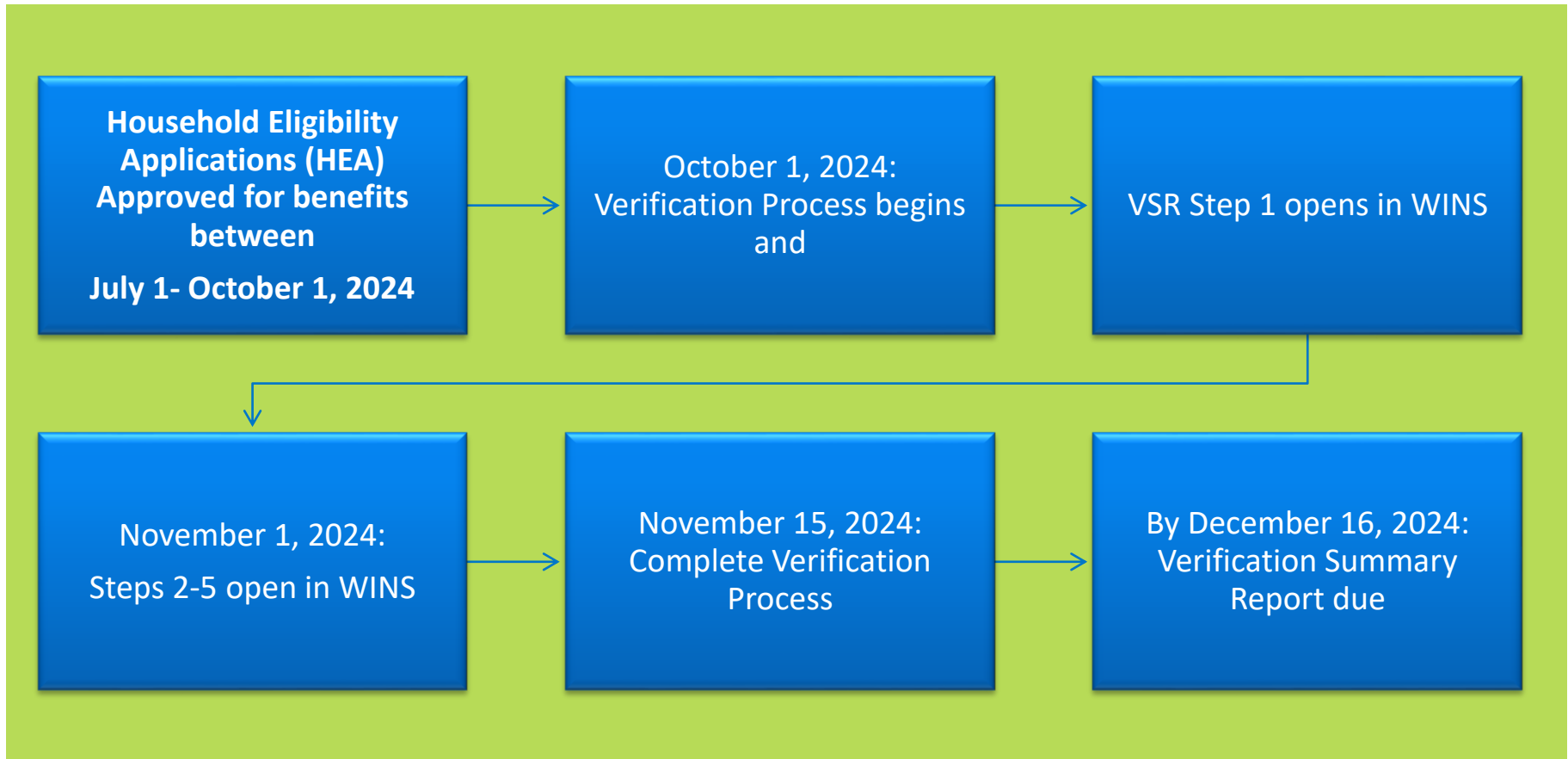


Verification Summary Report School Year 2024-2025

Verification Summary Report Steps 2-5

Verification Process Timeline SY24-25



VSR Step 1 Training Available:

Sponsors who have not completed the Verification Process or Step 1 on the Verification Summary Report, please access the training below prior to beginning Steps 2-5.



www.isbe.net/Pages/School-Based-Child-Nutrition-Documents.aspx

Optional- Step 2 Data Collection Form

Step 2 Collects the number of students found in the direct certification files and students directly certified based upon an extension of benefits.

