

Requirement #11:--Program Monitoring

Atlantic Research Partners has developed a comprehensive system for monitoring SIG implementation progress and ensuring that schools are embracing research-based practices and meeting the requirements of the grant. This system is multi-faceted and includes a Scope of Work, written collaboratively with the school, daily coaching reports from our faculty, weekly check-in meetings with school administrators, monthly check-in meetings, and quarterly reporting with the LEA.

A Scope of Work document is created at the beginning of each school year and sets out the objectives that have been set collaboratively with the school administration, the actions that Atlantic Research coaches will be implementing with school staff to meet those objectives, and the metrics that will be used to determine whether those objectives are being met. Each of the areas that the school has chosen to focus on is monitored with this system. The Scope of Work document is revisited continually by our team to ensure that Atlantic Research faculty is addressing these objectives as they perform their instructional coaching, professional development sessions, and other activities as agreed upon with the school administrative team.

Evidence of Effectiveness:

Weekly reports are distributed to each of the SIG school principals summarizing the work that each of Atlantic Research's faculty members have completed in their school. These reports tie the activities of our staff to the objectives agreed upon in the Scope of Work. Check in meetings with school administrative teams review this progress and allow our team to make adjustments to these activities to ensure that the needs of the school are being met and progress is being made towards meeting the agreed-upon objectives.