

EPP Data Collection – Data Dictionary

11/29/2016

If fields are not applicable, leave them blank.

Item	Excel Col.	Data Element	Details	Acceptable Range/Values
		Institution of Higher Education (IHE)		
1.	A	Institution	Institution Name	
2.	B	Today's Date	Today's Date	mm/dd/yyyy
3.	C	RCDTS	Region County District Type Schools - R=00 C=000 D=0000 T=00 S=0000	15 digits
4.	D	CAEP Accredited	Provider has received accreditation through the Council for the Accreditation of Educator Preparation.	Y=yes, N=no
5.	E	NCATE Accredited	Provider has not yet received CAEP accreditation, but is still accredited by the National Council for Accreditation of Teacher Education.	Y=yes, N=no
6.	F	School Year	Period from September 1 through August 31. (e.g. School Year 2016-2017 is from September 1, 2016 through August 31, 2017.)	yyyy-yyyy
7.	G	Percentage of Enrolled Students who are Hispanic/Latino	Race/Ethnicity as identified by Federal standards for both undergraduate and graduate students.	2 char. See table below
8.	H	Percentage of Enrolled Students who are American Indian/Alaskan Native	Race/Ethnicity as identified by Federal standards for both undergraduate and graduate students.	2 char. See table below
9.	I	Percentage of Enrolled Students who are Asian	Race/Ethnicity as identified by Federal standards for both undergraduate and graduate students.	2 char. See table below
10.	J	Percentage of Enrolled Students who are Black/African American	Race/Ethnicity as identified by Federal standards for both undergraduate and graduate students.	2 char. See table below
11.	K	Percentage of Enrolled Students who are Native Hawaiian/Other Pacific Islander	Race/Ethnicity as identified by Federal standards for both undergraduate and graduate students.	2 char. See table below
12.	L	Percentage of Enrolled Students who are White	Race/Ethnicity as identified by Federal standards for both undergraduate and graduate students.	2 char. See table below
13.	M	Percentage of Enrolled Students who are Two or More Races	Race/Ethnicity as identified by Federal standards for both undergraduate and graduate students.	2 char. See table below
14.	N	Percentage of Enrolled Students who are Unknown Race	Race/Ethnicity as identified by Federal standards for both undergraduate and graduate students.	2 char. See table below
15.	O	Percentage of Enrolled Students who are Low income Status	Student was eligible to receive free or reduced-price lunches in the PK-12 setting, lived in substitute care, or whose family receives public aid.	2 char.
16.	P	Percentage of Enrolled Students who are English Learners	Students whose primary language is not English.	2 char. e.g. 16.5
17.	Q	ACT used for entry to IHE?	Is the ACT used as one criterion for admission to the institution?	Y=yes, N=no

Item	Excel Col.	Data Element	Details	Acceptable Range/Values
18.	R	Average ACT test score for entry	Average composite score of admitted students who enrolled for the school year covered by this report.	2 char. Scale of 01-36
19.	S	SAT used for entry to IHE	Is the SAT used as one criterion for admission to the institution?	Y=yes, N=no
20.	T	Average SAT for Entry (OLD)	Average score of admitted students who enrolled for the school year covered by this report. Includes scores taken prior to March 6, 2016.	Max. 4 char. Scale of 600-2400
21.	U	Average SAT score for entry (New)	Average composite score (Math and Evidence-Based Reading and Writing) of admitted students who enrolled for the school year covered by this report. Includes scores taken on or after March 6, 2016.	Max. 4 char. Scale of 400-1600
Individuals in Prep Program				
22.	A	Institution Name	Institution Name	
23.	B	RCDS	Region County District Type Schools - R=00 C=000 D=0000 T=00 S=0000	15 digits
24.	C	School Year	School year	yyyy-yyyy
25.	D	Preparation Program	Name of the educator preparation program in which the candidate enrolled or completed. Should align with endorsement to be earned. AGED= Agricultural Education DHH= Deaf and Hard of Hearing ELA= English Language Arts FREN= French LIS= Library Information Specialist LBS I= Learning Behavior Specialist I MATH= Mathematics MUSIC= Music Education PE= Physical Education SCG3= Early Childhood Education SCGE= Elementary Education SCIB= Science: Biology SCIC= Science: Chemistry SCIP= Science: Physics SSHI= Social Science: History SSPS= Social Science: Political Science SSPY= Social Science: Psychology SPAN= Spanish	
26.	E	IEIN	Illinois Educator Identification Number is the unique number assigned to each individual when his/her ELIS account is created	Max. 9 char.
27.	F	Institution Student ID	Unique student identifier assigned by the institution and sent to the National Student Clearing House (NSC)	