Verification Summary Report Data Collection Form: Step 2

By answering the following questions, you will be collecting the data that is required for Step 2, Questions 1-5.
Data collection: Answer the following questions as of the last operating day of October for each site.

Complete one worksheet for each site and enter total student count for Columns 1, 2, 3, 4 and 5.

Site Name _____

Step 2: Direct Certification – Student Count by Site

COLUMN 1: ELECTRONICALLY DIRECT CERTIFIED
STUDENT COUNT SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)
Number of students identified by electronic Direct Certification receiving:

Individual Supplemental Nutrition Assistance Program (SNAP) benefits student count _____
Extension of SNAP benefits from any household member student count _____

Total student count _____
Enter this number for Column 1

COLUMN 2: ELECTRONICALLY DIRECT CERTIFIED BENEFITS- FREE MEDICAID
Number of students identified by electronic direct certification receiving Free Medicaid Benefits:

Individual FREE Medicaid benefit student count _____
Extension of FREE Medicaid benefits from any household member student count _____

Total Student Count _____
Enter this number for Column 2

COLUMN 3: ELECTRONICALLY DIRECT CERTIFIED or DOCUMENTATION OF BENEFITS
Number of students identified by electronic direct certification receiving:

Individual Temporary Assistance for Needy Families (TANF) benefits student count _____
Extension of TANF benefits from any household member student count _____
Individual Foster child directly certified student count _____

Number of individual student(s) documented as:

Homeless by district Homeless Liaison student count _____
Migrant by migrant coordinator student count _____
Runway student count _____
Foster child certified by Foster care agency student count _____
Head Start student count _____

Total Student Count _____
Enter this number for Column 3

COLUMN 4: ELECTRONICALLY DIRECT CERTIFIED REDUCED MEDICAID
Individual REDUCED Medicaid benefit student count _____
Extension of REDUCED Medicaid benefits from any household member student count _____

Total Student Count _____
Enter this number for Column 4

COLUMN 5: STUDENT COUNT BASED ON WRITTEN DOCUMENTATION OF SNAP BENEFITS
A copy of the individual letter/documentation should be submitted to cas@k12be.net

Total Student Count _____
Enter this number for Column 5

Optional for may be used to collect data for Steps 2-5 of the VSR.

Data Collection Form

VSR Steps 2 and Step 5

Beginning November 1, 2024, the link for Verification Summary Report under Sponsor Tasks tab on the sponsor dashboard, will allow access to steps 2-5 of the Verification Summary Report.



The screenshot displays the 'Sponsor Applications & Participation' tab on a dashboard. The interface is divided into two main sections: 'Sponsor Tasks' and 'Reports'. The 'Sponsor Tasks' section lists various administrative tasks such as 'Batch Daily Meal Counts', 'Batch Participation Detail', 'Add/Remove Detail Dates', 'Batch Site Questionnaire', 'Batch Site Participation', 'Add New Site', 'Deactivate/Re-activate Site(s)', 'Deactivate Sponsor', 'Review Citation Responses', 'P-EBT Qualified Sponsor Survey', 'P-EBT Upload', and 'Waivers'. The 'Reports' section lists 'Waiver Submissions', 'Applications Not Received', 'NSLP Verification Summary Report' (which is highlighted with a red box), 'Direct Certification', 'Deleted Sites', 'Claim Data Report', 'Summary Reports - Applications Submitted for Sponsor', 'Summary Reports - Applications Submitted for Sites', and 'Summary Reports - List of Sites and Applications Submitted'. A red arrow points from the text on the left to the 'NSLP Verification Summary Report' link.

