

Employment Information System

Introduction to 2017 Enhancements

Illinois State Board of Education - Data Analysis Division - www.isbe.net - Updated May 2016

James T. Meeks, Chairman - Tony Smith, Ph.D., State Superintendent of Education

Employment Information System (EIS) has been improved with new enhancements for SY 2016-2017. This short packet provides a brief overview of all upcoming enhancements, as well as a projected calendar for the new year. This should ensure districts are prepared for all updates, and familiar with the timeline for when these changes will be implemented. Below, find a list of all enhancements that will be incorporated into EIS for SY 2016-2017. On the next page, find a projected EIS calendar.

2017 Enhancements

Advanced Timeline: Through feedback gleaned from focus groups, the 5Essentials Survey of Learning Conditions will be administered in the fall instead of the spring. This should better serve districts as they prepare for Spring Evaluations. Due to moving the survey window forward, EIS deadlines have also been moved up for the new year. Please see the “Projected Timeline” on the following page for a look at anticipated data deadlines.

EIS Dashboard Statistics and Notifications: Starting in SY 2016-2017, the EIS Dashboard will feature more detailed statistics and notifications. With this addition, your district or school will be able to see which deadlines are fulfilled or still open at a glance on the EIS homepage.

Email Addresses Added: To lessen the burden of collecting teacher rosters for the SY 2016-2017 administration of 5Essentials, a field for email addresses for teachers is being added to position records. Now, instead of having to submit an extra template with teacher emails, the emails will be collected along with employment information in EIS. Accordingly, the Employment and Salary templates will be updated with the additional field added.

Years of Experience: To make district and school reporting simpler, an instructor’s Years of Experience will now calculate and display on each employee’s record.

More information will be forthcoming to explain these updates in full. Please see the next page for the tentative SY 2016-2017 calendar.

Below are the projected key dates for SY 2016-2017. Note the specific dates will be announced as soon as they are available.

Projected 2016-2017 Key Dates	
Activity	Date
Begin to submit SY 2017 Employment and Position data.	Mid-September 2016
Deadline for 2017 5Essentials Survey Email Addresses & Employment and Position data	Early November 2016
2016-2017 5Essentials Administration	Mid-November 2016 to Mid-January 2017
Deadline for 2016-2017 EIS Employment and Position records for the purpose of the EDEN C059 Staff FTE File; All 2016-2017 Non-certified Employee aggregated FTE counts must be completed	Mid-April 2017
Final Deadline for SY 2017 Employment/Position and Salary data (including Benefits data, if applicable).	Early September 2017

Further information will be available soon with more specific dates, as well as the timelines for webinars that will explain the anticipated enhancements.

To ensure your district is aware of any and all updates moving forward, please make sure your district is signed up to receive IWAS blasts for EIS. For help signing up to all relevant IWAS systems and technical assistance, please call the ISBE Help Desk at 217-558-3600.

Please remember to check the Weekly Superintendent’s Message to keep up with all ISBE communications.

As always, if you have any EIS questions, please call the Data Analysis division at 217-782-3950, or email datahelp@isbe.net.