



Arts and Foreign Language Assistance



A JOINT FUNDING INITIATIVE OF THE
ILLINOIS ARTS COUNCIL
AND THE
ILLINOIS STATE BOARD OF EDUCATION

The webinar will begin shortly...

If you haven't already done so, take some time to print the appropriate RFP and Attachments from http://isbe.net/curriculum/html/arts_fl.htm



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Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent



Arts and Foreign Language Assistance Grant



- **History and Overview**
- **Eligibility**
- **Arts or Foreign Language? Planning or Implementation?**
- **Basic components of the Grants**
- **Allowable Activities in each category**
- **Completing the Request for Proposal (RFP)**
- **Criteria for Review**
- **Resources**

Why Was This Grant Established?



THE STATE OF ILLINOIS RECOGNIZES THE IMPORTANCE OF FOREIGN LANGUAGE INSTRUCTION IN THE INCREASINGLY GLOBAL NATURE OF OUR SOCIETY.

ALSO RECOGNIZED ARE THE DOCUMENTED BENEFITS OF PARTICIPATION IN THE FINE AND PERFORMING ARTS DURING ELEMENTARY AND HIGH SCHOOL.

THIS GRANT PROVIDES FUNDING TO MAINTAIN, CREATE, RESTORE OR ENHANCE THESE PROGRAMS IN PUBLIC SCHOOLS AROUND THE STATE

Who May Apply?



- **ILLINOIS PUBLIC SCHOOL DISTRICTS**
- **PUBLIC UNIVERSITY LABORATORY SCHOOLS**
- **CHARTER SCHOOLS**
- **AREA VOCATIONAL CENTERS**

What Type of Funding is Available?



AFL Planning Grant

- Provides funding for a comprehensive planning effort
- Traditionally funds up to \$40,000* for a one year planning project
- Supports administrative costs, professional development, supplies and resources, curriculum development, contractual costs, evaluations, facilitators and limited travel.
- No cash match required

• * actual amount subject to passage of sufficient appropriation by the Illinois General Assembly

AFL Implementation Grant

- Provides funding for implementation of a project developed through previous planning effort
- Will fund up to \$75,000* for the first year of implementation
- Renewable at decreasing amounts for two additional years
- Supports administrative costs, instructional materials, and resources, class field trips, program facilitators, professional development, limited travel
- Increasing cash match required each year



The Request for Proposal (RFP)

The contents of the document that can be found at the ISBE Curriculum and Instruction Website

- http://isbe.net/curriculum/html/arts_fl.htm
- **General information and background**
 - Eligibility
 - Award amount
 - Grant period
 - Deadlines and contact information
- **Proposal requirements**
 - Required components
 - Fiscal information
 - Formatting checklist & attachment descriptors
- **Criteria for Review**
- **Attachments**

ARTS AND FOREIGN LANGUAGE MATERIALS



http://isbe.net/curriculum/html/arts_fl.htm

Curriculum & Instruction **Arts and Foreign Language Grants**

Note: Many of our publications and forms are in .pdf format. In order for them to work correctly please visit <http://www.adobe.com> to download the most current version of Adobe Reader.

Planning

FY12 Arts and Foreign Language Planning Assistance Grant

Planning Request for Proposal

Planning Forms

Planning Scoring Rubric

Implementation

FY12 Arts and Foreign Language Implementation Assistance Grant

Implementation Request for Proposal

Implementation Forms

Implementation Scoring Rubric

LINK TO TODAY'S WEBINAR ALONG WITH DOCUMENTED Q&A

Dates to Remember



GRANT PERIOD:

*YOUR PROJECT WILL BEGIN NO EARLIER THAN
OCTOBER 15, 2011 AND WILL CONCLUDE JUNE 30, 2012*

LETTER OF INTENT:

*NOT REQUIRED, BUT RECOMMENDED. DUE
OCTOBER 1, 2011*

DEADLINE FOR SUBMISSION:

