

2013 ACCESS for ELLs®

I. ACCESS Test Ordering Dates: October 22, 2012 –November 16, 2012

II. Testing Schedule for the 2013 ACCESS for ELLs®

Regular 2013 ACCESS Dates:

Grades	Subjects	Dates
K-12	Reading, Writing, Listening, & Speaking	January 14 – February 15, 2013

Waiver Options

The deadline for requesting a modified ACCESS testing schedule is October 26, 2012. ISBE allows districts to apply for a testing schedule waiver if the regular ACCESS testing schedule conflicts with the school/district calendar, or other unusual conditions arise.

The ACCESS for ELLs® testing schedule may vary among individual schools within a district (unlike the ISAT schedule). Even so, waiver applications for individual schools must come from the *district superintendent*.

The optional testing dates for ACCESS for ELLs® are:

Option 1:

Grades	Subjects	Dates
K-12	Reading, Writing, Listening, & Speaking	January 21 – February 22, 2013

Option 2:

Grades	Subjects	Dates
K-12	Reading, Writing, Listening, & Speaking	January 28 – March 1, 2013

Regardless of which testing schedule is implemented, it is *absolutely imperative* to meet all deadlines for returning materials to the scoring contractor - MetriTech. Failure to meet these deadlines may jeopardize the return of results to your school/district in a timely fashion. If you have questions, contact the Student Assessment Division at 866/317-6034.

Waiver Application Form To
Modify Testing Dates for the 2013 ACCESS for ELLs®

The deadline for returning this form is October 26, 2012

This page must be faxed or mailed to ISBE as soon as possible, but no later than October 26, 2012, for districts/schools that will NOT test during the regular testing dates (January 14 – February 15, 2013), with the ACCESS for ELLs.® Decisions regarding the request will be returned via fax no later than November 2, 2012.

Complete District Name, Number, Address, and Phone/FAX numbers:

	Region/County/District/Type (RCDT) Code
	District Phone: _____
	District FAX: _____

The district named above requests to conduct testing for the ACCESS for ELLs® Reading, Writing, Listening, and Speaking tests (Kindergarten – Grade 12) during the following time period (**check one**):

_____ **Option 1:** January 21 – February 22, 2013 _____ **Option 2:** January 28 – March 1, 2013

Application for: _____ Entire District _____ Individual School(s) (attach a list if more than one school)

School Name	RCDTS Code
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Reason for Request (check one):

_____ Local testing conflict _____ Intersession for year round school calendar _____ Other

(please explain): _____

In requesting this modified testing schedule, your district agrees to return all test materials to the contractor according to arrangements that will be made by the contractor. Not returning test materials by established deadlines may jeopardize your results being returned in a timely fashion.

Name of Superintendent (printed)

Signature of Superintendent	Date
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Mailing Address: Illinois State Board of Education ISBE FAX Number: (217) 782-6097
Student Assessment Division – E216
Attention: Cathy
100 North First Street
Springfield, IL 62777-0001

For Office Use Only:
This request was approved by:

Signature of Division Administrator	Date
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