

ILLINOIS STATE BOARD OF EDUCATION

Program Support
Middle Level Support
Title I - Migrant Education Program
100 North First Street
Springfield, Illinois 62777-0001

- ISBE USE ONLY -

PROJECT NUMBER

Part 1 - Program Plan FY _____

APPLICATION FOR GRANT TO MEET THE
SPECIAL EDUCATIONAL NEEDS OF MIGRATORY CHILDREN

INSTRUCTIONS: Complete five (5) copies. Retain one copy as the school work copy and submit the other four (4) copies to the Title I - Migrant Education Program office to the above address. The last date(s) for filing is March 1 for Summer Term projects and July 1st for Regular Term projects.

NOTE: Before completing this application, please review Federal Register, October 23, 1995.

PART I

The Migrant Education Program, Title I, Part C, Public Law 103-382 of the Improving America's Schools Act (IASA) of 1994 as amends Public Law 89-750 of the Elementary and Secondary Education Act (ESEA) provides Federal funds for compensatory educational programs for migratory children. The basic aim of this legislation is to provide improved educational opportunities for educationally deprived children.

Districts wishing to implement projects must, in accordance with existing Federal and State guidelines, identify attendance areas to be served, determine the educational needs of migratory children, plan instructional and service activities to meet these needs, and make application to the State for project approval and funding. If approved, districts must then implement their projects, maintain fiscal records, evaluate results, and report on the outcomes of their project activities.

RCD CODE		DATE OF APPLICATION	COUNTY
DISTRICT NAME AND NUMBER			SUMMER PHONE NUMBER
APPLICANT (Legal Name of Agency)	ADDRESS OF AGENCY		PROJECT PHONE NUMBER
NAME AND TITLE OF CONTACT PERSON			FAX NUMBER
ADDRESS OF CONTACT PERSON			
E-MAIL ADDRESS			CHECK ONE: <input type="checkbox"/> L.E.A. <input type="checkbox"/> Private
TYPE OF APPLICATION OR REQUEST <input type="checkbox"/> New Grant <input type="checkbox"/> Amendment <input type="checkbox"/> Other changes (specify)			
FEDERAL CATALOG NUMBER 13.429		FEDERAL FUNDING AS REQUESTED IN BUDGET SUMMARY	

PART II

PROJECT APPROVAL INFORMATION

☐ Yes ☐ No Does this assistance request require State or local advisory, educational or health clearance?

Signature of Board President or Chairperson

Supportive documentation of board minutes must be attached to this project and have the written signature of the president or chairperson.

PART III

1. BRIEF TITLE OF PROJECT

2. LIST SCHOOL DISTRICT(S), SCHOOL(S), SCHOOL ADDRESSES, AND PHONE IN WHICH PROJECT WILL OPERATE.

(Please give Congressional District number if different from above.)

3. Estimate the total number (ages 3-21) of eligible migrant children who WILL NOT be participating in an instructional or supportive service funded through this project. (Student type should be the Resident Only non-participant.)

4. Estimate the number of migrant children by school level who will participate in instructional and/or supportive services in the project.

Moved Within Preceding 36 Months	1 PRE- KINDERGARTEN	2 KINDERGARTEN	3 ELEMENTARY (1-6)	4 JUNIOR HIGH (7-8)	5 HIGH SCHOOL (9-12)	6 OUT OF SCHOOL (16-21)	7 UNGRADED	8 TOTAL SUM OF 1-7
AGRICULTURAL								
Interstate								
Intrastate								
TOTAL								

5. Number of students projected to be served in an instructional program in a non-school setting.

Moved Within Preceding 36 Months	1 PRE- KINDERGARTEN	2 KINDERGARTEN	3 ELEMENTARY (1-6)	4 JUNIOR HIGH (7-8)	5 HIGH SCHOOL (9-12)	6 OUT OF SCHOOL (16-21)	7 UNGRADED	8 TOTAL SUM OF 1-7
AGRICULTURAL								
Interstate								
Intrastate								
TOTAL								

6. Indicate the total number of migratory children enrolled in the operating agency's M.E.P., by the A.D.A. (average daily attendance), and the H.D.A. (highest daily attendance) for the past three years.

