



Illinois State Board of Education

Required Information for Charter Coach Bus Companies

All vehicles and drivers must meet the State of Illinois minimum requirements for transporting school age students to and from a school related function. Home to school and school to home is prohibited. The information will be verified with the State of Illinois. Should the driver assignment change, the information for the new driver must be provided no less than five (5) business days prior to the trip (it is recommended that alternate drivers information be provided for this reason).

If the information provided does not match the driver at the time of boarding (verified by the school district representative), the contract will be null and void and all deposits and fees will be returned by the charter company to:

School District _____

1. Proof of Insurance (625 ILCS 5/12-707.01)
2. Full name of the driver(s) assigned to drive (include alternate drivers) for above-mentioned school district on the requested date.
3. Valid driver's license number including the state of issue for each driver.

Company name _____

Company address _____

Company address _____

Company address _____

Company phone number/fax number/after-hours phone number _____

Name of authorized charter coach representative _____

Signature of authorized charter coach representative _____

Date _____

Return all the required information to:

Transportation director _____

District address _____

District address _____

Fax _____ Email _____

All information will be verified by the school district. Do not submit this form to ISBE.