

Fresh Fruit and Vegetable Program (FFVP) Equipment Justification Form



Schools must have advance approval for purchase of equipment using FFVP funds. Please complete and submit this form to edurbin@isbe.net or fax to (217) 524-6124. Allow for at least two weeks for ISBE to process the request. Once reviewed, ISBE will notify the listed FFVP contact person with a determination. All equipment purchases must be made before December 31.

DISTRICT / SCHOOL FOOD AUTHORITY

RCDT / AGREEMENT NUMBER

School Building / Site Name

FFVP Contact Name

FFVP Contact Phone

FFVP Contact Email

FFVP Equipment Requested

Total Cost of Requested Equipment

Will this equipment be used 100% only for FFVP?

Yes
 No

If no, indicate percentages of equipment usage (total 100%):

FFVP %

Other Programs %

Provide need/justification for the equipment:

Why is the current equipment not sufficient?

How many times are fruits and/or vegetables offered each week? _____

How many times do you receive deliveries each week? _____

ISBE USE ONLY

Received:

FFVP Allocation:
10% Admin:

Approved
 Denied