CALENDAR YEAR	TOTAL ENROLLED	A.D.A.	H.D.A.
19			
19			
19			

7. PROGRAM NEEDS ASSESSMENT

A. List in order from highest to lowest priority those supplemental services that address the needs of migratory students who will participate in this project.

INSTRUCTIONAL	SUPPORTIVE
1. Reading/Language Arts	1. Supporting Guidance/Advocacy
2. English for LEP children (ESL)	2. Social Work, Outreach or Advocacy
3. Mathematics	3. Health, Dental and Eye Care
4. Science	4. Transportation
5. Social Studies	Other (specify):
6. Vocational/Career	5. Drug Prevention
Other (specify):	6.
7. Tutorial, and Computer Lab	7.
8.	8.

B. List the agencies or groups used to conduct the projects needs assessment and describe the type of involvement. (Add additional pages as required.)

7. PROGRAM NEEDS ASSESSMENT (Continued)

C. Describe the methods and criteria used to determine the needs of Migrant Students in the project.

8. Estimate the number of migrant children who will participate in instructional services.

INSTRUCTIONAL	1 PRE- KINDERGARTEN	2 KINDERGARTEN	3 ELEMENTARY (1-6)	4 JUNIOR HIGH (7-8)	5 HIGH SCHOOL (9-12)	6 OUT OF SCHOOL (16-21)	7 UNGRADED	8 TOTAL SUM OF 1-7
1. Reading/ Language Arts								
2. English for LEP children (ESL)								
3. Mathematics								
4. Science								
5. Social Studies								
6. Vocational/ Career								
7. Other (specify): Tutorial, and Computer Lab								
8. Other								

9. Estimate the number of migrant children who will participate in supportive services.

SUPPORTIVE	1 PRE- KINDERGARTEN	2 KINDERGARTEN	3 ELEMENTARY (1-6)	4 JUNIOR HIGH (7-8)	5 HIGH SCHOOL (9-12)	6 OUT OF SCHOOL (16-21)	7 UNGRADED	8 TOTAL SUM OF 1-7
1. Supporting Guidance/ Advocacy								
2. Social Work/ Outreach or Advocacy								
3. Health, Dental and Eye Care								
4. Transportation								
5. Other (specify): Drug Prevention								
6. Nutrition								
7. Other								
8. Other								

10. DESCRIPTION OF INSTRUCTIONAL AND SUPPORTIVE PROGRAMS

A. Desired Outcomes

As prescribed by law the Title I migrant program provides funding for supplementary remedial/enrichment activities for Educational Achievement in the areas of Language Development, Mathematics, Services for Secondary Aged Students and Early Childhood. Other areas of instruction may be covered and should be listed (e.g., science, social studies, career education, etc.). Supportive programs for Coordination of Educational Services may include but not be limited to Health Services, Identification & Recruitment, Interstate/Interprogram efforts, and Parental Involvement. For each of the priority needs listed, describe the instructional and supportive program which will meet each need. Using the format described below, attach materials.

1. Needs Assessment
2. Goal
3. Outcome Indicator
4. Standard or Performance Level
5. Time Frame
6. Procedures

Please refer to Migrant Education Program Guidance

B. Program Improvement

- ☐ Yes ☐ No 1. The project has made progress toward the desired outcomes of the last fiscal year.
- ☐ Yes ☐ No 2. The project has on file records showing progress made toward the desired outcomes for the last fiscal year.
- ☐ Yes ☐ No 3. The project is using the results of the program evaluation to improve services provided to children in the Title I Migrant Education program.

This section is to be completed only by migrant education programs which operate a regular term program (fall to spring).