*ORIGINAL AND SEVEN COPIES MUST BE RECEIVED BY
4:30 P.M. MONDAY, OCTOBER 10, 2011*

AFL Planning Grant

the opportunity to plan innovative, curriculum-based instruction that is sequential, developmentally appropriate, provides higher-level opportunities, and is aligned with Illinois Learning Standards and local district goals



• **INFORMATION GATHERING**

- * DETERMINE CURRENT STATUS OF PROGRAM (CURRICULUM, FUNDING, PERSONNEL, ASSESSMENT, RESOURCES)
- * CONDUCT RESEARCH ON BEST PRACTICES AND MODEL PROGRAMS

• **INFORMATION ANALYSIS**

- * IDENTIFY STRENGTHS AND WEAKNESSES OF CURRENT PROGRAM
- * DEVELOP STRATEGIES TO ENHANCE AREAS THAT NEED IMPROVEMENT

• **ACTION PLAN DEVELOPMENT**

- * WRITE GOALS AND OBJECTIVES
- * CREATE ACTION PLAN TO MEET OBJECTIVES

Allowable Activities



- Evaluating and aligning curricula with state standards
- Hiring substitute teachers to allow the planning team to meet during the school day
- Providing stipends to allow the planning team to meet outside work day
- Providing funds to hold district-wide meetings to facilitate articulation from elementary to secondary programs
- Hiring planning facilitators
- Purchasing supplies and materials related to the planning process
- Supporting travel related to the planning process
- Paying for space rental for planning activities

Restricted Activities



- **Incidental or short-term projects**
- **Extra-curricular programs, before or after school programs, summer programs**
- **Technology for student use**
- **Software, except that which relates directly to the planning process**
- **Capital improvements or outlay**
- **Staff salary to work with students**
- **Outside organizations or individuals to provide programming, other than planning facilitators**

PLANNING FORMS



- The **PLANNING FORMS** or **ATTACHMENTS** will comprise the body of your application. The required components of the RFP will be addressed utilizing these forms.

http://isbe.net/curriculum/pdf/arts_fl_planning_rfp_12.pdf

Criteria For Review



- **The Quality of the Plan (40 points)**
 - Development of the planning team
 - Parent and student involvement
 - Reasonable timeframe
 - Central role of qualified Staff
- **Sustainability (30 points)**
 - Details district's plan for allocating resources and sustaining the program after the life of the grant cycle

Criteria For Review



- **Need (20 points)**
 - Demonstrates not only an academic need for the program and a financial need to administer it
- **Cost-Effectiveness (10 points)**
 - Reasonable budget based on scope of work and individuals involved

AFL Implementation Grant

Required Components

the opportunity to put into action a previous plan for curricular and programmatic instruction in the Arts or Foreign Language. Applicants must have completed an AFL Planning project or provide evidence of a previous independent process for eligibility



•PLANNING

- * MUST INCLUDE EVIDENCE OF A COMPLETED COMPREHENSIVE PLANNING EFFORT OR COMPLETION OF THE PLANNING GRANT PROGRAM YEAR
- * MUST DEMONSTRATE AN ACTION PLAN THAT INCLUDES STANDARDS ALIGNMENT, PROPOSED ACTIVITIES, COMMUNITY COLLABORATIONS, SCHEDULING AND RESOURCES TO BE UTILIZED OR ACQUIRED

•PROFESSIONAL DEVELOPMENT

- * MUST RELATE DIRECTLY TO THE PROPOSED INSTRUCTIONAL PROGRAM
- * MAY BE USED FOR COLLABORATIVE PLANNING, CURRICULUM ALIGNMENT AND PEDAGOGY

•RESOURCE ALLOCATION

- * MATCH REQUIRED; FOR SUSTAINABILITY, DISTRICTS MUST LEVERAGE SCHOOL BOARD, LOCAL CONSTITUENTS AND OTHER RESOURCES FOR REVENUE THAT WILL PROVIDE INCREASING AND CONTINUED SUPPORT

•EVALUATION

- * MUST PROPOSE AN EVALUATION PLAN TO COLLECT DATA FOR DETERMINING EFFECTIVENESS AS WELL AS PARTICIPATING IN ANY PROPOSED STATE LEVEL EVALUATIVE PROCESS

