

ISBE

Illinois State Board of Education



I-Star IEP

Technical Assistance Webinar

November 29, 2016

Notice – This Webinar Is Being Recorded!

**This webinar is being recorded.
Please do not provide any student
information**

- **Tips for Listening**

- Computer speakers
- Headset connected to a computer
- Telephone

- **Tips for Speaking**

- Make sure you have a microphone plugged in or the computer you are using has a microphone before raising your hand.
- Make sure all audio settings in the computer are un-muted and speakers are turned down before talking.

- **Question & Answer**

- Question & Answer Session will be held at the end of the Webinar.
- Raise your hand to ask a question.
- All text messages are logged.
- Text questions will be posted in a Q & A document after the Webinar.
- If you are using a telephone, the audio pin number must be typed in correctly before you can talk.

- **Troubleshooting**

- If you are disconnected from the Webinar at any time, you can click the link that was provided to you in your email or you can re-register for the Webinar to gain access.
- If you are listening via telephone and close out of the Webinar on your computer, you will be disconnected.

- **Welcome / Introductions**
- **Topic of Discussion**
- **Question and Answer**
- **Key Dates/Information**

ISBE Key Team Members

- **Donna Schertz**
Special Education Services Supervisor
- **Connie Heinz**
Special Education Services
- **Erin Cray**
Special Education Services
- **Laura Quimby**
Assessment and Accountability
- **Natalia Foard**
Information Technology
- **MaryAnn Hedlund**
Information Technology
- **Jeremy Peck**
Information Technology
- **Kabbi Reddy**
Information Technology

Presenters

- **Connie Heinz**
Special Education Services
- **Erin Cray**
Special Education Services
- **Laura Quimby**
Assessment and Accountability
- **Natalia Foard**
Information Technology
- **MaryAnn Hedlund**
Information Technology
- **Jeremy Peck**
Information Technology
- **Kabbi Reddy**
Information Technology

- Initial Entry of Student Information
 - Student information
 - Parent information
 - District/school information
 - Access information

Topic of Discussion

File Edit View Favorites Tools Help

ISBE HOME | LOGOUT

SESSION TIMEOUT 59:50

Illinois State Board of Education

I-Star

Connie Heinz: Coop Admin

Home Approvals & Claims Admin Goal Mine Facility Search IEP Quality

Welcome Coop Admin
Connie Heinz
 South Eastern Sp Ed Program

1-26-2016: Updates to I-Star were performed. Details on the updates made can be found here

Please feel free to share all questions, concerns and comments that you have with us [here](#). Your input is very valuable to us.

My IEP Students			
SISID	Name	IEP Status / Start	Home School
901174168		Draft	Bloom High School
923374979		Official 11/1/2016	Richland County Elementary School
490894688		Draft	Flora Elementary School
490894688		Draft	Flora Elementary School
490894688		Official 8/31/2016	Flora Elementary School
987362379		Draft	Richland County Elementary School
987362379		Official 8/1/2015	Richland County Elementary School
255458182		Draft	Parkview Jr High School
482671287		Official 11/10/2016	Oblong Elem School
482671287		Draft	Oblong Elem School
884365337		Draft	
411205875		Draft	Red Hill Jr/Sr High School
750706429		Draft	Clay City Elem School
750706429		Draft	Clay City Elem School
750706429		Official 8/20/2015	Clay City Elem School
929058402		Draft	Clay City Jr High School
100477867		Draft	United Twp High School

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View All

Go to /... s IEP
 Use this quick link to return the last IEP you were working on.

Review Your Security Request
 You recently submitted a request to modify your access. Use this link to view/modify your request.

Search for an IEP Student
 Use this quick link to go to the Student Search.

IEP Letterheads
 Use this quick link to modify letterheads.

IEP Form Contacts
 Use this quick link to modify form contacts.