Sponsor Tasks	
Batch Daily Meal Counts	
Batch Participation Detail	
Add/Remove Detail Dates	
Batch Site Questionnaire	
Batch Site Participation	
+ Add New Site	
x Deactivate/Re-activate Site(s)	
x Deactivate Sponsor	
⚠ Review Citation Responses	
☰ P-EBT Qualified Sponsor Survey	
📁 P-EBT Upload	
☰ Waivers	

Reports	
📁 Waiver Submissions	
📁 Applications Not Received	
➡ NSLP Verification Summary Report	
➡ Direct Certification	
📁 Deleted Sites	
📁 Claim Data Report	
📁 Summary Reports - Applications Submitted for Sponsor	
📁 Summary Reports - Applications Submitted for Sites	
📁 Summary Reports - List of Sites and Applications Submitted	

VSR Steps 2 and Step 5

Verification Summary Report
verification summary report submitted

1

2

3

4

5

Step 1: Application Count

Applications Approved for Free or Reduced Price Benefits

1

How many applications did the district have on file that were approved for FREE meal benefits based on providing a valid SNAP or TANF ID number; OR due to the foster child box being checked on the application?

7

Application(s)

2

How many applications did the district have on file that were approved for FREE meal benefits based on meeting household size and income guidelines?

23

Application(s)

3

How many applications did the district have on file that were approved for REDUCED PRICE meal benefits based on meeting household size and income guidelines?

16

Application(s)

4

TOTAL of all above applications

46

Application(s)

5

How many of the above applications are error prone income applications?

1

Application(s)

Verification Sample Size

(3% of Total Applications from Line 4)

6

Number of Applications to be verified

2

Application(s)

Next

To access Step 2, use the Next link on Step 1

Step 2: Updates

Step 2: Direct Certification - Student Counts by Site



Each directly certified student must only be counted once, and may be included in one box below.

All boxes must have a numeric character. Enter "0"(Zero) in any fields that do not apply.

Site Name	SNAP: How many students were direct certified as receiving Supplemental Nutrition Assistance Program (SNAP) benefits, either electronically identified or by extension of benefits from a household member who was electronically identified as a SNAP recipient?	Categorically Eligible: How many students were directly certified as receiving Temporary Assistance for Needy Families (TANF), either electronically identified or by extension of benefits from a household member who was electronically identified as a TANF recipient? Or electronically identified as Foster or documented as being Homeless, Migrant, Runaway, Foster, Head Start? (Do not include any Medicaid beneficiaries in this section.)	FREE Medicaid: How many students were directly certified as receiving FREE Medicaid benefits, either electronically identified or by extension of benefits from a household member who was electronically identified as a FREE Medicaid recipient?	REDUCED Medicaid: How many students were directly certified as receiving REDUCED Medicaid benefits, either electronically identified or by extension of benefits from a household member who was electronically identified as a REDUCED Medicaid recipient?	SNAP by Letter: How many students that were determined to be eligible for FREE meal benefits based on providing a SNAP benefits award letter or benefits statement from the SNAP agency?
	23	16	45	12	0
	71	44	18	24	0
	27	36	41	52	0
	32	45	53	12	0
	117	29	61	8	0
Total	270	170	218	108	0

Previous

Next

Step 2: SNAP Count

Step 2: Direct Certification - Student Counts by Site

Each directly certified student must only be counted once, and may be included in one box below.

All boxes must have a numeric character. Enter "0"(Zero) in any fields that do not apply.

Site Name	SNAP: How many students were direct certified as receiving Supplemental Nutrition Assistance Program (SNAP) benefits, either electronically identified or by extension of benefits from a household member who was electronically identified as a SNAP recipient?					
	23					
	71					
	27					
	32					
	117					
Total	270	170	218	108	0	

Column 1: **SNAP only**
Student count for each district site listed. Include students found on direct certification files as **SNAP** beneficiaries and those who receive **SNAP** benefits by extension of benefits.

