

EMPLOYMENT INFORMATION SYSTEM (EIS)

Employee Evaluation

Data Elements	Code	Description	Data Type	Length	Mandatory/Optional
District RCDTS		The RCDTS code where the Employee is currently employed; the last four digits should be zeroes.	int	15	Mandatory
Employee IEIN		The IEIN for the Employee being Evaluated	char	9	Mandatory
Employee Last Name		Employee's Legal Last Name.	varchar	30	Mandatory
Employee First Name		Employee's Legal First Name.	varchar	30	Mandatory
Employee DOB		Employee's Date of Birth.	datetime	10	Mandatory
Tenured Teacher		Is the Employee being evaluated Tenured <i>Only required if Evaluation Type is Educator.</i>	char	1	Mandatory
	Y	Yes			
	N	No			
Evaluator IEIN		The IEIN for the Evaluator	char	9	Mandatory
Evaluator Last Name		Evaluator's Legal Last Name.	varchar	30	Mandatory
Evaluator First Name		Evaluator's Legal First Name.	varchar	30	Mandatory
School Year		School Year the Evaluation was competed	char	4	Mandatory
Evaluation Type			char	2	Mandatory
	01	Educator Evaluation			
	02	Principal Evaluation			
	03	Superintendent Evaluation			
Summative Rating		The Evaluation Model uses Ratings to measure Practice, Student Growth and an optional rating. The district must combine these into a single Summative Rating yielding one of the following four Evaluation Ratings:	char	2	Mandatory
	01	Unsatisfactory			
	02	Needs improvement			
	03	Proficient			
	04	Excellent			
Remove Record		To remove an evaluation that was accidentally submitted	char	1	Mandatory
	Y	Yes			

	N	No			
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