C. Sustained Effects Study for Regular Term Programs

Name of test used: _____ Publication date: _____

1. Check the subject areas in which Basic Skills are assessed.

☐ Reading ☐ Mathematics ☐ Language Arts ☐ Other (specify) _____

2. Check the subject areas in which Advanced Skills are assessed.

☐ Reading ☐ Mathematics ☐ Language Arts ☐ Other (specify) _____

3. Check the testing schedule your project is using for its Sustained Effects Study.

☐ Spring, Spring, Spring ☐ Fall, Fall, Fall

4. Are test score data collected in Percentile or Normal Curve Equivalent (NCE) scores?

☐ Percentile ☐ NCE

11. Days of project activities includes preservices and non-instructional days to prepare project.

		DAYS OF PROJECT ACTIVITY		DAYS OF INSTRUCTION		HOURS OF SCHOOL DAY
		First Day (Date)	Last Day (Date)	First Day (Date)	Last Day (Date)	
SUMMER TERM	Program and Administrative Staff					
	Students					
REGULAR TERM	Program and Administrative Staff					
	Students					

12. INSERVICE TRAINING

Local preservice and inservice training is an important part of each Title I migrant project. Complete the following information about the plans for this project.

A. List the topics to be included in the inservice program (local).

B. Date(s) of the inservice meeting(s):

C. Indicate the number of each of the following staff members who will be included in the inservice meeting(s):

_____ Teachers	_____ Recruiter	_____ Cook(s)	_____ Others
_____ Teachers Aides	_____ Nurse	_____ Bus Driver(s)	

13. PARENT INVOLVEMENT

The provisions of Section 1118 emphasize three components of parent involvement:

- Policy involvement at the district and school levels, including parental involvement in developing school improvement plans;
- Shared responsibility for high performance embodied in school-parent compacts; and
- Building capacity for parent involvement through such means as increased training and enhanced partnerships with community organizations and businesses.

1. Provide assistance to parents in areas such as the National Education Goals, the state's content and student performance standards, state and local assessments, the requirements of Title I, how to monitor their child's progress and work with teachers to improve their child's performance, and how they can participate in decisions relating to the education of their children.
2. Provide materials and training, such as literacy training in conjunction with other programs or training on how to work with children to improve their achievement.
3. Educate teachers and other school staff, with the assistance of parents, on how to reach out to parents, communicate with parents, work with parents as equal partners, and build ties between school and home.
4. Coordinate and integrate parental involvement activities with Head Start, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Programs, public preschool programs, and other parental involvement programs.
5. Develop appropriate roles for community-based organizations and businesses and encourage partnerships between elementary, middle, and secondary schools.
6. Conduct other activities, as feasible, such as parent resource centers and child development workshops to help parents become full partners in the education of their children.
7. Ensure, to the extent possible, that information is sent to homes in the languages that are used in those homes.
8. May involve parents in the development of training for teachers and other staff.
9. May provide necessary literacy training from funds under Title I if no other resources exist for such training.
10. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation, child care, or translation to enable parents to participate in school-related activities.
11. May train and support parents to enhance the involvement of other parents.
12. May arrange meetings at a variety of times, such as mornings or evenings, to maximize opportunities for parents to participate in school-related activities.
13. May arrange for teachers to conduct in-home conferences with parents who are unable to attend such conferences at school.
14. May adopt and implement model approaches to improving parental involvement, such as the Even Start program.
15. Provide other reasonable types of support for parental involvement as parents request.
16. Develop jointly with parents a school-parent compact that outlines how parents, school staff, and students will share the responsibility for improved student achievement and how the school and parents will work together to help children achieve the state's high standards.

Please describe to what extent the district is meeting the above requirements. (Use additional pages as needed.)

14. COORDINATION OF SERVICES

A. Describe local efforts to coordinate instructional and/or supportive services for the migratory children with the schools from the sending homebase states.

B. Describe local effort to ensure coordination of instructional programs for the migratory children with the regular school-based academic programs.

C. Describe local efforts to coordinate supportive services for the migratory children with the local service provider agencies.

15. COMMUNITY CONTRIBUTIONS

Indicate any services provided to the project through community organizations not mentioned previously. This may include services such as, clothing, glasses, field trips, resource speakers or any other types of sponsorships.