PreviousNext

Step 2: TANF and Categorically Eligible

Step 2: Direct Certification - Student Counts by Site

Each directly certified student must only be counted once, and may be included in one box below.

All boxes must have a numeric character. Enter "0"(Zero) in any fields that do not apply.

Site Name	
	1
	16
	44
	36
	45
	29
Total	170

Categorically Eligible: How many students were directly certified as receiving Temporary Assistance for Needy Families (TANF), either electronically identified or by extension of benefits from a household member who was electronically identified as a TANF recipient? Or electronically identified as Foster or documented as being Homeless, Migrant, Runaway, Foster, Head Start? (Do not include any Medicaid beneficiaries in this section.)

Column 2:

TANF and Categorically Eligible:

Student count for each district site listed. Include students found on direct certification files as **TANF** beneficiaries, those who receive **TANF** benefits by extension of benefits and all other categorically eligible. Do not include Medicaid beneficiaries.

Step 2: FREE Medicaid

Column 3: **Free Medicaid:**
Student count for each district site listed. Include students found on direct certification files as **Free Medicaid** beneficiaries, and those who receive benefits by extension of benefits

Step 2: Direct Certification - Student Counts by Site

Each directly certified student must only be counted once, and may be included in one box below.

All boxes must have a numeric character. Enter "0"(Zero) in any fields that do not apply.

FREE Medicaid: How many students were directly certified as receiving FREE Medicaid benefits, either electronically identified or by extension of benefits from a household member who was electronically identified as a FREE Medicaid recipient?

45

18

41

53

61

218

4

5

Previous

Next

Step 2: Reduced Medicaid

Step 2: Direct Certification - Student Counts by Site

Each directly certified student must only be counted once, and may be included in one box below.

All boxes must have a numeric character. Enter "0"(Zero) in any fields that do not apply.

Column 4: **Reduced Medicaid:**
Student count for each district site listed.
Include students found on direct certification files as **Reduced Medicaid:** beneficiaries, those who receive benefits by extension of benefits

REDUCED Medicaid: How many students were directly certified as receiving REDUCED Medicaid benefits, either electronically identified or by extension of benefits from a household member who was electronically identified as a REDUCED Medicaid recipient?

12
24
52
12
8
108

5

Previous

Next

Step 2: SNAP Letters

Step 2: Direct Certification - Student Counts by Site

Each directly certified student must only be counted once, and may be included in one box below.

All boxes must have a numeric character. Enter "0"(Zero) in any fields that do not apply.

Site Name

Column 5: **SNAP Letters**

Student count for each district site listed. Include student count for those who provided a **SNAP** benefits award letter or benefit statement from IL Department of Human Services. These are students who do not appear on the direct certification files as SNAP benefit recipients. This column will likely be zeros.

SNAP by Letter: How many students that were determined to be eligible for FREE meal benefits based on providing a SNAP benefits award letter or benefits statement from the SNAP agency?

0

0

0

0

0

0

Previous

Next

12

Step 3 Data Collection Form

Verification Summary Report Data Collection Form: Step 3

By answering the following questions, you will be collecting the data that is required for Step 3, Questions 1-16.

Step 3: Standard Verification Summary Report

Section 1: Total Schools, Residential Child Care Institutions (RCCIs) AND Enrolled Students. All SFAs, must report Section 1

Question 1:

Total school sites (including CEP sites) Do not include RCCI sites.

Total student enrollment (including CEP students, do not include RCCI students)

Questions 2-4 For RCCI ONLY (Non- RCCI enter zero)

Question 2:

Total number of RCCI sites ONLY (Do not include school sites from Question 1)

Total student enrollment of RCCI sites ONLY

Question 3:

Of the total RCCI sites from Question 2 above, how many have day students:

Total number of student(s) enrollment of RCCI sites with day students

Question 4:

Of the total RCCI sites from Question 2 above, how many do not have day students

Total number of student(s) enrollment of RCCI sites without day students

Question 5: Total number of enrolled students from Questions 1 and 2 auto

Section 2: For Community Eligibility Provision (CEP)

Question 6:

Total number of CEP site(s)

Total number of students enrolled in CEP site(s)

Section 3: Students Approved as FREE that were not subject to Verification. Questions 7-10 will autofill from Step 2, Column 1-3.

