2013 ISAT & IAA
Assessment Network & Pre-Test Information

MODULE I
Pearson Assessment Network
Enrollment Information

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Module I – Enrollment Information

For Your Convenience

The following Assessment Network Activities & Pre-Test Information is posted in the locations listed below.

- The PowerPoint presentations for Modules I,II,III & IV

- 2013 ISAT & IAA Reference Guide: Assessment Network Activities & Pre-Test Information

    www.isbe.net/assessment/isat.htm or
    www.isbe.net/assessment/iaa.htm or
    www.pearsonaccess.com/il

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Assessment Network Account Activation

USER ID: IL123456

PASSWORD: ABcd123Xyz

This PASSWORD is temporary. You will be asked to change it after activating your 2013 Assessment Network account.

By the end of October you will receive a User ID and a temporary password from Pearson.

User ID: IL351394

* New Password: _____

* Confirm New Password: _____

* - Required

[Save] [Cancel] [Reset]

First Time You Log In – Change Your Password

You MUST change your temporary password. Keep your new password secure, because if you forget it, your account will have to be reset and a new temporary password will have to be assigned.

User ID: IL123456

*First Name: _____

*Last Name: _____

* E-mail Address: _____

* - Required

The first time you log into your Assessment Network account, you will need to activate it.

To do this you MUST:

•Enter the First and Last Name of the person responsible for ALL ISAT or IAA activities.

• Enter a VALID e-mail address. All communications regarding the ISAT or IAA test administration will be sent to this individual.

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Module I – Enrollment Information
Purpose of this Module

- Understand relationship between district enrollments and pre-id files in the Illinois State Board of Education's Student Information System (SIS) and Pearson's Assessment Network.

- Understand how these student enrollment numbers affect IAA and ISAT testing material orders.

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IMPORTANT DATES

- The ISBE deadline to upload initial 2012-13 enrollments in SIS is Friday, October 19, 2012.

- The ISBE deadline for updating the Pre-ID file in SIS for 2012-2013 ISAT and IAA assessments is January 4, 2013.

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Module I – Enrollment Information

- ***Home School Districts*** **enter/upload their district's 2012-13 school year ENROLLMENTS and PRE-ID information to ISBE through SIS.**

  > *NOTE: Districts should continue to enroll and exit students in SIS throughout the school year as students enter and leave the district.*

- ***Serving School Districts*** **who are not the home district should confirm with their student's home district to ensure their enrollment information and testing information has been uploaded correctly.**

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Module I – Enrollment Information

Enrollment File and Pre-ID file Information

- Information that is uploaded by the Home District for student enrollments includes Home School and Serving School RCDTS codes for the October enrollment file and Home, Serving and Testing RCDTS codes for the January Pre-ID file.

- As students are enrolled, information is automatically populated in the Pre-ID file.

- Testing School information is initially defaulted in the Pre-ID to match the Serving School.

- Districts must make changes in the Pre-ID file prior to the January deadline to ensure accurate testing information if necessary.

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Module I – Enrollment Information

RCDTS Codes
within a student's SIS Pre-ID record

Student ID	Student Name	Birth Date	Home RCDTS	Serving RCDTS	Testing RCDTS	A	B	C	D	E	F	G	H	Error Code
123456789	Student Last Name, Sample 1	07/2/1997	123456789123456	123456789123456	123456789123456	04	N	07	03	Y	Y	ISAT	Y	
123456790	Student Last Name, Sample 2	07/3/1995	123456789123456	123456789123456	123456789123456	08	N	07	03	Y	Y	IAA	Y	
123456791	Student Last Name, Sample 3	07/4/1988	123456789123456	123456789123456	123456789123456	12	N	07	03	Y	Y	PSAE	Y	
123456792	Student Last Name, Sample 4	07/5/1992	123456789123456	123456789123456	12345678912012C	08	N	07	03	Y	Y	ISAT	Y	
123456793	Student Last Name, Sample 5	07/6/1996	123456789123456	123456789123456	123456789123456	04	N	07	03	Y	Y	ISAT	Y	
123456794	Student Last Name, Sample 6	07/7/1994	123456789123456	123456789123456	123456789123456	06	N	07	03	Y	Y	ISAT	Y	

- **HOME** School
  - **Essential for reporting.**
- **SERVING** School
- **TESTING** School
  - **Essential for test material distribution.**

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October 19, 2012 Enrollment File

- ISBE will send Pearson a file after the October 19th deadline. This file will contain the Testing School information that has been defaulted from the Serving School from district enrollment uploads.

- Pearson will use this Testing School information to populate the Current enrollment field in Assessment Network for both IAA and ISAT.

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Module I – Enrollment Information
Assessment Network
Enrollment Tables

RCDTS Code	School Name	IAA Test Materials - Spring													
		Grade 3		Grade 4		Grade 5		Grade 6		Grade 7		Grade 8		Grade 11	
		Prev	Curr	Prev	Curr	Prev	Curr	Prev	Curr	Prev	Curr	Prev	Curr	Prev	Curr
999999999012039	SAMPLE SCHOOL														
	STUDENT INFORMATION/SIS	0	14	9	20	6	51	0	6	7	9	11	12	17	15

RCDTS Code	School Name	ISAT Test Materials - Spring Enter below the NUMBER OF STUDENTS currently enrolled that require a special format test.											
		Grade 3		Grade 4		Grade 5		Grade 6		Grade 7		Grade 8	
		Prev	Curr	Prev	Curr	Prev	Curr	Prev	Curr	Prev	Curr	Prev	Curr
999999999012039	SAMPLE SCHOOL												
	STUDENT INFORMATION/SIS	0	137	144	146	142	152	139	0	135	122	99	101
	BRAILLE – Number of students being assessed	0	0	0	0	0	0	0	0	0	0	0	0
	LARGE-PRINT – Number of students being assessed	0	0	0	0	0	1	0	0	0	0	0	0
	READER SCRIPT – Number of students being assessed INDIVIDUALLY	0	0	0	11	0	0	0	0	0	0	0	0
	READER SCRIPT – Number of students being assessed in a GROUP Setting	0	0	0	13	0	0	0	17	0	0	0	0
	AUDIOCASSETTE – Number of students being assessed	0	0	0	0	0	0	2	0	0	0	0	0
	AUDIO CD-ROM – Number of students being assessed	0	0	0	0	0	1	0	0	3	0	0	0
	FORM LM (LINGUISTICALLY MODIFIED) -- Number of students being assessed	0	0	0	120	0	0	0	0	0	0	0	0
ESTIMATED NUMBER OF STANDARD -FORMAT (Form 1-6) TEST BOOKLETS			137		2		150		-17		122		101

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January 4, 2013 Pre-ID File

- Final numbers for all IAA materials and for ISAT regular testing materials will be derived from the January 4, 2013 Pre-ID file. Home and Testing School codes need to be accurate by that deadline.

- ISAT special-format materials (Braille, Reader Scripts, Large Print, etc.) MUST be ordered from Pearson's Assessment Network during the November 2-December 19, 2012 window.

- Specific information regarding the ordering of special format materials will be covered in Module II – Updating Profiles and Ordering ISAT Special-Format Materials.

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Contact Information

Pearson   1-888-705-9413
ISAT@support.pearson.com
IAA_pearson@support.pearson.com

Illinois State Board of Education

Student Assessment Division
866-317-6034

Student Information System HELP Desk
217-558-3600

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