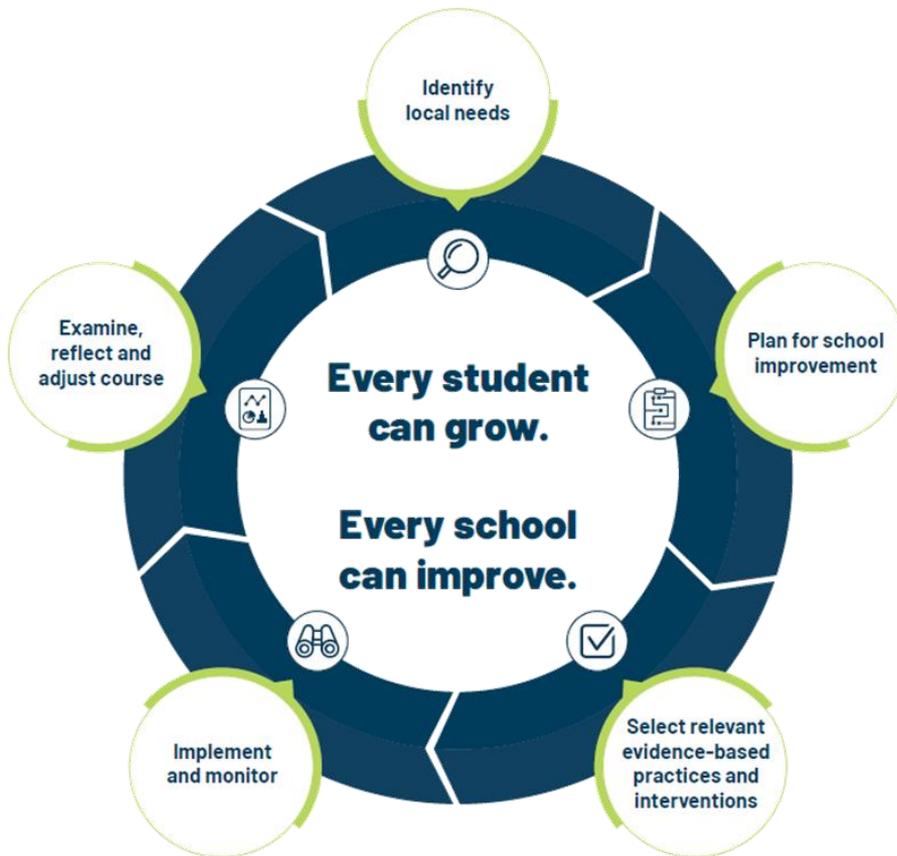


# A Year in the Life and Monthly Topics in School Improvement

School and District Improvement

# Collaborative and continuous



# Who is responsible for school improvement efforts?

Teachers

Principals

Parents

ISBE Officials

School Improvement Coordinators

Approved Learning Partners

Superintendents / District Administration

School Board Members

U.S. Dept. Of Education

School Leadership Team

Union Representatives

Students

# A Year in the Life (YIL) of School Improvement



Guides the process and pacing of continuous improvement

Timeline to serve as guard rails to keep the work on track

Planning Year:  
Initial Designation in October through July

Implementation Years:  
Pick up after the planning year and continue for three years

# Differentiated Versions

- Document headers are color coded.
- Document title indicates planning or implementation.

All Schools

Targeted Schools

Comprehensive Schools

Intensive Schools

**A Year in the Life of School Improvement Planning | Comprehensive Schools**



Key Activities	School Improvement Coordinators	ISBE	District Staff	Comprehensive School Principal	School Leadership Team	School Level Needs Assessment Vendor
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**A Year in the Life of School Improvement Implementation Year | All Schools**



Key Activities	School Improvement Coordinators	School Improvement Director	ISBE	District Staff	Building Principal	School Leadership Team
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# Developing Leadership Capacity

All versions focus on building leadership capacity.