Item	Excel Col.	Data Element	Details	Acceptable Range/Values
28.	G	Last Name	Self-explanatory	Max. 30 char.
29.	H	First Name	Self-explanatory	Max. 30 char.
30.	I	Middle Name	Self-explanatory	Max. 30 char.
31.	J	Gender	Self-explanatory	M (Male) F (Female) O (Other) P (Prefer Not to Say)
32.	K	Race\Ethnicity	Race/Ethnicity as identified by Federal standards	See table below
33.	I	Low Income Status?	Student was eligible to receive free or reduced-price lunches in the PK-12 setting, lived in substitute care, or whose family receives public aid.	Y=yes, N=no
34.	M	English Language Learner?	Student's primary language is not English.	Y=yes, N=no
35.	N	Date of Birth	Self-explanatory	mm/dd/yyyy
36.	O	Term of Enrollment in Prep Program	The term in which the educator <u>enrolled</u> in the educator preparation program.	Fall, Winter, Spring, Summer
37.	P	Year of Enrollment in Prep Program	The year in which the educator <u>enrolled</u> in the educator preparation program.	yyyy
38.	Q	Date of Enrollment in Prep Program	The date in which the educator <u>enrolled</u> in the educator preparation program.	mm/dd/yyyy
39.	R	Projected Term of Prep Program Completion	The term in which the educator is expected to complete the educator preparation program. Based on the length of program and educator's enrolled date.	Fall, Winter, Spring, Summer
40.	S	Projected Year of Prep Program Completion	The year in which the educator is expected to complete the educator preparation program. Based on the length of program and educator's enrolled date.	yyyy
41.	T	ACT Score (admission into prep program)	ACT score of individual upon entry to program. List score even if ACT was not a factor for preparation program admission.	Max. 2 char. Scale: 1-36
42.	U	SAT Score (admission prep program) OLD	SAT score of individual upon entry to preparation program. Include score even if SAT was not a factor for preparation program admission. <u>OLD= Prior to March 6, 2016 SAT: Composite score reported from 600-2400</u>	Max. 4 char. Scale: 600-2400
43.	V	SAT Score (admission prep program) NEW	SAT score of individual upon entry to preparation program. Include score even if SAT was not a factor for preparation program admission. <u>NEW= March 6, 2016 and After SAT: Composite score reported from 400-1600</u>	Max. 4 char. Scale: 400-1600
44.	W	MAT Scaled Score (admission prep program)	Miller Analogies Test (MAT) Score of individual upon entry to preparation program.	3 char. Scale: 200-600

Item	Excel Col.	Data Element	Details	Acceptable Range/Values
45.	X	GRE Analytical Writing Score (admission prep program)	Score of individual upon entry into preparation program.	2 char Scale: 0-6; half point increments (e.g 5.0 or 5.5)
46.	Y	GRE Quantitative Reasoning Score (admission prep program)	Score of individual upon entry into preparation program.	3 char. Scale: 130-170
47.	Z	GRE Verbal Reasoning Score (admission prep program)	Score of individual upon entry into preparation program.	3 char. Scale: 130-170
48.	AA	TAP Required for Program Entry?	Was the individual required to pass the Test of Academic Proficiency (TAP 400) prior to being admitted to the preparation program?	Y=yes, N=no
49.	AB	GPA Coursework- High School	Grade Point Average of individual upon high school graduation. (Use weighted score)	2 char. Scale: 0.0-5.0
50.	AC	GPA Coursework- Community College	Grade Point Average of individual upon community college graduation.	2 char. Scale: 0.0-4.0
51.	AD	GPA Coursework- Institution (Immediately Prior to Program Entry)	Grade Point Average of individual at either: (a) the same institution, immediately prior to entering the preparation program; or (b) the institution in which the individual earned a bachelor's degree, if enrolled in a post-baccalaureate or master's program.	2 char. Scale: 0.0-4.0
52.	AE	GPA in subject major	Current Grade Point Average of individual in area of major for secondary education or K-12 content preparation programs. (e.g. include the "mathematics" GPA for an educator who is majoring in mathematics and also enrolled in a secondary education mathematics educator preparation program.)	2 char. Scale: 0.0-4.0
53.	AF	Prep program GPA (upon completion)	Grade Point Average (preparation program only) of the individual upon completion of the educator preparation program.	2 char. Scale: 0.0-4.0
54.	AG	Percentile Rank GPA in prep program	Percentile rank of individual compared to other completers in the same educator preparation program.	Max. 2 char. Scale: 1-99
55.	AH	Cumulative GPA (upon completion)	Grade Point Average (inclusive of all institution coursework) of the individual upon completion of the educator preparation program. Includes transfer coursework.	Max. 2 char. Scale: 0-4.0
56.	AI	edTPA (P/F)	Indicate whether or not the individual passed the edTPA.	P= Pass F= Fail
57.	AJ	edTPA Rubric Scale	The number of rubric fields included in the assessment. Most assessments contain 15 rubric fields. Elementary Education (literacy + mathematics) contains 18 rubrics. World language and classical languages contain 13 rubrics.	2 char. Scale: 13, 15, 18
58.	AK	edTPA Numerical Score	Numerical score on the edTPA assessment (best attempt).	Max. 2 char. Score: 0-90
59.	AL	Passed edTPA on first attempt?	Did the educator pass the edTPA on first attempt?	Y=yes, N=no

