Illinois State Board of Education

Introduction to 2015 EIS: New Features and Updates

Final Version: January 14, 2015

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Welcome and Introductions

ISBE Key Team Members

* David Smalley: *Division Administrator, Data Analysis & Accountability*
* Don Evans: *Chief Operating Officer and Director of Human Resources*
* Brent Engelman: *Division Administrator, Information Technology*

Attendees

* David Smalley: *Data Analysis & Accountability*
* Mark Hobneck: *Data Analysis & Accountability*
* Brenda Umek: *Data Analysis & Accountability*
* Keith Goeckner: *Data Analysis & Accountability*
* Sherry Thompson: *Data Analysis & Accountability*
* Emma Wilson: *Data Analysis & Accountability*

Presenter

* David Smalley: *Division Administrator, Data Analysis & Accountability*

Agenda

Updates to EIS

* Position Time Frame
* Funding Source
* School Year Defined
* Employment/Position Template

New to EIS

* Position Grade Level Assignment
* Pre-Kindergarten Grade Level Assignment
* Summer/Night School Teachers Defined
* Multiple Positions & Work Locations: Single Salary Model
* Resource Teacher (No Course)
* Years of Experience

Updates

Position Time Frame

Why the change?

* *To create a complete teaching record for each teacher*

What to expect:

* Only two Position Time Frames

  * 01- Regular School Year

  * 02- Summer or Night School

* Twelve month employees should be coded as Position Time Frame of Regular School Year.

* Only explicitly contracted summer/night school positions should be coded as Position Time Frame of Summer/Night School.

* Each Position Time Frame creates a unique position.

Removed from FY 2015:

* 03- Both

* 99- Remove Record

Funding Source

Why the change?

* *Consolidated State Performance Report (CSPR)*

What to expect:

* **Title I-** Federal Education Funds

* **Title III-** Federal Education Funds

* **Both-** Combination of Title I and Title III Funding

* **Other-** Any funding that is neither Title I or III

See below:

	Title I	Title III	Both	Other
Regular School Year	X			X
Summer or Night School	X	X	X	X

School Year Defined

Why the change?

* *To better align with majority of school districts*

What to expect:

<u>The EIS SY 2015 Timeframe is **July 1, 2014 through June 30, 2015.**</u>

* FTE calculations will be based off this timeline.

* For summer school starting in June, employment, position, and salary will apply to SY 2015.

* For summer school starting in July or August, employment, position, and salary will apply to SY 2016.

* If the position overlaps both years, only report them in the year the position started. For example, if a summer school teacher teaches June to August, only report them in June of that year.

Employment/Position Template

Why the change?

* *To accommodate Primary Work Location, Position Grade Level Assignment, and Remove Record*

What to expect:

* Primary Work Location
  * Y- Yes
  * N- No
* Position Grade Level Assignment
  * 01- Pre-Kindergarten
  * 02- Kindergarten
  * 03- Elementary
  * 04- High School
* Remove Record
  * Y- Yes
  * N- No
  * Blank- No

Note: At this time, there are no changes to the salary template.

For further information, please visit the online [Data Elements](#).

New Features

Position Grade Level Assignment

Why the addition?

* *U.S. Department of Education, Illinois State Report Card, ISBE Annual Report, and Comptrollers Public Accountability Report (PAR)*

What to expect:

* If coding a Pre-Kindergarten teacher, use 01.
* If coding a Kindergarten teacher, use 02.
* If coding a Pre-Kindergarten teacher and Kindergarten teacher in the same work location, use 03. *(This applies to Pre-Kindergarten through 8th grade.)*
* If coding a High School teacher, use 04. *(This applies to 9th through 12th grade.)*
* Assign only one grade level assignment per position that has a 200 or 600 series Position Code.
* Assign 03 or 04 to School Guidance Counselors Position code 372 and School Guidance Counselor Intern position code 373.

Position Grade Level Assignment
* 01- Pre-Kindergarten
* 02- Kindergarten
* 03- Elementary
* 04- High School

Position Grade Level Assignment

* If your teacher educates elementary students, code Grade Level Assignment as 03, for Elementary.

* If your teacher educates high school students, code Grade Level Assignment as 04, for High School.

* In the instance that unit districts may have a teacher that instructs both elementary and high school students, grade level assignments would be determined by majority. For example:

  * If the sum of a teacher's students include both elementary and high school students, code the teacher according to the majority. (For example, if there are more elementary than high school students, code the teacher as 03, for Elementary.)

  * If the sum of a teacher's students are divided equally between elementary and high school students, then it is your discretion whether to code the teacher as elementary (03,) or high school (04).

Position Grade Level Assignment
* 01- Pre-Kindergarten
* 02- Kindergarten
* 03- Elementary
* 04- High School

Pre-Kindergarten Grade Level Assignment

Why the addition?

* *To identify Pre-Kindergarten special education teachers, and for consistency amongst other grade level assignments*

What to expect:

* Replace Position Code 205 "Pre-Kindergarten Teacher" with Position Codes 200-251 and Grade Level Assignment: Pre-Kindergarten.

  * While Position Code 205 Pre-Kindergarten Teacher will remain valid through SY 2015, it will be phased out and invalid from SY 2016 forward.

Summer/Night School Teachers Defined

Why the addition?

