mailto:help@wida.us)
- WIDA Public Site, [wida.wisc.edu](https://wida.wisc.edu)  
866-276-7735, [help@wida.us](mailto:help@wida.us)
- WIDA AMS (DRC), [www.drceirect.com](https://www.drceirect.com)  
855-787-9615, [wida@datarecognitioncorp.com](mailto:wida@datarecognitioncorp.com)
- ISBE page for [Assessment Department](#)
- ISBE page for [Multilingual Department](#) (and ACCESS)

## ISBE Contacts for ACCESS for ELLs

- Barry Pedersen, [bpederse@isbe.net](mailto:bpederse@isbe.net)
- Trevor Cottle, [tcottle@isbe.net](mailto:tcottle@isbe.net)
- Assessment Dept. Phone - 866-317-6034



# Kindergarten Individual Development Survey



# ISBE Career Opportunity

- ISBE currently has an open position for the KIDS coordinator in the Assessment Department.
- Information can be found on our [ISBE webpage](#).





# KIDS Required Training

- There are dates posted for the KIDS required implementation training.
- April 24 and April 26
- May 18 and May 22
- Virtual
- Information can be found on our [ISBE KIDS webpage](#).

ONLINE  
TRAINING





# KIDS Required Training

- Now available in an online course format.
- [Registration](#)
- Please allow 1-2 business days for a training course account to be created.
- When your account is ready, you will receive an email from Ed Leaders Network with information.
- Once you receive this email you only have 10 days to complete the training.
- If you do not receive an email within 1-2 business days, check your spam/junk folder. If there is no email please contact Michelle Escapa at [mescapa@roe51.org](mailto:mescapa@roe51.org).
- **Prior to beginning the course** you must read the User's Guide pages i - x in the [KIDS User's Guide and Instrument](#).





# KIDS Required Training

- Online course has two parts
- Must complete both parts
- Must achieve an 85% on both courses
- Self-paced, but must complete within 10 days.



## KIDS Implementation Training Part 1

Completed April 12, 2023 / [view certificate](#) / Your Score / [See details](#)

Kindergarten Individual Developmental Survey (KIDS) is an observational survey designed to measure child development across various domains of learning. Teachers document evidence of students' demonstrated skills and behaviors through observations of the child during everyday activities.



## KIDS Implementation Training Part 2

Completed April 12, 2023 / [view certificate](#) / Your Score / [See details](#)

Kindergarten Individual Developmental Survey (KIDS) is an observational survey designed to measure child development across various domains of learning. Teachers document evidence of students' demonstrated skills and behaviors through observations of the child during everyday activities.





# KIDS Required Training

- Please allow 1-2 business days for a training course account to be created. Once your account is ready, you will receive an email from Ed Leaders Network with information for getting started with the training course. Once you receive this email you only have 10 days to complete the training. If you do not receive an email within 1-2 business days, check your spam/junk folder. If there is no email please contact Michelle Escapa at [mescapa@roe51.org](mailto:mescapa@roe51.org).
- **Prior to beginning the course** you must read the User's Guide pages i - x in the [KIDS User's Guide and Instrument](#).





# KIDS Contact Information

By phone:

866-317-6034

By email:

[assessment@isbe.net](mailto:assessment@isbe.net)



# Upcoming Assessment Update Webinars

Webinar Date	Webinar Time
Friday, April 21, 2023	10:00-11:00 AM CDT
Friday, April 28, 2023	10:00-11:00 AM CDT

Registration links for upcoming webinars and archived recordings and PDF presentations of past webinars are available on the [Assessment Communications webpage](#) under "Presentations and Webinars."



## Contacts

### ISBE Assessment Department

Phone: 866-317-6034

Email: [assessment@isbe.net](mailto:assessment@isbe.net)

[www.isbe.net/Pages/Assessment.aspx](http://www.isbe.net/Pages/Assessment.aspx)

### Illinois Science Assessment (ISA)

Phone: 855-340-3911

[isbe-isa-support@psionline.com](mailto:isbe-isa-support@psionline.com)

[ISBE Live Chat Technical Support Site](#)

### Pearson (IAR Assistance)

Phone: 833-213-3879

<https://il.mypearsonsupport.com/>

### College Board (SAT/PSAT Assistance)

Phone: 844-688-9995

Email: [ilsat@collegeboard.org](mailto:ilsat@collegeboard.org)

### KIDS

Web: [www.isbe.net/Pages/EarlyChildhoodKIDS.aspx](http://www.isbe.net/Pages/EarlyChildhoodKIDS.aspx)

Email: [assessment@isbe.net](mailto:assessment@isbe.net)

### DLM-AA Support Center

Phone: 855-277-9751

Email: [DLM-support@ku.edu](mailto:DLM-support@ku.edu)

### Data Recognition Corporation (DRC)

#### (ACCESS for ELLs Assistance)

Phone: 855-787-9615

Email: [wida@datarecognitioncorp.com](mailto:wida@datarecognitioncorp.com)

### SIS Helpdesk

Phone: 217-558-3600 (option 3)

[www.isbe.net/Pages/Student-Information-System.aspx](http://www.isbe.net/Pages/Student-Information-System.aspx)

### Learning Renewal Interim Assessments

Web: <https://www.isbe.net/Pages/Learning-Renewal-Interim-Assessments.aspx>

Email: [afoxall@isbe.net](mailto:afoxall@isbe.net)

### Invest in Kids

Web: <https://www.isbe.net/Pages/testinvestinkidsact.aspx>

Email: [rpotempa@isbe.net](mailto:rpotempa@isbe.net)

### Join our Listserv!

Please visit [www.isbe.net/subscribe](http://www.isbe.net/subscribe) and select "Assessment Listserv," along with any other topics or newsletters of interest to you, to begin receiving messages about state assessments.