



Arts and Foreign Language Assistance



A JOINT FUNDING INITIATIVE OF THE
ILLINOIS ARTS COUNCIL AGENCY
AND THE
ILLINOIS STATE BOARD OF EDUCATION

The webinar will begin shortly...

**If you haven't already done so, take a moment to print the RFP
and attachments from <http://isbe.net/arts-fl/default.htm>**



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Illinois State Board of Education

James T. Meeks, Chairman
Tony Smith, Ph.D., State Superintendent of Education



Arts and Foreign Language Assistance Grant



- History and Overview
- Eligibility
- Arts or Foreign Language?
 - Planning or Implementation?
- Basic Components of the Grants
- Allowable Activities in Each Category
- Completing the Request for Proposal (RFP)
- Criteria for Review
- Resources

History and Overview



The state of Illinois recognizes the importance of foreign language instruction in the increasingly global nature of our society.

Also recognized are the documented benefits of participation in the fine and performing arts during elementary and high school.

This grant provides funding to maintain, create, restore, or enhance these programs in public schools around the state.

Eligibility: Who May Apply?



- **Illinois Public School Districts**
- **Public University Laboratory Schools**
- **Charter Schools**
- **Area Vocational Centers**

What Type of Funding is Available?



AFL Planning Grant

- Administered by the Illinois Arts Council Agency

AFL Implementation Grant

- Provides funding for implementation of a project developed through previous planning effort
- Will fund up to \$100,000 for the first year of implementation
- Renewable at decreasing amounts for two additional years
- Supports administrative costs, instructional materials and resources, class field trips, program facilitators, professional development, limited travel
- Increasing cash match required each year

*actual amount subject to passage of sufficient appropriation by the Illinois General Assembly



The Request for Proposal (RFP)

The contents of the document that can be found at the ISBE College and Career Readiness Website

- <http://www.isbe.net/arts-fl/default.htm>
- General Information and Background
 - Eligibility
 - Award Amount
 - Grant Period
 - Deadlines
 - Contact Information
- Proposal Requirements
 - Required Components
 - Fiscal Information
 - Proposal Format and Attachment Descriptions
- Criteria for Review

Arts and Foreign Language RFP Materials



<http://www.isbe.net/arts-fl/default.htm>

College and Career Readiness Arts and Foreign Language Grants

Note: Many of our publications and forms are in .pdf format. In order for them to work correctly please visit <http://www.adobe.com> to download the most current version of Adobe Reader.

Implementation

- FY16 Arts and Foreign Language Implementation Assistance Grant
 - ✦ [Request For Proposal](#)- *due November 3, 2015*
 - ✦ [Forms](#) (Attachments 1-11)

Arts and Foreign Language Assistance Grant Application Webinar

This interactive webinar includes an overview of the grant including explanation of terms, application components, review process and award procedures. There was also a question and answer period.

- [Webinar Video](#)
- [PowerPoint Presentation](#)
- [Q & A's](#)

Dates to Remember



GRANT PERIOD:

YOUR PROJECT WILL BEGIN NO EARLIER THAN JANUARY 1, 2016 AND WILL CONCLUDE JUNE 30, 2016.

LETTER OF INTENT:

NOT REQUIRED, BUT RECOMMENDED. DUE OCTOBER 13, 2015.

DEADLINE FOR SUBMISSION:

ORIGINAL PLUS TWO COPIES AND AN ELECTRONIC COPY ON A COMPACT DISC (CD) OR FLASH DRIVE MUST BE RECEIVED BY 4:30 P.M. TUESDAY, NOVEMBER 3, 2015.

AFL Implementation Grant

Required Components

The opportunity to put into action a previous plan for curricular and programmatic instruction in the Arts or Foreign Language. Applicants must have completed an AFL Planning project or provide evidence of a previous independent process for eligibility.