16. INDICATE PROVISIONS FOR YOUR PARTICIPATION IN THE EXCHANGE OF STUDENT EDUCATION AND HEALTH RECORDS

The project director will make provisions (hire necessary staff, etc.) in order for the project to participate in the New Generation System (NGS). The clerk will enroll all participating children, update and withdraw from records provided by the data base. These will be entered or sent to the State Migrant Education Program office for transmittal. The Illinois Migrant Student Transfer Packet System will continue to be used where applicable.

B

- ☐ Initial Budget ☐ Amendment (No. ___)
☐ Revised Initial Budget ☐ Multidistrict Application

PROJECT NUMBER			LEA SUBMISSION DATE
FISCAL YEAR	SOURCE OF FUNDS CODE 4340-00	REGION, COUNTY, DISTRICT, TYPE CODE	
DISTRICT NAME AND NUMBER			
CONTACT PERSON		TELEPHONE NUMBER	
		FAX NUMBER	

ILLINOIS STATE BOARD OF EDUCATION

Program Support
 Middle-Level Education
 Title I - Migrant Education Program
 100 North First Street
 Springfield, Illinois 62777

Title I
Migrant Education Program
Budget Summary and Payment Schedule

Use whole dollars only. OMIT DECIMAL PLACES, e.g., \$2536.

ISBE USE ONLY

TOTAL FUNDS	ISBE PROGRAM APPROVAL DATE
CARRYOVER FUNDS	CURRENT FUNDS
BEGIN	END

LINE	Function Number 1	EXPENDITURE ACCOUNT 2	SALARIES 3 (Obj. 100's)	EMPLOYEE BENEFITS 4 (Obj. 200's)	PURCHASED SERVICES 5 (Obj. 300's)	SUPPLIES & MATERIALS 6 (Obj. 400's)	CAPITAL OUTLAY** 7 (Obj. 500's)	OTHER OBJECTS 8 (Obj. 600's)	TOTAL 11	PAYMENT SCHEDULE
1	1000	Instruction								1 July-August (81)
2	2110	Attendance & Social Work Services								
3	2120	Guidance Services								2 September (82)
4	2130	Health Services								
5	2140	Psychological Services								3 October (83)
6	2150	Speech Pathology & Audiology Services								
7	2210	Improvement of Instruction Services								4 November (84)
8	2220	Educational Media Services								
9	2230	Assessment & Testing								5 December (85)
10	2300	General Administration								
11	2400	School Administration								6 January (86)
12	2510	Direction of Business Support Services*								
13	2520	Fiscal Services*								7 February (87)
14	2530	Facilities Acquisition & Construction**								
15	2540	Operation & Maintenance of Plant Servs.								8 March (88)
16	2550	Pupil Transportation Services								
17	2560	Food Services								9 April (89)
18	2570	Internal Services*								
19	2610	Direction of Central Support Services								10 May (90)
20	2620	Planning, Research, Dev. & Eval. Servs.								
21	2630	Information Services								11 June (91)
22	2640	Staff Services*								
23	2660	Data Processing Services*								12 July-August (92)
24	2900	Other Support Services								
25	3000	Community Services								
26	4100	Payments to Other Govt. Units								TOTAL
27	5000	Debt Services								
28	Total Direct Costs									\$
29	Approved Indirect Costs X _____ % ***									
30	TOTAL BUDGET									

* If expenditures are shown, the indirect cost rate cannot be used.

** Not applicable to all grants, and in no instances can Capital Outlay Facilities Acquisition & Construction Services be included in the indirect cost application.

***Cost Rate from ISBE 50-35.

Date

Signature of LEA Superintendent

Date

Signature of Authorized SEA Official

TITLE I MIGRANT EDUCATION PROGRAM FY00 BUDGET BREAKDOWN

A. EXPENDITURE ACCOUNTS

Itemize and explain each expenditure amount that appears on the Budget Summary. **See Sample Budget Breakdown and teacher retirement information in the Instruction Booklet.** Provide a complete breakdown of eligible employee benefits. Breakout the specific amount for the 10½% contribution to teacher retirement. If 10½ percent teacher retirement is not budgeted, indicate how it will be paid. Use additional pages as needed.