Section 4: Students approved as FREE or REDUCED PRICE eligible through use of a Household Eligibility Application. Questions 11-15 column (A) will autofill based on data entered on Step 1, Questions 1-5. Enter data below for students receiving benefits based on approved applications as of the last operating day of October.

Question 11-13:

Total number of student(s) approved as FREE eligible as of the last operating day of October

Question 11:

Number of students approved through use of a SNAP or TANF ID number being provided, and Foster child applications NOT electronically direct certified students.

☐

Question 12:

Number of students approved as FREE based on household size and income information

☐

Question 13:

Number of students approved as REDUCED based on household size and income information

☐

Question 14:

Total number of application(s) autofill

☐

Question 15:

Total number of students approved autofill

☐

Section 5: Total number of students eligible for FREE or REDUCED-PRICE meals

Question 16: Total number of students from Section 3 and 4

Total number of students from section 3 and 4, lines 10 and 15, autofill

☐

Step 3 Collects student counts by enrollment and students on approved applications.

*Districts with partial CEP, report site data.
Districts with no CEP sites, report zeros.*

Step 3: Sites and Enrollment

Verification Summary Report



Step 3: Standard VSR



All boxes must have a numeric character. Enter "0" (Zero) in any fields that do not apply.

Section 1: Total School Sites, Residential Child Care Institutions (RCCIs) AND Enrolled Students

All SFAs must report in Section 1

1. Total school sites (including CEP and Provisional sites. Additional Information related to CEP and other Provisions will be provided in Section 2). **Do not include RCCI sites.**

2. RCCI sites ONLY **Do not include school sites from Line 1.**

3. Of the Total RCCI sites listed on Line 2 above; How many have day students?

4. Of the Total RCCI sites on Line 2 above; How many do not have any day students?

5. Total Number of Enrolled Students on Line 1 and 2

A. Number of Sites

5

0

0

0

B. Number of Enrolled Students

0

0

0

0

0

Step 3: CEP Site and Enrollment

Sponsors with some but not all sites approved in Community Eligibility Provision (CEP) provide the number of sites approved for CEP and the total enrollment for the site(s).

Section 2: Community Eligibility Provision (CEP)

Only SFAs Community Eligibility Provisions report in Section 2

A. Number of Sites

B. Number of Enrolled Students

6. Operating Community Eligibility Provision

0

0

Step 3: Section 3 Auto Fills

Section 3: Students Approved as FREE that were not subject to verification

Auto-filled from counts provided in Section 2

7. Students receiving Supplemental Nutrition Assistance Program (SNAP) benefits **electronically** direct certified or extension of electronically direct certified. **Only students receiving SNAP or direct certification extension of SNAP benefits can be reported in this box.**

8. Students **electronically** direct certified as receiving:

- Temporary Assistance for Needy Families (TANF) and extension of electronically direct certified benefits
- Foster
- Free Medicaid and extension of electronically direct certified benefits
- Homeless

Or those documented as being:

- Homeless, Migrant, Runaway
- Head Start

9. Students certified to be FREE eligible based on providing SNAP award letter or benefit documentation from authorized SNAP agency.

10. Students Approved as FREE that were not subject to verification. **REDUCED Medicaid students are NOT included.**

B. Number of Students

361

257

0

618

Step 3: Student Count on HEA

Section 4: Students approved as FREE or REDUCED PRICE eligible through use of a Household Eligibility Application (HEA)

All SFAs that collected applications must report Section 4

11. Approved as FREE eligible through use of a SNAP or TANF ID number being provided, and Foster child applications **NOT electronically direct certified students**.

