Illinois State Board of Education

Partnership for Educator Preparation

Data Collection Pilot Year 2
November 2018

School Support and Administrative Programs

Whole Child • Whole School • Whole Community

Overview

- School Support (SSP) and Administrative (Admin)Programs
- Annual Program Report (APR 2.0)
- Data Collection Process
- Resource Guide
- Institutional Template
- Individual Template
- Best Practices
- Liaison Contacts
- Next Steps

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SSP and Admin Programs

School Support Programs to be reported:
School Counselor
School Nurse
School Psychologist
School Social Worker
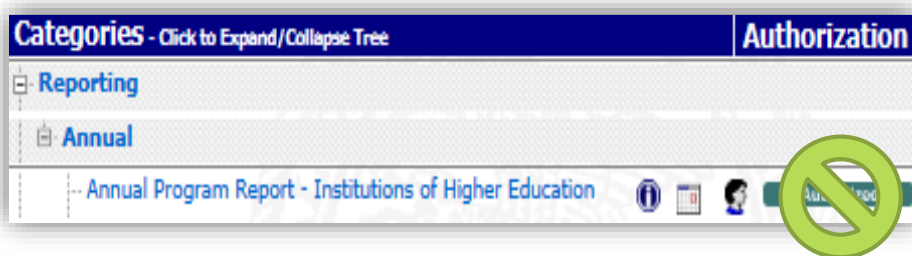Speech Language Pathologist (Non-Teaching)

Administrative Programs to be reported:
Teacher Leader
Chief School Business Official
Director of Special Education
Superintendent
Principal (reported separately, TBD)

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Annual Program Report 2.0

Old Reporting Process

- Narrative Based
- Included Faculty
- Individual Aggregate Data
- Testing Aggregate Data
- Program reporting system is no longer available

New Reporting Process

- Institution, Individual and Program specific data
- Excludes Faculty
- All School Support, Administrative, and Teaching programs report annually using the APR 2.0 system
- Missing Access? Contact ISBE Liaison
- IWAS Log-In

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Data Collection Process

1. Review the APR 2.0 [Resource Guide](#)

2. Download the Individual and Institution [templates](#)

3. Collect individual data elements on excel template

    a. Template will be uploaded to the APR 2.0 system February 1- April 30.

4. Collect Institution data elements on the template

    a. Template will NOT be uploaded, reference during data reporting in the APR 2.0 system February 1-April 30

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Data Collection Process- Timeline

November 1	December 31	February 1	April 1	April 30	May 1
Data Collection Begins	Progress Reports Due	Data Reporting Begins (Except Principal)	Data Reporting Begins (Principal Programs)	All Data Reporting Closes	Reports are Certified

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Resource Guide

- Data Dictionary provides guidance on which data elements to collect, specific to individual and institution templates

- Appendix provides a list of all preparation program codes needed for the individual template

Resource Guide – Under Resources

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Institution Template

- Columns A-AF

- Utilize the Resource Guide details for each data element by column

- All elements will be reported within the system, not by template upload

- Reporting Year – 2018 Data should reflect candidates between September 1, 2017- August 31, 2018.

Institution Template- Under Resources

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Individual Template

- Columns A-Z
- Utilize the Resource Guide details for each data element by column
- All elements will be reported by uploading the template as a saved file.
- No restrictions on saving the file
- No special characters allowed
    - Apostrophes, i.e. O 'Name
    - Commas, i.e. Sr.,
    - Periods in names, i.e. Jr.

- Reporting Year – 2018 Data should reflect candidates between September 1, 2017- August 31, 2018.

Individual Template- Under Resources

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Data Collection Best Practices

- Collaborate with faculty/staff that reported teaching programs in year 1 pilot (within your IHE)

- The resource guide defines all data elements, if you can't find what you are looking for, email your liaison.

- The collection process can take time, plan ahead and start early!

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Liaison Contacts

Alicia Harney	Bess Johnson	Brianne Dilbeck	Jeff Seiler	Sam Fogleman
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217-557-2002	217-557-9428	217-782-7485	217-557-2915	217-782-0684
Augustana College	DePaul University	Benedictine University	American Intercontinental University	Blackburn College
Aurora University	Illinois State University	Bradley University	Chicago School of Professional Psychology	Chicago State University
Columbia College Chicago	Lindenwood	Eureka College	Dominican University	Governors State University
Concordia University	Loyola University Chicago	Illinois College	Greenville University	Hebrew Theological College
Eastern Illinois University	National Louis University	Illinois Institute of Technology	Illinois Wesleyan University	Judson University
Elmhurst College	Olivet Nazarene University	Lewis University	Knox College	McKendree University
Erikson Institute	Relay Graduate School of Education	Monmouth College	Lake Forest College	Northern Illinois University
Millikin University	Southern Illinois University - Edwardsville	North Park University	MacMurray College	Rockford University
New Leaders	University of Chicago	Roosevelt University	North Central College	School of the Art Institute Chicago
Northeastern Illinois University	University of Illinois at Chicago	Trinity Christian College	Northwestern University	St. Xavier University
Southern Illinois University – Carbondale	University of St. Francis	VanderCook College of Music	Quincy University	University of Illinois at Urbana-Champaign
University of Illinois at Springfield	Wheaton College		Trinity International University	Western Illinois University

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Next Steps

- Begin collecting the data using the templates.
  - Utilize Institution Research, Registrar, Department of Ed, etc.

- An additional webinar specifically for teaching program data collection is available here

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Q&A Sessions

- A Series of Q&A sessions will be available Nov-Jan.

- Please register for a session (max 15 per session) to discuss any questions/clarifications about the year 2 data collection.
  - Thursday, Nov. 29: 1-130
  - Tuesday, Dec. 4: 10-1030
  - Monday, Dec. 17: 2-230
  - Friday, Jan. 4: 11-1130
  - Wednesday, Jan. 16: 9-930
  - Thursday, Jan. 24: 10-1030

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