PLANNING

- **Must include evidence of a completed comprehensive planning effort or completion of the planning grant program year**
- **Must demonstrate an action plan that includes standards alignment, proposed activities, community collaborations, scheduling and resources to be utilized or acquired**

PROFESSIONAL DEVELOPMENT

- **Must relate directly to the proposed instructional program**
- **May be used for collaborative planning, curriculum alignment and pedagogy**

RESOURCE ALLOCATION

- **Match Required; for sustainability, districts must leverage school board, local constituents and other resources for revenue that will provide increasing and continued support**

EVALUATION

- **Must propose an evaluation plan to collect data for determining effectiveness as well as participating in any proposed state level evaluative process**

Fiscal Information



DECLINING SUPPORT MODEL FOR SUSTAINABILITY

Year One:

Grant Support 100%, Local Support 25%

Year Two:

Grant Support 75% of Year One, Local Support 50% of Year Two

Year Three:

Grant Support 50% of Year One, Local Support 100% of Year Three

Local Match



- Budgeted dollars allocated for personnel, resources, and materials
- In-kind donations (e.g., materials, staff time beyond the regular workday, services that would otherwise be a cash expense)
- In any grant year, the in-kind donations match must **not** exceed 50 percent of the total match required.

Financial Restrictions



- No more than 5 percent of the grant award may be used for general administrative expenses
- No more than 50 percent of the salaries of licensed educators may be paid out of this grant award under this program. Salaries of unlicensed personnel will not be allowed
- At least 10 percent of the grant award must be used for professional development of the licensed educators associated with the program, **which may include the services of “teaching artists”**
- Grant awards may be expended in connection with the utilization of community resources to the extent that these directly improve the delivery of instruction or the availability of resources for the instructional program

Allowable Activities - Implementation



- General administrative expenses directly related to the program (no more than 5 percent of the grant award)
- Staff salaries and benefits (no more than 50 percent of grant award)
- Technology and equipment directly related to implementation of the proposed program
- Supplies and materials related to the program
- Professional development for licensed educators (must be at least 10 percent of the grant award)

Allowable Activities - Implementation



- Travel for licensed educators directly related to the program (e.g., approved conferences, ISBE meetings, site visits to exemplary program in or out of state)
- Field trips (e.g., transportation, admission charges) that support the instructional program)
- Contracts with outside community organizations to provide resources for the program
- Substitute teachers to allow for release time of licensed educators to participate in services directly related to the program

Restricted Activities - Implementation



- Fundraising activities
- Salaries of unlicensed personnel
- Expenses for outside organizations or individuals and/or short-term projects that are not connected to the program being implemented and are not aligned to the Illinois Learning Standards
- College or university tuition

Implementation Forms



- The IMPLEMENTATION FORMS or ATTACHMENTS will comprise the body of your application. The required components of the RFP will be addressed utilizing these forms.

Criteria for Review



- **Quality of the Plan** (40 points)
 - The proposal demonstrates that the program to be implemented is based on information derived from the planning process.
 - The proposal identifies the aspects of the program that cannot currently be implemented in the absence of grant funding and demonstrates that plans exist to ensure the availability or redeployment of resources to sustain the program with declining reliance on state funding.
 - The proposal demonstrates that appropriately licensed educators are available to deliver instruction in the program and that their specific needs are reflected in the professional development that has been chosen.
 - The proposal demonstrates that the affected students will have systematic access to relevant linguistic, artistic, or cultural resources as an integral part of their participation in the instructional program.
- **Sustainability** (30 points)
 - The proposal presents a portfolio of available local resources for which commitments have been secured so that the program can be sustained in future years when no further state funding will be provided.

Criteria for Review



- **Need** (20 points)
 - The proposal describes the status of the applicant's instructional programs in the arts or foreign languages, as applicable, and demonstrates that students' access to educational opportunities in this curricular area is limited to an undesirable degree.
 - The proposal demonstrates that other sources of funding are limited to such an extent that the applicant is unable to conduct or expand the program as proposed without funding from this grant.
- **Cost-Effectiveness** (10 points)
 - The scope of the proposed activities is reasonable in light of the amount of funding to be provided, and the project will be cost-effective considering the number of students to be served.

Helpful Hints



- Read entire document thoroughly
- Do not make assumptions
- Provide complete, clear and concise information
- Ask questions
- Build a good team of supporters and educators
- Build good relationships and engage constituents
- Plan for sustainability

Resources



- Educators in other districts
- Parents and community members
- State, regional and national professional organizations
- Journals and professional publications

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