

ILLINOIS STATE BOARD OF EDUCATION

School Business Services Division
100 North First Street,
Springfield, Illinois 62777-0001

**CONSTRUCTION GRANT APPLICATION PROGRAM STATEMENT
CAPITAL DEVELOPMENT BOARD**

Note: This form and attachments must be completed as part of the application submittal.

DISTRICT NAME	SUPERINTENDENT
ADDRESS (Street, City, State, Zip Code)	COUNTY
	CONTACT PERSON
TELEPHONE (Include Area Code)	FAX (Include Area Code)

ARCHITECT/ENGINEER (If applicable)

PROJECT PHASE (check where applicable):

- Conceptual In Design Under Construction

PROJECT TYPE(s) (check where applicable):

- Addition Remodel or Renovation New Building

Please complete the top portion and attach the following information

Section A: **PROJECT DESCRIPTION AND RATIONALE**

Identify the district's school construction plan as it relates to building(s) affected by the construction Grant Application. Outline the specific construction for each building affected by the Application. Include those buildings taken out of service as a result of specific plans (if applicable).

Section B: **OCCUPANT CAPACITY**

For each proposed project(s):

1. Identify the existing grade levels and the number of students and staffing affected by the project(s).
2. Include the proposed total student capacity and grade level(s) and staffing requirements.
3. Identify the specific functions of each room or area of rooms.

Section C: **SITE ANALYSIS** (outside 5' building line)

Identify the specific site of each proposed project. Include land acquisition (if applicable), off-site considerations, adjacent land usage and unusual conditions associated with each site. List all items pertaining to each site. Those should include (but not be limited to): utility runs, parking spaces, earthwork, sidewalks, playground areas, etc. Describe any environmental or hazardous site conditions. List each site separately.

Section D: **FUNDING SOURCES AND COST ESTIMATES**

Provide the district's estimated total project cost and source of local share. Briefly explain any required referendum. Include detailed cost estimate (with quantities) for each building and site affected (if available). For each new building or addition, provide the estimated costs for operating along with the source of funding to cover those added operational costs.

Section E: **TIME SCHEDULE OF MAJOR EVENTS**

List dates of major events such as land acquisition, project design, referendum, bid date and school opening.

If you have any questions regarding this guidelines, please contact Marcy Joerger at the Capital Development Board at 217/782-8708 or fax 217/782-4938.