12. Approved as FREE eligible based on household size and income information being provided.

13. Approved as REDUCED PRICE eligible based on household size and income information being provided.

14. Total Number of Applications.

15. Total Number of Students.

A. Number of Applications (Count taken on October 1)

12

24

15

51

B. Number of Students (Count taken on last operating day of October)

17

33

24

74

Section 5: Total Number of students eligible for FREE or REDUCED PRICE meals.

16. Total Number of STUDENTS from Sections 3 and 4, lines 10 and 15 shown above.

157

Previous

Next

Step 4: Completion Date

Verification Summary Report

Sections 1-4 saved successfully



Step 4: Verification Results :



All boxes must have a numeric character. Enter '0' (Zero) in any fields that do not apply or when there is no data to enter.

- 1 Was the process of verifying household applications performed and completed by the USDA November 15 deadline?
The process of verification includes the selection of the sample size, the verifying of meal benefit eligibility of the selected applications, and notifying families/households selected for verification of the results.

- ☐ Yes, completed by November 15
☐ Yes, but completed after November 15
☐ No, verification was NOT performed; OR, the process was not completed.

- 2 Total number of applications that were required to be verified as part of the 3% sample size.

1 Application(s)

- 3 In addition to the applications listed on Line 2 that were required to be verified, how many applications were verified for cause on or before November 15?

0 Application(s)

- 4 Total number of applications from lines 2 and 3, verified on or before November 15.

1 Application(s)

- 5 Was the Direct Certification system accessed, and was the Direct Verification link used to attempt to directly verified applications?

☐ Yes ☐ No

All SFAs are required to attempt to directly verify ALL applications selected for verification.

- 6 How many of the applications from line 4 were able to be directly verified?

A. Number of Applications

0 Application(s)

B. Number of Students

0 Application(s)

- 7 The total number of applications to be verified from line 4 is 1 . Of those, 0 were reported on line 6 as being directly verified

Step 4: Verified for Cause

Verification Summary Report

Sections 1-4 saved successfully



Step 4: Verification Results



All boxes must have a numeric character. Enter '0' (Zero) in any fields that do not apply or when there is no data to enter.

- 1 Was the process of verifying household applications performed and completed by the USDA November 15 deadline?
The process of verification includes the selection of the sample size, the verifying of meal benefit eligibility of the selected applications, and notifying families/households selected for verification of the results.
- 2 Total number of applications that were required to be verified as part of the 3% sample size.
- 3 In addition to the applications listed on Line 2 that were required to be verified, how many applications were verified for cause on or before November 15?
- 4 Total number of applications from lines 2 and 3, verified on or before November 15.
- 5 Was the Direct Certification system accessed, and was the Direct Verification link used to attempt to directly verified applications?
- All SFAs are required to attempt to directly verify ALL applications selected for verification.**
- 6 How many of the applications from line 4 were able to be directly verified?
- 7 The total number of applications to be verified from line 4 is . Of those, were reported on line 6 as being directly verified
- ☐ Yes, completed by November 15
☐ Yes, but completed after November 15
☐ No, verification was NOT performed; OR, the process was not completed.
- Application(s)
- Application(s)
- Application(s)
- ☐ Yes ☐ No
- A. Number of Applications**
- Application(s)
- B. Number of Students**
- Application(s)

Step 4: Directly Verified

Verification Summary Report

Sections 1-4 saved successfully



Step 4: Verification Result



All boxes must have a numeric character. Enter '0' (Zero) in any fields that do not apply or when there is no data to enter.

