

Test Security Agreement

(This form **MUST** be completed by **ALL STAFF** who administer the ISAT and/or the IAA Assessments or who otherwise come into contact with State test materials)

The Illinois Standards Achievement Test (ISAT) and the Illinois Alternate Assessment (IAA), and the items contained within each, are secure, copyrighted State Assessments that are used for Federal accountability requirements, which measure and report the educational performance of all enrolled students in grades 3 – 8 (and grade 11 for IAA). To ensure the security of the ISAT and IAA and their test items, all educational and support staff who handle test materials are expected to read, understand and comply with the Test Security measures contained in the *Professional Testing Practices for Educators* and the ISAT and/or IAA *Test Administration Manuals*, as applicable, and sign this Test Security Agreement.

I, the undersigned, acknowledge that I will have access to the ISAT and/or IAA, and the confidential information contained in the ISAT and/or IAA. I understand that this access to the Illinois State Assessments carries with it the responsibility to:

- (a) read and understand the *Professional Testing Practices for Educators* manual and the ISAT and/or IAA *Test Administration Manuals*;
- (b) comply with the “Test Security” measures contained in those manuals;
- (c) guard against unauthorized copying, reproduction, distribution or use of the ISAT and/or IAA; and
- (d) abide by all test security requirements and guidelines instituted by the Illinois State Board of Education (ISBE) and my school and school district.

I further understand that any unauthorized copying, reproduction, distribution or use of the ISAT and IAA, (a) is a violation of the copyright held by the Illinois State Board of Education and its contractor, Pearson, Inc.; (b) may result in the loss of test items; (c) may result in the loss of millions of dollars to the State of Illinois or its contractor, to replace items or the assessment; (d) may result in the loss of Federal education funding to the State of Illinois, and (e) such unauthorized copying, reproduction, distribution or use undermines the validity, accuracy and fairness of the assessment, thereby depriving parents, children, schools and districts of an accurate assessment.

I have read and I understand the contents of this document and agree to fulfill my responsibilities in accordance with the test security requirements and maintain the security of the ISAT and/or IAA.

Name (printed): _____

Signature: _____

Date: _____

School: _____

District: _____

**** A SIGNED COPY OF THIS FORM MUST BE SUBMITTED TO (and maintained by) THE DISTRICT TESTING COORDINATOR (or the School Testing Coordinator) FOR ISAT OR IAA PRIOR TO AN INDIVIDUAL'S RECEIPT OF ISAT AND IAA TESTING MATERIALS.****