FISCAL INFORMATION



DECLINING SUPPORT MODEL FOR SUSTAINABILITY

YEAR ONE:

GRANT SUPPORT 100%, LOCAL SUPPORT 25%

YEAR TWO:

GRANT SUPPORT 75% OF YEAR ONE, LOCAL SUPPORT 50% OF YEAR TWO

YEAR THREE:

GRANT SUPPORT 50% OF YEAR ONE, LOCAL SUPPORT 100% OF YEAR THREE

LOCAL MATCH



- **BUDGETED DOLLARS ALLOCATED FOR PERSONNEL, RESOURCES AND MATERIALS**
- **IN KIND GOODS OR SERVICES, INCLUDING DONATED MATERIALS, DONATED STAFF TIME BEYOND THE REGULAR WORK DAY, DONATED SERVICES THAT WOULD OTHERWISE BE A CASH EXPENSE.**
- **NO MORE THAN 50% OF THE TOTAL MATCH MAY COME FROM IN KIND DONATIONS**

FINANCIAL RESTRICTIONS



- **NO MORE THAN 5% OF THE GRANT MAY BE USED FOR GENERAL ADMINISTRATIVE EXPENSES**
- **NO MORE THAN 50% OF THE SALARIES OF CERTIFIED STAFF MEMBERS MAY BE PAID OUT OF THIS AWARD; NON-CERTIFIED STAFF SALARIES ARE NOT ELIGIBLE FOR THIS AWARD**
- **AT LEAST 10% OF THE AWARD MUST BE USED FOR PROFESSIONAL DEVELOPMENT, INCLUDING SERVICES OF TEACHING ARTISTS**
- **COMMUNITY RESOURCE ALLOWANCES FOR DIRECT IMPROVEMENT OF THE DELIVERY INSTRUCTION OR AVAILABILITY OF RESOURCES**

Allowable Activities - Implementation



- General administrative expenses directly related to the program (no more than 5% of the grant award)
- Staff salaries and benefits (no more than 50% of grant award)
- Technology and equipment directly related to implementation of the proposed program
- Supplies and materials related to the program
- Professional development for certified staff (at least 10% of the award)
- Travel for certified staff directly related to the program (approved conferences, ISBE meetings, site visits to model programs)
- Field trips that support the instructional program
- Contracts with outside community organizations to provide resources for the program
- Substitute teachers to allow for release time of certified staff to participate in services directly related to the program.

Restricted Activities - Implementation



- **Fundraising Activities**
- **Salaries for non-certified personnel**
- **Expenses to outside organizations or individuals and/or short-term projects that are not connected directly to the program being implemented and are not aligned to the Illinois Learning Standards**
- **College or university tuition**

IMPLEMENTATION FORMS



- The **IMPLEMENTATION FORMS** or **ATTACHMENTS** will comprise the body of your application. The required components of the RFP will be addressed utilizing these forms.

http://isbe.net/curriculum/pdf/arts_fl_implement_rfp_12.pdf

Criteria For Review



- **The Quality of the Plan (40 points)**
 - Action plan based on information derived from the planning process
 - Identification of resources and their utilization
 - Systematic student access to relevant resources as a part of their participation
 - Central role of qualified Staff
- **Sustainability (30 points)**
 - Details district's plan for allocating resources and sustaining the program after the life of the grant cycle

Criteria For Review



- **Need (20 points)**
 - Demonstrates not only an academic need for the program and a financial need to administer it
- **Cost-Effectiveness (10 points)**
 - Reasonable budget based on scope of work and individuals involved

Helpful Hints



- Read entire document thoroughly
- Do not make assumptions
- Provide complete, clear and concise information
- Ask questions
- Build a good team of supporters and educators
- Build good relationships and engage constituents
- Plan for sustainability

Resources



- **Educators in other districts**
- **Parents and community members**
- **State, regional and national professional organizations**
- **Journals and professional publications**

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