* *To create a complete teaching record for educators*

What to expect:

* For coding Summer or Night School Teachers:
  * Use Position Codes 200-251 and 600 series.
  * Use Position Time Frame 02, which represents Summer or Night School.
  * The minimum FTE for summer/night school teachers is 0.1 and the maximum is 0.5. **Note that 0.5 is not typical.**
  * Grade Level Assignments are required.

Multiple Positions & Work Locations
Using a Single Salary Model

Why the addition?

* *U.S. Department of Education requires the grade level of a teacher at every school location in which they provide instruction.*

What to expect:

* Each teaching position can have multiple work locations.

* Declare one of the work locations as the primary work location.

* Provide the FTE for each work location.

* You will not be required to provide a salary for each work location.

Multiple Positions & Work Locations
Using a Single Salary Model

See example below:

IEIN: 111111	Last Name: JONES	First Name: DAVID	Middle Name: ROBERT
Date of Birth: 01/08/1947	Gender: MALE	Race/Ethnicity: White	Retired: No
Employer: Whoville TSP 100	Employment Start Date: 08/13/2012	Employment End Date:	Employment End Reason:

Edit Employment Record

Employee Positions within the District for School Year 2015

	Position Code	Position	Time Frame	Locations					Total FTE	Position Start Date	Position End Date
Edit / Remove	200	Teacher	Regular School Year		Location	Primary	Grade Level Assignment	FTE	0.30	12/1/2014	
				Edit / Remove	Whoville TSP HS		Pre-Kindergarten	0.10			
				Edit / Remove	Whoville TSP ES	✓	Elementary	0.20			
				Add Working Location Record							

Add Position Record

View Positions From Prior School Years

BACK   **SUBMIT**

Multiple Positions & Work Locations
Using a Single Salary Model

For assistance calculating FTE in multiple locations accurately:

* The maximum number of work locations is 10. This is because the lowest allowable FTE is .10, or ten work locations for one employee.

* Therefore, for teachers with more than 10 work locations, choose the top 10 locations, and allot each an FTE of .10.

Resource Teacher (No Courses)

Why the addition?

* *Race to the Top and Highly Qualified Teacher (Teachers without SIS course assignments don't have ability to assign subject areas.)*

What to expect:

* In EIS, Resource Teachers (No Courses) are teachers who do not have any teacher course assignments in SIS. Therefore, if a teacher has a course assignment in SIS, do not assign them as a Resource Teacher (No Course).

* If a teacher teaches both regular education and resource education, code them using the regular teacher 200 series.

* If a teacher is exclusively a resource teacher, code them using the 600 series on the next slide.

Resource Teacher (No Courses)

* If a teacher teaches only resource education, code them using the 600 series below:
  * 601- Resource Teacher (No Courses) Fine Arts
  * 602- Resource Teacher (No Courses) History
  * 603- Resource Teacher (No Courses) Government/Civics/Political Science
  * 604- Resource Teacher (No Courses) English/Language Arts
  * 605- Resource Teacher (No Courses) Reading
  * 606- Resource Teacher (No Courses) Math
  * 607- Resource Teacher (No Courses) Science (all sciences)
  * 608- Resource Teacher (No Courses) Foreign Language
  * 609- Resource Teacher (No Courses) Economics
  * 610- Resource Teacher (No Courses) Elementary
  * 611- Resource Teacher (No Courses) Other

Resource Teacher (No Courses)

Note on coding resource teachers:

* For resource teachers who provide services for Pre-Kindergarten through 5th grade, use code 610.

* For resource teachers who provide services for grades 6-12, choose one specific category of instruction, noting grades 6-8 are considered elementary and grades 9-12 are considered secondary.

Years of Experience

Why the addition?

* *Illinois State Report Card requirements*

What to expect:

ISBE will populate both Illinois Years of Experience and out-of-state experience.

* School districts will have the opportunity to validate each experience going forward.

Note: Although ISBE is not asking for Years of Experience at this time, details will follow this summer.

Key Dates

Activity	Date
Begin to submit SY 2015 Employment and Position data.	**Monday, January 26, 2015**
SY 2015 Employment and Position data must be current as of this date for the districts participating in the 5Essentials Survey, but not part of the roster pilot.	**Friday, March 13, 2015**
Final deadline for 2015 EIS Employment and Position records for the purpose of the EDEN C059 Staff FTE file.	**Wednesday, April 15, 2015**
All SY 2015 Non-certified Employees aggregated FTE counts must be completed.	
All SY 2015 Employment/Position and Salary data (including Benefits data, if applicable) must be completed.	**Monday, August 31, 2015**

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Questions and Answers

ISBE Contact Information

* **EIS Help Team**
    * (217) 782-3950
    * datahelp@isbe.net

* **EIS Help Desk for technical issues**
    * (217) 558-3600

ISBE Resource Information

* **EIS webpage:**
  * http://www.isbe.net/EIS/default.htm
* **Data Elements:**
  * http://www.isbe.net/EIS/data-elements/default.htm
* **FAQs:**
  * http://www.isbe.net/EIS/html/faqs.htm
* **Templates and Instructions:**
  * http://www.isbe.net/EIS/templates/default.htm
* **Data Validations:**
  * http://www.isbe.net/EIS/html/validations.htm
* **Key Dates:**
  * http://www.isbe.net/EIS/html/key-dates.htm