



## **Administrators' Back to School Tips: Educator Licensure**

- ☐ Renew all professional educator licenses and educator licenses with stipulations endorsed for career and technical educator by Aug. 31, the end of the grace period. Licenses not renewed by this date will be invalid for employment and will lapse. Educators must pay a \$500 penalty fee or show evidence of completing nine semester hours of coursework in relevant licensure areas to reinstate the license.
- ☐ Check out our new “how to” videos for instructions pertaining to license registration, ELIS navigation, and application processes at <http://isbe.net/licensure/default.htm>.
- ☐ Remind your staff to ensure all contact information is up to date in their ELIS account.
- ☐ Share each issue of the ISBE LINK (Licensure, Information, News, and Knowledge) newsletter with your staff. The newsletter was created as a bridge between the Educator Licensure Division and educators. Issues 1 and 2 were emailed to administrators earlier this summer and the third issue will be emailed in August.
- ☐ Renewal requirements for specific administrative positions found in 1.705 will be revised this fall. Follow [@ISBEnews](#) on Twitter and “like” the [Illinois State Board of Education](#) on Facebook for updates.
- ☐ Requirements for middle school endorsements are changing Feb. 1, 2018. On or after this date, a state-approved program in middle grades education must be completed if an educator is seeking his/her first middle grades endorsement. Apply for middle school endorsements before this date to be considered under the current requirements.
- ☐ Keep informed of proposed rules and regulations relevant to licensure at <http://isbe.net/rules/proposed/default.htm>. “Proposed rules” are changes proposed by ISBE that are not effective yet. The public may submit commentary for consideration during the “public comment” period of the rule development process.
- ☐ ISBE has embarked on a new educator preparation data collection initiative that is aimed at ensuring all new teachers are prepared to support student learning upon entering the classroom. The data collection project will be piloted with institutions of higher education in 2017. Visit <http://isbe.net/PEP/default.htm> for more information.

[ISBE Educator Licensure Page](#)