FUNCTION NUMBER (1)	OBJECT NUMBER (2)	ITEMIZATION (3)	TOTAL (4)

B. EQUIPMENT INVENTORY

Include a complete listing of all equipment currently in the district with an initial cost of \$500 or greater which was purchased with Title I Migrant funds. This listing should include item description, model number, serial number, date of purchase, acquisition cost, and location.

C. CAPITAL OUTLAY (if any)

Capital outlay is defined as nonexpendable personal property that has a life expectancy of at least one year and has an acquisition cost of \$500 or more. Identify all items of equipment included in the Title I Migrant budget and answer the following 6 items. **(Attach additional pages as needed if the equipment to be purchased is of a different grouping purpose.)**

1. Describe how the equipment in this application contributes to the Title I Migrant program objectives as supported by the needs assessment.

2. What is the cost, description, and location of each item to be purchased?

3. Describe the need for such equipment in relation to other equipment previously acquired with Title I Migrant funds.

4. If the equipment is not to be used solely for Title I Migrant purposes, indicate other uses and amount of proration.

5. Describe the inservice training associated with equipment purchases.

6. Submit a copy of any multi-year contracts and/or any proposed agreements being considered, including the maintenance agreement.

*** In accordance with legislative intent, the total amount of equipment, supplies and materials should not exceed 15% of the total budget.**

D. PROGRAM STAFF (1)	STAFF ASSIGNMENTS INCLUDED IN TITLE I MIGRANT BUDGET				
	REGULAR TERM		SUMMER TERM		TOTAL SALARIES (6)
	TOTAL NUMBER OF PERSONNEL (2)	FULL-TIME EQUIVALENT (3)	TOTAL NUMBER OF PERSONNEL (4)	FULL-TIME EQUIVALENT (5)	
1. Teaching - Preschool					
2. Teaching - Kindergarten					
3. Teaching - Elementary					
4. Teaching - Secondary					
5. Administrators (non-clerical)					
6. Bilingual Teachers (ESL)					
7. Teacher Aides					
8. Staff providing support services (non-clerical)					
9. Staff providing support services (clerical)					
10. Recruiters					
11. Records transfer					
12. Counselors					
13. Linker/Advocates					
13. Other (specify) Technical SCR, Guards					
14. TOTALS					*

* This total should agree with col. 3, line 28 on Budget Summary.

E. STAFF JOB DESCRIPTIONS

Attach job descriptions for all categories of staff assignments receiving Title I Migrant funds. **Job descriptions for part-time Title I Migrant staff must include their functions other than Title I Migrant.**

PART IV

GENERAL ASSURANCES

The applicant for ESEA, Title I Migrant hereby assures the Illinois State Board of Education that:

1. Projects will be administered in conformity with the provisions of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and Title IX of the Education amendments of 1972, the Right to Privacy of Student Records (Federal Regulations, November 1975), and any regulations issued thereunder, as well as, all other applicable Federal and State legislation.
2. Funds will be used to **supplement** and will in no case supplant funds from nonfederal sources.
3. The control of funds provided, and title to property derived therefrom, shall be in or by a public agency for the uses and purposes provided, and a public agency will administer such property and funds and apply them only for the purposes for which they are granted.
4. The applicant will make an annual report and such other reports to the Illinois State Board of Education, in such form and containing such information, as may be reasonably necessary to enable the Illinois State Board of Education to perform its duties including information relating to the educational achievement of students participating in such programs and to required fiscal records, and will keep such records and afford such access thereto as the Illinois State Board of Education may find necessary to assure the correctness and verification of such reports.
5. All prior monitoring and/or audit findings have been accommodated.
6. Provisions have been made for the equitable participation and benefit of children and teachers in private, nonprofit schools located within the district.
7. The applicant will comply with the requirements of Section 511 of P.L. 101-517 (the "Stevens Amendment") regarding public notification of federal and nongovernmental funding used in the project or program.
8. The above assurances will also apply to any subsequent amendments and to districts participating in multidistrict programs.