2016 School year Student records with fatal errors: 1224
 2017 School year Student records with fatal errors: 440
 Use this quick link to go to Student

Approve/Deny a Security Request
 At least one person has submitted a security request. Use this quick link to view the details of the request.

Manage Security
 Use this quick link to manage security for your staff members.

IEP Common Users
 Use this quick link to modify common users for your district.

IEP Coversheets
 Use this quick link to modify coversheets.

IEP Student Parent Imports
 Use this quick link to upload student and parent contact files.

Meetings Meetings for: Today

Reminders Reminders for: Today

You will see a list of upcoming meetings here if you were listed as a meeting attendee. You can look for upcoming meetings up to 4 weeks by changing the selection in the dropdown that is present.

You will see a list of reminders that you have set up. You can look for future reminders up to 4 weeks by changing the selection in the dropdown that is present.

If you encounter IWAS login issues, please contact ISBE helpdesk at (217) 558-3600. For other issues please contact (800) 635-5274 or email support@hbug.k12.il.us
 For IEP only - Please contact Special Education at (217) 782-5589 between 8:00am - 5:00pm CST, Monday - Friday or by email [Click here to Contact Us](#)

Topic of Discussion

[Profile](#) | [Current/Create IEP](#) | [Archived IEPs](#) | [Activity Log](#)

Student: _____ SIS ID: ! _____ DOB: 11/2/2004 (12 yrs 0 mo)

Transportation
Use this to modify transportation for this student.

Case Load
Use this to modify caseload data for this student.

Student Profile

Name: _____
SIS Id: _____

Natural Language: **English**
Home Language: **English**
Home School: **Greenville Jr High School**
Serving School: **Greenville Jr High School**
Gender: **Male**
Birthdate: **11/2/2004**
Ethnicity: **Two or More Races**

Other Information (X Modify)

Medicaid #	Anticipated Grad Date	Eligibility Determination Date

Notes (0)

Update Date	Note Type	Note
No Records Found		

Events (0)

Type	Most Recent Date	Next Event Date
No Records Found		

Parents/Guardians (X Modify)

No guardians on record. [Click here to manage the student's guardians.](#)



Topic of Discussion

Profile | Current/Create IEP | Archived IEPs | Activity Log

Student: SIS ID: DOB: 11/2/2004 (12 yrs 0 mo)

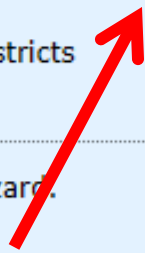
Add IEP Package Step 1 of 2

Please select the Resident District for this IEP package.

Resident District:

Show All Districts

Continue - Please continue the wizard.
 Cancel - Please exit the wizard.



Topic of Discussion

[Profile](#) / [Current/Create IEP](#) / [Archived IEPs](#) / [Activity Log](#)

Student: _____ SIS ID: _____ DOB: **11/2/2004 (12 yrs 0 mo)**

Manage the access list for this IEP

You may add, edit and delete users that can access this IEP.

[\(Add me!\)](#)

Access List (+ Add)									
Edit	Delete	Name	Entity	Interpreter	Read-Only	Notifications	Make Forms Official	Will Attend Meetings	
No Records Found									

You can select a user from the list of common user for your district.

Common Users						
Select	Name	Interpreter	Read-Only	Notifications	Make Forms Official	Will Attend Meetings
<input checked="" type="checkbox"/>	Bethel, Bambi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Heinz, Connie	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Return
 Cancel - Please exit the wizard.

Topic of Discussion



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Let's Hear from You!



Additional information

- Next webinar date: December 6, 2016
- Key Dates:
 - December 13, 2016
- Website: <http://www.hbug.k12.il.us/>
 - ISBE Announcements
 - User Manual
- I-Star IEP listserv: I-Star-IEP-join@list.isbe.net
- Assistance Needed:
 - Help with mechanical/system errors: istar@isbe.net
 - Help with completing forms: Connie Heinz or Erin Cray at 217/782-5589