## A Year in the Life of School Improvement Getting Started | All Schools



	Key activities	ISBE Resources	District Staff	School Principal	School Leadership Team
GETTING STARTED Month 1	View School Improvement On-Demand Learning Series 1.	<a href="#">School Improvement On-Demand Learning Series 1</a>	View School Improvement On-Demand Learning Series 1.	View School Improvement On-Demand Learning Series 1.	View School Improvement On-Demand Learning Series 1.
	<ul style="list-style-type: none"> <li>Identify a school leadership team (SLT) that includes school and district staff to guide the school improvement planning and implementation process.</li> <li>Prepare to work with the school leadership team and its role in school improvement efforts.</li> </ul>	<a href="#">School Leadership Team Guidance Document</a> <a href="#">School Leadership Team On-Demand Video</a> <a href="#">School Leadership Team Presentation</a>	<ul style="list-style-type: none"> <li>Identify a school leadership team that includes district and school leaders to guide the school improvement planning and implementation process.</li> <li>View "Identifying the School Leadership Team" video.</li> </ul>	<ul style="list-style-type: none"> <li>Work with the district to identify school leadership team members.</li> <li>View "Identifying the School Leadership Team" video.</li> </ul>	Review composition of the SLT with district and school administration to ensure a diverse representation of staff.
	<b>Monthly Topics and Tasks</b> <ul style="list-style-type: none"> <li>Identify local needs by using multiple sources of data, including Equity Journey Continuum (EJC) data, and complete the school-level needs assessment.</li> <li>Start the process of completing the Illinois Quality Framework Supporting Rubric (IQFSR).</li> </ul>	Monthly Topics and Tasks for All Schools <a href="#">Illinois Quality Framework Supporting Rubric (IQFSR)</a> <a href="#">Facilitating the IQFSR</a>	<ul style="list-style-type: none"> <li>Review indicators, data, teaming structures.</li> <li>Meet with school staff to discuss needs and support for school.</li> <li>Prepare to facilitate the work of the IQFSR with the building principal.</li> </ul>	<ul style="list-style-type: none"> <li>Review indicators, data, teaming structures.</li> <li>Meet with district staff to discuss needs and support for school.</li> <li>Prepare to facilitate the work of the IQFSR with district staff.</li> </ul>	Consistently collect and analyze various sources of data as part of the needs assessment process.

# Key Activity Examples

PLANNING YEAR

## Monthly Topics & Tasks:

- Identify a school leadership team (SLT)
- Prepare to work with the SLT in school improvement efforts.
- Introduce the Illinois Quality Framework Supporting Rubric (IQFSR)

November



# Monthly Topics & Tasks

	Topics and tasks	Essential questions
<b>October</b>	<ul style="list-style-type: none"> <li>• Receive summative designation letter.</li> <li>• Respond to checklist in letter.</li> </ul>	<ul style="list-style-type: none"> <li>• How will you interpret and communicate your summative designation to stakeholders?</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• Attend newly-designated schools webinar.</li> <li>• Attend an initial meeting with a School Improvement Coordinator to review indicators, data, and teaming structures.</li> <li>• Attend second meeting with a School Improvement Coordinator for an introduction to the Illinois Quality Framework Supporting Rubric (IQFSR). Utilize the Facilitating the IQFSR Guidance document.</li> <li>• Identify a School Leadership Team (SLT).</li> <li>• Initial contact/meeting with school-level needs assessment vendor.</li> <li>• Begin process in IWAS for the planning year grant application.</li> <li>• View <a href="#">School Improvement On-Demand Learning Series 1</a>.</li> </ul>	<ul style="list-style-type: none"> <li>• Who should be on the school leadership team to guide the school improvement planning and implementation process?</li> <li>• What is a realistic monthly meeting schedule for the SLT?</li> </ul>

# Essential Questions to Guide the Work

Who should be on the SLT to guide the school improvement implementation process?

What is a realistic monthly meeting schedule for the SLT?

How is the district/school engaging and communicating with families about school improvement efforts?

After reviewing the Equity Journey Continuum data/information, what additional information do you need?

# Putting it all together

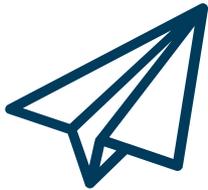
## A Year in the Life of School Improvement

- Overarching framework for the year
- Defines key stakeholder roles
- Includes important due dates, deadlines, and requirements

## Monthly Topics & Tasks

- Detailed guidance for each month's school improvement efforts
- Provides essential questions to engage in with your leadership team

# School Improvement Helpline



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