ASSURANCES SPECIFIC TO TITLE I MIGRANT

1. *The LEA's Title I Migrant projects are of sufficient size, scope, and quality to give reasonable promise of substantial progress toward meeting the special educational needs of the children being served.*
2. *The LEA's Title I Migrant projects are designed and implemented in consultation with teachers (including early childhood professionals, librarians and pupil services personnel, if appropriate).*
3. *The LEA's Title I Migrant projects provide for parental involvement in accordance with Section 1118.*
4. *The LEA's Title I Migrant projects provide for the allocation of time and resources for frequent and regular coordination of the Title I curriculum with the regular instructional program.*
5. *The LEA's Title I Migrant projects provide maximum coordination between Title I Migrant services and services provided to address children's handicapping conditions or limited English proficiency.*
6. *The LEA shall use Title I Migrant funds only for educationally deprived children identified as having the greatest need for special assistance.*
7. *The LEA has maintained fiscal effort from state and local funds.*
8. *The LEA has established 1) a district-wide salary schedule; 2) a policy to ensure equivalence among schools in teachers, administrators, and auxiliary personnel; 3) a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies; and 4) documentation to verify equivalence.*
9. *Title I, ESEA instructional services are not provided on the premises of religiously-affiliated private schools. Aguilar v. Felton, Supreme Court Decision, July 1, 1985.*
10. *The LEA has consulted with private school officials during the design and development of the Title I Migrant program.*
11. *The LEA shall establish the procedures for providing for educational continuity for migratory children through the timely transfer of educational and health records. FR, 200.41.*

Date

Signature, District Superintendent

ILLINOIS STATE BOARD OF EDUCATION

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of Contractor

PR/Award Number or Project Name

Name and Title of Contractor's Authorized Representative

Signature

Date

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

ILLINOIS STATE BOARD OF EDUCATION

Certification Regarding Lobbying

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit ISBE 85-37, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization Name

PR/Award (or Application) Number or Project Name

Name and Title of Authorized Representative

Signature

Date

INSTRUCTIONS FOR COMPLETION OF ISBE 85-37, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the ISBE 85-37A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10.
 - (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
 - (b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial(MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not an ISBE 85-37A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

ILLINOIS STATE BOARD OF EDUCATION

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. (See reverse for public burden disclosure.)

1. TYPE OF FEDERAL ACTION <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. STATUS OF FEDERAL ACTION <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. REPORT TYPE <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For material change only: _____ YEAR _____ QUARTER _____ DATE OF LAST REPORT
4. NAME AND ADDRESS OF REPORTING ENTITY <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee, Tier _____, if known _____ Congressional District, if known		5. IF REPORTING ENTITY IN NO. 4 IS SUBAWARDEE, ENTER NAME AND ADDRESS OF PRIME _____ Congressional District, if known
6. FEDERAL DEPARTMENT/AGENCY		7. FEDERAL PROGRAM NAME/DESCRIPTION _____ CFDA Number, if applicable
8. FEDERAL ACTION NUMBER, if known		9. AWARD AMOUNT, if known \$ _____
10a. NAME AND ADDRESS OF LOBBYING ENTITY (if individual, last name, first name, MI)		b. INDIVIDUALS PERFORMING SERVICES (including address if different from No. 10a) (last name, first name, MI)
(Attach Continuation Sheet(s) ISBE 85-37A, if necessary)		
11. AMOUNT OF PAYMENT (check all that apply) \$ _____ <input type="checkbox"/> Actual <input type="checkbox"/> Planned		13. TYPE OF PAYMENT (check all that apply) <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other; specify _____
12. FORM OF PAYMENT (check all that apply) <input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature _____ value _____		
14. BRIEF DESCRIPTION OF SERVICES PERFORMED OR TO BE PERFORMED AND DATE(S) OF SERVICE, INCLUDING OFFICER(S), EMPLOYEE(S), OR MEMBER(S) CONTACTED, FOR PAYMENT INDICATED IN ITEM 11		