- 1 Was the process of verifying household applications performed and completed by the USDA November 15 deadline?
The process of verification includes the selection of the sample size, the verifying of meal benefit eligibility of the selected applications, and notifying families/households selected for verification of the results.
- 2 Total number of applications that were required to be verified as part of the 3% sample size.
- 3 In addition to the applications listed on Line 2 that were required to be verified, how many applications were verified for cause on or before November 15?
- 4 Total number of applications from lines 2 and 3, verified on or before November 15.
- 5 Was the Direct Certification system accessed, and was the Direct Verification link used to attempt to directly verified applications?
- All SFAs are required to attempt to directly verify ALL applications selected for verification.**
- 6 How many of the applications from line 4 were able to be directly verified?
- 7 The total number of applications to be verified from line 4 is . Of those, were reported on line 6 as being directly verified
- ☐ Yes, completed by November 15
☐ Yes, but completed after November 15
☐ No, verification was NOT performed; OR, the process was not completed.
- Application(s)
- Application(s)
- Application(s)
- ☐ Yes ☐ No
- | A. Number of Applications | B. Number of Students |
|---|---|
| <input type="text" value="0"/> Application(s) | <input type="text" value="0"/> Application(s) |

Step 4: Directly Verified

Exact Matches

Name	Address	Birth Date	Sex	Case Number	Assistance Source	
Student 1	123 St, Town, IL	12/25/2012	M		Free Medicaid	Add To Report
Student 1	123 St, Town, IL	12/25/2012	M		SNAP	Add To Report
Student 2	1 North, Some Town, IL	07/12/2015	F		Free Medicaid	Add To Report
Student 3	1 South St, That Town, IL	01/07/2010	F		SNAP	Add To Report
Student 5	1Place, Our Town, IL	10/11/2012	F		Reduced Medicaid	Add To Report
Student 6	202 Dr, City, IL	01/02/2016	F		Reduced Medicaid	Add To Report
Total Exact Matches: 6						

If a student on the Household Eligibility Application or anyone in the same household as the student appears as directly verified, the verification process is complete for this application.

Step 4: Directly Verified

Exact Matches						
Name	Address	Birth Date	Sex	Case Number	Assistance Source	
Student 1	123 St, Town, IL	12/25/2012	M		Free Medicaid	Add To Report
Student 1	123 St, Town, IL	12/25/2012	M		SNAP	Add To Report

If the same student appears as a directly verified match with more than one assistance source as shown here, report the student and all extensions of benefits at the highest benefit source on step 2 of the Verification Summary Report.

The assistance sources rank in the following order:

- SNAP
- TANF
- Foster
- Homeless
- Free Medicaid
- Reduced Medicaid

Step 2: Direct Certification - Student Counts by Site SY 2022-2023

Each directly certified student must only be counted once, and may be included in one box below.

All boxes must have a numeric character. Enter "0"(Zero) in any fields that do not apply.

Site Name	SNAP: How many students were directly certified as receiving Supplemental Nutrition Assistance Program (SNAP) benefits, either electronically identified or by extension of benefits from a household member who was electronically identified as a SNAP recipient?	Categorically Eligible: How many students were directly certified as receiving Temporary Assistance for Needy Families (TANF), either electronically identified or by extension of benefits from a household member who was electronically identified as a TANF recipient? Or electronically identified as Foster or documented as being homeless, Migrant, Runaway, Foster, Head Start? (Do not include any Medicaid beneficiaries in this section.)	FREE Medicaid: How many students were directly certified as receiving FREE Medicaid benefits, either electronically identified or by extension of benefits from a household member who was electronically identified as a FREE Medicaid recipient?	REDUCED Medicaid: How many students were directly certified as receiving REDUCED Medicaid benefits, either electronically identified or by extension of benefits from a household member who was electronically identified as a REDUCED Medicaid recipient?	SNAP by Letter: How many students that were determined to be eligible for FREE meal benefits based on providing a SNAP benefits award letter or benefits statement from the SNAP agency?
	23	16	45	12	0
	71	44	18	24	0
	27	36	41	52	0
	32	45	53	12	0
	117	29	61	8	0
Total	270	170	218	108	0

Previous Next

Step 4: Verification Results

VSR Data Collection Form Step 4:
Report results of verification on questions 9-13.
The number of applications must be equal to the
auto calculate number in line 8. All other boxes
must contain a zero.

Verification Summary Report Data Collection Form: Step 4

Step 4: Verification Results

Question 1:

Was the process of verifying household applications performed and completed by the U.S. Department of Agriculture's Nov. 15 deadline?