Item	Excel Col.	Data Element	Details	Acceptable Range/Values
60.	AM	Basic Skills Test (P/F)	Indicate whether or not the educator passed a test of basic skills. "Basic Skills" means the test of basic skills used for educator licensure in Illinois, and includes the TAP 400, ACT, SAT, and Out-of-state test of basic skills used for licensure in another state.	P= Pass F= Fail
61.	AN	Test Used to Fulfill Basic Skills	Indicate which test the preparation program honored to fulfill the individual's basic skills requirement. Indicate ACT, SAT, TAP, or OOSBS (out-of-state basic skills.)	ACT, SAT, TAP 400, OOSBS
62.	AO	TAP 400 Numerical Score-Reading Comprehension	Numerical score on specified portion of the TAP 400 (best attempt).	3 char. 100-300
63.	AP	TAP 400 Numerical Score-Language Arts	Numerical score on specified portion of the TAP 400 (best attempt).	3 char. 100-300
64.	AQ	TAP 400 Numerical Score-Mathematics	Numerical score on specified portion of the TAP 400 (best attempt).	3 char. 100-300
65.	AR	TAP 400 Numerical Score-Writing	Numerical score on specified portion of the TAP 400 (best attempt).	3 char. 100-300
66.	AS	Passed TAP 400 on first attempt?	Did the educator pass the TAP 400 on first attempt?	Y=yes, N=no
67.	AT	IL Content Test (P/F)	Indicate whether or not the individual passed the Illinois content test.	P= Pass F= Fail
68.	AU	Passed IL content test on first attempt?	Did the educator pass the state content test on first attempt?	Y=yes, N=no
69.	AV	IL Content Test Numerical Score	Numerical score on state content test (best attempt).	3 char. 100-300
70.	AW	Clock hours pre-student teaching	Clock hours inclusive of all pre-clinical or field experiences occurring prior to student teaching.	Max. 5 char
71.	AX	Clock hours student teaching	Clock hours of student teaching only. (Experiences gained prior to student teaching should be included in pre-student teaching.)	Max. 5 char
72.	AY	Semester hours of pre-student teaching	Semester hours of all pre-clinical or field experience courses occurring prior to student teaching.	Max. 2 char.
73.	AZ	Semester hours of student teaching	Semester hours of student teaching only. (Experiences gained prior to student teaching should be included in pre-student teaching.)	Max. 2 char.
74.	BA	Term of Prep Program Completion	The term in which the educator completed the educator preparation program.	Fall, Winter, Spring, Summer
75.	BB	Year of Prep Program Completion	The year in which the educator completed the educator preparation program	yyyy
76.	BC	Date of Prep Program Completion	The date in which the educator completed the educator preparation program.	mm/dd/yyyy
77.	BD	Bilingual Endorsement Awarded?	Was the educator awarded a bilingual endorsement at the time of preparation program completion?	Y=yes, N=no

Item	Excel Col.	Data Element	Details	Acceptable Range/Values
78.	BE	Completed program within one year of projected completion date?	Reference the “projected term of prep program completion” and “projected year of prep program completion” in fields above and compare to the individual’s “date of enrollment in prep program” and “date of program completion.” Did the individual complete the program within one calendar year of the projected completion date?	Y=yes, N=no
79.	BF	Received license/endorsement?	Did the individual apply for and receive licensure upon being entitled by your institution? (Licensure = any license or endorsement received on an existing license upon program completion.)	Y=yes, N=no
80.	BG	Received initial licensure?	Did this credential lead to the individual’s first professional educator license in Illinois?	Y=yes, N=no
81.	BH	Graduation Term	The term in which the educator graduated from the institution.	Fall, Winter, Spring, Summer
82.	BI	Graduation Year	The year in which the educator graduated from the institution.	yyyy
83.	BJ	Date of Graduation	The date in which the educator graduated from the institution.	mm/dd/yyyy
84.	BK	Employed at IL Private School?	Based on the institution’s in-house records (e.g. alumni surveys), is the educator currently employed in Illinois at a non-public PK-12 school?	Y=yes, N=no
85.	BL	Employed at OOS School?	Based on the institution’s in-house records (e.g. alumni surveys), is the educator currently employed out-of-state in a PK-12 school?	Y=yes, N=no

Race/Ethnicity Codes and Categories:

Value	Description
Hispanic or Latino	A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
American Indian or Alaska Native	A person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment.
Asian	A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
Black or African American	A person having origins in any of the black racial groups of Africa.
Native Hawaiian or Other Pacific Islander	A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
White	A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Two or More Races	A person having origins in more than one race.
Unknown	Use this code for individuals who do not choose to identify.