15. ☐ YES ☐ NO CONTINUATION SHEET(S) , ISBE 85-37A ATTACHED

16. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	SIGNATURE X _____ PRINT OR TYPE NAME _____ TITLE _____ <table style="width: 100%;"> <tr> <td style="width: 70%;">TELEPHONE NUMBER</td> <td>DATE</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table>	TELEPHONE NUMBER	DATE	_____	_____
TELEPHONE NUMBER	DATE				
_____	_____				

ILLINOIS STATE BOARD OF EDUCATION

DRUG-FREE WORKPLACE CERTIFICATION

This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). The Drug-Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The contractor/grantee certifies and agrees that it will provide a drug-free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (b) Establishing a drug-free awareness program to inform employees about:
 - (1) the dangers of drug abuse in the workplace;
 - (2) the grantee's or contractor's policy of maintaining a drug-free workplace;
 - (3) any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) the penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug-Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

The undersigned affirms, under penalties of perjury, that he or she is authorized to execute this certification on behalf of the designated organization.

Name of Contractor

Printed Name and Title of Contractor's Authorized Representative

Date

Signature of Authorized Representative

STEVENS AMENDMENT ASSURANCE

The applicant will comply with the requirements of Section 511 of P.L. 101-517 (the "Stevens Amendment") regarding public notification of federal and nongovernmental funding used in the project or program.

A copy of the amendment is shown below.

DATE

SIGNATURE OF AUTHORIZED

OFFICIAL

TITLE

P.L. 101-517

LAWS OF 101st CONG.—2nd SESS.

Nov. 5

for salaries and expenses under titles I and III, respectively, for official reception and representation expenses; the Director of the Federal Mediation and Conciliation Service is authorized to make available for official reception and representation expenses not to exceed \$2,500 from the funds available for "Salaries and expenses, Federal Mediation and Conciliation Service"; and the Chairman of the National Mediation Board is authorized to make available for official reception and representation expenses not to exceed \$2,500 from funds available for "Salaries and expenses, National Mediation Board".

SEC. 511. When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all grantees receiving Federal funds, including but not limited to State and local governments, shall clearly state (1) the percentage of the total costs of the program or project which will be financed with Federal money, (2) the dollar amount of Federal funds for the project or program, and (3) percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.

SEC. 512. Such sums as may be necessary for fiscal year 1991 pay raises for programs funded by this Act shall be absorbed within the levels appropriated in this Act.

SEC. 513. None of the funds appropriated under this Act shall be used to carry out any program of distributing sterile needles for the hypodermic injection of any illegal drug unless the President of the United States certifies that such programs are effective in stopping the spread of HIV and do not encourage the use of illegal drugs.

SEC. 514. (a) Notwithstanding any other provision of this Act, funds appropriated for salaries and expenses of the Department of Labor are hereby reduced by \$9,000,000; salaries and expenses of the Department of Education are hereby reduced by \$5,000,000; and salaries and expenses of the Department of Health and Human Services are hereby reduced by \$50,000,000: *Provided*, That no trust fund limitation shall be reduced with the exception of the Social Security Administration, Limitation on Administrative Expenses, which is hereby reduced by \$57,000,000.

(b) Notwithstanding any other provision of this Act, funds appropriated or otherwise made available which are not mandated by law for programs, projects or activities funded by this Act shall be reduced by 2.41 per centum.

SEC. 515. For purposes of section 202 of the Balanced Budget and Emergency Deficit Control Reaffirmation Act of 1987, transfers, if any, in the following accounts are a necessary (but secondary) result of significant policy changes: State Unemployment Insurance and Employment Service Operations; Low Income Home Energy Assistance; Interim Assistance to States for Legalization; and Human Development Services.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
APPLICANT ORGANIZATION		DATE SUBMITTED	