



Workplace Experience Course

Course Preview

Agriculture, Food & Natural Resources (AFNR) Workplace Experience courses provide work experience in fields related to the Agriculture, Food, & Natural Resources cluster. Goals must be set cooperatively by the student, teacher, and employer (although students are not necessarily paid). These courses must include classroom instruction at least once per week, involving further study of the field, discussion of relevant topics that are responsive to the workplace experience and employability skill development. Workplace Experience courses must be taught by an approved WBL educator-coordinator. Participation in FFA student organization activities is an integral course component for leadership development, career exploration and reinforcement of academic concepts. These courses should be aligned to a Career Development Experience that could include:

1. Student-led Enterprises
2. School-based Enterprises
3. Immersion Supervised Agricultural Experiences
4. Clinical Experiences in Science and Technology programs
5. Internship Programs
6. Apprenticeship Programs

Unit Outline

- Unit 1. Introduction to Workplace Experience
- Unit 2. Essential Employability Skills
- Unit 3. Focused Skills
- Unit 4. Formal Evaluation
- Unit 5. Career Planning
- Unit 6. Workplace Conclusion

Rules for Workplace Experiences

1. The workplace learning CTE coursework is not bound by, and may occur outside of, the regular school day or calendar for participation or completion of practicum or direct instruction.
2. Classroom instruction will be a required component of this course. We will meet weekly on _____ for instruction on essential employability skills and focused skills based on your chosen career field.
3. The workplace experience may be either paid or unpaid.
4. The workplace experience must align with the student's individualized program of study.
5. The work-component of the course must be supervised by one or more qualified educator-coordinators.
6. The educator coordinator must visit each student's workplace experience directly on-site at least once during the course of the semester.
7. The student must also conduct other direct and indirect supervisory activities during the course.
8. The student will be formally evaluated at least one time during the workplace experience.

Rules for Work Agreements

Workplace agreement signed by the employer, educator-coordinator, student and parent must include at a minimum the following components:

1. verified tasks for the occupational and employability skills
2. duration of course of training
3. regular working hours
4. relevant student information (name, date of birth, address, contact information, etc.)
5. relevant employer information (company name, address, phone, email, fax, etc.)
6. responsibilities of the employer, coordinator, students and parents

Eligibility for Participation

Eligibility for student participation in workplace CTE coursework shall be subject to applicable State and federal employment and labor laws and regulations.