Select the correct response:

- ☐ Yes, completed by Nov. 15
- ☐ Yes, but completed after Nov. 15
- ☐ No, Verification was NOT performed; OR the process was not completed

Question 2: Autofill from Step 1 data reported

Question 3:

In addition to the applications listed on Question 2 above that were required to be verified, how many applications were verified for cause on or before Nov. 15?

Question 4: Autofill from Questions 2 and 3

Question 5:

Was the Direct Certification system accessed, and was the Direct Verification link used to attempt to directly verify applications?

- ☐ Yes
- ☐ No

All SFAs are required to attempt to directly verify ALL applications selected for Verification.

Question 6:

How many of the applications selected for Verification were able to be directly verified?

How many students were verified as a result of using direct Verification?

Lines 7-8 will autofill

Question 9-13:

Report results according to the outcome of verification of household eligibility applications. The number of applications must be equal to the auto calculated number in line 8. All other boxes must contain a zero.

Step 4: Reporting Results

Do not include applications/students in this section that were able to be directly verified. Applications that were able to be directly verified were reported on line 2 above.

Verification Results

		A. Applications originally approved as FREE-ELIGIBLE based on SNAP/TANF, AND applications that ONLY have a FOSTER CHILD(REN)	B. Applications originally approved as FREE-ELIGIBLE based on Income/Household Size	C. Applications originally approved as REDUCED-PRICE ELIGIBLE based on Income/Household Size
9. Responded - No Change	Number of applications	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
	Number of students	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="0"/>
10. Responded - Changed to Free	Number of applications			<input type="text" value="0"/>
	Number of students			<input type="text" value="0"/>
11. Responded - Changed to Reduced Price	Number of applications	<input type="text" value="0"/>	<input type="text" value="0"/>	
	Number of students	<input type="text" value="0"/>	<input type="text" value="0"/>	
12. Responded - Changed to Paid	Number of applications	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
	Number of students	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="4"/>
13. Did Not Respond - Changed to Paid	Number of applications	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
	Number of students	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

[Previous](#) [Next](#)

Step 5: Final Review

Verification Summary Report
Section 5 & Verification Results information saved successfully

12345

Step 5: Submit Application

By clicking the Submit button, the NSLP Sponsor is stating that all steps of the verification process were completed correctly, and that all data entered on the online Verification Summary Report is accurate.

Once the online Verification Summary Report is submitted, no further changes can be made. If changes need to be made after submission, please email the necessary changes to cnr@isbe.net.

Previous

Submit

Please review before submitting steps 1-4 data.
This report locks upon submission and will
require ISBE assistance to edit.

VSR- Submitted

The screenshot shows a web interface for submitting a Verification Summary Report (VSR). At the top, a header bar contains the title "Verification Summary Report" and a sub-message "Application Submitted successfully". To the right of the header is a progress bar with five steps, numbered 1 through 5. Step 5 is highlighted, indicating the current stage. Below the header, a dark grey bar displays "Step 5: Submit Application". To the right of this bar is a red circle containing a document icon, with a red arrow pointing to it from the bottom right. The main content area features the text "VSR Submitted Successfully!" in bold. Below this, a paragraph states: "Once the online Verification Summary Report is submitted, no further changes can be made. If changes need to be made after submission, please email the necessary changes to cnr@isbe.net ."

Verification Summary Report
Application Submitted successfully

1 2 3 4 5

Step 5: Submit Application

VSR Submitted Successfully!

Once the online Verification Summary Report is submitted, no further changes can be made. If changes need to be made after submission, please email the necessary changes to cnr@isbe.net .

Review Findings

- ✓ Not completing verification process by **Nov 15**
- ✓ Benefits not changed or terminated based on verification results
- ✓ Sending proper documentation to households
- ✓ Not submitting Verification Summary Report by **Dec 15**

Contact Information

Nutrition Programs

800.545.7892 or

217.782.2491

cnp@isbe.net