



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.isbe.net

James T. Meeks
Chairman

Tony Smith, Ph.D.
State Superintendent of Education

MEMORANDUM

TO: Administrator

FROM: Tim Imler, Division Administrator
Funding and Disbursements Division

SUBJECT: Electronic Funds Transmittal

We have received and processed your new Vendor Taxpayer ID Account (IRS form W-9) with the Illinois State Board of Education (ISBE). Any funds transmitted to your Vendor Taxpayer ID Account from ISBE are required to be transmitted as Electronic Funds Transmittal (EFT) with the Comptroller's Office or a fee may be charged for paper warrants (check).

If you already have an EFT account with the Comptroller's Office and you want the ISBE payment directed to that account, please contact the Comptroller's Office and let them know you want the ISBE payment to go into the account you already have set up with the Comptroller.

If you do not have an EFT account set up with ISBE or the Comptroller's Office please contact the Comptroller's Office and request that an account be set up with their office for payments to be directed to the Comptroller's account.

The contact information is as follows:

Illinois Comptroller's Office
Department: Electronic Commerce
Phone: 217/557-0930
Link: <https://illinoiscomptroller.gov/vendors/direct-deposit/>

If you have any administrative updates to your Vendor Taxpayer ID (W-9), please contact Dara Strode via email at dstrode@isbe.net or mail:

Illinois State Board of Education
Department: Funding and Disbursements
Phone: 217/782-5256
Fax: 217/782-3910