**ILLINOIS STATE BOARD OF EDUCATION SCHOOL BUSINESS SERVICES**

**FY 2025 FEASIBILITY STUDY SAMPLE AGREEMENT**

This agreement is made between:

(School District) , (School District) ,

(School District) , (School District) , and

(Feasibility Consultant)

Effective dates of contract:

Start Date:

End Date:

The contractor agrees to analyze the following performance items for each school district included in the study:

 Performance Items:

1. Transportation
* Current system of districts
* Current transportation equipment
* Issues in combining systems
	+ Increase or decrease to mileage and/or routing due to reorganization
	+ Increase or decrease to transportation costs
	+ Additional equipment needed due to reorganization
* Contracting vs. district-owned systems, if applicable
1. Facilities
* Condition, capacity, and usage percentage of current facilities
* Facility changes due to reorganization
	+ Capacity needs at reorganization and through five-year enrollment projection (See Item 5.)
	+ Percentage of buildings utilized
	+ Building closure
	+ Necessity of new construction
* Health/Life Safety needs
1. Curriculum
* Current class/course offerings
* Strengths and/or limitations of current curriculum
* Potential enhancements to curriculum after reorganization
* Advanced Placement
* Career Tech
* Foreign Language
* Fine Arts
* Other
* Classroom technology – Current and needed after reorganization
1. Finance
* Five-year financial projection (using ISBE-provided format)
* Local, state, and federal revenue sources
* Reorganization incentives
* Salaries and benefits
* Fund balances
* Expected budget savings/economies of scale
* Tax Rates – Current, estimated, and effect on each community
* Equalized Assessed Valuation trends and projections
* Debt
* Current short- and long-term debt of districts
* Combined short- and long-term debt
* Estimated debt needed after reorganization
* Comparison of Financial Profile for all districts
1. Enrollment
* Past enrollment trends
* Current enrollment
* Five-year enrollment projections
1. Staffing
* Student/teacher ratios
* Current and minimal projected staff numbers for administration, teaching, and support staff
* Estimated class sizes after reorganization (elementary, middle school/junior high, high school)
1. Academic Testing and Demographics
* Comparison of testing results per latest School Report Card
* Comparisons of racial/ethnic diversity, low-income students, student mobility, chronic truant students, graduation rates, student attendance, students with disabilities, and English learners per latest School Report Card
* Other, as needed
1. Extracurricular Activities
* Current athletic and non-athletic activities offered by district
* Potential enhancements to extracurricular activities due to reorganization
1. Conclusion
* Recommendation on the feasibility of the reorganization of districts
* If reorganization is recommended, include recommended type of reorganization
* If reorganization is not recommended, include areas for district consideration

Upon satisfactory completion of the work by the contractor, the school district and/or Regional Office of Education (ROE)/Intermediate Service Center (ISC) agree to facilitate prompt payment to the contractor for all such satisfactorily completed work. In the event the contractor’s reports are not initially accepted, the contractor shall be afforded a reasonable opportunity to rectify any identified deficiencies. Any study in need of correction or clarification must have the corrections and/or clarifications completed and submitted to the Department of School Business Services (SBS) by July 31, 2025, or the state allotment is forfeited.

The total cost of the study shall not exceed:

 Total Funds: $

Contractor and district superintendents assure a final document, containing all required specifications, will be provided to the ROE/ISC and SBS by the end date as specified in this agreement, but no later than May 31, 2025.

SIGNATURES:

Contractor(s):

Date:

School District Superintendents

 District:

* Board Resolution Attached Date:

 District:

* Board Resolution Attached Date:

 District:

* Board Resolution Attached Date:

 District:

* Board Resolution Attached Date:

Regional Superintendent:

Date:

Illinois State Board of Education Department of School Business Services

Director:

Date:

Approved State Allotment: $